

*Annual Report  
Town of  
Tewksbury  
Massachusetts*



*The  
John F. Sullivan  
Police Headquarters*

**1997**



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# **Annual Report**

## **Town of Tewksbury Massachusetts**



# **1997**





# 1997

## IN MEMORIAM

<b>John Anderson</b>	Retired School Custodian	
<b>Warren Brothers</b>	Retired School & Town Hall Custodian	
<b>Winifred Colbath</b>	Retired Elementary School Teacher	1935-1965
<b>John Cunningham</b>	Personnel Board	1960-1963
	Conflict of Interest Committee	1967
	By-Law Study Committee	1969
<b>Anthony Cuoco</b>	Patriotic Committee	
<b>James DeCarolis</b>	Finance Committee	1963-1964
<b>William "Happy" Gath</b>	Road Commissioner	1958-1964
	Building Committee	1962
<b>Helen Kelley</b>	Election Staff	
<b>Walter Maguire</b>	Municipal Building Committee	1974-1976
	Youth Sports Programs	
<b>Raymond Maillet</b>	Road Commissioner	1973-1974
<b>Janet Sughrue</b>	250 <sup>th</sup> Town Celebration Committee	1983
<b>Richard Sullivan</b>	Library Trustee	1978
<b>Richard J. Surette</b>	DPW Employee	1969-1983
<b>Richard Sutherby</b>	Patriotic Activity Committee	1978-1989
	Senior Advisor	1990-1997
	250 <sup>th</sup> Town Celebration Committee	1983-1985



# GENERAL GOVERNMENT

*Biograph  
Annual and Specials*

*Town Officers  
Town Meeting Warrants*

*Town Committees  
Elections*

## Biograph

1. **Town:**  
Tewksbury, Massachusetts  
Incorporated in 1734
2. **County:**  
Middlesex, ss.
3. **Location:**  
At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.
4. **Population:**  
1970 - 22,755  
1980 - 24,478  
1990 - 28,304  
1997 - 28,320
5. **Land Areas:**  
2,070 square miles  
10,789.5 acres assessed
6. **Density:**  
Person per square mile:  
1970 - 1,099  
1980 - 1,182  
1990 - 1,367  
1997 - 1,368
7. **Climate:**  
Mean annual precipitation - 43.40 inches.  
Mean Temperature - January - 26.6 degrees  
July - 73.7 degrees.
8. **Elevation:**  
Highest Point: Ames Hill, 363 feet;  
North section: 200 feet;  
West section: 150 feet;  
Center: 120 feet;  
South section: 150 feet  
(above mean sea level)
9. **Topography:**  
Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.
10. **Established:**  
Inhabitants separated from Billerica in 1733.  
First Town Meeting held January 14, 1734.  
Duly incorporated December 23, 1734.
11. **Form of Government:**  
Open Town Meeting

## Elected Officers

### SELECTMEN

Joseph P. Gill, Jr., Chairman	1998
Richard J. Hanson	1998
Joan M. Dunlevy	1999
John F. Ryan	2000
Kevin C. Anderson	2000

### BOARD OF HEALTH

Charles E. Coldwell	1998
William L. Lindsey	1999
Edward J. Sheehan	2000

### TOWN CLERK

Elizabeth A. Carey	1999
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### MODERATOR

James P. Coakley	1999
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### PLANNING BOARD

Robert A. Fowler, Sr., Chairman	1998
Richard A. Krause	1999
David J. Plunkett	2000
Frank R. Sweet	2001
Cheryl Layne Busch	2002

### SCHOOL COMMITTEE

Edward K. Dick, Chairman	1998
Douglas W. Sears	1998
Edward J. Doherty	1999
Ruth M. Perrin	2000
Scott J. Consaul	2000

### REGIONAL VOKE SCHOOL COMMITTEE

Patricia M.W. Meuse	1998
J. Peter Downing	2000

### TRUSTEES PUBLIC LIBRARY

Nancy M. Boyle	1998
M. Eileen McDonagh	1998
Marjorie A. Conlon	1999
Carol A. Hazel	1999
Maureen P. Kelley	2000
Patricia S. Qua	2000

### HOUSING AUTHORITY

Mary F. Delaney	1998
Louise A. Gearty	1999
Linda A. Ricardo-Brabant	2000
Robert C. Briggs	2001
Patricia S. Qua	
Governor's Appointee	2001

## Appointive Officers

Town Manager	David G. Cressman
Executive Secretary	Sandra Barbeau
Town Counsel	Charles Zaroulis
Animal Inspector	Pam Gorrasi
Appraisers	Board of Selectmen
Assessor (Chief)	Norman Boudreau
Assessor	Barbara Flanagan
Assessor	John J. Kelley
Attendance Officer	George Hazel
Auditor	Thomas Berube
Building Commissioner	Richard A. Colantuoni
Building Inspector	Edward Johnson
D.P.W. Superintendent	William Burris
Dog Officer	Walter Collins
Emergency Management Director	Michael Sitar
Fence Viewers	Jae Gray
	Marsha Hunt
	Mark Singleton
	Thomas Ryan
Fire Chief	
Health Sanitarian/Deputy	
Animal Inspector	Keh-Cherng (Michael)
Historian	Francis L. Brown
Northern Middlesex Area	
Commission Rep.	David G. Cressman/Town Manager
Police Chief	John Mackey
Recreation Director	Todd Bairstow
Sealers Weights & Measures	Edward Johnson
Superintendent Schools	Christine L. McGrath, Ph.D.
Treasurer/Collector	Warren R. Carey
Veterans Agent	Ellsworth Hart
Veterans Burial Indigent	Farmer & Dee, Inc.
	Tewksbury Funeral Home
Veterans Grave Officer	Harry Patterson
Wire Inspector	Jeremiah Delaney

# Appointed Boards- Committees-Commissions

## ADULT ELDERLY HOUSING/ASSISTED LIVING

Michael Firmeno

## AFFORDABLE HOUSING

Corrine Delaney  
Lorraine Maniscalco  
Jack Quinn  
William Scanlon  
Vincent Spada  
Charles Roux, Jr.  
Vera Ford

## APPEALS BOARD

Thomas R. Gannon, Chairman	2000
Dianna J. Giasullo	1998
Judy M. Norton	1999

## ASSOCIATE MEMBERS APPEAL BOARD

Richard E. Cluff, Jr.	1998
Michael R. Firmeno	1998

## BOARD OF REGISTRARS

Beverly A. Bennett	2000
Robert A. Hunter	1999
Edward D. Creamer	1998

## ASSISTANT REGISTRARS

Angela T. Callahan	1997
Kathleen M. Garrant	1997

## CABLE ADVISORY COMMITTEE

Stephen P. Bassinotti	1999
Joseph Dermody	1999
Edmond Stoddard	1999

## CITIZEN TECHNOLOGY COMMITTEE

Paul J. Salvato, Jr.  
Stephen Hattori  
Suzanne R. Bairstow  
Marilyn Curran  
Peter F. Orio, Jr.  
Michael P. Kelley  
Joseph Gill  
David J. Chou  
John P. Lane  
Phil J. Messina (Resigned 3/21/97)  
Gregory McClay (Ex-Officio)

## CONSERVATION COMMISSION

Brian Balukonis	2000
William Hallisey, Chairman	1999
Lucio S. Barinelli	1999
Robert LeBoeuf	1999
Sal Torname	1999
Richard J. Grimes	1999
Edward Wilson(Resigned 7/8/97)	1999

Vincent Spada	1998
Stanley J. Folta	1998
Peter M. Peters (Resigned 1997)	1998

## COUNCIL ON AGING

Ellen (Peg) Keefe	2000
Joel Deputat	1999
Robert Scarano	1999
Frank C. Criscitello	1999
Marilyn A. MacDonnell	1998
Norman J. DeMarais	1998
Warren Hupper	1998
Bernice E. Sprague	1998
Susan Sullivan	1998
Philomena Gibson	1997
Joanne Aldrich	1997

## DEDUCT METER COMMITTEE

Joan Dunlevy  
William Hurton  
Donald Leonard  
Frederick Montague  
Rita O'Brien-Dee

## FINANCE COMMITTEE

Raymond Shaw, Chairman	2000
George Donovan	1999
Joseph E. Emond, III	1998
Kenneth Holden	1998
John Wynn	1998
Patricia Millward	1997
Andrew T. DiCiaccio	1997
William J. DeGregorio	

## FOSTER SCHOOL MEMBERS

Kevin Anderson  
Beverly A. Bennett  
Cheryl Layne Busch  
Scott Dolliver  
James J. Gaffney, III  
Mary Jane Marcucci  
Sandy Pellegrino  
Douglas W. Sears

## HISTORIC COMMISSION

Beverly A. Bennett	2000
James J. Gaffney, III	1999
Marilyn (Eileen) McDonagh	1999
Raymond Paczkowski	1999
Douglas W. Sears	1999
Debby Bernard	1998

## HOMECOMING COMMITTEE

John R. Bushway	1997
Teresa DeLisle	1997
James Johnson(Resigned 1996)	1997
Maryanne Johnson(Resigned 1996)	1997
Harold MacDonald	1997
James MacDonald	1997
Mary MacDonald	1997



Wayne Ryder	1997
Barbara A. Bernardi	1997
Leo Bernardi	1997
Charles Coldwell	1997
Eleanor Corey (Resigned 1996)	1997
Louis G. Abruzzese	1997
Domenic Galiano	1997
Gregory C. Tsotsi	
Steven Spencer	
Christine Martell	
Lisa M. Salem	

#### INDUSTRIAL COMMISSION

Kevin Anderson	2002
Edward J. Doherty	1999
Michael J. Angotti	1998
Ellsworth K. Hart	1998
Martha Georgopoulos	

#### LAND USE COMMITTEE

Diane Applegate	
Brian Balukonis	
Cheryl Layne Busch	
John J. Kelley, Jr.	
Charles LaBella	
Robert LeBouef	
Jerome Selissen	
Barbara Spada	
Susan Sullivan	
Mark Wood	
Mary Jane Marcucci	

#### LIBRARY BUILDING COMMITTEE

Joseph P. Gill, Jr., Chairman	
Thomas Conlon	
Maureen P. Kelley	
Lawrence Polimeno	
Leann D'Entremont	
David Cressman	
Elisabeth Desmarais	
Richard O'Neill	
Thomas Cooke	

#### MASS. CULTURAL COUNCIL

Marylou Christoffels	
Smita Shah	1999
Louise Cole	1999
Donna Pacheco	1999
Mara Galante	1999
Stephanie Power	1999
Lani Matthews	1999
Marcia Murphy	

#### MEMORIAL COMMITTEE

Charles Coldwell	1999
John Kane	1999
Richard Morris	1999
Leo Bernardi	1999
Kevin Downey	1999

#### NEW TEWKSBURY SCHOOL BUILDING COMMITTEE

Steve Witham	
Raymond Shaw	
David Cressman	
James Cutelis	
William DeGregorio	
Joan Dunlevy	
James Melloni	
John Wynn	
Thomas Conlon	

#### PATRIOTIC ACTIVITIES COMMITTEE

Elizabeth A. Carey	1997
Teresa DeLisle	1997
Jerome E. Selissen	1997
Richard T. Sheehan	1997
Laurie Siano	1997
John R. Bushway	1997
Alphee J. DeVeau	1997
Harold W. MacDonald	1997
James E. MacDonald	1997
Mary E. MacDonald	1997
Edward Moylan	1997
Wayne E. Ryder	1997
Greg Tsotsi	1997
Domenic Galiano	1997
Al Mansolilli	1997

#### PERSONNEL RELATIONS REVIEW BOARD

Norman O. Boudreau	1999
Susan Stewart	1999
Sandra A. Barbeau	1998
Thomas Berube	1998
Martha Georgopoulos	2000

#### POLICE BUILDING ADVISORY COMMITTEE

David Cressman	
Chief John Mackey	
Joseph P. Gill, Jr.	
Richard O'Neill	
Lawrence Polimeno	
Charles Coldwell	
Cynthia Carson	
Denise (Rosen) Gundrun	
Richard (Pete) Hanson	
Joan Dunlevy	
Brian Sheehan	

#### Police Association:

Dennis Peterson	
Al Donovan	
William Latta	

#### RECYCLING COMMITTEE

Joseph P. Gill, Jr.	1999
Jae Gray	1999
David Hicks	1999
Sarah E. Hicks	1999
William S. O'Brien	1999
Collette Starliper	1999
Tania Butler	1999

Jean Holmes	1999
Chris S. Murphy	1999
Christina M. Rogers	1999
Darren D. Ross	1999
Edith E. Wood	2000
Mark Singleton	2000
Anne L. Nilsen	2000
Lucy DelPonte	2000

#### **SIDEWALK COMMITTEE**

Laura Caplan  
 Mary B. Murphy  
 Lynn W. Manning  
 Loretta A. Pellegrino (Resigned 1997)  
 Mary Phyllis White  
 Paula L. Karlberg  
 Robert MacInnis  
 Mark Singleton  
 Warren Layne  
 Franco Lucchesi  
 Thomas Lecaroz  
 Robert Bodoni  
 Carolyn French

#### **TRUST FUND COMMISSIONERS**

Warren R. Carey  
 Michael Kelley  
 Jason Rizzo

#### **CONSTABLES TERM TO EXPIRE - 1998**

Sandra Barbeau  
 Philip J. Bernard  
 Richard F. Bienvenue  
 Leonard Bolton  
 Yvonne R. Bozek  
 Bernard Brouillette  
 Richard M. Carter  
 Edward F. Clark, Jr.  
 Edward F. Clark, III  
 Walter Collins  
 Therese Cooper  
 George A. Danas  
 Greg Danas  
 Peter Danas  
 Robert DeBenedetto  
 Ronald P. French  
 Thomas Flynn  
 Herbert Hadley  
 Mary (Raddatz) Hayes  
 David Hicks  
 Mark Hildebrand  
 Edwina Hudson  
 Cheryl Laffey  
 Wilfred Lambert  
 Timothy S. Lane  
 Timothy Lynch  
 Edward Martin  
 Walter McAvoy  
 Salvatore L. Mele  
 Dennis Mills  
 Harold Morang

Edward Murphy  
 David H. Muscovitz  
 Karl E. Norton  
 James Panniello  
 Steven Richardson  
 George Rost  
 Anthony Saia  
 Steven J. Santoro  
 Armand J. Soucy  
 Ronald J. Stidsen  
 Donald Stout  
 Barbara Sullivan  
 Henry E. Sullivan  
 John D. Sullivan  
 Nelson J. Thompson  
 Robert Zambell

## **Special Governmental Districts**

#### **SENATORS IN CONGRESS**

**HONORABLE EDWARD M. KENNEDY (D)**  
 Senate Office Building, Washington, DC

**HONORABLE JOHN F. KERRY (D)**  
 Senate Office Building, Washington, DC

#### **CONGRESSIONAL DISTRICT: 5<sup>TH</sup>**

**MARTIN MEEHAN**  
 House of Representatives, Washington, DC

#### **STATE GOVERNMENT**

**JOHN O'BRIEN (D)**  
 2<sup>nd</sup> Essex & Middlesex Senatorial Districts  
 Senate Offices: State House, Boston, MA

**EDWARD A. LeLACHEUR (D)**  
 18<sup>th</sup> Middlesex District of General Courts  
 House of Representatives, State House, Boston, MA

**JAMES R. MICELI (D)**  
 20<sup>th</sup> Middlesex District of General Courts  
 House of Representatives, State House, Boston, MA



# Special Town Meeting

JANUARY 28, 1997

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen, and Finance Committee

Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on Tuesday, January 28, 1997.

## APPROPRIATION CERTIFICATE-SPECIAL TOWN MEETING - JANUARY 28, 1997

ARTICLE	RAISES & APPROP.	TRANSFER FROM	BORROW
2. School Dept. Labor Contracts		138,718 Stabiliz.Fund	
3. Add to amount authorized under Art.18,1996 Annual Town Meeting for design & construction of water mains & their appurtenances on various streets in Town.			104,000
4. Certain Sums of Money to Specific Accounts		20,721 Prev. Approp.	
5. Civil Defense Emergency Equipment		67,400 Stabiliz.Fund	
10. Homecoming Committee Unpaid Bill		600 Free Cash	
TOTAL RAISE & APPROPRIATE	-0-		
TOTAL TRANSFERS		227,439	
TOTAL BORROW			104,000

ATTEST

ELIZABETH. CAREY, CMC  
TOWN CLERK

Moderator James Coakley opened the January 28, 1997, Special Town Meeting at 8:00 PM.

Moderator Coakley read the Town Meeting Guidelines and designated the seating area for the Visitors.

Moderator Coakley introduced and the Assembly welcomed Douglas Hicks, Boy Scout Troop 41, who is working on the Boy Scout citizenship badge.

There were 256 registered voters and 22 visitors in attendance.

Finance Committee Chairman, Raymond Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted at 8:02 PM.

ARTICLE 1

To see if the Town will vote to appropriate and raise by borrowing the sum of \$13,600,000 for the purpose of constructing, originally equipping and furnishing an addition or additions to the Center School and for remodeling, reconstructing or making extraordinary repairs to the current Center School, including costs incidental and related thereto; that to raise this appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$13,600,000 at one time or from time to time under and pursuant to Chapter 44, Section 7(3) and (3A), of the General Laws, or any other enabling authority, including Chapter 645 of the Acts of 1948, as amended, and to issue bonds or notes of the Town therefor; to authorize the Center School Building Committee and the Town Manager to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project; and to authorize and grant to the Center School Building Committee and the Town Manager full power to carry out the project and to enter into contracts and expend money for such purposes; provided, however, that any borrowing hereunder shall be contingent upon approval of a Proposition 2% debt exclusion question at a regular or special town election; or to take any other action relative thereto.

CENTER SCHOOL BUILDING COMMITTEE

Motion: Stephen Witham, School Building Committee Chairman, motioned to Withdraw Article 1.

Voted: Article 1 was Withdrawn. 8:04 PM.

ARTICLE 2

To see if the Town will vote to transfer \$273,023 from the Stabilization Fund to the following accounts to implement contracts recently signed with the Municipal Employees Association AFSCME Local 833, International Association of Fire Fighters Local 1647, International Brotherhood of Police Officers. Local 352 and the Tewksbury Police Superior Officers Association; to provide for the salary increases under the Personnel By-Law Section III, paragraph (C-Z) and to implement labor contracts recently signed with labor associations representing School Department employees, or take any action relative thereto:

Selectmen Salaries (Regular)	\$ 567
Town Manager Salaries (Regular)	1,034
Finance Committee Salaries (Temp. Part-Time)	18
Accounting Salaries (Regular)	1,332
Computer Salaries (Regular)	465
Assessors Salaries (Regular)	1,511
Assessor Salaries (Temp. Part-Time)	125
Treasurer/Collector Salaries (Regular)	2,366
Treasurer/Collector (Perm. Part-Time)	488
Treasurer/Collector (Temp. Part-Time)	20
Treasurer/Collector (Overtime)	50
Personnel Salaries (Temp. Part-Time)	30
Administrative Services Salaries (Regular)	558
Town Clerk Salaries (Elected)	490
Town Clerk Salaries (Regular)	587
Town Clerk Salaries (Temp. Part-Time)	112
Planning Salaries (Regular)	835
Planning Salaries (Temp. Part-Time)	23
Planning Salaries (Overtime)	22
Board of Appeals (Perm. Part-Time)	22
Cable TV Salaries (Temp. Part-Time)	31
Town Hall Salaries (Perm. Part-Time)	186
Police Salaries (Regular)	27,539
Police Salaries (Perm. Part-Time)	327
Police Salaries (Recruits)	357
Police Salaries (Overtime)	2,266
Police Salaries (Night Differentials)	647
Fire Salaries (Regular)	21,645
Fire Salaries (New Employees)	646
Fire Salaries (Overtime)	2,831
Building Salaries (Regular)	1,325
Building Salaries (Perm. Part-Time)	635
Weights/Measurers Salaries (Temp. Part-Time)	17
Civil Defense Salaries (Temp. Part-Time)	34
Dog Officer Salaries (Regular)	363
Dog Officer Salaries (Temp. Part-Time)	30
School Salaries	138,718
DPW Salaries (Regular)	16,745
DPW Salaries (Temp. Part-Time)	239
DPW Salaries (Overtime)	750
Health Salaries (Regular)	1,107
Health Salaries (Temp. Part-Time)	109
Elderly Salaries (Regular)	637
Veterans Services (Regular)	368
Exceptional Children (Temp. Part-Time)	157
Library Salaries (Regular)	2,954

Library Salaries (Perm. Part-Time)	202
Library Salaries (Temp. Part-Time)	25
Library Salaries (Overtime)	15
Library Salaries (Janitor)	79
Recreation Salaries (Perm. Part-Time)	135
Recreation Salaries (Temp. Part-Time)	172
Recreation Salaries (Overtime)	77
	<hr/>
	\$273,023

or take any other action relative thereto.

**Motion:** The Finance Committee motioned for the Indefinite Postponement of Article 2.

Town Manager, David Cressman, motioned to Amend and Adopt Article 2, as Amended.

The Moderator Moved the Question and this motion was Adopted at 8:17 PM.

**Voted:** The Town Manager's Amendment was Adopted.  
8:17 PM.

Article 2 was Adopted, as Amended, by the required 2/3's vote.  
203 YES 8 NO (2/3's vote - 141) 8:21 PM.

School Committee Chairman, Edward Dick, motioned to Reconsider Article 2 and this motion Failed.  
'0' YES 175 NO 8:21 PM.

**Amendment:** Delete the proposed article and replace it as follows:

To see if the Town will vote to transfer \$138,718 from the Stabilization Fund to the School Department Salaries account to implement contracts signed with non-union employees and labor associations representing School Department employees, or take any other action relative thereto.

### ARTICLE 3

To see if the Town meeting will vote to appropriate and raise by borrowing the sum of \$104,000 in addition to the amount authorized under Article 18 at the 1996 Annual Town Meeting for the design and construction of water mains and their appurtenances on various streets in the Town, including costs incidental and related thereto; and to raise such appropriation to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$104,000 under and pursuant to Chapter 44, Section 8, of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

TOWN MANAGER

**Motion:** Finance Committee Chairman, Raymond Shaw, motioned to Adopt Article 3.

**Voted:** Article 3 was Adopted by a Unanimous vote.  
136 YES '0' NO 8:23 PM.

### ARTICLE 4

To see if the Town will vote the following transfers or take any related action:

FROM		TO	
\$ 1,795	01.400.5240 DPW (Repair/ Maintenance)		
\$ 3,290	01.210.5240 Police (Repairs/ Maintenance)	\$ 5,085	01.132.5555 Reserve Fund
\$ 2,500	01.210.5240 Police (Repairs/ Maintenance)	\$ 5,000	01.210.5805 Police (Computer Upgrade)
\$ 2,500	01.220.5240 Fire (Repairs/ Maintenance)		
\$ 2,000	01.945.5740 Fire (Liability Insurance)	\$ 2,000	01.400.5500 DPW (All Other Supplies)
<hr/>	<hr/>	<hr/>	<hr/>
\$12,085		\$12,085	

**Motion:** The Finance Committee motioned to Amend Article 4 and Adopt, as Amended.

**Voted:** The Finance Committee's Amendment was Adopted.  
8:27 PM.

Article 4 was Adopted, as Amended. 8:27 PM.

**Amendment:** To see if the town will vote to Amend Article 4 by inserting the following transfers:

FROM:			
\$8,636	01.241.5111	Building Regular Salaries	
TO:			
\$2,000	29.211.5870	Police - Cruiser Account	
800	01.241.5710	Building - Local Travel	
836	01.176.5112	Appeals Temp. Salaries	
1,000	01.610.5790	Library-Network	
4,000	01.305.5300	New School Building Cmte.	

Grand total in each column to read \$20,721

And to authorize the NEW SCHOOL BUILDING COMMITTEE appointed today by the Board of Selectmen - to



expend the sum of approximately \$2,700 in A/C 01.305.5300 which represents the remainder of an appropriation made at the May, 1996 annual town meeting for use of the School Building Committee.

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### ARTICLE 5

To see if the Town will vote to transfer \$79,400 from the Stabilization Fund to the Civil Defense Emergency Equipment account (01.291.5802) to purchase blankets, cots, pillows, portable and stationary generators, and modifications to heating systems in order to operate emergency shelters, Town buildings and facilities during emergency disasters or take any related action.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Amend Article 5 and Adopt, as Amended.

The Town Manager motioned to Amend Article 5 and Adopt, as Amended.

The Finance Committee motioned to Withdraw their Amendment.

The Moderator-Moved the Question and this motion was Adopted at 8:45 PM.

**Voted:** The Finance Committee's motion to Withdraw their Amendment was Adopted. 8:45 PM.

The Town Manager's Amendment was Adopted. 8:45 PM.

Article 5 was Adopted, as Amended by the required 2/3's vote.  
50 YES 3 NO (2/3's vote - 36) 8:47 PM.

**Amendment:** Amend Article 5 by reducing the sum to transfer from Stabilization to read \$67,400.

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### ARTICLE 6

To see if the Town will vote to authorize the Town Manager to solicit license agreements or the lease of Town land known as an area adjacent to the Middle School parking lot for the installation of wireless and cellular communications equipment, buildings, structures, and appurtenances for a period up to ten years and that said solicitation shall follow the other requirements of Massachusetts General Laws, Chapter 30B, or take any related action.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 6.

**Voted:** Article 6 was Adopted. 8:48 PM.

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### ARTICLE 7

To see if the Town will vote to amend the Zoning By-Laws, section 2, definitions to include the following definition:

**Commercial Mobile Radio Service/Mobile Telecommunications Providers:** A personal wireless service, unlicensed wireless services and common carrier wireless exchange access service, the offering of telecommunications services using duly authorized devices which do not require individual licenses, but does not mean the provision of direct-to-home satellite services.

By amending section 7, Accessory Uses, to add paragraph 10:

**7.10 Commercial Mobile Radio Service/Mobile Telecommunications Providers** may be permitted as accessory uses, on land zoned Municipal, upon a finding from the Town Manager, and confirmation by the Board of Selectmen, that the use is required and is reasonably necessary for the convenience or welfare of the public.

Or take any action thereto.

TOWN MANAGER

**Motion:** Planning Board Chairman, David Plunkett, motioned to Adopt Article 7 and to include the Amendment to be offered by the Town Manager.

Town Manager, David Cressman, motioned to Amend and Adopt Article 7, as Amended.

**Voted:** The Town manager's Amendment was Adopted. 8:50 PM.

Article 7 was Adopted, as Amended.  
56 YES '0' NO Unanimous Vote. 8:50 PM

**Amendment:** Strike out the proposed Amendment to section 7 of the Zoning By-law and replace it with the following:

By amending Section 7, Accessory Uses, by adding paragraph 10:

**7.10 Commercial Mobile Radio Service/Mobile Telecommunications Providers** may be permitted as accessory uses, on land zoned Municipal, upon a finding and determination by the Board of Selectmen after a noticed Public hearing that the use is reasonably necessary for the convenience or welfare

of the public and will not result in a substantial detriment to the neighborhood.

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### ARTICLE 8

To see if the Town will vote to amend the Zoning By-Laws, SECTION 3 ZONING DISTRICT by rezoning Tewksbury Assessor's Map 22, Lot 1, Astle Street Water Tower, from Residential R40, to MN, Municipal, bounded and described as follows:

A parcel of land situated on the Southerly side of Astle Street in the Town of Tewksbury containing 3.6 acres of land more or less and being shown as Lot 1 on a Plan of Land entitled "Plan of Land Tewksbury, Mass., surveyed for Tewksbury Water Department, Scale: 1" equals 60', October 11, 1963, Dana F. Perkins & Sons, Inc., Civil Engineers & Surveyors, Reading, MA." which plan is to be recorded herewith and which is bounded and described as follows: Beginning at an iron pipe driven in the ground on the Southerly side of Astle Street at the most northwesterly corner of Lot 1 on said plan and at the northeasterly corner of Lot 2 as shown on said plan; thence turning and running easterly by the southerly line of said Astle Street 40.25 feet to an iron pipe driven in the ground at the most northwesterly corner of Lot 1 A on said plan thence turning and running south 10 degrees 2 minutes no seconds east 229.54 feet by said Lot 1 A to an iron stake at a corner thence turning and running north 80 degrees 22 minutes 40 seconds east still by said Lot 1A 160 feet to a drill hole in a stone wall at land now of Mulno; thence turning and running south 9 degrees 37 minutes 20 seconds east following the stone wall 216.51 feet to a drill hole at the junction of 2 walls; thence still running south 9 degrees 49 minutes 40 seconds east by owners unknown still following the wall 264.51 feet to a stake and nail set in the wall; thence still running south 9 degrees 49 minutes 10 seconds east 125.16 feet to a drill hole in a wall at land now of John V. Sullivan; thence turning and running north 84 degrees 54 minutes no seconds west by said Sullivan land 207.41 feet to a drill hole found in the wall; thence still north 84 degrees 01 minutes 30 seconds west 124.70 feet still following the wall to a drill hole found in the corner of 2 walls at land now of Foster, thence turning and running north 4 degrees 6 minutes no seconds east 41.60 feet to a drill hole set in the wall; thence still running north 2 degrees 43 minutes no seconds west still by said Foster land 109.67 feet to a stake and nail set in the wall; thence running north 3 degrees 20 minutes 30 seconds west still by said Foster land 187.67 feet to a drill hole found in the wall; thence turning and running north 79 degrees 58 minutes no seconds east by Lot 3 as shown on said plan 77.35 feet to a corner; thence turning and running north 10 degrees 2 minutes no seconds west by said Lot 3 and by Lot 2 as shown on said Plan 417.14 feet to the point of beginning.

Or take any action thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 8.

The Planning Board concurred.

**Voted:** Article 8 was Adopted.

67 YES 2 NO (2/3's vote - 46).

8:51 PM

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### ARTICLE 9

To see if the Town will vote to transfer from the Stabilization Fund to A/C 01.122.5311 (Selectmen-License Refund) the sum of \$750, which represents a refund to John D. Sullivan of a liquor license fee paid by him in a previous fiscal year, or take related action.

TOWN MANAGER  
TOWN AUDITOR

**Motion:** The Finance Committee motioned to Indefinitely Postpone Article 9.

The Board of Selectmen motioned to Adopt.

**Voted:** Article 9 was Indefinitely Postponed.

8:59 PM

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### ARTICLE 10

To see if the Town will vote to transfer the sum of \$600.00 from Free Cash to A/C 01.547.5900 (Homecoming - Unpaid Bills) to pay an outstanding bill incurred by the committee for advertising, the present appropriation being insufficient, or take related action.

TOWN MANAGER  
TOWN AUDITOR

**Motion:** The Finance Committee motioned to Adopt Article 10.

**Voted:** Article 10 was Adopted.

8:59 PM

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### ARTICLE 11

To see if the Town will vote to authorize the Town Manager to convey to Sandy Acres partnership a certain parcel of land shown on a plan dated November 11, 1996, by Cuoco & Cormier and described as Lot B consisting of approximately 78,000 sq. ft. in exchange for a certain parcel of land on same plan and described as Lot A consisting of approximately 82,133 sq. ft. Further to authorize, if necessary, the Board of



Selectmen to petition the State Legislature to enact legislation authorizing said conveyance. Or take any other action relative thereto.

#### TOWN MANAGER

Finance Committee Chairman, Raymond Shaw, informed the Assembly of a typo-error. Change Shady Acres to Sandy Acres.

**Motion:** The Finance Committee motioned to Adopt Article 11.

**Voted** Article 11 was Adopted. 9:01 PM

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#### ARTICLE 12

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to the New England Telephone and Telegraph Company for the purpose of placing one (1) aboveground apparatus cabinet with one (1) support pad on the Southerly side of ANDOVER STREET for the purpose of providing for the transmission of intelligence, such easement location being more particularly described below on a plan entitled, "Easement Plan of Land in Tewksbury, Mass., Address: 1475 Andover Street (Dewing School) Prepared for: New England Telephone and Telegraph Company, Scale 1"=40', Date: Aug. 20, 1'996, Prepared by Troy, Mede & Associates", a copy of which is in the Town's Possession and may be viewed at the Office of the Board of Selectmen at usual business hours, or take any other action relative thereto.

#### BOARD OF SELECTMEN

Moderator Coakley informed the Assembly that he is employed by NYNEX and he will step aside and allow Town Clerk, Elizabeth Carey, to assume the duties as Acting Moderator during the action on Article 12.

**Motion:** The Finance Committee motioned to Adopt Article 12.

**Voted:** Article 12 was Adopted. 9:02 PM

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#### ARTICLE 13

To see if the Town will vote to amend Section F Notice of Hearings of the Wetland Protection Bylaw by adding Section F.3 to read as follows:

Request for Determination of Applicability filings submitted to the Conservation Commission exclusively for the purpose of septic system repair, shall be specifically exempted from

the requirements of a public hearing including advertising and notification requirements.

#### CONSERVATION COMMISSION

**Motion:** The Finance Committee motioned to Adopt Article 13.

Conservation Commission Chairman, Vincent Spada, motioned to Amend Article 13.

**Voted:** Mr. Spada's Amendment was Adopted. 9:05 PM

Article 13 was Adopted, as Amended. 9:05 PM

**Amendment:** To see if the Town will vote to amend the Town By-Laws, Chapter 18.04.060 Notice and Hearings, of the Wetland Protection By-Law, by adding after paragraph two (2), the following paragraph to read as follows

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#### ARTICLE 14

To see if the Town will vote to amend the Zoning Bylaw by adding the following new section thereto:

##### 5.1.2 DIMENSIONAL SPECIAL PERMIT

In order to Permit an applicant to make use of a tract of land or to erect and maintain buildings or other structures on a tract of land which does not conform to the area and frontage dimensional requirements of Section 5.3 of the Bylaw, the Board of Appeals may, in appropriate cases, and Subject to appropriate conditions and safeguards, grant a special permit to exempt such tract of land from file said area or frontage dimensional requirements set forth in Section 5.3 whenever, after a public hearing, the Board of Appeals shall find that adjoining areas have been previously developed by the construction of buildings or structures oil lots generally smaller than is prescribed by said Section 5.3, and the standard of the neighborhood so established does not reasonably require a subdivision of the applicant's land into lots as large as is therein prescribed.

In determining whether to grant a dimensional special permit permitting the development of a tract of land with less area or less frontage than is prescribed in the said Bylaw, the Board of Appeals shall, in addition to the foregoing, consider:

- (1) The general purpose and intent of this Bylaw;
- (2) The existing and probable future development of surrounding areas;
- (3) The appropriateness of the proposed development in relation to topography, soils and other characteristics of the tract in question; and

- (4) The recommendations of the Board of Public Works, the Board of Health and the Conservation Commission. Such recommendations shall be considered before a special permit is granted pursuant to this section 5.1.2. Such recommendations must be submitted to the Board of Appeals no later than thirty (30) days after the Board of Public Works, the Board of Health and the Conservation Commission have received notice of the filing of the special permit application. The Board of Appeals shall not grant a special permit for the purposes of section 5.1.2 whenever it shall find that because of soil characteristics, drainage, traffic or other conditions, the granting of such a permit would be detrimental to the health, safety or welfare of the neighborhood or Town or is inconsistent with the intent of said section 5.1.2.

In granting a dimensional special permit the Board of Appeals may impose additional conditions or safeguards in order to protect the health, safety and welfare of the Inhabitants of the neighborhood and the Town of Tewksbury.

JOHN BERUBE AND OTHERS

**Motion:** The Finance Committee made no recommendation.

The Planning Board informed the Assembly that they support the applicant's motion to Withdraw Article 14.

Attorney Richard O'Neill informed the Assembly that Mr. Berube requested that Article 14 be Withdrawn.

**Voted:** Article 14 was Withdrawn. 9:06 PM

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Finance Committee Chairman, Raymond Shaw, motioned to adjourn the January 28, 1997, Special Town Meeting, sine die, and this motion was Adopted at 9:06 PM.

Respectfully submitted:

Elizabeth A. Carey  
Town Clerk



# Special Town Meeting

March 4, 1997

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen, and Finance Committee

Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on Tuesday, March 4, 1997.

## APPROPRIATION CERTIFICATE-SPECIAL TOWN MEETING - March 4, 1997

ARTICLE	RAISES & APPROP.	TRANSFER FROM	BORROW
1. New Elementary School			15,344,000.00
TOTAL RAISE & APPROPRIATE	-0-		
TOTAL TRANSFERS		-0-	
TOTAL BORROW			15,344,000.00

ATTEST

ELIZABETH. CAREY, CMC  
TOWN CLERK

Tewksbury Memorial High School  
320 Pleasant Street  
March 4, 1997

Moderator James Coakley opened the March 4, 1997, Special Town Meeting at 8:00 PM.

At 8:01 PM, Moderator Coakley called for a five minute Recess to allow registered voters, waiting in line, the opportunity to check in.

Moderator Coakley reconvened the Special Town Meeting at 8:10 PM.

There were 921 registered voters and 19 visitors in attendance.

Finance Committee Chairman, Raymond Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted at 8:13 PM.

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### ARTICLE 1

To see it the Town will vote to appropriate and raise by borrowing the sum of \$15,300,000 for the purpose of constructing, originally equipping and furnishing a new elementary school behind the Center School including costs incidental and related thereto; that to raise this appropriation to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$15,300,000 at one time or from time to time under and pursuant to Chapter 44, Section 7(3) of the General Laws, or any other enabling authority, including Chapter 645 of the Acts of 1948, as amended, and to issue bonds or notes of the Town therefor; to authorize file New School Building Committee and the Town Manager to apply for, accept and expend any Federal, State or private grants or contributions that may be available with respect to the project, and to authorize and grant to the New School Building Committee and the Town Manager full power to carry out the project and to enter into contracts and expend money for such purposes provided, however, that any borrowing hereunder shall be contingent upon approval of a Proposition 2½ debt exclusion question at a regular or special town election-, or take any other action relative thereto.

### NEW SCHOOL BUILDING COMMITTEE

**Motion:** Finance Committee Chairman, Ray Shaw, motioned to Amend Article 1 and Adopt, as Amended.

Mr. Wil Lambert motioned for the Indefinite Postponement of Article 1.

Mr. Stephen Witham, Chairman of the New School Building Committee, presented an over-all view of the proposed new elementary school.

The Moderator Moved the Question and this motion was Adopted. 9:21 PM.

**Voted:** The Finance Committee's Amendment was Adopted. 9:21 PM.

Mr. Lambert's motion for Indefinite Postponement was Defeated. 9:22 PM.

Article 1 was Adopted, as Amended.

815 YES 43 NO (Required 2/3's vote - 572)  
9:31 PM.

**Amendment:** On Lines 1 and 5 of the Article substitute the amount of \$15,344,000 for the purpose of the article.

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Finance Committee Chairman, Ray Shaw, motioned to adjourn the March 4, 1997, Special Town Meeting and this motion was Adopted at 9:31 PM.

Respectfully submitted:

ELIZABETH A. CAREY, CMC  
TOWN CLERK

# Special Town Election

MARCH 8, 1997

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the High School for Precinct 1 and 1A, the Trahan School for Precinct 2 and 2A, the North Street School for Precinct 3 and 3A, and the Wynn School for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 3,602 votes cast. Precinct 1 - 508; Precinct 1A - 527, Precinct 2 - 474, Precinct 2A - 522, Precinct 3 - 584, Precinct 3A - 505, and Precinct 4 - 482.

Precinct 1 -	Ellen M. Keefe, Warden	Alice A. Carroll, Clerk
Precinct 1A -	Mary A. Casazza, Warden	Yolanda Luongo, Clerk
Precinct 2 -	Bernice Sprague, Warden	Cecilia T. Wolff, Clerk
Precinct 2A -	Rosemarie Krugh, Warden	Jean E. Byette, Clerk
Precinct 3 -	Jean Ray, Warden	Warren Ray, Clerk
Precinct 3A -	Rita Coyle, Warden	Mary Pilcher, Clerk
Precinct 4 -	Mary Ann Nichols, Warden	Joyce Banusiewicz, Clerk

## QUESTION 1

Shall the Town of Tewksbury be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the bonds issued for constructing, originally equipping and furnishing a new elementary school building behind the Center School?

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	0	0
Yes	320	249	254	289	349	276	302	2039
No	188	278	220	233	235	229	180	1563
Total	508	527	474	522	584	505	482	3602

Total Registered Voters	15999
Total Votes	3602
Percent	22.5%

A TRUE COPY ATTEST:

ELIZABETH. A. CAREY, CMC  
TOWN CLERK

# Annual Town Election

APRIL 5, 1997

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the High School for Precinct 1 and 1A, the Trahan School for Precinct 2 and 2A, the North Street School for Precinct 3 and 3A, and the Wynn School for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 3,592 votes cast. Precinct 1 - 508; Precinct 1A - 532, Precinct 2 - 444, Precinct 2A - 454, Precinct 3 - 695, Precinct 3A - 524, and Precinct 4 - 435.

Precinct 1 -	Ellen M. Keefe, Warden	Alice A. Carroll, Clerk
Precinct 1A -	Mary A. Casazza, Warden	Yolanda Luongo, Clerk
Precinct 2 -	Bernice Sprague, Warden	Cecilia T. Wolff, Clerk
Precinct 2A -	Rosemarie Krugh, Warden	Jean E. Byette, Clerk
Precinct 3 -	Jean Ray, Warden	Warren Ray, Clerk
Precinct 3A -	Rita Coyle, Warden	Mary Pilcher, Clerk
Precinct 4 -	Mary Ann Nichols, Warden	Joyce Banusiewicz, Clerk

## PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	508	532	444	454	695	524	435	3592

## BOARD OF SELECTMEN

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	77	100	72	85	132	116	79	661
Anderson	240	248	255	268	280	252	225	1768
D'Entremont	224	224	168	147	326	242	164	1495
Ryan	229	252	187	211	406	261	226	1772
Teague	242	235	203	196	245	174	174	1469
Others	4	5	3	1	1	3	2	19
Total	1016	1064	888	908	1390	1048	870	7184

## BOARD OF HEALTH

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	99	98	120	116	149	131	107	820
Sheehan	406	427	324	332	543	386	325	2743
Others	3	7	0	6	3	7	3	29
Total	508	532	444	454	695	524	435	3592



### PLANNING BOARD

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	45	36	43	47	47	44	42	304
Busch	306	306	243	205	468	279	221	2028
Leonard	156	189	157	201	179	197	169	1248
Others	1	1	1	1	1	4	3	12
Total	508	532	444	454	695	524	435	3592

### SCHOOL COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	270	297	263	260	402	348	247	2087
Consaul	360	364	289	302	495	345	292	2447
Perrin	374	382	331	341	480	345	323	2576
Others	12	21	5	5	13	10	8	74
Total	1016	1064	888	908	1390	1048	870	7184

### REGIONAL VOKE SCHOOL COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	134	124	135	129	199	177	101	999
Downing	369	403	308	321	491	339	331	2562
Others	5	5	1	4	5	8	3	31
Total	508	532	444	454	695	524	435	3592

### TRUSTEES PUBLIC LIBRARY

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	287	319	291	295	413	357	258	2220
Kelley	368	370	303	299	506	338	311	2495
Qua	355	365	290	305	462	345	296	2418
Others	6	10	4	9	9	8	5	51
Total	1016	1064	888	908	1390	1048	870	7184

Total Registered Voters	16066
Total Votes	3592
Percent	22%

A TRUE COPY ATTEST:

ELIZABETH. A. CAREY, CMC  
TOWN CLERK

# Annual Town Meeting

Tewksbury Memorial High School  
320 Pleasant Street  
May 5 & 7, 1997

Moderator Coakley opened the 1997 Annual Town Meeting at 8:00 P.M.

Rev. Deacon Bill Emerson, Religious Education Director, Saint William's Parish, offered the Invocation and Blessing upon the Assembly.

The Moderator read the Town Meeting Guidelines and designated the seating area for the Visitors.

Moderator Coakley called for a Moment of Silence for the Town Officials' and Town Employees' who passed away during 1996 and who are listed on page 3 of the 1996 Annual Town Report and he included the following names of those who recently passed away in 1997:

Walter Maguire, Municipal Building Committee Youth Sports Programs  
William "Happy" Gath, Road Commissioner Building Committee  
Richard Sutherby, Patriotic Committee Community Activist Past Commander, DAV, Chapter 110

Board of Selectman Chairman, Joseph Gill, reminded the Assembly to complete and return Representative Miceli's Annual Survey and also to support the Community Pantry's Fund Raiser on Monday, May 19, at the Tewksbury Papa Gino's on Main Street.

Finance committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 8:06 PM (5-5-97)

The Moderator informed the Assembly of the following Related and Sequential Articles:

3&4, 7&8, 9&101, 14,15,&16, 19,20,&21, 32&33, and 37&38.

On Monday, May 5, 1997, there were 290 Registered Voters and 20 Visitors.

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the Monday, May 5, 1997 Annual Town Meeting until Wednesday, May 7, 1997, at 8:00 PM, in the High School gymnasium and this motion was Adopted.

11:01 PM (5-5-97)

On Wednesday, May 7, 1997, Moderator James Coakley opened the 1997 Annual Town Meeting at 8:02 P.M. and he motioned to Recess the Annual Town Meeting to complete the May 7, 1997 Special Town Meeting and then return to the

1997 Annual Town Meeting and this motion was Adopted. 8:03 PM (5-7-97)

The Moderator opened the Recessed Annual Town Meeting at 8:10 PM. (5-7-97)

On Wednesday, May 7, 1997, there were 233 Registered voters and 18 Visitors in Attendance.

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the 1997 Annual Town Meeting, Sine Die, and this motion was Adopted. 9:42 PM. (5-7-97)

## ARTICLE 1

To choose all necessary Town Officers, by ballot, Two (2) members of the Board of Selectmen for three years; One (1) member of the Board of Health for three years; One (1) member of the Planning Board for five years; Two (2) members of the School Committee for three years; One (1) member of the Regional Voke School Committee for three years; and Two (2) Trustees Public Library for three years.

Accomplished at the 1997 Annual Town Election, Saturday, April 5, 1997.

## ARTICLE 2

To hear and act upon reports of the various town officers; or take any action relative thereto.

TOWN MANAGER

The Finance Committee motioned to Accept the 1996 Annual Town Report and this motion was Adopted.

8:07 PM (5-5-97)

## ARTICLE 3

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 1998.

	FY97 Present Salary	FY98 Requested Salary
BOARD OF HEALTH		
Chairman	\$ 450	\$ 450
Members (2)	\$ 350	\$ 350

MODERATOR	\$ 500	\$ 500
PLANNING BOARD		
Chairman	\$1100	\$1100
Members (4)	\$ 750	\$ 750
SCHOOL COMMITTEE		
Chairman	\$3000	\$3000
Members (4)	\$2500	\$2500

SELECTMEN		
Chairman	\$6000	\$6000
Members (4)	\$5000	\$5000

**Motion:** The Finance Committee motioned to Adopt Article 3 as written in the Warrant and this motion was Adopted at 10:36 PM. (5-5-97)

#### ARTICLE 4

To see what sums the town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 1997, or take related action.

		<u>FY96</u> <u>Actual</u>	<u>FY97</u> <u>Voted</u>	<u>FY98</u> <u>Request</u>	<u>T/MGR</u> <u>Recomm.</u>	<u>FINCOM</u>	<u>VOTED</u>
1	MODERATOR						
	Salaries	500	500	500	500		
	Operating	45	100	100	100		
	<b>Total</b>	<b>545</b>	<b>600</b>	<b>600</b>	<b>600</b>		
2	SELECTMEN						
	Salaries	77,548	77,640	82,640	82,640		
	Operating	79,448	72,244	92,244	92,244		
	<b>Total</b>	<b>156,996</b>	<b>149,884</b>	<b>174,884</b>	<b>174,884</b>		
3	TOWN MANAGER						
	Salaries	181,193	183,202	188,522	188,522		
	Operating	6,480	3,850	3,990	3,990		
	Out/State Travel		1,576				
	<b>Total</b>	<b>187,673</b>	<b>188,628</b>	<b>192,512</b>	<b>192,512</b>		
4	FINANCE COMMITTEE						
	Salaries	1,651	1,800	1,800	1,800		
	Operating	819	1,460	1,360	1,360		
	<b>Total</b>	<b>2,470</b>	<b>3,260</b>	<b>3,160</b>	<b>3,160</b>		
4a	RESERVE FUND	75,000	75,000	150,000	75,000		
5	ACCOUNTING						
	Salaries	131,635	133,191	134,104	134,104		
	Operating	1,340	3,010	4,575	3,025		
	Outlay			3,000	1,500		
	<b>Total</b>	<b>132,975</b>	<b>136,201</b>	<b>141,679</b>	<b>138,629</b>		
6	COMPUTER SYSTEM						
	Salaries	46,461	46,465	100,144	46,465		
	Operating	31,176	35,850	43,200	42,700		
	Out/State Travel			1,000	1,000		
	Outlay	41,789	46,065	152,965			
	<b>Total</b>	<b>119,426</b>	<b>128,380</b>	<b>297,309</b>	<b>90,165</b>		
6a	TECHNOLOGY COMMITTEE						
	Salaries		300	2,000	1,000		
	Operating			200	200		
	<b>Total</b>		<b>300</b>	<b>2,200</b>	<b>1,200</b>		



		<u>FY96</u> <u>Actual</u>	<u>FY97</u> <u>Voted</u>	<u>FY98</u> <u>Request</u>	<u>T/MGR</u> <u>Recomm.</u>	<u>FINCOM</u>	<u>VOTED</u>
7	ASSESSORS						
	Salaries	163,495	165,895	173,372	166,349		
	Operating	23,264	36,800	36,800	36,800		
	<b>Total</b>	<b>186,759</b>	<b>202,695</b>	<b>210,172</b>	<b>203,149</b>		
8	TREASURER/COLLECTOR						
	Salaries	300,194	292,360	292,062	292,062		
	Operating	178,446	183,921	188,100	188,100		
	Outlay	2,000	2,000	7,000	2,000		
	<b>Total</b>	<b>480,640</b>	<b>478,291</b>	<b>487,162</b>	<b>482,162</b>		
9	TOWN COUNSEL						
	Operating	93240	95,000	95,000	95,000		
10	PERSONNEL BOARD						
	Salaries	2,994	3,000	5,400	5,400		
	Operating	30	200	6,300	300		
	<b>Total</b>	<b>3,024</b>	<b>3,200</b>	<b>11,700</b>	<b>5,700</b>		
11	ADMINISTRATIVE SERVICES						
	Salaries	31,347	55,784	66,484	66,484		
	Operating	606	5,200	5,450	5,200		
	Outlay	499	7,175	9,300	4,200		
	<b>Total</b>	<b>32,452</b>	<b>68,159</b>	<b>81,234</b>	<b>75,884</b>		
12	TOWN CLERK						
	Salaries	110,109	119,921	123,689	122,889		
	Operating	9,906	12,460	13,335	13,335		
	Outlay			500			
	<b>Total</b>	<b>120,015</b>	<b>132,381</b>	<b>137,524</b>	<b>136,224</b>		
13	ELECTIONS						
	Salaries	15,506	16,300	14,200	14,200		
	Operating	17,409	13,474	11,974	11,974		
	<b>Total</b>	<b>32,915</b>	<b>29,774</b>	<b>26,174</b>	<b>26,174</b>		
14	VOTING REGISTRARS						
	Salaries	2,650	2,650	2,650	2,650		
	Operating	1,783	2,141	2,141	2,141		
	<b>Total</b>	<b>4,433</b>	<b>4,791</b>	<b>4,791</b>	<b>4,791</b>		
15	CONSERVATION COMM.						
	Salaries	2,834	4,076	4,876	4,076		
	Operating	637	900	900	900		
	<b>Total</b>	<b>3,471</b>	<b>4,976</b>	<b>5,776</b>	<b>4,976</b>		
16	PLANNING/CONSERVATION						
	Salaries	91,114	93,042	97,950	94,990		
	Operating	5,054	5,800	6,900	5,600		
	Outlay	622	7,600	16,800	1,800		
	<b>Total</b>	<b>96,790</b>	<b>106,442</b>	<b>121,650</b>	<b>102,390</b>		
17	APPEALS BOARD						
	Salaries	2,506	3,036	3,000	3,000		
	Operating	1,547	1,200	1,500	1,500		
	<b>Total</b>	<b>4,053</b>	<b>4,236</b>	<b>4,500</b>	<b>4,500</b>		

		<u>FY96</u> <u>Actual</u>	<u>FY97</u> <u>Voted</u>	<u>FY98</u> <u>Request</u>	<u>T/MGR</u> <u>Recomm.</u>	<u>FINCOM</u>	<u>VOTED</u>
18	CABLE TV						
	Salaries	573	3,100	3,100	3,100		
	Operating	1,078	9,860	9,860	9,860		
	<b>Total</b>	<b>1,651</b>	<b>12,960</b>	<b>12,960</b>	<b>12,960</b>		
19	TOWN HALL						
	Salaries	18,110	18,526	18,609	18,609		
	Operating	35,132	54,850	54,931	54,931		
	Outlay	5,350	12,000	8,000	8,000		
	<b>Total</b>	<b>58,592</b>	<b>85,376</b>	<b>81,540</b>	<b>81,540</b>		
20	POLICE						
	Salaries	2,957,266	3,179,504	3,387,732	3,301,558		
	Operating	147,317	170,309	231,924	192,721		
	Outlay	119,710	130,735	232,110	104,000		
	<b>Total</b>	<b>3,224,293</b>	<b>3,480,548</b>	<b>3,851,766</b>	<b>3,598,279</b>		
21	AUXILIARY POLICE						
	Operating	1,637	1,654	2,170	1,670		
22	FIRE						
	Salaries	2,459,916	2,481,668	2,568,470	2,420,383		
	New Employees	90,338	64,615	300,147	132,926		
	Operating	169,617	232,441	259,801	246,901		
	Outlay	95,847	77,014	359,255			
	<b>Total</b>	<b>2,815,718</b>	<b>2,855,738</b>	<b>3,487,673</b>	<b>2,800,210</b>		
23	BUILDING						
	Salaries	196,535	217,539	211,975	210,775		
	New Employees	15,138					
	Operating	9,829	8,090	10,655	10,655		
	Outlay		1,587	12,020	3,720		
	<b>Total</b>	<b>221,502</b>	<b>227,216</b>	<b>234,650</b>	<b>225,150</b>		
24	EMERGENCY MANAGEMENT						
	Salaries	1,188	3,598	3,623	3,623		
	Operating	6,165	6,995	9,845	7,845		
	Outlay			3,000			
	<b>Total</b>	<b>7,354</b>	<b>10,593</b>	<b>16,468</b>	<b>11,468</b>		
25	DOG OFFICER						
	Salaries	43,729	40,920	40,721	40,721		
	Operating	3,579	3,550	3,650	3,550		
	Outlay			19,842	19,842		
	<b>Total</b>	<b>47,308</b>	<b>44,470</b>	<b>64,213</b>	<b>64,113</b>		
26	PARKING CLERK						
	Operating	726	1,500	1,500	1,500		
27	SCHOOLS						
	Salaries	13,941,344	14,781,317	15,488,968	15,488,968		
	Operating	4,464,094	4,601,084	5,434,058	4,734,058		
	Out/State Travel	5,490	5,000	5,000	5,000		
	Outlay	100,183	235,735	161,310	63,426		
	<b>Total</b>	<b>18,486,111</b>	<b>19,623,126</b>	<b>21,089,336</b>	<b>20,291,452</b>		
28	PUBLIC WORKS						
	Salaries	1,780,627	1,807,278	1,775,572	1,754,972		
	New Employees	3,831		81,162			

		<u>FY96 Actual</u>	<u>FY97 Voted</u>	<u>FY98 Request</u>	<u>T/MGR Recomm.</u>	<u>FINCOM</u>	<u>VOTED</u>
	Operating	1,714,820	1,547,421	1,606,500	1,506,500		
	Outlay	140,309	90,150	606,475			
	<b>Total</b>	<b>3,639,587</b>	<b>3,444,849</b>	<b>4,070,159</b>	<b>3,261,472</b>		
29	SEWER PROJECTS						
	Operating	167,309	67,309	100,000	100,000		
30	SNOW/ICE						
	Salaries	171,523	76,001	76,002	76,002		
	Operating	260,917	124,000	124,000	124,000		
	<b>Total</b>	<b>432,440</b>	<b>200,001</b>	<b>200,002</b>	<b>200,002</b>		
31	STREET LIGHTING						
	Operating	129,090	134,529	139,529	138,529		
32	RUBBISH						
	Collection	601,992	602,000	639,252	639,252		
	Disposal	1,010,160	1,063,490	1,267,265	1,267,265		
	<b>Total</b>	<b>1,612,152</b>	<b>1,665,490</b>	<b>1,906,517</b>	<b>1,906,517</b>		
33	CEMETERIES						
	Operating	1,600	1,600	1,600	1,600		
34	HEALTH						
	Salaries	92,231	126,269	126,691	126,252		
	New Employees	3,668					
	Operating	26,947	26,300	35,900	26,900		
	Outlay						
	<b>Total</b>	<b>122,846</b>	<b>152,569</b>	<b>162,591</b>	<b>153,152</b>		
35	COUNCIL ON ELDERLY						
	Salaries	57,344	64,194	69,112	69,112		
	New Employee		0	27,470	11,310		
	Operating	50,805	50,395	55,480	51,895		
	Outlay	999	6,000	61,100	4,000		
	<b>Total</b>	<b>109,149</b>	<b>120,589</b>	<b>213,162</b>	<b>136,317</b>		
36	VETERANS SERVICES						
	Salaries	32,282	36,804	39,010	39,010		
	New Employees			24,829			
	Aid	69,350	72,000	72,000	72,000		
	Outlay	415					
	<b>Total</b>	<b>102,047</b>	<b>108,804</b>	<b>135,839</b>	<b>111,010</b>		
37	EXCEPTIONAL CHILDREN						
	Salaries	15,172	15,661	15,661	15,661		
	Operating	7,349	12,242	12,242	11,242		
	<b>Total</b>	<b>22,521</b>	<b>27,903</b>	<b>27,903</b>	<b>26,903</b>		
38	PATRIOTIC ACTIVITIES						
	Operating	14,000	14,000	16,500	16,000		
39	HOMECOMING COMMITTEE						
	Operating	2,107	7,500	20,005	12,405		
40	LIBRARY						
	Salaries	255,716	334,885	436,008	341,685		
	New Employees	4,845		94,323			

	<u>FY96</u> <u>Actual</u>	<u>FY97</u> <u>Voted</u>	<u>FY98</u> <u>Request</u>	<u>T/MGR</u> <u>Recomm.</u>	<u>FINCOM</u>	<u>VOTED</u>
Operating	85,329	86,957	115,500	95,500		
Outlay	41,970	69,368	65,750	65,750		
<b>Total</b>	<b>387,713</b>	<b>491,210</b>	<b>617,258</b>	<b>502,935</b>		
<b>41 LIBRARY BUILDING COMM.</b>						
Salaries		500	2,000	1,000		
Operating			1,000	500		
<b>Total</b>		<b>500</b>	<b>3,000</b>	<b>1,500</b>		
<b>42 RECREATION</b>						
Salaries	43,789	48,321	49,571	49,571		
Operating	12,933	17,986	16,726	16,726		
<b>Total</b>	<b>56,722</b>	<b>66,307</b>	<b>66,297</b>	<b>66,297</b>		
<b>43 UNCLASSIFIED</b>						
Maturing Debt	2,205,000	2,570,000	2,885,475	2,885, -		
Interest	1,331,128	1,476,897	1,451,039	1,451,039		
Temp. Loan Int.	98,181	100,000	100,000	100,000		
Reg. Voc. Sch.	2,592,081	3,039,149	3,342,118	3,310,786		
Retirement	1,339,651	1,413,392	1,490,000	1,490,000		
Teacher E.R.I.	42,322	42,322	42,322	42,322		
Occ. Injury	18,508	30,000	30,000	30,000		
Unemployment. Comp.	40,477	16,000	16,000	16,000		
Group Insure	2,685,064	2,840,797	2,840,797	2,840,797		
Medicare	119,846	140,000	155,000	155,000		
Liability Insure	187,125	198,320	202,380	202,380		
<b>Total</b>	<b>10,659,383</b>	<b>11,866,877</b>	<b>12,555,131</b>	<b>12,523,799</b>		
<b>Grand Total</b>	<b>43,981,435</b>	<b>46,703,168</b>	<b>51,224,796</b>	<b>48,063,880</b>		

**Motion:** The Finance Committee motioned to Adjust the following Budgets:

#26 Dog Officer -	Outlay	- Adjust to \$ 5,000
	<b>Total</b>	- Adjust to \$49,721
#45 Unclassified-Mat. Debt	- Adjust to \$ 2,881,735	
-Interest	- Adjust to \$ 1,428,939	
-Temp. Loan Int.	- Adjust to \$ 125,000	
<b>Total</b>	- Adjust to \$12,523,368	
<b>Grand Total</b>	- Adjust to \$48,355,669	

and Adopt Article 4, as Adjusted.

The Moderator read each Department Title and marked for Debate any Departments, so moved, to be Debated.

The Departments marked for Debate were:

#11 Administrative Service	#26 Dog Officer
#18 Industrial Commission	#28 Schools
#20 Town Hall	#29 New Sch. Bld. Comm.
#23 Fire	#34 Rubbish
	#45 Unclassified

All Departments NOT marked for Debate were Adopted per the Finance committee Recommendations. 10:57 PM (5-5-97)

All Debated Budgets were placed in a container for the Lottery, as required by Town By-Laws.

#20 Town Hall - The Finance Committee motioned to Adopt, per the Finance Committees Recommendations, and this Motion was Adopted. 8:12 PM(5-7-97)

#29 New Sch. Bld. Comm. - The Finance Committee motioned to Adopt, per the Finance Committees Recommendations, and this Motion was Adopted. 8:14 PM (5-7-97)

#18 Industrial Comm. - The Finance Committee motioned to Adopt, per the Finance Committees Recommendations, and this Motion was Adopted. 8:14 PM (5-7-97)

#28 Schools - The Finance Committee motioned to Adopt, per the Finance Committees Recommendations and with a Total of \$20,401,717 and this Motion was Adopted. 8:36 PM (5-7-97)



#26 Dog Officer - The Finance Committee motioned to Amend outlay to \$5,000 and Total to \$49,721 and Salary and Operating as per the Finance Committees Recommendations and this motion was Adopted.

8:37 PM (5-7-97)

#34 Rubbish - The Finance Committee motioned to Adopt, per the Finance Committees Recommendations, and this motion was Adopted.

8:40 PM (5-7-97)

#24 Building - The Finance Committee motioned to Adopt, per the Finance Committees Recommendations, and this motion was Adopted.

8:41 PM (5-7-97)

#11 Administrative Services - The Finance committee motioned to Adopt, per the Finance Committees Recommendations and this motion was Adopted.

8:41 PM (5-7-97)

#23 Fire - The Finance Committee motioned to Adopt, per the Finance Committees Recommendations, and this motion was Adopted.

8:41 PM (5-7-97)

#45 Unclassified - The Finance Committee motioned to Amend the following items:

Maturing Debt to: \$2,881,735

Interest to: 1,428,939

Temp.Loan Int. to: 125,000

and Adopt the remaining items, per the Finance Committees Recommendations and this motion was Adopted.

8:44 PM (5-7-97)

\*A Total Budget of \$48,355,669, to be Raised and Appropriated was Voted at 8:45 PM. (5-7-97)  
(The Corrected Addition Amount is: \$48,353,989)

A motion was made to Reconsider Article 4 and this motion Failed. '0' YES 73 NO

8:45 PM (5-7-97)

#### ARTICLE 4

#### ADOPTED BUDGET FOR THE FISCAL YEAR WHICH BEGINS JULY 1,1997

	SALARIES	OPERATING	OUTLAY	DEPT TOTAL
1 MODERATOR	500	100		600
2 SELECTMEN	82,640	92,244		174,884
3 TOWN MANAGER Out/State Travel	188,522	31990 0		192,512
4 FINANCE COMMITTEE	1,800	1,360		3,160
4a RESERVE FUND		75,000		75,000
5 ACCOUNTING	134,104	2,025	1,500	137,629
6 COMPUTER SYSTEM Out/State Travel	72,786	42,700 1,000	0	116,486
6a TECHNOLOGY COMMITTEE	1,000	200		1,200
7 ASSESSORS	170,566	36,800		207,366
8 TREASURER/COLLECTOR	280,528	188,100	2,000	470,628
9 TOWN COUNSEL		95,000		95,000
10 PERSONNEL BOARD	3,000	200		3,200
11 ADMINISTRATIVE SERVICES	66,484	5,200	4,200	75,884
12 TOWN CLERK	122,889	13,335	500	136,724
13 ELECTIONS	14,200	11,974		26,174

		SALARIES	OPERATING	OUTLAY	DEPT TOTAL
14	VOTING REGISTRARS	2,650	2,141		4,791
15	CONSERVATION COMM.	3,276	900		4,176
16	PLANNING/CONSERVATION	96,390	5,600	0	101,990
17	APPEALS BOARD	3,000	1,800	0	4,800
18	INDUSTRIAL COMM.		8,000		8,000
19	CABLE TV	3,100	9,860		12,960
20	TOWN HALL	18,609	54,931	8,000	81,540
21	POLICE	3,301,558	192,721	104,000	3,598,279
22	AUXILIARY POLICE		1,670		1,670
23	FIRE	2J1690,383	246,901		03,070,210
	New Employees	132,926		0	
24	BUILDING	211,975	10,655	0	222,630
	New Employees				
25	EMERGENCY MANAGEMENT	3,623	7,845		11,468
26	DOG OFFICER	40,721	3,550	5,000	49,271 (49,721) (VOTED)
27	PARKING CLERK	0	1,500		1,500
28	SCHOOLS	15,488,968	4,844,323	63,426	20,401,717
	Out/State Travel		5,000		
29	NEW SCHOOL BLDG.CMTE.	2,500	200		2,700
30	PUBLIC WORKS	1,754,972	1,506,500		
	New Employees	0			
31	SEWER PROJECTS		0		0
32	SNOW/ICE	76,002		124,000	200,002
33	STREET LIGHTING		138,529		138,529
34	RUBBISH				1,906,517
	Collection		639,252		
	Disposal		1,063,490		
	Reserve		203,775		
35	CEMETERIES		1,600		1,600
36	HEALTH	126,691	27,400	0	154,091
	New Employee	0			
37	COUNCIL ON ELDERLY	69,112	43,255	4,000	136,317
	New Employee	19,950			

		SALARIES	OPERATING	OUTLAY	DEPT TOTAL
38	VETERANS SERVICES	39,010	0	0	111,010
	New Employee				
	'Aid		72,000		
39	EXCEPTIONAL CHILDREN	15,661	11,242		26,903
40	PATRIOTIC ACTIVITIES		16,000		16,000
41	HOMECOMING COMMITTEE		12,405		12,405
42	LIBRARY	341,685	98,074	65,750	505,509
	New Employees	0			
43	LIBRARY BUILDING COMM.	1,000	500		1,500
44	RECREATION	49,571	16,726		66,297
45	*UNCLASSIFIED		*Actual Total		*12,521,688
					(12,523,368)
					(VOTED)
	Maturing Debt		2,881,735		
	Interest		1,428,939		
	Temp.Loan Int.		125,000		
	Reg. Voc. Sch.		3,310,786		
	Retirement		1,490,000		
	Teacher E.R.I.		42,322		
	Occ. Injury		30,000		
	Unemployment. Comp.		14,729		
	Group Insur.		2,840,797		
	Medicare		155,000		
	Liability Ins.		202,380		
	SALARIES	25,632,352			
	OPERATING		22,264,261		
	OUTLAY			382,376	
	SUB TOTAL		48,278,989		
	RESERVE FUND		75,000		
	ARTICLE 4 TOTAL		48,353,989		

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC  
TOWN CLERK

APPROPRIATION CERTIFICATE - 1997 ANNUAL TOWN MEETING - MAY 5, 1997

	ARTICLE	RAISES & APPROP.	TRANSFER FROM	BORROW
4	BUDGET	48,353,989.00*		
*	(Includes Reserve Fund)	(75,000.00)		
7	Construct & Equip An Expansion of Tewksbury Water Treatment Plant			5,200,000
20	Implement Dog Program	5,500.00		



	ARTICLE	RAISES & APPROP.	TRANSFER FROM	BORROW
23	Zoning By-Law Update 15,000 Zoning By-Law Update 15,000 Subdivision Rules & Regulation Update		30,000.00 Art.27 1995 Annual Town Meeting	
29	Conservation Commission Training Materials & Seminar Attendance Fees		1,000.00 Wetlands Protection Fund	
31.	Conservation Commission 8,000 Preparing Detailed Engineering Analysis 2,000 Computer Supplies & Services		10,000.00 Wetlands Protection Fund	
39	Reconstruct Track Tewksbury Memorial High School			85,000
	TOTAL RAISE & APPROPRIATE	48,359,489.00		
	TOTAL TRANSFERS		41,000.00	
	TOTAL BORROW			5,285,000

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC  
TOWN CLERK

# APPROPRIATION CERTIFICATE - FISCAL 1998 RECAPITULATION

TAX LEVY (TOTAL RAISE & APPROPRIATE)	48,359,489.00
From Art. 27 1995 Annual Town Meeting	30,000.00
From Wetlands Protection Fund	11,000.00
TOTAL TRANSFERS	41,000.00
TOTAL APPROPRIATION	48,400,489.00

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC  
TOWN CLERK

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### ARTICLE 5

To see if the Town will vote to authorize the Board of Selectmen to sell, after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in the Town and advertising for three successive weeks at least fourteen days before the sale, property taken by the Town under the tax title procedure, provided that the Board of Selectmen or whomever they authorize to hold such public auction shall reject any bid which they deem inadequate and provided that no property shall be sold for less than a minimum of 75% of fair market value. Fair market value, for the purpose of this article, is defined as the value calculated by the Board of Assessors. Fair market value is calculated by the Board of Assessors using supporting formulas and rates. Such formulas and rates, based upon standard real estate and/or assessment valuation procedures, shall be filed with the Town Clerk a minimum of fourteen days prior to the date of bidding or sale, whichever occurs first or take any action relative thereto.

#### BOARD OF SELECTMEN/TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 5.

The Board of Selectmen concurred.

**Voted:** Article 5 was Adopted. 10:35 PM (5-5-97)

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### ARTICLE 6

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements up to, five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriation or take any action relative thereto.

#### TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 6.

Article 6 was Adopted. 10:30 PM (5-5-97)

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### ARTICLE 7

To see if the Town will vote to appropriate and raise by borrowing the sum of \$5,200,000 for the purpose of constructing and equipping an expansion of the Tewksbury Water Treatment Plant, including design and other costs incidental and related thereto; that to raise this appropriation, to authorize the Town Treasurer, with the approval of the

Board of Selectmen, to borrow \$5,200,000 at one time or from time to time under and pursuant to Chapter 44, Section 8(4), of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor; to authorize the Town Manager or his designee to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project; or to take any other action relative thereto.

#### TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt and to Raise & Appropriate, by Borrowing, \$5,200,000.00 for the purpose of Article 7.

**Voted:** Article 7 was Adopted. (2/3's vote required)  
153 YES '0' NO unanimous Vote  
9:03 PM (5-7-97)

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### ARTICLE 8

To see if the Town will vote to authorize in accordance with Massachusetts General Laws, Chapter 40, Section 3, the Town Manager to sell a parcel of land off of Court Street known as Lot 79, Map 48 on the Assessors Map in accordance with Massachusetts General Laws, Chapter 40, Section 15B and to authorize the Board of Selectmen to petition the State Legislature to pass a Special Act authorizing the sale of Lot 79 on Map 48 on Assessors Map in accordance with Article 97 of the State Constitution, and be it further authorized that all the proceeds from the sale of this property except for legal, advertising, registry fees and proforma taxes shall be deposited into an account to offset the cost of the expansion of the Water Treatment Plant from 3.5 MGD to 7.0 MGD.

#### TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 8.

The Board of Selectmen concurred.

Mr. Paul Fansel motioned to Indefinitely Postpone Article 8.

A motion was made to Move the Question and this motion was Adopted at 9:20 PM. (5-7-97)

**Voted:** Mr. Fansel's motion Failed.  
38 YES 100 NO 9:25 PM (5-7-97)

Article 8 was Adopted.  
100 YES 43 NO (2/3's vote required:96)  
9:28 PM (5-7-97)

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## ARTICLE 9

To see if the Town will vote to re-authorize the Board of Selectmen to re-submit a petition to the General Court to enact a special law to authorize the Commonwealth of Massachusetts to convey to the Town of Tewksbury certain land for use by the Town of Tewksbury. The Commonwealth of Massachusetts shall convey such land upon the express condition that the land be utilized for cemetery and recreational purposes only. Said parcel is described below:

Said parcel is shown on the Tewksbury Assessor's Map 62, as Lot 19, containing approximately 50 acres more or less to take any action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 9.

The Board of Selectmen concurred.

**Voted:** Article 9 was Adopted. 10:30 PM (5-5-97)

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## ARTICLE 10

To see if the Town will vote to re-authorize the Board of Selectmen to re-submit a petition to the General Court to enact a special law to authorize the Commonwealth of Massachusetts to convey to the Town of Tewksbury certain land for use by the Town Department of Public Works. The Commonwealth of Massachusetts shall convey land upon the express condition that the land be utilized for recreational and outdoor cultural purposes only and shall have no permanent

structures, other than that presently in existence. Said parcel is described below:

Beginning at a point of intersection of land now or formerly of Olson and the easterly side of Livingston Street; thence north 090 02' west along the easterly side of Livingston Street a distance of nine hundred and twenty (920.0)  $\pm$  to a point; a distance of four hundred and twenty (420.0) feet to a point; thence along land of said Town of Tewksbury south 890 04' 1 8" east a distance of four hundred and twenty (420.0) feet to a point; thence along land of said Town of Tewksbury 690 07' 48" east a distance of two hundred and seventy two and 63/100 (272.63) feet to a point; thence south 90 02' west a distance of five hundred and sixty five (565.0) feet  $\pm$  to a point; thence northeast a distance of one hundred and seventy one (171.0) feet  $\pm$  to a point; thence north 860 08' 1 0" east a distance of five hundred and eighteen (518.0) feet  $\pm$  to the point of beginning. Said parcel is shown on the Tewksbury Assessor's Map 86, being a portion of Map 87, Lot 1 known as State Field, 13 acres  $\pm$  or take any other action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 10.

The Board of Selectmen concurred.

**Voted:** Article 10 was Adopted. 10:31 PM (5-5-97)

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## ARTICLE 11

To see if the Town will vote to accept in accordance with Chapter 301 of the Commonwealth of Massachusetts Special Acts of 1996 the following streets:

Street	From	TO	Length	Width
Barbara D. Lane	Pringle Street	Culdesac	1841'	50'
Barry Drive	Shawsheen Street	Culdesac	1,226'	50'
Bell Road	School Street	End	250'	20'
Belt Circle	Champion Street	Culdesac	486'	50'
Birchwood Road	Mohawk Drive	End	714'	40'
Blacksmith Lane	Andover Street	Culdesac	570'	50'
Blease Drive	Colonial Drive	Culdesac	685'	50'
Bonnie Lane	William G. Drive	Culdesac	920'	40'
Bopete Lane	Whipple Road	Culdesac	805'	50'
Bradford Road	Vale Street	End	2,829'	50'
Brian Lane	Barbara D. Lane	Culdesac	351'	50'
Briarwood Road	Farwood Road	Culdesac	1,063'	40'
Cardigan Road	Kendall Road	Kendall Road	3,919'	50'
Carnation Drive	Summer Street	End	632'	40'
Carolina Road	Brown Street	End	910'	40'
Catamount Road	North Street	End	3,358'	50'
Chivas Circle	Fiske Street	Culdesac	968'	50'



Street	From	TO	Length	Width
Chuckie's Way	Salem Street	Culdesac	937'	50'
Cobbett Street	Quincy Road	Ellington Street	490'	40'
Compass Lane	Shawsheen Street	End	950'	40'
Cooney Road	Andover Street	Culdesac	682'	40'
Country Club Drive	Clark Road	Townline	1,889'	50'
County Road	Salem Street	Pringle Street	2,410'	40'
Debra Drive	Pleasant Street	End	1,968'	50'
Delwood Road	County Road	End	325'	40'
Dock Street	Old Boston Road	Hillman Street	626'	40'
Doherty Way	Whipple Road	End	406'	40'
Donna Drive	Chandler Street	Culdesac	680'	50'
Driftwood Drive	Beech Street	Culdesac	1,120'	40'
Druid Hill Avenue	Bridge Street	End	224'	30'
Dufresne Drive	Hillside Road	Culdesac	525'	50'
Eastgate Road	Culdesac	Culdesac	671'	50'
Emily Road	Rounsevell Road	Culdesac	1,889'	50'
Evergreen Road	Farwood Road	Culdesac	950'	40'
Farwood Road	Whipple Road	End	3,690'	50'
Felker Street	No. Billerica Road	End	264'	30'
Ferncroft Road	Whipple Road	Whipple Road	2,534'	50'
Florida Road	Brown Street	End	575'	40'
Fox Run Drive	Pike Street	Pike Street	2,324'	50'
Frances Street	Green Street	End	220'	30'
Geddes Drive	No. Billerica Road	Culdesac	1,381'	50'
Geiger Drive	Bridge Street	Culdesac	1,997'	50'
Georgia Road	Wolcott Street	End	440'	40'
Greenmeadow Drive	Andover Street	End	2,720'	45'
Greenwald Road	Pinedale Avenue	End	660'	40'
Greylock Road	Cardigan Road	Culdesac	686'	40'
Grove Street	County Road	Culdesac	1,570'	50'
Heidenrich Drive	Rogers Street	End	3,440'	50'
Hillman Street	Dock Street	End	450'	40'
James Street	Main Street	Helvetia Street	790'	40'
Joanne Drive	Patten Road	Culdesac	811'	40'
John E. Smith Drive	Chandler Street	Culdesac	925'	40'
Judith E. Drive	Champion Street	Champion Street	1,632'	50'
Kennedy Road	Main Street	Rogers Street	2,618'	50'
Kenneth Road	Shawsheen Street	End	376'	40'
Kingfisher Road	South Street	End	614'	30'
Langley Lane	Farwood Road	Culdesac	810'	40'
Level Lane	Shawsheen Street	End	830'	40'
Magna Vista Circle	Lancaster Drive	Culdesac	735'	40'
Marcia Jean Drive	Henry J. Drive	Culdesac	500'	50'
Marion Drive	North Street	Culdesac	1,690'	40'
Martha Avenue	Maple Street	Culdesac	1,342'	40'
McKenzie Circle	Chandler Street	Culdesac	400'	40'
Meredith Road	Lancaster Drive	Culdesac	1,680'	50'
Michael Street	Main Street	End	734'	40'
Mollie Drive	South Street	Culdesac	920'	50'
Morningside Drive	South Street	Culdesac	436'	40'
Mount Joy Drive	Trull Road	River Road	3,691'	50'
Navillus Road	Kennedy Road	Culdesac	1,807'	50'
New Jersey Road	First Street	Second Street	600'	30'
New Mexico Road	Brown Street	End	479'	30'
Nina Drive	Pinta Drive	Culdesac	745'	50'
Northgate Road	North Street	Eastgate Road	2,145'	50'
Overlook Drive	Kendall Road	End	958'	50'
Oxford Road	Beech Street	Culdesac	1,175'	40'
Park Avenue	Woburn Street	No. Billerica Road	1,311'	50'
Patricia Drive	Shawsheen Street	Culdesac	1,117'	50'

Street	From	TO	Length	Width
Pennacook Road	Lancaster Drive	Culdesac	1,768'	50'
Peterson Way	Carl Path Road	Culdesac	660'	40'
Pinta Drive	Rogers Street	Culdesac	1,206'	50'
Polaris Lane	Compass Lane	Level Lane	1,286'	40'
Pomfret Road	County Road	Culdesac	1,314'	40'
Raymond Street	Chandler Street	Culdesac	940'	40'
Redgate Road	Bradford Road	Culdesac	1,568'	50'
Regina S. Drive	South Street	End	1, 817'	50'
Riverview Avenue	Bridge Street	End	201'	30'
Rockvale Road	Shawsheen Street	Culdesac	1,280'	40'
Rockvale Circle	Shawsheen Street	Culdesac	314'	40'
Rocky Avenue	Foster Road	End	850'	40'
Rolling Meadow Road	Astle Street	Culdesac	1,010'	40'
Roper Lane	Kendall Road	Culdesac	1,191'	45'
Rounsevell Road	South Street	Emily Road	2,058'	50'
Royal Crest Circle	East Street	Culdesac	1, 1 75'	40'
Sandalwood Circle	Chandler Street	Culdesac	1,204'	50'
Serenity Drive	Bemis Circle	Culdesac	745'	40'
Sesame Street	Whipple Road	End	2,072'	50'
Shandel Drive	Marston Street	Culdesac	854'	50'
Sheffield Road	Lancaster Drive	Culdesac	927'	50'
So. Elizabeth Street	Shawsheen Street	End	1, 129'	40'
Squire Lane	Marshall Street	Culdesac	1,508'	50'
State Street	Main Street	South Street	1,325'	40'
Strang Street	Shawsheen Street	Culdesac	304'	50'
Susan Drive	Rocky Avenue	Culdesac	714'	40'
Sycamore Drive	Beech Street	Culdesac	560'	40'
Tareila Circle	Marshall Street	Culdesac	172'	40'
Tanager Road	Kingfisher Road	End	442'	30'
Term Terrace	Foster Road	Culdesac	933'	40'
Thorndike Lane	River Road	-Culdesac	400'	50'
Trull Brook Lane	Hood Road	Culdesac	1,260'	40'
Truman Avenue	Shawsheen Street	Kearsage Street	484'	40'
Wedgewood Road	Rogers Street	Culdesac	548'	40'
Wellington Circle	Farwood Road	Culdesac	483'	40'
Wescott Circle	Farwood Road	Culdesac	715'	40'
Whitegate Road	Redgate Road	Culdesac	633'	40'
Windham Road	Shawsheen Street	Culdesac	950'	40'
Windsor Drive	Whipple Road	Marston Street	1,441'	50'
Worthen Place	Farwood Road	Culdesac	858'	40'
Ballard Street	Shawsheen Street	Lowe Street	1,600'	Variable
Brown Street	South Street	Townline	4,905'	Variable
Dike Court	Cardigan Road	Culdesac	510'	Variable
Karen Lee Lane	East Street	Culdesac	584'	Variable
Alabama Road	Brown Street	End	810'	30'
Allison Way	East Street	End	310'	40'
Brackett Street	Carolina Road	Maryland Road	180'	50'
Carver Street	Townline	End	260'	40'
Dalton Street	Townline	End	250'	40'
Erica Lane	Marie Street	End	260'	40'
Fitz Terrace	Lake Street	Townline	175'	Variable
Joseph Drive	Fiske Street	Culdesac	518'	40'
Maryland Road	First Street	Second Street	710'	40'
Maryland Road	Arizona Road	Indian Road	670'	40'
Oregon Road	Brown Street	End	410'	30'
Otis Street	Carver Street	Dalton Street	150'	40'
Second Street	Maryland Road	New Jersey Road	305'	40'
Tilton Circle	Charles Drive	Culdesac	180'	45'

TOWN MANAGER



**Motion:** The Finance Committee motioned to Adopt Article 11.

The Board of Selectmen concurred.

**Voted:** Article 11 was Adopted by the required Secret Ballot vote.  
124 YES 1 NO 10:27 PM (5-5-97)

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### **ARTICLE 12**

To see if the Town will vote to amend the Town By-Laws by deleting the first paragraph of Chapter 3.12.010 as follows:

Where property of 15,000 square feet or less without a building or 5,000 square feet or less with a building has been taken by the Town under tax title procedures, the sale of such property by the town shall comply with the following provisions:

and replacing it with the following language:

Where property of 1 5,000 square feet or less without a building unless the parcel is a "grandfathered lot" under Massachusetts General Laws, Chapter 40A,

Section 5, or 5,000 square feet or less with a building has been taken by the Town under tax title procedures, the sale of such property by the Town shall comply with the following provisions:

TOWN MANAGER

**Motion:** Town Manager, David Cressman, motioned to Withdraw Article 12 and this motion was Adopted.  
9:40 PM (5-7-97)

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### **ARTICLE 13**

To see if the Town will vote to amend the Zoning By-Laws as follows:

By amending Section 2. Definitions by deleting the definition for Nursing Home and adding the following definitions:

**Community Development District** - A group of buildings to be planned, built, owned and operated as a unit, having a mixture of institutional types and supporting retail business, office, and recreational uses which are regulated on a project basis rather than on an individual use basis, and which do not correspond in lot size, bulk, density, or intensity of development or required open space to the

regulations in any other zoning district established by this Zoning By-Law. All of the development's acreage must be devoted to serve the institutional open space, and supporting retail business, professional offices, institutional and recreational uses of residents who are age 55 or older unless the head of a household's spouse is under age 55 in which case said head of household's spouse may reside there.

### **MFD 55 Community District Definitions**

**Adult Day Care** - a facility offering daytime programs for older adults providing health care and assessment, personal care, social programs, recreational activities, meals and transportation but not providing overnight or residential accommodations. This may be a separate facility or portion of a building which includes one or more of the following uses: Assisted Living Facility, Continuing Care Retirement Facility, Independent Living Facility, or Long Term Care Facility.

**Assisted Living Facility** - a facility as defined in MGL c.19D, providing room and board, which provides assistance with activities on daily living and personal care services for ten or more non-related adults all over the age of 55 and collects payments or third party payments to pay for the provision of assistance with activities of daily living, Assisted living facilities are for frail elders who do not require 24 hour skilled nursing care. Assistance with dressing, bathing, eating, housekeeping, medicine monitoring, and other activities of daily living may be provided, along with an array of services from meals to social and wellness activities. Separate sleeping accommodations are required that allow for no more than two residents sleeping in a room. All assisted living facilities are required to be certified by the Commonwealth of Massachusetts.

**Continuing Care Retirement Facility** - a building or group of buildings that includes two or more of the following uses: assisted living, adult day care, independent living and long term care facilities within a single building or on the same parcel of land, offering lifetime housing and a variety of health care, social, and recreational services.

**Independent Living Facility** - a building or group of buildings designed for and occupied exclusively by persons or families, living independently in dwelling units separated by vertical walls or horizontal floors, having separate sleeping, cooking and sanitary facilities, and with separate or joint services for heat, lighting and other utilities including apartments, garden apartments, townhouses and detached dwellings. One hundred percent (100%) of the housing units shall be occupied by means of fee simple ownership, and/or by lease agreement, by persons who have attained the age of fifty-five (55) or older unless the head of a household's spouse is under age 55 in which case said head of household may reside there.

**Long-Term Care Facility** - a building or a part of a building, which is licensed or approved by the Commonwealth of Massachusetts to provide twenty-four (24) hour health care under medical supervision to adults age 55 or older who by reason of chronic illness or infirmity are unable to care for themselves. For the purposes of this by-law, it includes extended care facility, intermediate care facility, nursing home, and convalescent home. This term does not include boarding and rooming houses, hospitals, clinics, and institutions devoted primarily to the diagnosis and surgical treatment of disease or injury.

Delete Nursing Home from by-law

By amending Section 3. Zoning Districts by adding the following:

### 3.10 Community Development District

This district(s) shall be established by a vote of Town Meeting.

**Rules and Regulations:** The Planning Board shall adopt and from time to time amend, Rules and Regulations not inconsistent with the provisions of this By-Law or Chapter 40A of the Massachusetts General Laws or other applicable provision of Massachusetts General Laws, and shall file a copy of said regulations with the Town Clerk. Such rules shall prescribe as a minimum the size, form, contents, style and numbers of copies of plans and specifications, the Town boards or agencies from which the Planning Board shall request written reports, and the procedure for submission and approval of a Community Development District Special Permit.

By amending Section 4.6A to 4.6H Use Regulations by deleting the current language and adding the following:

## TYPE OF USE

## DISTRICT

		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
<b>4.6.A</b>	<b>RESIDENTIAL</b>													
1.	Single Family detached house	Y	Y	Y	Y	SP	Y	N	N	N	N	SP	N	N
2.	The taking of not more than two borders, lodgers or roomers by a family resident on the premises.	Y	Y	Y	Y	SP	Y	N	N	N	Y	Y	N	N
3.	Multiple Family Dwellings (Subject to Section 4.7)	N	N	N	N	N	N	N	N	SP	Y	N	N	N
4.	Cluster Development (Subject to Section 4.8)	Y	Y	N	N	N	N	N	N	N	N	N	N	N
5.	Two-Family detached dwellings (See Note 8)	Y	Y	SP	Y	N	Y	N	N	N	N	N	N	N
6.	Satellite Dish (Subject to Section 5.3 Footnote (n))	SP	SP	SP	SP	Y	SP	N	Y	Y	N	N	SP	Y
7.	Arts, Crafts, Antiques/Cottage Industries (Subject to Note 12)	SP	SP	N	N	N	N	N	N	N	N	N	N	N
SPSP8.	Multiple Family Dwellings/55 (subject to Section 4.12)	N	N	N	N	SP	N	N	N	N	N	Y	N	N
<b>4.6.B</b>	<b>AGRICULTURAL</b>													
SPSP 1.	Farms, greenhouses, nurseries, and truck gardens	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 2.	Sale of farm products insofar as the majority of such farm products for sale have been raised by the owner of the land on which the facility is located, provided a front yard setback of fifty feet is observed.	N	N	Y	N	SP	N	N	N	N	N	N	N	Y
3.	The removal of loam, sand or gravel subject to a Special Permit issued by Planning Board and subject to Town By-Laws Section 15.04.010. (This Special Permit will not be required when such removal is incidental to building construction or highway improvements or construction at the site of removal.)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y

		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
<b>4.6.C</b>	<b>INSTITUTIONAL AND RECREATIONAL</b> (All Business, Institutional, or Industrial Use are subject to requirements of Section 4.11)													
SPSP 1.	Religious, Sectarian or Denominational Schools, buildings, and uses, including parish houses and rectories, public schools, playgrounds and municipal parks.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 2.	Other schools and municipal building and uses.	SP	SP	SP	SP	SP	SP	SP	Y	Y	SP	SP	Y	SP
SPSP 3.	Hospitals, sanitaria, charitable, institutions, cemeteries	SP	SP	N	N	N	N	N	Y	SP	N	N	N	SP
4.	Water towers and reservoirs	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP	N	N	SP
5.	Public Utilities	N	N	N	N	SP	N	N	N	SP	N	N	N	SP
SPSP 6.	Commercial Amusements	N	N	N	N	SP	N	N	N	SP	N	N	N	SP
SPSP 7.	Day Care Services Centers	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 8.	Adult Day Care	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP 9.	Assisted Living Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP10	Continuing Care Retirement	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP11	Independent Living Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP12	Long-Term Care Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
<b>4.6.D</b>	<b>RETAIL BUSINESS</b> (All Business, Institutional, or Industrial Use are subject to requirements of Section 4.11)													
SPSP 1.	Retail food stores, drug stores, barber shops, hairdressers, tailor shops, shops for receiving and delivery of clothes for cleaning.	N	N	N	SP	Y	SP (10)	N	N	N	N	N	SP (13)	Y
SPSP 2.	Retail sale of alcoholic beverages	N	N	N	N	Y	N	N	N	N	N	N	N	Y
SPSP 3.	Retail stores and other services establishments other than above	N	N	N	N	Y	SP (10)	N	N	N	N	N	N	Y
SPSP 4.	Restaurants and other places serving food and beverages	N	N	N	N	Y	SP (10)	N	N	N	N	N	SP (13)	SP
SPSP 5.	Motel/Hotel	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 6.	Mobil parked food services	N	N	N	N	SP	N	N	N	N	N	N	N	N
SPSP 7.	Itinerant Roadside Vendors The Special Permit to allow for itinerant roadside vendors shall be issued by the Board of Selectmen with the condition such sale shall not exceed fourteen days and fifty foot setback from the street must be maintained. Religious, nonprofit and fraternal organizations shall be exempt from this by-law.	N	N	N	N	SP	N	N	N	N	N	N	N	N
<b>4.6.E</b>	<b>OFFICES</b> (All Businesses, Instructional or Industrial Uses are subject to requirements of Section 4.11)													



		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD SP (13)	IH Y
SPSP 1.	Business and professional offices	N	N	N	N	Y	Y	N	N	Y	N	N		
<b>4.6.F</b>	<b>Automotive Service (2) (All Businesses, Institutional Uses are subject to requirements of Section 4.11)</b>													
SPSP 1.	Gasoline Service Stations (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 2.	Garages for automotive repair (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 3.	Automotive sales, including motorcycles & snowmobiles	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 4.	Car Wash	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 5.	Garages for Automotive Storage (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 6.	Taxicab Business	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 7.	Limousine Services	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 8.	Car Rental or Leasing Agencies	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 9.	Automotive Stereo Systems Installations	N	N	N	N	SP	N	N	N	N	N	N	N	SP
<b>4.6.G</b>	<b>INDUSTRIAL USES (All Businesses, Institutional, or Industrial Use are subject to requirements of Section 4.11)</b>													
SPSP 1.	Manufacture of products to be sold at retail on the premises	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 2.	Building trades such as contractor, carpenter, plumber, electrician, mason, roofer	N	N	N	N	Y	N	N	N	N	N	N	N	Y
SPSP 3.	Building materials or contractor yards	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 4.	Heating fuel storage and sales providing that tanks for oil storage above ground do not exceed 10,000 gallons capacity	N	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP 5.	Farm supply warehouse	N	N	SP	N	SP	N	N	N	N	N	N	N	Y
SPSP 6.	Welding Shop	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 7.	Electronics industries, assembling of electrical appliances and equipment including manufacture of small parts	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 8.	Research laboratories, including manufacture of equipment	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 9.	Other light manufacturing free from offensive noise or odor	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP10	Stone or monument works	N	N	N	N	SP	N	N	N	N	N	N	N	Y
SPSP11	Storage warehouses	N	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP12	Pre-cast concrete products manufacturing in a wholly self- contained and fully enclosed structure with no storage of raw materials outside of the structure	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP13	Asphalt coated pipe manufacturing	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP14	Billboards (3)	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP15	Machine shop	N	N	N	N	N	N	N	N	N	N	N	N	Y



		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
SPSP16	Manufacturing or processing of food (excluding milling of grain or rendering of fats and oils): beverages, candy cosmetics, pharmaceuticals, drugs compressed gases, and liquids gaseous and solid forms, jewelry, toys, sporting goods and musical instruments, light hardware, glass and glass products, clocks, watches, scientific, optical or precision instruments, or other articles to be assembled from previously prepared for materials.	N	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP17	Ceramic Products (electrical kilns only)	N	N	N	N	Y	SP	N	N	N	N	N	N	N
SPSP18	Trucking Companies & Terminals	N	N	N	N	N	N	N	N	N	N	N	N	SP
<b>4.6.H</b>	<b>USES EXPRESSLY PROHIBITED IN ALL DISTRICTS SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:</b>													
SPSP 1.	Garbage and refuse incineration or disposal otherwise of material not originating on the premises, except by Town of Tewksbury	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 2.	Distillation of bones, rendering of fat or reduction of animal matter	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 3.	Manufacturing of Glue	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 4.	Oil Refining	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 5.	Bulk storage of petroleum products	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 6.	Foundries, manufacture of large machine parts, metal working	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 7.	Tanneries	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 8.	Manufacture of cement products and cement mixing	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 9.	Processing, storage and distribution of asphalt products	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP10	The sorting, baking and storage of waste paper, rags or junk or the dismantling of motor vehicles	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP11	Slaughter houses	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP12	Sand, gravel and stone processing plants	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP13	Trailer parks and mobile homes	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP14	Airports see Note (5)	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP15	Solid waste products recovery facility (See Note 6)	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP16	Piggeries	N	N	N	N	N	N	N	N	N	N	N	N	N

By amending Section 4 Notes for Use Regulations Scheduled by adding the following:

- (13) Retail Business and offices allowed under 4.6-D.1 and 4.6.D.4 and 4.6.E.1 are to only serve the needs of CDD residents and their guests.

By amending to add the following to Section 4. Use Regulations.

#### 4.9 Community Development District and Special Permit

4.9.1 Purpose: to provide an alternative and supplement to residential, institutional and public elderly housing in Tewksbury in a manner that encourages the preservation of open space and is consistent with the scale of residential development in the community and the Town has determined that a necessity exists for the adoption of a Community Development District for the benefit of the general welfare of the community.

4.9.2 Applicability: A Community Development District shall be permitted only in areas designated on the zoning map as a Community Development District (CDD). Properties within the Community Development District must apply to the Planning Board for a special permit to construct CDD consistent with the guidelines of Section 4.9.3 and all other requirements concerning special permits in the Zoning By-Law.

##### Section 4.9.3 Special Permit Criteria

(a) Minimum Area of Development: The total area of each CDD development shall not be less than twelve acres of contiguous property.

(b) Minimum Open Space: A minimum of twenty-five (25) percent of the total site area shall be set aside for open space as defined by this By-Law and shall not include any parking area except as described in subsection (d) (4) below.

Open Space shall be used as permitted in Sections 4.8.5 and 4.8.6 of the Zoning By-Law, and further shall be subject to conservation restrictions running with the land and recorded at the Middlesex North District Registry of Deeds,

(c) Development Capacity: The maximum allowable development capacity for acreage devoted to Independent Living Facility use shall be six (6) dwelling units per acre. No more than twenty-five percent of the project area within the wetlands and/or flood plain shall be used in calculating the density requirements of the site.

(d) Minimum Off-Street Parking

(1) Adult Day Care facilities and/or structures shall provide a minimum of one parking space per each employee on the largest shift plus one parking space for the number of clients the facility is licensed to serve divided by the number five (5), and rounded to the next highest whole number.

(2) Assisted Living and Long Term Care facilities and/or structures shall provide a minimum of one parking space

for each employee on the largest shift plus one space for each visiting staff person plus one parking space for the number of residents the facility is licensed to serve divided by the number two (2).

(3) Independent Living facilities and/or structures shall comply with the parking requirements of Section 4.12 of the Zoning By-Law.

(4) If the Planning Board makes findings of fact that to encourage the clustering of structures around parking areas which encourages convenience from the parking area to the structures and preserves open space or determines parking in an adjacent area across the street may serve staff and visitor parking needs, the Planning Board may waive or modify these parking requirements.

(5) Requirements for curbing within the parking areas shall be determined by Planning Board rules and regulations.

(e) Minimum side and rear setback: No building or structures shall be located within twenty-five (25) feet of the perimeter legal lot lines of a Community Development District.

(f) Living Space Requirement: No living space shall be located below the finished grade contiguous to a dwelling.

(g) Maximum Lot Area Coverage: Not more than thirty (30) percent of the total lot area may be devoted to buildings or structures. This requirement shall not apply to at grade parking areas but shall apply to parking above grade. If the Planning Board makes findings of fact that it will benefit residents to provide enclosed parking areas for residents of the development area and/or for every one percent increase in non-wet open space that is not part of any set-backs above the requirements in Section 4.9(b) the Planning Board may waive or modify the requirements of this paragraph so not more than thirty-five (35) percent of the total lot area may be devoted to buildings or structures.

(h) Permitted Uses

(1) Each Community Development district must contain the following uses:

Adult Day Care Facility  
and/or  
Independent Living Facility  
and  
Assisted Living Facility  
and/or  
Long Term Care Facility

(2) Acreage devoted to Adult Day Care and/or Independent Living Facilities shall not comprise more than sixty-five percent of the development's acreage devoted to buildings and/or structures. If the Planning Board makes findings of fact that to increase the minimum

requirements of open space and/or assist a greater proportion of elderly Tewksbury residents, the requirements of this paragraph may be modified.

- (3) Community Development Districts may also provide optional accessory use services on site including but not limited to local transportation, barber/beauty services, sundries for personal consumption, and other amenities, provided:
  - a. such uses serve primarily the residents of the development.
  - b. such uses are conducted within and may be entered only from within a principal building.
  - c. there is no external evidence of such uses; and
  - d. the appearance and character of commercial uses are compatible with the project.
- (4) Recreation facilities, dining rooms (3) for on-premises use only, kitchen, swimming pools, meeting and function rooms administrative offices and medical facilities for diagnosis and out-patient services for residents of the CDD only.
- (5) Suitable recreation space with a minimum cost of one percent of the fair market value of each unit of the Independent Living Facility and one-half of one percent of the construction cost for any Assisted Living and/or

any Long-Term Care Facility shall be provided. A good faith effort shall be made to determine the fair market value of a unit and construction cost. Recreation facilities shall include a clubhouse and no occupancy permit shall be permitted until the recreational facilities are completed.

- (6) Within a clubhouse facility or structure, up to fifty percent of the clubhouse facility or structure may be allocated to use as an Adult Day Care facility during the hours of 7:00 a.m. and 6:00 p.m.

By amending Section 5.3.1 to 5.3.9 to delete the current Schedule of Lot Coverage and Dimensional Requirements and adding the following:

By amending the footnotes to Section 5.3.

To footnote (f) to its first sentence and the last sentence of footnote (f) (3) by adding the words, "and MFD/55 and Community Development Districts.

By adding footnote (s) as follows:

(s) See Community Development District Requirements in Section 4.9.

## TYPE OF USE

## ZONING DISTRICTS

### 5.3 SCHEDULE OF LOT COVERAGE AND DIMENSIONAL REQUIREMENTS (Letter in parenthesis refer to footnotes to this schedule)

	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	IH	CDD	MFD/55
5.3.1 Minimum Lot Size (acres)	1.0	2.0	1-5	1.0	1.0	1.0	1.0	5.0	1.0	*4.0	1.0	12	**12
5.3.2 Minimum frontage (feet) (a)	150	200	150	150	150	150	150	150	150	40	150	150	150
5.3.3 Minimum front-yard setback(feet)(b)													
a. Dwellings	25	25	25	25	40	25	0	150	0	-	150	-	-
b. Multiple-family dwellings										(F)		150	(F)
c. All other buildings and uses	25	25	50	25(c)	50(c)	25	50	150	25	-	50(c)	50	-
5.3.4 Minimum side and rear-yard setback (feet) (b)													
a. Dwellings	15	15	15	15	15	15*(Q)	15	150	-	-	-	-	-
b. Multiple-family dwellings	-	-	-	-	-	-	-	-	-	(F)	-	-F	F
c. All other buildings and uses	15	15	15	15	30	15*(Q)	15	150	15	15	50(D)	(s)	-
5.3.5 Lot Shape and perimeter	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)
5.3.6 Maximum height (g)													
a. Dwellings (stories)	2.5	2.5	2.5	2.5	2.5	2.5	0	2.5	sp		2.5	2.5	
b. Dwellings (feet)	35	35	35	35	35	35	20	35	sp		35	35	
c. Other buildings (stories)	2.5	2.5	2.5	2.5	2.5	2.5	sp	2.5	sp		5	(s)	
d. Other buildings (feet)	35	35	35	35	40*(P)	35	sp	35	sp		60(P)	(s)	
5.3.7 Corner clearance	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)		(h)	(h)	(h)
5.3.8 Maximum % of Lot which can be covered by principle building (h)	15	15	20	15	30	15	sp	30	20		35	(s)	
5.3.9 Off-street parking	(j)	(j)	(j)	(j)	(j)	(j)*R	(j)	(j)	(j)		(j)	(s)	

\*\*SEE MFD REQUIREMENTS IN SECTION 4.12

ADULT ELDERLY HOUSING COMMITTEE  
TOWN MANAGER



**Motion:** Planning Board Chairman, Robert Fowler, motioned to Adopt Article 13, as Amended by the Town Manager.

Town Manager David Cressman motioned to Amend Article 13.

Selectwoman Joan Dunlevy motioned to Amend Article 13.

Mr. Paul Fansel motioned for the Indefinite Postponement of Article 13.

The Board of Selectmen informed the Assembly that they support Article 13 and concur with the Amendments.

The Moderator Moved the Question and this motion was Adopted at 9:46 PM. (5-5-97)

**Voted:** Selectwoman Dunlevy's Amendments were Adopted. 131 YES 46 NO 9:48 PM (5-5-97)

The Town Manager's Amendment was Adopted.  
9:50 PM (5-5-97)

Mr. Fansel's motion for Indefinite Postponement Failed. 84 YES 107 NO 9:53 PM (5-5-97)

The Planning Board's motion to Adopt, as Amended by the Town Manager, Failed.  
117 YES 63 NO (2/3's vote required:120)  
9:55 PM (5-5-97)

A motion was made to Reconsider Article 13 and this motion Failed.  
7 YES 47 NO (2/3's vote required:36)  
9:56 PM (5-5-97)

Article 13 was not Adopted.

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#### ARTICLE 14

To see if the Town will vote to amend the Town By-Laws by adding the following Chapter 5, Business License and Regulations, 5.04-010 Entertainers Disclosure:

Anyone who is obliged to file an entertainer's disclosure statement with the Commissioner of Public Safety pursuant to the provisions of Massachusetts General Laws Chapter 140, Section 181A, appearance under assumed names; statement filed; penalty, shall also file a copy of such disclosure with the Chief of Police. The copy of such disclosure shall be accompanied by a copy of photographic identification which sets forth the true name, legal address and date of birth of the entertainer. Or take any other action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 14.

**Voted:** Article 14 was Adopted. Majority Vote.  
10:28 PM (5-5-97)

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#### ARTICLE 15

To see if the town will vote to accept the provisions of Massachusetts General Laws Chapter 138, Section 12B, Operation of premises licensed to sell alcoholic beverages; Nudity, or take any other action relative thereto.

§ 12B. Operation of premises licensed to sell alcoholic beverages; nudity

In any city or town which accepts the provisions of this section, no licensee, licensed under the provisions of section twelve, shall suffer or permit any person to appear on said licensed premises in any manner or attire as to expose to public view any portion of the pubic area, anus, vulva or genitals, or any simulation thereof, or shall suffer or permit any female to appear on licensed premises in such manner or attire as to expose to view any portion of the breast below the top of the areola, or any simulation thereof. Any violation of the provisions of this section shall be enforced by the alcoholic beverage control commission and the local authorities. Added by Street1981, c. 606. Amended by Street1983 c. 636, § 25.

TOWN MANAGER

**Motion:** The Town Manager motioned to Withdraw Article 15 and this motion was Adopted.  
10:28 PM (5-5-97)

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#### ARTICLE 16

To see if the Town will vote to amend the Town By-Laws by adding the following Chapter 5, Business License and Regulations, 5.04,020 Conduct of Entertainment Establishments.

1. The following shall apply to premises licensed in accordance with Massachusetts General Laws, Chapter 138 alcoholic liquors, or Chapter 140, Theatrical Exhibitions, Public Amusements, etc., Section 181, Licenses, Fees, Applications, suspension or revocation or 183A, Concerts, dances, exhibitions, public shows, etc. application, suspension or revocation, rules and regulations.



- A. No employee of a licensed establishment or other person may mingle with the patrons of the establishment while such person is unclothed or in such attire to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, nor may a licensed establishment allow any female person to mingle with patrons on the premises while she is appearing in any manner of attire as to expose to public view any portion of the breast below the top of the areola, or any simulation thereof.
- B. It is forbidden to employ or permit any person in or on the licensed premises to perform any act or acts of sexual intercourse, masturbation, sodomy, flagellation or any sexual acts prohibited by law.
- C. Employees or entertainers may not engage in touching, caressing, or fondling of the breasts, buttocks or genitals of another.
- D. The provisions of this by-law shall be deemed severable.

Or take any other action relative thereto.

TOWN MANAGER

**Motion:** Town Manager, David Cressman, motioned to Adopt Article 16.

**Voted:** Article 16 was Adopted. Majority Vote.  
10:29 PM (5-5-97)

### ARTICLE 17

To see if the Town will vote to amend the Town By-Laws by deleting Article II. Numbering Requirements 12.04.070 Conformance required and inserting a new Article 11. Numbering Requirements 12.04.070 Conformance Required as follows:

The Board of Selectmen shall require that every building used for a dwelling or a place of business in the Town of Tewksbury bear, in a conspicuous place on the portion of the building facing the street, the number assigned to it by the Board of Assessors in clear and legible numbers.

No person shall, for a longer period than ten (10) days after notification from the Board of Selectmen, neglect or refuse to affix to, or suffer to remain on, any property owned or leased by him, her or it, a street number other than the one designated for such property by the Board of Assessors.

Violations of this by-law shall be prosecuted by the Chief of Police of the Town or his or her own initiative or on the order of the Fire Department, the Town Manager or the Board

of Selectmen. Any person who shall violate any of the provisions of this by-law shall be subject to:

First Offense - Written Warning  
Second Offense - \$30.00 Fine  
Third and Subsequent Offenses - \$100.00

Each day any violation of this section shall continue shall constitute a separate offense.

FIRE DEPARTMENT  
BOARD OF SELECTMEN  
TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 17.

Selectwoman Joan Dunlevy motioned to Amend Article 17.

**Voted:** Selectwoman Dunlevy motioned to Withdraw her Amendment and this motion was Adopted.  
8:53 PM (5-7-97)

Article 17 was Adopted. Majority Vote.  
8:53 PM (5-7-97)

### ARTICLE 18

To see if the Town will vote to amend the Town By-Laws Chapter 12.04 Streets Article 1. Prohibited Acts section 12.04.050 Placing obstruction prohibited as follows:

DELETE: \$30.00 First Offense  
\$100.00 Second and Subsequent Offenses

INSERT: First Offense - Written Warning  
Second Offense - \$30.00  
Third and Subsequent Offenses - \$100.00

BOARD OF SELECTMEN

**Motion:** The Finance Committee motioned to Adopt Article 18.

**Voted:** Article 18 was Adopted. Majority Vote.  
8:55 PM (5-7-97)

### ARTICLE 19

To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 140, Section 147A, which will enable the Town to enact by-laws and set and

collect fees relative to the regulation of dogs/animals; or take any action relative thereto.

ELIZABETH A. CAREY, TOWN CLERK

**Motion:** The Finance Committee motioned to Adopt Article 19.

The Board of Selectmen concurred.

**Voted:** Article 19 was Adopted by the required Secret Ballot vote.

150 YES 10 NO 10:08 PM (5-5-97)

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### ARTICLE 20

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to implement the new Dog Program.

ELIZABETH A. CAREY, TOWN CLERK

**Motion:** The Finance Committee motioned to Amend and Adopt Article 20 and to Raise & Appropriate \$5500.00

Town Clerk, Elizabeth Carey motioned to Amend Article 20.

**Voted:** The Finance Committee's Amendment was Adopted.  
10:09 PM (5-5-97)

Mrs. Carey's Amendment was Adopted.

Article 20 was Adopted, as Amended.  
10:09 PM (5-5-97)

**Amendment:** Raise & Appropriate \$5500.00 for the purpose of the Article.

Software Dog Package - 2,500  
Tags/2 Part License - 500  
Computer/Printer - 2,500

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### ARTICLE 21

To see if the Town will vote to amend the Town By-Laws Chapter 6.04 - DOGS, by deleting Section 6.04.010 in its entirety, and substituting the following in its place.

#### Chapter 6.04 DOGS

These By-Laws are intended to guide those persons owning or keeping dogs within the Town of Tewksbury in their role

as responsible pet owners. Although it is hoped these regulations will act as an educational tool, it must be understood that the enforcement of this by-law is necessary to protect the rights and safety of the public.

#### 6.04.010 REFERENCE TO MASSACHUSETTS GENERAL LAWS

Any reference to a "Section" in this By-Law shall mean Chapter 140 of the Massachusetts General Laws, unless otherwise stated.

#### 6.04.020 DEFINITIONS

Unless otherwise set out in this By-Law, any term defined in Chapter 140, Section 136A, Massachusetts General Laws, shall have the same meaning in this By-Law, and shall be expressly incorporated herein.

**ANIMAL SHELTER** - Any premises designated for the purpose of impounding and caring for animals held under authority of this by-law.

**AT LARGE** - At Large shall mean on or off the premises of the owner, and not under the control of the owner or authorized escort either by leash, cord, chain or otherwise.

**ENCLOSED AREA** - A portion of the owner's property which is secured by fencing in such a manner that the dog, once inside the area cannot exit of its own accord. The dog officer, after an inspection of the area, will determine if the enclosed area is suit able or not.

**KENNEL** - One (1) pack or collection of dogs on a single premises, whether maintained for breeding, boarding, sale, training, hunting or other purposes, and including any shop where dogs are on sale, and also including every pack or collection of more than three (3) dogs, three (3) months old or older, owned or kept by a person on a single premises, irrespective of the purpose for which they are maintained.

**LICENSE PERIOD** -The license period shall be from January 1 of each year to December 31 of the same year.

**LIVE STOCK OR FOWLS** - Animals or fowls kept or propagated by the owner for food or as a means of livelihood; also deer, elk, cottontail rabbits and northern hares pheasants, quail, partridge and other birds and quadrupeds determined by the Department of Fisheries, Wildlife and Environmental Law Enforcement to be wild and kept by, or under a permit from, said department in proper houses or suitable enclosed yards. Such phrase shall not include dogs, cats and other pets.

**OWNER** - Owner shall mean any person or persons, firm, association or corporation owning, keeping or harboring a dog owned or kept in Town.



PERSON - An individual, partnership, company or corporation.

RESTRAINT - A dog shall be deemed to be under "restraint" if it is on the premises of the owner accompanied by a person who shall have the dog under control; or is in a suitably enclosed area; or if outside the premises of the owner, is accompanied by a person who shall have the dog under control by holding it firmly on a leash no greater than six (6) feet in length.

VETERINARY HOSPITAL - An establishment maintained and operated by a licensed veterinarian for the boarding of animals or the diagnosis and treatment of diseases and injuries of animals.

#### 6.04.030 REGISTRATION/LICENSES

A person who at the commencement of a licensed period is, or who during any license period becomes, the owner or keeper of a dog six (6) months old or over which is not duly licensed, and the owner or keeper of a dog when it becomes six (6) months old during a license period, shall cause it to be registered, numbered, described and licensed until the end of such license period, and the owner or keeper of a dog so registered, numbered, described and licensed during any license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and licensing of a dog shall be done in the office of the Town Clerk on a form prescribed and supplied by the Town Clerk, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing live stock or fowl.

Dogs must wear identification tags, attached to the collar, at all times when off the premises of the owner. The Town Clerk shall maintain a record of the identifying numbers and shall make this record available to the public. No person shall keep more than three (3) dogs, over the age of six (6) months, at any single family residence within the Town.

#### 6.04.040 VACCINATION AGAINST RABIES

The Town Clerk shall not grant such license for any dog unless the owner thereof provides the Town Clerk with either a veterinarian's certification that such dog has been vaccinated in accordance with the provisions of Section 145B (CH.140,MGL) or has been certified exempt from such provision as outlined in Section 137 or 137A (CH.140,MGL).

Vaccinated animals shall be revaccinated periodically in accordance with rules and regulations adopted and promulgated by the Mass. Department of Public Health.

#### 6.04.050 DOG TAG

The Owner or Keeper of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by and issued by the Town Clerk when a license is issued. Such tag shall state the following: (a) Town of Tewksbury, (b) Year of issue, and (c) Tag number. If any such tag shall be lost, the owner or keeper of such dog shall forthwith secure a substitute tag from the Town Clerk at a cost of two dollars.

The provision of Section 138 (change of owner & out of state/ country), Section 138A (commercial sale) and Section 146 (license valid throughout Commonwealth) of (CH.140,MGL) shall be expressly incorporated herewith and shall henceforth apply under this By-Law.

#### 6.04.060 LICENSE FEES/LATE FEES/PENALTIES

Fees for all dogs; male, female, neutered or spayed shall be \$10.00 annually, payable on January 1.

Late Fees: Overdue fees shall be increased to \$15.00 if not paid on or before March 15 and to \$25.00 if not paid on or before July 1

(Except as provided by Section 138 (CH.140,MGL) A person applying for a license hereunder shall be obligated to pay all outstanding fees related to the dog in question previously required by this by-law.

Determination of licensing eligibility, dogs not required to be licensed, or refunding license fees shall be determined as set out in Section 139, (CH.140,MGL).

Any dog, impounded by the dog officer or others duly authorized, which is not wearing a tag indicating a current rabies vaccination, shall be vaccinated by a licensed veterinarian. The owner shall be required to pay such cost.

#### 6.04.070 KENNEL LICENSE/FEES

Any person maintaining a kennel shall have a kennel license.

Any person who meets the requirement of the Town Zoning By-Laws relating to kennels and the provisions of Section 137A, (CH.140,MGL) may apply for a license to operate from the Town Clerk on a form prescribed and supplied by the Town Clerk upon payment of the required fee.

Domestic charitable organizations incorporated exclusively to protect animals from cruelty, neglect or abuse, or for relief of suffering among animals may be issued a kennel license without charge provided the above requirements have likewise been met.

The provisions of Section 137B, (CH.140,MGL) (Sale of dogs by Kennels regulated) shall be expressly

incorporated into this By-Law. The Board of Health, its designee, or the Dog Officer may at any time inspect, or cause a kennel to be inspected. If their judgment is that the facility is not being maintained in a sanitary and humane manner or that records are not being legally kept, a petition shall be filed with the Hearing Officer setting forth the facts.

Within seven (7) days of receiving such a petition, or a similar complaint by twenty-five (25) citizens alleging they are aggrieved or annoyed to an unreasonable extent by one or more dogs in a kennel because of excessive barking or the vicious disposition of said dogs, or other conditions at such kennel which they claim constitute a public nuisance, the Hearing Officer shall notify all interested parties of a public hearing, the date of which shall be within fourteen (14) days of the original filing date. No longer than seven (7) days thereafter the Hearing Officer shall issue one of the following orders:

- a) Revoke/suspend its license or otherwise regulate such kennel.
- b) Dismiss the petition(s).

The Hearing Officer shall forthwith mail a copy of his/her decision to the license-holder, and file copies with the Town Clerk and Dog Officer. Within ten (10) days thereafter the licensee may appeal an adverse decision to the District Court. A person who continues to operate a kennel after its license has been revoked or suspended shall be punished as set forth elsewhere in this by-law. The provision of Section 137D (CH.140,MGL, Cruelty to Animals) shall be expressly incorporated under this By-Law.

Kennels shall be limited to a total of fifteen (15) dogs to be maintained on said premises. It shall be a violation of this By-Law to have any dogs on said premises over and above said number.

#### KENNEL FEE LICENSE:

Five (5) dogs or less	\$40
Ten (10) dogs or less	\$80
Fifteen (15) dogs or less	\$150

Said fees are subject to all other conditions set forth in Section 139 (CH.140,MGL).

#### 6.04.080 DOG OFFICER

The Town Manager shall appoint a Dog Officer and as many Assistant Dog Officers as he/she determines necessary to enforce this By-Law and, said individual(s) shall enforce this By-Law and perform such other duties as the town Manager may determine.

The dog officer shall seek out, catch and confine all dogs within the Town that have not been licensed within 60 days of the time the dog is required to be licensed under this By-law; and shall seek out, catch and confine any dogs within the Town that are found on public property,

or on private property where said dog is trespassing and the owner or person in control of such property wants the dog removed, said dog being in violation of this requirement of this By-law; and shall seek out, catch and confine any dog within the Town when said dog was cited for a violation of any provision of this By-law, and the owner or keeper has failed, within twenty-one (21) days, to avail him/herself to the provision of this by-law, or within twenty-one (21) days of a determination by the court under the Provision of Chapter 1.08, General Penalty, Town By-Laws, that any sums are due and has failed to pay said sums.

Any owner or keeper of any dog who refuses to turn over any dog to the Dog Officer upon demand, said seeking out, catching or confinement authorized in the above paragraph shall be punished by a fine of One Hundred (\$100.00) Dollars. Each day that said violation continues shall constitute a separate offense.

No person shall interfere with, hinder, molest or abuse a dog officer in the exercise of such responsibilities. The provisions of Section 151 and 151A (CH.140,MGL) regarding killing and/or transfer of any dogs shall apply and are expressly incorporated in this By-Law. No Dog Officer shall be a licensed animal dealer registered with the United States Department of Agriculture, and no Dog Officer, either privately or in the course of carrying out his/her official assignments as an agent for this Town, or shall any other agent of the Town, give, sell, or turn over any animal which may come into custody to any business or institution licensed or registered as a research facility or animal dealer with the United States Department of Agriculture. Whoever violates the provisions of this paragraph shall be punished as provided in Section 151 (CH.140,MGL).

Duties of Officers: Each police officer, dog officer or assistant dog officer to whom such authority is issued shall, on the first week of every month, make returns to the Office of Administrative Services and shall state in said returns the number of dogs which he/she has caught, confined or killed, or made available for adoption, the names of the owners or keepers thereof and whether all unlicensed dogs in the Town have been caught, confined or killed, or adopted, and the names of persons against whom complaints have been made under the provision of Chapter 140, MGL, and this By-Law relating to dogs, and whether complaints have been entered against all of the persons who have failed to comply therewith since the previous report.

#### 6.04.090 HEARING OFFICER

The Town Manager shall appoint a Hearing Officer who shall act on his/her behalf of all matters pertaining to the enforcement of this By-Law and the settling of any disputes between dog owner/keeper, the Town or its residents.



## 6.08.010 LEASH LAW

No owner or keeper of any dog shall permit such dog to run at large at any time. The provisions of this section shall not be intended to apply to dogs -participating in any dog show, nor to "seeing eye" dogs properly trained to assist blind persons for the purpose of aiding them in going from place to place, nor to any dogs properly trained and under the control of aiding the deaf.

Restraint of dogs: No person shall own, keep or harbor in the Town, within the confines of the owner's property (meaning owned, rented or leased), any dog which is left unattended and is not leashed or otherwise restrained or, if outside the premises of the owner (meaning owned, rented or leased), any dog which is not held firmly on a leash no greater than six (6) feet in length by a person who shall have control of such dog. This regulation shall not apply to a dog accompanying a person who, by reason of his/her disability, is physically unable to comply with the requirements of this by-law or to any individual who utilizes a seeing eye guide dog.

Unrestrained dogs may be taken by the dog officer or police and impounded in an animal shelter, and there confined in a humane manner. If the dog can be identified, the dog officer shall notify the owner of the impoundment. Impounded dogs shall be kept for ten (10) days unless reclaimed by their owner. Dogs not claimed within ten (10) days or not placed in suitable homes may be humanely euthanized by the dog officer or by an agency delegated by him/her to exercise that authority. In addition to or in lieu of impounding a dog found at large, the dog officer or police officer shall issue to the known owner or such dog a notice of the by-law violation. Dogs being conveyed in a vehicle or boat shall be deemed to be under the personal control of the owner/keeper or custodian thereof. This by-law shall not apply to dogs commonly known to be used for hunting, tracking or advanced obedience training purposes during any period said dogs are being used for such activity. Any dog being used for advanced obedience training shall have written proof of an A.K.C. obedience certificate and be under total supervision, within fifty (50) feet, of a trainer or owner.

## 6.08.020 PUBLIC NUISANCES

Every owner or keeper of a dog shall exercise proper care and control of his/her dog so as to prevent said dogs from becoming a public nuisance. It shall be deemed a public nuisance if any dog should trespass upon private or public property and deposit feces thereon, unless immediately removed by the owner or keeper of said dog.

FEMALE DOGS IN HEAT: Every female dog in heat shall be confined in a building or secured enclosure in such a manner that such female dog cannot come into contact with another animal except for planned breeding. The Dog Officer shall have the power to enforce a

regulation to eliminate what he/she may deem to be a nuisance. Penalty for the violation of this section shall be:

1st Offense:	\$25.00
2nd and 3rd Offense:	\$50.00
Subsequent Offenses:	\$75.00

NOISE DISTURBANCES, CHASING VEHICLES, TRESPASSING, ETC.: No owner or keeper shall fail to exercise proper care and control of his/her dog to prevent said dog from becoming a public nuisance. Barking frequently or for continued duration or making sounds which create a noise disturbance across a residential real property boundary, molesting passersby, chasing vehicles, attacking people or other domestic animals, trespassing on school grounds or trespassing on private property in such a manner to damage property shall be deemed a nuisance. Penalty for the violation of this section shall be:

1st Offense:	\$25.00
2nd and 3rd Offense:	\$50.00
Subsequent Offenses:	\$75.00

QUARANTINE OF DOG THAT BITES: The dog owner or keeper shall immediately, and within twenty-four (24) hours, notify the Board of Health if the dog bites a person.

A dog that bites a person shall be quarantined for ten (10) days if ordered by the Animal Inspector. During quarantine, the dog shall be securely confined and kept from contact with any other animal. At the discretion of the Animal Inspector the quarantine may be on the premises of the owner. If the Animal Inspector requires other confinement, the owner shall surrender the animal for the quarantine period to an animal shelter or shall at his/her own expense place it in a facility approved by the Animal Inspector.

If said dog is in violation of one (1) or more of the following: unlicensed, unrestrained or is not currently vaccinated with antirabies vaccine, the owner shall surrender the animal for the quarantine period to a veterinary hospital at the owner or keeper's expense.

ANIMALS SUSPECTED OF BEING RABID: No police officer or other person shall kill or cause to be killed any animal suspected of being rabid, except after the animal has been placed in quarantine and the diagnosis of rabies made by a licensed veterinarian. If a veterinarian or Animal Inspector diagnoses rabies in an animal in quarantine, then the animal shall be humanely killed and the head of such animal sent to a laboratory for pathological examination and confirmation of diagnosis.

ANTI-RABIC VACCINE AND TREATMENT: The Board of Health shall, upon application, furnish free of charge to any Town resident who has been exposed to rabies, or may have been so exposed, anti-rabic vaccine

and anti-rabic treatment, in accordance with rules and regulations which the Massachusetts Department of Public Health is authorized to make. Any resident shall have the right to select his/her own physician, who shall be paid by the Town at a rate established by the Board of Health and the fact that a physician is a member of the Board of Health shall not disqualify him/her from being so selected and from being paid by the Town for his/her services. Reimbursement for the cost of furnishing vaccine and treatment shall be made from the Dog Fund.

**ORDERING DOGS MUZZLED OR RESTRAINED:** All the provisions of Section 167 (CH.140,MGL) shall be incorporated into this By-Law except that any dog held under the provisions of Section 167 (CH.140,MGL) may not be released until all the requirements of this By-Law, regarding licensing and the fee for care of the animal are complied with. All other provisions of Section 167 (CH.140,MGL) shall be incorporated herein.

#### 6.08.030 DISPOSITION OF DOGS

Any dog confined by the Dog Officer, unless picked up by the owner, shall be kept for at least ten (10) days, at which time said dog may be disposed of in a manner approved by the Board of Health, provided that at the end of ten (10) days, the Dog Officer may make available for adoption any male or any spayed female dog not found to be diseased. Any dog confined by the Dog Officer shall not be released to the owner or keeper until the owner produces evidence of a current dog license, and pays a sum of five (\$5.00) dollars per day for care of the animal; each day or part of a day is counted as one day. The Dog Officer shall establish a procedure for the adoption of abandoned dogs and in conjunction with the Director of Administrative Services set any fees or deposits required.

Any fees in this paragraph are to be in addition to fees or fines as specified elsewhere in this By-Law and/or under Massachusetts General Laws. No dog shall be turned over or sold in any manner inconsistent with Section 151 (CH.140,MGL) or disposed of inconsistent with the provisions of Section 151A (CH.140,MGL).

**RECLAIMING IMPOUNDED DOGS:** An owner reclaiming an impounded dog shall pay an administrative fee of twenty-five (\$25.00) dollars, plus five (\$5.00) dollars boarding charge for each day that the dog has been impounded, plus up to forty (\$40.00) dollars for a distemper vaccination, to a total maximum of one hundred ninety (\$190.00) dollars, in the aggregate.

The provisions of Section 160, & Section 161 (CH.140,MGL) regarding property damage, appraisal and reimbursement are expressly incorporated in this By-Law.

The provisions of Section 171 (CH.140,MGL), liability for damages, are expressly incorporated into this By-Law.

#### 6.08.040 INFORMAL DISPOSITION PROCESS

The owner or keeper of the dog that receives a citation under this By-Law, may admit to the offense charged by personally or through a duly authorized agent or by mailing to the Town Clerk, said citation along with payment in the amount as authorized under the PENALTY provisions of this By-Law. Said payment shall be by postal note, money order or personal check. The payment to the Town shall operate as a final disposition of the case. If such person when issued a citation desires to contest the violation through the Informal Disposition Process, he/she may, within 14 days of said issuance, request a hearing with the Hearing Officer and may present either in person or by counsel, any evidence he/she may have to refute the allegation contained in the citation. At such hearing, the Hearing Officer shall make a determination as to the facts of the allegation, and said determination shall be final regarding the Informal Disposition Process.

#### 6.08.050 NON-CRIMINAL DISPOSITION OF VIOLATION

If any person so notified by citation desires to contest the violation alleged in the citation notice without availing themselves to the provisions of the Informal Disposition Process, or desires to contest the decision of the Hearing Officer, he/she may avail him/herself to the procedures established in Chapter 1.08, Section 1.08.01 0, of the Town of Tewksbury Town By-Laws. In either of the above cases, or if the owner or keeper of a dog fails to respond to the citation within twenty-one (21) days, the Town Clerk shall forward a copy of the citation to the District Court where it shall be handled under the provisions of Article 1, Section 2 of the Town By-Laws.

#### 6.08.060 BY-LAW VIOLATION

Proceedings under this section shall not be criminal. If any violation is continuing, each day's violation shall be deemed to be a separate violation. Complaints will be sought in a District Court according to Chapter 140, Section 173A, Massachusetts General Laws.

Enforcement of this section may, in the first instance, be pursued through the provisions of Section 21D, Chapter 40, Massachusetts General Laws, which provides for a Non-Criminal Disposition. The enforcing persons shall be any police officer of the town and the Dog Officer and the Assistant Dog Officer.

#### 6.08.070 PENALTY BY-LAW VIOLATION

(1) The following penalties, except where otherwise indicated herein, shall be in effect for violations of the provisions of this By-Law:

(a) Informal Disposition Process	
1st Offense in calendar year	\$ 25.
2nd Offense in calendar year	\$ 50.



3rd or Subsequent Offense in calendar yr. \$100.

- (b) Non-Criminal Disposition through Article 1, Section 2, Town of Tewksbury Town By-Laws:
- 1st Offense in calendar year \$ 50.
  - 2nd Offense in calendar year \$100.
  - 3rd or Subsequent Offense, in calendar yr. \$150.

(2) Penalties for violations of any provision of this By-Law, except where otherwise indicated, shall be \$100.00.

(3) Each day of all said violations shall constitute a separate offense.

#### 6.08.080 DOG FUND

A Dog Fund is hereby created by the Town under the provisions of M.G.L., Chapter 44, Section 53E, said fund to be used as a depository for all monies collected as fees, fines, charges, penalties and other like monies imposed under this By-Law. It shall be administered by the Treasurer/Collector and may also receive funds from usual municipal financing methods.

Receipts allocated to this fund shall be deposited in a special account by the Treasurer.

Expenditures may be charged against this fund without prior appropriation, subject to the approval by the Town Clerk, and shall be limited to purposes directly connected to the enforcement of the provisions of the Dog By-Law.

Said expenditures, or incurred liabilities, shall not exceed the available balance of the fund at any given time nor the actual amounts deposited to it during the previous fiscal year.

The unexpended balance in this account at the end of each fiscal year shall be deposited into the General Fund.

Any veterinarian registered under the provisions of Section 55 or 56A (Ch.1 12,MGL) who provided emergency treatment of a dog or cat that is injured on any public way in Tewksbury shall receive (in lieu of payment allowed in Section 151 B, CH.1 40,MGL), payment from the Dog Fund provided by this By-Law. All other provisions of Section 151B (CH.140,MGL) shall be incorporated herein under this By-Law.

The Board of Selectmen shall determine certain salaries or expenses that may not be funded with this fund but must be appropriated through the usual municipal financing procedure, and such determination shall be binding on this administration of this fund by the Treasurer/Collector. The Town Clerk shall receive a fee as stipulated in Section 147 (CH.140,MGL).

#### 6.08.090 MASSACHUSETTS GENERAL LAWS INCORPORATED INTO THIS BY-LAW

The provisions of the following Sections of Chapter 140 of Massachusetts General Laws, as may be Amended from time to time, shall be incorporated into and apply to this By-Law as referred to in this article:

section	
137	Registration and Licenses.
137B	Sale of Dogs by Kennels Regulated.
1370	No Dog Licenses to Persons Convicted of Cruelty to Animals.
138	Licenses.
138A	Importation of Dogs & Cats for Resale.
139A	Shelters; sale or gift of dog or cat not spayed or neutered.
141A	Penalties for failure to license.
145B	Rabies Vaccination.
147	Issuance of licenses & disposition of fees.
147A	By-Laws & Ordinances relative to regulations of dogs.
149	Accounts.
150	Dog Listing
153	Form of Warrant
155	Liability for Damage to Persons or Property.
155A	Indemnification.
156	Any Person may Kill Dog, Under Certain Conditions.
157	Vicious Dogs.
158	Killing of Vicious Dogs.
159	Treble Damages for Injuries.
160	Bond by Owner or Keeper.
161A	No Reimbursement in Certain Cases.
162	Reward for Killing or Evidence in Certain Cases.
163	Notice to Owner to Kill or Confine Dog.
164	Penalty for Failure to Kill or Confine
166	Damaged Parties, Choice of Remedies.
168	Penalty for Failure to Muzzle or Restrain.
169	Neglect of Duty by any Officer, Penalty.
171	Liability of Dog Owner for Damage.
173A	Disposition of Complaints for Violation of Dog Control Laws
174	Recovery of Fines & Penalties.
174A	Regulating Killing of Dogs.
174B	Dogs to be Restrained in Certain Rest Areas.
174D	Research Institutions.

#### 6.12.010 EFFECTIVE IMPLEMENTATION DATE OF THIS BY-LAW

This By-Law shall go into effect on December 31, 1997, and until said date, all areas of Massachusetts General Laws and Chapter 1.08 and Chapter 6.04, Town of Tewksbury By-Laws shall remain in effect.

#### 6.12.020 SEVERABILITY CLAUSE

If any section, subsection, sentence, clause or phrase of this By-Law is for any reason held to be invalid or unconstitutional, such decision shall not effect the validity of the remaining portions of this By-Law. No provision or interpretation of a provision of this By-Law is intended to be either in conflict with or an attempt to change any statutory provision in Chapter 140, Massachusetts General Laws, pertaining to dogs.

ELIZABETH A. CAREY, TOWN CLERK  
DAVID CRESSMAN, TOWN MANAGER  
ELLSWORTH HART,  
DIRECTOR ADMINISTRATIVE SERVICES  
WALTER COLLINS, DOG OFFICER

**Motion:** The Finance Committee motioned to Adopt Article 21.

Town Clerk, Elizabeth Carey, motioned to Correct two (2) scribbner errors.

The Moderator and the Assembly accepted the Corrected Scribbner Errors.

**Voted:** Article 21 was Adopted, as Corrected.  
10:14 PM (5-5-97)

Correct two (2) scribbners errors:

- 1. Page 38  
Under 6.04.060  
5th Paragraph delete the word - "Unlicensed"
- 2. Page 45  
Under 6.08.040  
Change the word: INFORMATION TO INFORMAL

**ARTICLE 22**

To see if the Town will vote to accept Frederick Circle in the Town of Tewksbury per the Street Acceptance plan prepared by Troy, Mede & Associates, 936 East Street, Tewksbury, Ma. dated December 1995, revised October, 1996, or take any other action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 22.

**Voted:** Article 22 was Adopted. 9:28 PM (5-7-97)

**ARTICLE 23**

To see if the Town will vote to authorize the redesignation of \$30,000.00 appropriated in Article 27 at the 1995 Annual Town Meeting for the Zoning By-Law update now to be expended as follows:

- \$15,000.00 - Zoning By-Law Update
- \$15,000.00 - Subdivision Rules and Regulations Update

Or take any other action relative thereto.

SEAN I SULLIVAN  
DIRECTOR OF PLANNING AND CONSERVATION

**Motion:** The Finance Committee motioned to Adopt Article 23.

**Voted:** Article 23 was Adopted. 10:27 PM (5-5-97)

**ARTICLE 24**

To see if the Town will vote to raise and appropriate \$100,000 to be used for the purpose of designing and installing needed roadway improvements including a full set of traffic signals at the Main Street and Livingston Street intersection or take any other action relative thereto.

PLANNING BOARD

**Motion:** The Planning Board motioned to Withdraw Article 24 and this motion was Adopted.  
10:15 PM (5-5-97)

**ARTICLE 25**

To see if the Town will vote to amend the Zoning By-Law Section 3 Zoning Districts from R40 to Heavy Industry the following parcels: Tewksbury Assessor's Map 1 15 lots 4, 5, 6, 7, 8, 9, 10. Said property is located on the Andover & Wilmington Town Line and is adjacent to Interstate 93 and accessed solely through the Town of Andover. Or take any other action relative thereto.

PLANNING BOARD

**Motion:** Planning Board Chairman, Robert Fowler, motioned to Adopt Article 25.

**Voted:** Article 25 was Adopted.  
30 YES '0' NO Unanimous Vote.  
8:59 PM (5-7-97)

**ARTICLE 26**

To see if the Town will vote to amend the Zoning By-Law, Section 3 Zoning Districts, to rezone from Heavy Industrial to one acre Residential R40 the following lots that have frontage on Trull Road, Old Main Street, Newbury Road and Rosemary Road and are located between Interstate 495 and Route 38:

Tewksbury Assessor's Map 11  
Lots 20, 25, 26, 27, 28, 29, 30

Tewksbury Assessor's Map 23  
Lots 1, 2, 4, 5, 12, 13, 14, 15, 16, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31,32,33,34,35,65,66,67,68



Tewksbury Assessor's Map 24  
Lots 3, 4, 5 & 6

Or take any other action relative thereto.

PLANNING BOARD

**Motion:** The Planning Board motioned to Adopt Article 26.

**Voted:** Article 26 was Adopted.

71 YES 1 NO (2/3's vote required: 48)

10:33 PM (5-5-97)

**ARTICLE 27**

To see if the Town will vote to amend the Zoning By-Law Section 4 Use Regulations by adding the following to the use chart:

		R40	R80	FA	LB	COM	TR	P	INS	MN	MFD
SPSP 19	Cellular Communications buildings, structures, appurtenances	N	N	N	N	N	N	N	N	SP	N

Or take any other action relative thereto.

PLANNING BOARD

**Motion:** Planning Board Chairman, Robert Fowler, motioned to Amend and Adopt Article 27.

**Voted:** The Planning Board is Amendment was Adopted.

8:13 PM (5-5-97)

Article 27 was Adopted, as Amended.

63 YES '0' NO Unanimous Vote.

8:13 PM (5-5-97)

**Amendment:**

		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	IH
SPSP 19	Cellular Communications buildings, structures, appurtenances	N	N	N	N	N	N	N	N	SP	N	N	N

**ARTICLE 28**

I. To see if the Town will vote to amend the Zoning By-Laws, Section 2, Definitions by deleting the following terms as currently exists: Adult Bookstore, Adult Motion Picture Theater, Adult Mini-motion Picture Theater and Adult Live Entertainment, and inserting the following definitions:

**Adult Bookstore.** An establishment having as a substantial or significant portion of its stock in trade, books, magazines, and other matter which are distinguished or characterized by their emphasis depicting, describing, or relating to sexual conduct or sexual excitement as defined in Massachusetts General Laws, Chapter 272, Section 31 as amended.

**Adult Cabaret.** A nightclub, bar, restaurant, tavern, dance hall, or similar commercial establishment which present:

- persons who appear in a state of nudity as defined in Massachusetts General Laws, Chapter 272, Section 31; or
- live performances which are characterized by an emphasis depicting anatomical areas specified as less than completely and opaquely covered human genitals, pubic region, buttock and female breast below a point immediately above the top of the areola, and human genitals in a state of sexual arousal, or relating to sexual conduct or sexual excitement as defined in Massachusetts General Laws, Chapter 272, Section 31; or
- films, motion pictures, video cassettes, slides, photographic reproductions or any other visual media which are characterized by the depiction or description

of anatomical areas specified as above, or relating to sexual conduct or sexual excitement as defined in Massachusetts General Laws, Chapter 272, Section 31.

**Adult Motion Picture Theater.** An enclosed building used for presenting material (including, but not limited to, motion picture films, video cassettes, cable television, slides or any other such visual media) distinguished by an emphasis on matter depicting, describing, or relating to sexual conduct or sexual excitement as defined in Massachusetts General Laws, Chapter 272, Section 31.

**Adult Paraphernalia Store.** An establishment having as a portion of its stock devices, objects, tools, or toys which are distinguished by their association with sexual activity, including sexual intercourse, sexual conduct or sexual excitement as defined in Massachusetts General Laws, Chapter 272, Section 31.

**Adult Use Advertisement Sign.** An advertising sign or devise which advertises an adult use establishment, adult bookstore, adult video store, adult cabaret, adult paraphernalia store, or adult motion picture theater and/or advertises the trade, rental or sale of material, distinguished by an emphasis on matter depicting, describing, or relating to sexual conduct or sexual excitement as defined in Section thirty-one of Chapter two hundred seventy-two of Massachusetts General Laws.

**Adult Use Establishment.** An establishment having a substantial or significant portion of its business activity, stock in trade, or other materials for sale, rental or display, which are distinguished or characterized by their emphasis on matter depicting, describing, or relating to sexual conduct as defined in Massachusetts General Laws, Chapter

272, Section 31, including but not limited to the following: any adult bookstore, adult cabaret, adult motion picture theater, adult paraphernalia store or adult video store as defined herein.

**Adult Video Store.** An establishment having as a substantial or significant portion of its stock in trade - for sale or rent - motion picture films, video cassettes, and similar audio/visual media, which are distinguished or characterized by their emphasis depicting, describing, or relating to sexual conduct or sexual excitement as defined in Massachusetts General Laws, Chapter 272, Section 31 as amended.

**Substantial or Significant Portion.** The terms "substantial or significant portion" as used herein shall mean any of the following:

- Twenty percent (20%) or more of the business inventory or stock of merchandise for sale, rental distribution, or exhibition during any period of time; or
- Twenty percent (20%) or more of the annual number of gross sales, rentals, or other business transactions; or
- Twenty percent (20%) or more of the annual gross business revenue; or
- Twenty percent (20%) or more of the hours during which the establishment is open.

II. To see if the Town will vote to amend the Zoning By-Laws Section 4.6.D by adding the following:

Section 4.6.D shall be amended by adding the following paragraph:

	TYPE OF USE	R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	IH
SPSP 8.	Adult Use Establishment	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP 9.	Adult Bookstore	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP10	Adult Cabaret	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP11	Adult Motion Picture Theater	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP12	Adult Paraphernalia Store	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP13	Adult Video Store	N	N	N	N	N	N	N	N	N	N	N	SP

II. To see if the Town will vote to amend the Zoning By-Laws Section 4.10 and Section 4.10.1 by substituting the following sections:

#### 4.10 Adult Use Special Permit

4.10.1 The purpose of this By-Law is to regulate the location of adult use establishments as defined in Section 2 - Definitions of the Zoning By-Laws to prevent the associated secondary effects of these establishments and to protect and promote the general welfare, health and safety of the citizens of Tewksbury.

Adult use establishments shall be restricted to operation within the heavy industry district only. Development of adult use establishments shall require

the record owner to obtain a special permit from the Planning Board and shall meet the following conditions:

- There shall be no more than (a) one (1) adult bookstore permit, adult video permit or adult paraphernalia permit granted for each 15,000 residents of the Town as listed in the last state census; prior to a second adult bookstore permit being issued there shall be 30,000 residents of the Town as listed in the last state census, or (b) one adult motion picture theater permit granted for each 24,000 residents of the Town as listed in the last federal census; or (c) one adult cabaret permit granted for each 24,000 residents of the Town as listed in the last federal census.



- B. No adult use establishment permit shall be allowed to display for advertisements or other purpose any signs, placards or other like materials to the general public on the exterior of the building or on the interior, through glass or other like transparent.
- C. No adult use establishment permit shall be granted if such proposed location is within 1320 feet of another presently existing or permitted adult use establishment.
- D. No adult use establishment permit shall be granted if such proposed location is within 1320 feet of an establishment licensed under Massachusetts General Laws, Chapter 138, Section 12; a public school or playground; a municipal building or use; a cemetery; a commercial amusement center or park; a hospital or nursing home; a private or religious, sectarian or denominational school, building or use including churches, parish houses and rectories.
- E. No permit shall be granted for an adult use establishment in an area otherwise properly zoned if the specific location is within 1000 foot radius of an interstate highway ramp where said ramp intersects with a town or state owned road.
- F. No permit shall be granted for an adult use establishment in an area otherwise properly zoned if the specific location is within a 1320 foot radius on an R-40, MFD or MFD/55 District.
- G. The yard space, building height and any other provisions of the Zoning By-Laws applicable to the Commercial Districts shall apply to lots within the Adult Entertainment District unless contrary to the provisions contained in this section.
- H. A landscape buffer which shall be a minimum of 60 feet in depth designed to mitigate the impact of the adult use establishment on abutting properties shall be required by the Planning Board between the use and the adjacent properties.
- I. No special permit for an adult use establishment shall be granted to any person convicted of violating the provisions of Massachusetts General Laws, Chapter 119, Section 63 or Chapter 272, Section 28.

- J. No adult use establishment may have visible from outside the establishment or theater any flashing lights.
- K. No adult use establishment shall be eligible to apply for a special permit requesting a free-standing accessory sign.
- L. Adult use advertisement signs may only be located on a building in which there is operating an adult use establishment pursuant to a special permit issued by the Planning Board.
- M. The highest point on any adult use advertisement sign may be no higher than twenty-four feet above ground level.
- N. No adult use advertisement sign may contain any moving, flashing or animated lights, or visible moving or movable parts.
- O. The house in which adult use establishments are open to the public shall be limited as follows: adult bookstore, adult paraphernalia store, adult video store or similar adult use establishment between the hours of 9:00 A.M. and 9:00 P.M., adult motion picture theater, adult cabaret club similar adult use establishment between the hours of 4:00 P.M. and 12:00 Midnight.

IV. To see if the town will vote to amend the Zoning By-Laws by adding the following section:

4.10.10 Invalidity. If any section, subsection, sentence, clause, phrase or any portion of this By-Law is for any reason held to be invalid or unconstitutional

**Motion:** Planning Board Chairman, Robert Fowler, motioned to Correct and Adopt Article 28.

"IN" to be corrected to "IH".

The Moderator and Assembly accepted the correction.

**Voted:** Article 28 was Adopted, as Corrected.

77 YES '0' NO Unanimous Vote.

9:42 PM (5-7-97)

**Correction:** Section 4.6D Shall be amended by adding the following paragraph:

	TYPE OF USE	R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	IH
SPSP 8.	Adult Use Establishment	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP 9.	Adult Bookstore	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP10	Adult Cabaret	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP11	Adult Motion Picture Theater	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP12	Adult Paraphernalia Store	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP13	Adult Video Store	N	N	N	N	N	N	N	N	N	N	N	SP



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### ARTICLE 29

To see if the Town will vote to authorize the Conservation Commission to expend from the Wetlands Protection Fund \$1,000.00 to be utilized for the purchase of training materials and seminar attendance fees.

Or take any other action relative thereto.

#### CONSERVATION COMMISSION

**Motion:** The Finance committee motioned to Adopt Article 29.

The Board of Selectmen concurred.

**Voted:** Article 29 was Adopted. 10:16 PM (5-5-97)

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### ARTICLE 30

To see if the Town will vote to authorize the conveyance of the following parcels from the Town of Tewksbury to the Conservation Commission: Parcel "A" consisting of 82,133 square feet and Parcel "C" consisting of 239,612 square feet. This property is shown on a plan entitled Lot Line Relocation Plan, Martel Estates, dated November 11, 1996 and revised February 26, 1997. Said plan is on file in the Office of Planning and Conservation.

#### CONSERVATION COMMISSION

**Motion:** The Finance Committee motioned to Adopt Article 30.

**Voted:** Article 30 was Adopted. 10:35 PM (5-5-97)

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### ARTICLE 31

To see if the Town will vote to authorize the Conservation Commission to expend from the Wetlands Protection Fund, the sum of \$10,000.00 for the purpose of preparing detailed engineering analysis for projects related to environmental protection and preservation of natural resources including the purchase of computer supplies and services as determined by the Commission.

Or take any other action relative thereto.

#### CONSERVATION COMMISSION

**Motion:** The Finance Committee motioned to Amend and Adopt Article 31, as Amended.

**Voted:** The Finance Committee's Amendment was Adopted.  
10:34 PM (5-5-97)

Article 31 was Adopted, as Amended.

10:34 PM (5-5-97)

**Amendment:** Adopt and Transfer 10,000 for the purpose of the Article designated as follows:

8,000 Engineering Analysis

2,000 computer Supplies & Services

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### ARTICLE 32

To see if the Town will vote to amend the Town By-Laws Chapter 18.04 Conservation Commission Wetlands Protection by adding to Section B of the Wetlands By-Law entitled Definitions to read as follows:

#### **BUFFER ZONE**

Land within 100 feet in a horizontal straight line of any of the established resource areas.

#### **VERNAL POOLS**

A confined depression which provides habitat for vernal pool species, whether or not certified by the Massachusetts Natural Heritage Program. Vernal pool species are those vertebrate and invertebrate species listed in the January 1991 edition of Massachusetts Audubon Society's "A Citizen's Step-by-Step Guide to Protecting Vernal Pools."

Or take any other action relative thereto.

#### CONSERVATION COMMISSION

**Motion:** Conservation Commission Chairman, Vincent Spada, Motioned to Adopt Article 32.

**Voted:** Article 32 was Adopted. Majority Vote.

8:56 PM (5-7-97)

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### ARTICLE 33

To see if the Town will vote to amend the Town By-Laws Chapter 18.04 Conservation Commission Wetlands Protection by adding to Section C of the Wetland Protection By-Law entitled Jurisdiction to read as follows:

#### **BUFFER ZONE**

Where an activity is proposed within the Buffer Zone, the Commission shall presume that the activity has a high

likelihood of altering any resource area adjacent to the Buffer Zone unless the proponent proves by a preponderance of the credible evidence that either;

- a) The Buffer Zone does not play a role in the protection of any of the wetland values of the By-Law or;
- b) The activity shall occur in such a manner that any potential adverse environmental impacts on any of the wetland values are avoided.

#### **BUFFER STRIP**

Where an activity is proposed within the Buffer Zone, the Commission shall require that a minimum continuous 10 foot wide Buffer Strip of undisturbed, natural vegetation be maintained between the proposed activity and the resource area(s).

#### **VERNAL POOLS**

Where an activity is proposed within a vernal pool, the Commission shall presume that the activity has a high likelihood of altering the habitat for the vernal pool species unless the proponent proves by a preponderance of the credible evidence that either;

- a) The vernal pool shall not have been used by vernal pool species as habitat;
- b) The activity shall occur in such a manner that any potential adverse environmental impacts on the vernal pool are avoided.

Or take any other action relative thereto.

#### **CONSERVATION COMMISSION**

**Motion:** Conservation Commission Chairman, Vincent Spada, motioned to Adopt Article 33.

**Voted:** Article 33 was Adopted. Majority Vote.  
8:56 PM (5-7-97)

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#### **ARTICLE 34**

To see if the Town will vote to amend the Zoning By-Law Section 4.8.4 Cluster Development Special Permit, minimum required open space by adding the following:

- (7) Non Profit Organization - A non profit organization for the purpose of this by-law shall be defined as an organization incorporated for the purpose of land conservation and shall meet all of the following criteria:
  - A) Have been incorporated as a non profit organization for a minimum of five years.
  - B) Have adopted procedures and guidelines for open space or conservation land management which shall be submitted to the Planning Board and Conservation Commission for review.

- C) Have existing open space or conservation land holdings which shall total a minimum of 100 acres within the Commonwealth of Massachusetts.

#### **CONSERVATION COMMISSION**

**Motion:** The Planning Board motioned to Amend and Adopt Article 34.

**Voted:** The Planning Board's Amendment was Adopted.  
8:11 PM (5-5-97)

Article 34 was Adopted, as Amended.  
72 YES '0' NO Unanimous Vote.

8:11 PM (5-5-97)

#### **Amendment:**

To see if the Town will vote to amend the Zoning Bylaw Section 4.8.6 Cluster Development Special Permit, OWNERSHIP OF UNSUBDIVIDED LAND by adding the following:

- (9) Non Profit Organization - A non profit organization for the purpose of this by-law shall be defined as an organization incorporated for the purpose of land conservation and shall meet all of the following criteria:

A) Have been incorporated as a non profit organization for a minimum of five years.

B) Have adopted procedures and guidelines for open space or conservation land management which shall be submitted to the Planning Board and Conservation Commission for review.

C) Have existing open space or conservation land holdings which shall total a minimum of 100 acres within the Commonwealth of Massachusetts.

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#### **ARTICLE 35**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$35,000 to be expended by The New School Building Committee for the removal of asbestos from the Center School Annex. Such funding to include in addition to the removal of the asbestos, preparation and advertising of specifications, air quality testing and monitoring and consulting engineering or take any action relative thereto.

#### **THE NEW SCHOOL BUILDING COMMITTEE**

**Motion:** The New School Building Committee motioned to Withdraw Article 35 and this motion was Adopted.  
8:47 PM (5-7-97)



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### ARTICLE 36

To see if the Town will vote to adopt Section 2 of Chapter 448 of the Acts of 1996, and add to the town by-laws, a new paragraph, under Section 2.04-170.

"On matters requiring two thirds vote by statute a count need not be taken unless the vote so declared is immediately questioned by seven or more voters as provided in Massachusetts General Laws, Chapter 39, Section 15 (or as otherwise provided in these by-laws)."

JAMES P. COAKLEY, MODERATOR

**Motion:** The Finance Committee motioned to Adopt Article 36.

Moderator, James Coakley, motioned to Withdraw Article 36 and this motion was Adopted.  
8:55 PM (5-7-97)

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### ARTICLE 37

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Department of Public Works for the purpose of providing and installing 90 +/- feet of granite curb on Martha Avenue (between numbers 62 and 72 Martha Avenue), to relocate a driveway at 72 Martha Avenue including felling, cutting, removing and disposal of eight (8) trees and their stumps, furnishing and grading 12 +/- cubic yards of topsoil, removal and disposal of an existing asphalt driveway, excavation and disposal of 40 +/- cubic yards of earth and furnishing and compacting 40 +/- cubic yards of well graded and screened bank run gravel, all to correct drainage problems created by the recent reconstruction of Martha Avenue.

BARBARA GESIN AND OTHERS

**Motion:** The Finance Committee motioned to Indefinitely Postpone Article 37.

The Board of Selectmen and Town Manager concurred. Mrs. Barbara Gesin motioned to Amend & Raise and Appropriate \$5,000 and Adopt the Article.

A motion was made to Move the Question and this motion was Adopted.  
8:34 PM (5-5-97)

**Voted:** Mrs. Gesin's Amendment was Adopted.  
93 YES 82 NO 8:39 PM (5-5-97)

The Finance Committee's motion for Indefinite Postponement was Adopted.  
108 YES 94 NO 8:43 PM (5-5-97)

Article 37 was Indefinitely Postponed.

A motion was made to Reconsider Article 37 and this motion Failed. 2 YES 78 NO 8:44 PM (5-5-97)

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### ARTICLE 38

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$35,000 to be expended by the Department of Public Works for the purpose of purchasing and installing sewage grinder pumps for seven (7) houses at the end of Martha Avenue. Said pumps shall be installed within the Town roadway right-of-way (except for the control panel which shall be installed on an exterior house wall), shall remain the property of the Town of Tewksbury and shall be maintained and serviced by the Town.

BARBARA GESIN AND OTHERS

**Motion:** The Finance Committee motioned to Indefinitely Postpone Article 38.

The Board of Selectmen concurred.

Mr. Paul Fansel motioned to Amend Article 38 and Adopt, as Amended.

The Moderator did not accept Mr. Fansel's Amendment as it was beyond the scope of the Article.

A motion was made to Move the Question and this motion was Adopted.  
9:10 PM (5-5-97)

**Voted:** The Finance Committee's motion for Indefinite Postponement was Adopted.  
148 YES 40 NO 9:12 PM (5-5-97)

Article 38 was Indefinitely Postponed.

A motion was made to Reconsider Article 38 and this motion Failed. '0' YES 37 NO 9:13 PM (5-5-97)

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### ARTICLE 39

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$140,000 to be expended by the School Committee for the purpose of making necessary repairs and improvements to the track located at Tewksbury Memorial High School or take any other action relative thereto.

CHARLES LABELLA AND OTHERS



**Motion:** The Finance Committee motioned to Amend and Adopt Article 39.

The Board of Selectmen and Mr. Charles LaBella concurred.

A motion was made to Move the Question and this motion was Adopted. 9:35 PM (5-7-97)

**Voted:** The Finance Committee's Amendment was Adopted. Majority Vote. 9:35 PM (5-7-97)

Article 39 was Adopted, as Amended.

169 YES '0' NO Unanimous Vote  
9:38 PM (5-7-97)

**Amendment:**

To see if the Town will vote to appropriate and raise by borrowing the sum of \$85,000 to be expended by the School Committee for the reconstruction of the track located at Tewksbury Memorial High School, including design and other costs incidental and related thereto; that to raise this appropriation, to authorize the Town Treasurer with the approval of the Board of Selectmen, to borrow \$85,000 at one time or from time to time under and pursuant to Massachusetts General Laws Chap. 44, Sec. 7(25), or any other enabling authority, and to issue bonds or notes of the Town therefor; to authorize the School Committee or their designee to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project.

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**ARTICLE 40**

To see if the Town will vote to accept a conveyance of the sewer line and pump station located between Maryland Road and New Jersey road and over part of lots 1, 5, 6 and 1333 and Pennsylvania Road all as shown on a plan of land entitled, "Plan of Land in Tewksbury, Mass., Armando DeCarolis, July 1988." Said plan being recorded at Middlesex North District Registry of Deeds in Plan Book 166 as Plan 40, and further to accept utility easements in which said sewer line and pump station is located all as shown on said plan, or take any other action relative thereto.

ARMANDO DECAROLIS AND OTHERS

**Motion:** Mr. Armando DeCarolis motioned to Withdraw Article 40 and this motion was Adopted.

Article 40 was Withdrawn 10:14 PM (5-5-97)

# Special Town Meeting

May 7, 1997

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen, and Finance Committee

Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on Wednesday, May 7, 1997.

## APPROPRIATION CERTIFICATE-SPECIAL TOWN MEETING - May 7, 1997

ARTICLE	RAISES & APPROP.	TRANSFER FROM	BORROW
1. Certain Sums of Money To Specific Accounts		177,575.01	Prev. Approp. Monies
2. Police Salaries (18,872) Fire Salaries (12,980) DPW Salaries ( 5,950) DPW Construction (17,273)		55,075.00	Flood Reimbursement Account
3. Stabilization Trust Fund (Acct.#80.000.3295)		36,422.00	Free Cash
8. To Defray Future Ineligible Expenditures Relating To The Ongoing Sewer Construction Projects		133,950.00	Reimbursements Water Pollution Abatement Trust
11. Negotiated FY97 Salary Increases Personnel By-Law Sal. & Wages		16,808.00	Free Cash
12. Negotiated FY98 Salary Increases Personnel By-Law Sal. & Wages		86,083.00	Free Cash
13. Negotiated FY98 Median Salary Increases Personnel By-Law Sal. & Wages		24,558.00	Free Cash
 TOTAL RAISE & APPROPRIATE	 -0-		
 TOTAL TRANSFERS		 530,471.01	
 TOTAL BORROW			 -0-

ATTEST

ELIZABETH. CAREY, CMC  
TOWN CLERK

Tewksbury Memorial High School  
320 Pleasant Street  
May 7, 1997

Moderator James Coakley opened the May 7, 1997, special Town Meeting at 7:00 PM.

There were 144 registered voters and 12 visitors in attendance.

Finance Committee Chairman, Raymond Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted at 7:02 PM.

### ARTICLE 1

To see if the Town will vote to transfer the following sums or take any other action relative thereto:

FROM		TO	
29,833.00	01.911.5100 County Retirement Assessment	4,200.00	01.400.5300 Public Works Professional Services
		6,000.00	01.122-5310 Selectmen - (Legal Services)
		2,500.00	01.123.5760 - Town Manager- Court Judgment
800.00	01.175.5120 Planning Bd. (Temp. P/T)	800.00	01.175.5804 Planning Bd. (Outlay - File Cabinets)
1,000.00	01.175.5130 Planning Bd. (Overtime)	1,000.00	01.175.5804 Planning Bd. (Outlay - File Cabinets)
7,000.00	01.191.5300 Cable TV (Prof. Services)	22,000.00	01.300.5111 Schools - Salaries
8,000.00	01.210.5210 Police (Energy - Utilities)	8,000.00	01.210.5806 Police (Outlay- Mobile Radios)
48,079.00	01.210.5111 Police (Salaries - Regular)	48,079.00	01.220.5111 Fire (Salaries - Regular)
9,240.00	01.210.5130 Police (Salaries - Overtime)	9,240.00	01.220.5130 Fire (Salaries - Overtime)
12,825.00	01.210.5210 Police (Energy Utilities)	8,000.00	01.210.5130 Police (Salaries - Overtime)
		4,825.00	01.210.5814 Police (Outlay - Copier)
		11,200.00	01.210.5822 Police (Outlay -Transmitter)
4,500.00	01.210.5240 Police (Repairs/Maint.)		
400.00	01.210.5300 Police (Prof./Tech Services)		
3,000.00	01.210.5380 Police (All Other)		
100.00	01.210.5710 Police (Local/Travel)		
1,703.41	01.220.5808 Fire (Outlay - New Car)		
269.60	01.220.5807 Fire (Outlay - Dedication)		
1,000.00	01.220.210 Fire (Utilities)		
1,000.00	01.220.5240 Fire (Repairs/Maint.)		
1,000.00	01.220.5245 Fire (Maint./Supplies)		
1,000.00	01.220.5340 Fire (Communications)		
2,200.00	01.220.5500 Fire (Ambulance Supplies)		
2,200.00	01.220.5785 Fire (Ambulance Billing)		
16,320.00	01.241.5111 Building (Salaries - Regular)	3,500.00	01.241.5804 Building (Outlay - Renovation)
5,000.00	01.241.5113 (Build.-New Position)	1,200.00	01.41.5806 Building (Outlay - File Cabinet)
2,000.00	01.424.5210 (Street Lighting)	1,260.00	01.241.5802 Building (Outlay - Phone Equipment)
		360.00	01.241.5803 Building (Outlay - Plan Storage)
8,205.00	01.912.5971 (Occup. Injury Resv.)	12,000.00	01.945.5740 Fire/Liability Insurance
2,000.00	01.241.5112 Salaries - Perm P/T	5,500.00	01.610.5500 Library (Books)
5,500.00	01.610.5100 Library (Salaries - Regular)	500.00	01.610.5420 Library (Office Supplies)
		500.00	01.610.5240 Library (Communications)
2,000.00	01.610.5112 Library (Salaries - Perm P/T)	1,000.00	01.610.5822 Library (Network Membership)
		1,350.00	01.610.5822 Library (Outlay - Computer/Printer)
350.00	01.610.5821 Library (Outlay - Typewriter)	10,463.01	01.132.5555 (Reserve Fund)
1,000.00	01.610.5824 Library (Outlay - Vacuum)	2,205.00	01.122.5300 (Selectmen - Prof. Serv.)
		11,893.00	01.210.5823 (Police - Outlay ATV's)
<u>177,575.01</u>		<u>177,575.01</u>	

TOWN MANAGER



**Motion:** Finance Committee Chairman, Ray Shaw, motioned to Amend Article 1 and Adopt, as Amended.

Town Manager, David Cressman motioned to Amend Article 1.

Auditor Thomas Berube informed the Moderator and the Assembly that the "TO" column and the "FROM" column do not agree. Town Manager David Cressman informed the Finance Committee of an error in the "TO" column, change \$15,000 to \$22,000 under School Salaries.

The Finance Committee corrected its discrepancy.

**Voted:** The Finance Committee's Amendment was Adopted.

The Town Manager's Amendment was Adopted.

Article 1 was Adopted, as Amended. 7:12 PM.

**Finance Committee's Amendment:**

In the "From" Column

- Change \$15,900.00 to \$29,833.00 under 01.911.5100 County Retirement Assessment
- Delete the Amount \$257.28 under 01.220.5801 Fire Outlay - Traffic Signals
- Add \$5,000.00 01.241.5113 Building New Position
- Add \$2,000.00 01.424.5210 Street Lighting
- Add \$8,205.00 01.912.5971 Occupational Injury Reserve
- Change the Column Total to \$177,575.01

In the "TO" Column

- Change \$7 000.00 to \$22,000.00 under 01.300.5111 School Salaries
- Delete the Amount \$10,630.29 under 01.220.5811 Fire Outlay - Telephone System
- Add \$22,356.01 to 01.132.5555 Reserve Fund
- Add \$2,205.00 to 01.122.5300 Selectmen-Prof. Services
- Change the Column Total to \$177,575.01

**Town Manager's Amendment:**

To Amend the Finance Committee's Amendment by decreasing the \$22,356.01 under the Reserve Fund in the "TO" Column to \$10,463.01 and adding in the "To" Column a line item reading 11,893 Acct. 01.210.5823 Police (Outlay - ATV'S)

**ARTICLE 2**

To see if the Town will vote to transfer from the "Flood Reimbursement Account" the following sums, or take related action:

Police Salaries	\$18,872
Fire Salaries	12,980
DPW Salaries	5,950
DPW Construction	17,273
	<hr/>
	\$55,075

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 2 and Transfer \$55,075.

**Voted:** Article 2 was Adopted. 7:13 PM.

**ARTICLE 3**

To see if the Town will vote to transfer the sum of \$163,873 from the (Free Cash) account to the Stabilization Trust Fund (Acct. #80.000.3295) or take any related action.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Table Article 3 until Article 14 was completed and this motion was Adopted. 7:13 PM

The Finance Committee motioned to Remove Article 3 From The Table and this motion was Adopted.8:05 PM

The Finance Committee motioned to Amend Article 3 and Adopt, as Amended.

**Voted:** The Finance Committee's Amendment was Adopted. 8:05 PM

Article 3 was Adopted, as Amended. 8:05 PM

**Amendment:** Transfer \$36,422.00

**ARTICLE 4**

To see it the Town will vote to accept a conveyance of the sewer line located within Manor Hill Subdivision and over parcels of land in Tewksbury in the County of Middlesex, Massachusetts, said parcel and easements being shown as Lot 5 and 30 foot sewer easement on a plan of land entitled, "Definitive Plan, subdivision, Manor Hill Drive, Tewksbury,

MA owner Roland Gervais, 498 River Road, Tewksbury, MA 01876 dated: February 3, 1992, Revised: October 1, 1992, Scale 1"=40', by: William G. Troy & Associates, 936 East Street, Tewksbury, MA 01876 and recorded in Middlesex North Registry of Deeds, Plan Book 179, Plan 123 or take any other action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 4.

**Voted:** Article 4 was Adopted. 7:14 PM

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### ARTICLE 5

To see if the Town will vote to accept a conveyance of drain lines including structures and drain easements over a parcel of land in Tewksbury in the County of Middlesex, Massachusetts, said parcel and easement being shown as Lot 1 a 30' wide drainage easement, shown as Lot 2, 60' wide drainage easement and 30' wide drainage easement and Lot 3 as 30' wide drainage easement, on a plan of land entitled "Definitive Plan, Subdivision," Manor Hill Drive, Tewksbury, Mass., owner Roland Gervais, 498 River Road, Tewksbury, MA 01876, dated February 3, 1992, Revised: October 1, 1992, Scale 1"=40' by William G. Troy & Assoc., and recorded in Middlesex North Registry of Deeds Plan Book 179, Plan 123 or take any other action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 5.

**Voted:** Article 5 was Adopted. 7:14 PM

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### ARTICLE 6

To see if the Town will act to reduce the length of the accepted portion of Carnation Drive from 632 feet to 90 feet. The remaining portion of Carnation Drive to fall under the jurisdiction of the Tewksbury Housing Authority, or take any other action relative thereto.

WILLIAM BURRIS, SUPT., DEPT. OF PUBLIC WORKS

**Motion:** The Finance Committee motioned to Adopt Article 6.

**Voted:** Article 6 was Adopted. 7:14 PM

### ARTICLE 7

To see if the Town will vote to amend the Personnel By-Law Section 111, Wage Schedule as follows:

Delete: Electrician  
Step 1  
\$18.00/hr

Add: Electrician	Step 2	Step 3	Step 4	Step 5
Step 1				
\$17.36	\$18.27	\$19.23	\$20.24	\$21.30

TOWN MANAGER

**Motion:** The Finance Committee motioned to Table Article 7 until Article 14 was completed and this motion was Adopted. 7:14 PM

The Finance Committee motioned to Remove Article 7 From The Table and this motion was Adopted. 8:05 PM

The Finance Committee motioned to Amend Article 7 and Adopt, as Amended.

**Voted:** The Finance Committee's Amendment was Adopted. 8:06 PM

Article 7 was Adopted, as Amended. 8:07 PM

**Amendment:** Change Job Title to "Electrician - Part Time Hourly" Change Steps to be "Step 2 to Step 6"

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### ARTICLE 8

To see if the Town will authorize the use of \$133,950 in reimbursements recently received from the Water Pollution Abatement Trust to defray future "ineligible" expenditures relating to the ongoing sewer construction projects, or take any other action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 8 and Transfer \$133,950 for the purpose of Article 8.

**Voted:** Article 8 was Adopted. 7:15 PM

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### ARTICLE 9

To see if the Town will vote to amend its Town By-Laws, Chapter 2.04, Section 2.04.010, Paragraph B, by deleting the

existing paragraph B in its entirety and substituting the following:

The Annual Town Meeting for consideration of articles in the Town Warrant shall be held on the first Saturday of May commencing at 9:00 a.m. and continuing until noon, with a recess from noon until 1:00 p.m. and then continuing from 1:00 p.m. until 4:00 p.m. Successive meetings shall be held commencing at 10 a.m. on each Saturday thereafter of each succeeding week until the business of the Annual Town Meeting is concluded

No article except the article then under consideration, shall be taken up for consideration after 4:00 p.m. at any session of the Annual Town Meeting.

or take any other action relative thereto.

#### BOARD OF SELECTMEN

**Motion:** The Finance Committee motioned to Adopt Article 9, as Corrected.

In line 4 after the words "commencing at" change the 10 to a 9.

The Board of Selectmen concurred.

Selectwoman Joan Dunlevy motioned to Amend Article 9.

Mrs. Leann D'Entremont motioned for the Indefinite Postponement of Article 9.

The Moderator Moved the Question and this motion was Adopted at 7:30 PM.

**Voted:** Selectwoman Dunlevy's Amendment was Adopted.  
7:30 PM

Mrs. D'Entremont's motion for Indefinite Postponement Failed on a Voice Vote. 7:30 PM A Standing Count was requested. only 3 voters stood in agreement of a Standing Count. The Moderator denied the request as 7 voters are required.

Article 9 was Adopted as Corrected and Amended.  
7:31 PM

Mrs. Dunlevy motioned to Reconsider Article 9 and this motion Failed.  
5 YES 30 NO (2/3's vote = 24) 7:52 PM

**Amendment:** Strike last sentence and replace with "Successive meeting to be held the following Monday at 8 P.M."

#### ARTICLE 10

To see if the Town will vote to amend the Personnel By-Law Section III Paragraph (E-2) of the Classification and Wage Schedule to read as follows:

Remove existing Section III Paragraph (E-2) and replace with following proposed:

(E-2) Three year salary agreements shall be agreed upon by the Board of Selectmen, the Town Manager, and the Personnel Relations Review Board, and presented to the Town Meeting Assembly for their approval beginning at the FY2000 Town Meeting and continue every three years thereafter.

The positions of Police Chief and Deputy Police Chief shall retain fringe benefits granted to the Tewksbury Police Department Superior Officers Association, in a contract dated 11/01/95 to 10/31/97. The positions of Fire Chief and Deputy Fire Chief shall retain those fringe benefits granted to the IAFF Local #1 647, in a contract, dated for the period 7/1/95 to 6/30/98. The Chiefs and Deputy Chiefs shall also receive those benefits negotiated under the Personnel By-Law as of 07/01/97 onward.

#### EXISTING:

(E-2) Salary adjustments commencing July 1, 1988 will be equal to those granted to the Town of Tewksbury and the American federation of State, county and Municipal Employees Local #833, for the duration of their representation by local #833, with the exception of the position of Police Chief and Deputy Police Chief whose salary adjustments will be equivalent to those granted to the Tewksbury Police Department Superior Officers Association, for the duration of their representation by this association, and the Fire Chief and the Deputy Fire Chief whose salary adjustments will be equivalent to those granted to the Tewksbury International Association of Firefighters Local #1647, for the duration of their representation by Local #1647. (1988 ATM Art. 18). (1993 STM Art. 2)

#### PERSONNEL RELATIONS REVIEW BOARD

**Motion:** The Finance Committee motioned to "Take No Action On Article 10 Until the Fall Special Town Meeting" and form a Committee as listed on the Finance Committee Recommendations.

The Moderator informed the Finance Committee that he would not accept the first part of their Amendment but he would accept the section of forming a Review Committee.

Mr. Norman Boudreau, Chairman of the Personnel Review Board Committee motioned to Amend Article 10 and Adopt, as amended. The Board of Selectmen concurred.



**Voted:** The Finance Committee's Amendment Failed. 7:50 PM  
Mr. Boudreau's Amendment was Adopted. 7:50 PM  
Article 10 was Adopted, as Amended. 7:50 PM

**Mr. Boudreau's Amendment:**

TO SEE IF THE TOWN WILL VOTE TO AMEND SECTION III PAR (E-2) OF THE CLASSIFICATION AND WAGE SCHEDULE TO READ AS FOLLOWS:  
REMOVE EXISTING SECTION III PAR (E-2) AND REPLACE WITH FOLLOWING PROPOSED:

(e-2) Three year salary agreements SHALL BE AGREED UPON by the Board of SELECTMAN, the TOWN MANAGER, and the PERSONNEL RELATIONS REVIEW BOARD, and presented to the Town Meeting Assembly for there approval beginning at the FY2000 town meeting and continue every three years thereafter.

The JULY 1, 1997 WAGE AND CLASSIFICATION SCHEDULE, shall be increased 2% effective JULY 1, 1998, and 2% JANUARY 1, 1999. These changes shall complete the third year of the wage and classification schedule changes as proposed between the TOWN and the Personnel by-law employees.

The positions of Police Chief and Deputy Police Chief SHALL RETAIN FRINGE BENEFITS GRANTED TO THE TEWKSBURY POLICE DEPARTMENT SUPERIOR OFFICERS ASSOCIATION, IN A CONTRACT, DATED 11/01/95 to 10/31/97. The positions of Fire Chief and Deputy Fire Chief SHALL RETAIN THOSE FRINGE BENEFITS GRANTED TO IAFF LOCAL #1647, IN A CONTRACT, DATED FOR THE PERIOD 7/1/95 to 6/30/98. The Chiefs and Deputy Chiefs shall also receive those benefits negotiated under the PERSONNEL BY-LAW as of 07/01/97 onward.

**ARTICLE 11**

To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$17,036. for the purposes of funding negotiated FY97 salary increases.

**PERSONNEL RELATIONS REVIEW BOARD**

**Motion:** The Finance Committee motioned to Adopt Article 11 and Transfer \$16,808.00 from Free Cash.

**Voted:** Article 11 was Adopted. 7:52 PM

**ARTICLE 12**

To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$86,251. for the purposes of funding negotiated FY98 salary increases.

**PERSONNEL RELATIONS REVIEW BOARD**

**Motion:** The Finance Committee 'Motioned to Adopt Article 12 and Transfer \$86,083.00 from Free Cash.

**Voted:** Article 12 was Adopted. 7:52 PM

**ARTICLE 13**

To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$23,264. for the purposes of funding negotiated FY98 median salary increases.

**PERSONNEL RELATIONS REVIEW BOARD**

**Motion:** The Finance Committee motioned to Adopt Article 13 and Transfer \$24,558.00 from Free Cash.

**Voted:** Article 13 was Adopted. 7:53 PM

**ARTICLE 14**

To see it the Town will vote to amend the Personnel By-Laws Section III (e) Salaries and Wages by deleting the existing wage schedule and by inserting the following new wage schedule.

EFFECTIVE 7/01/97

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Fire Chief		N/A	N/A	\$61,110	\$64,166	\$67,374
Police Chief		N/A	N/A	\$61,110	\$64,166	\$67,374
Public Works Superintendent	\$55,249	\$58,011	\$60,912	\$63,958	\$67,374	
Auditor	\$49,840	\$52,332	\$54,949	\$57,696	\$60,582	
Treasurer/Collector	\$49,840	\$52,332	\$54,949	\$57,696	\$60,582	

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Deputy Fire Chief		\$0	\$0	\$53,250	\$55,913	\$58,708
Deputy Police Chief		\$0	\$0	\$53,250	\$55,913	\$58,708
Chief Assessor		\$45,969	\$48,267	\$50,681	\$53,215	\$55,875
Library Director		\$45,969	\$48,267	\$50,681	\$53,215	\$55,875
Health Director		\$45,969	\$48,267	\$50,681	\$53,215	\$55,875
Computer Services Manager		\$45,969	\$48,267	\$50,681	\$53,215	\$55,875
Engineer / Chief Oper. Eng.		\$45,969	\$48,267	\$50,681	\$53,215	\$55,875
Planning / Cons. Director		\$45,969	\$48,267	\$50,681	\$53,215	\$55,875
Assistant Public Works Super.		\$45,969	\$48,267	\$50,681	\$53,215	\$55,875
Building Commissioner		\$43,008	\$45,158	\$47,416	\$49,787	\$52,276
Executive Secretary		\$43,008	\$45,158	\$47,416	\$49,787	\$52,276
Administrative Services Dir.		\$43,008	\$45,158	\$47,416	\$49,787	\$52,276
Elder Affairs Coordinator		\$38,285	\$40,199	\$42,209	\$44,320	\$46,536
Library Assistant Dir.		\$35,770	\$37,559	\$39,436	\$41,408	\$43,479
Health Sanitarian		\$35,770	\$37,559	\$39,436	\$41,408	\$43,478
Asst. Building Commissioner	\$36,455	\$38,278	\$40,192	\$42,201	\$44,312	\$46,526
Local Building Inspector	\$32,112	\$33,717	\$35,403	\$37,173	\$39,032	\$40,984
Sr. Confidential Secretary	\$30,735	\$32,272	\$33,885	\$35,580	\$37,359	\$39,226
Human Resources Assistant	\$27,428	\$28,799	\$30,239	\$31,751	\$33,339	\$35,006
Librarian Children	\$27,428	\$28,799	\$30,239	\$31,751	\$33,339	\$35,006
Librarian Reference	\$27,428	\$28,799	\$30,239	\$31,751	\$33,339	\$35,006
Veteran's Agent	\$25,814	\$27,105	\$28,460	\$29,883	\$31,377	\$32,946
Confidential Secretary	\$24,343	\$25,560	\$26,838	\$28,180	\$29,589	\$31,069
Recreation Leader	\$15,772	\$16,560	\$17,388	\$18,258	\$19,170	\$20,128
Recreation Asst. Leader	\$7,885	\$8,279	\$8,693	\$9,128	\$9,584	\$10,063
Assessor(2)	\$6,544	\$6,871	\$7,215	\$7,576	\$7,955	\$8,352
Dir. Special Needs	\$3,704	\$3,890	\$4,084	\$4,288	\$4,503	\$4,728
Director of Emer. Management	\$2,663	\$2,796	\$2,936	\$3,083	\$3,237	\$3,570
Animal Inspector	\$1,709	\$1,795	\$1,885	\$1,979	\$2,078	\$2,181
Health Inspector (Hrly.)	\$17.05	\$17.90	\$18.80	\$19.74	N/A	N/A
Electrician (Part-Time Hrly.)						\$18.91
Recreation Director (Hrly.)	\$ 13.98	\$14.68	\$15.42	\$16.19	\$17.00	\$17.84
Reserve Dispatcher	\$11.55	\$12.12	\$12.73	\$13.37	\$14.03	\$14.74
Custodian (Hrly.)	\$10.92	\$11.46	\$12.03	\$12.64	\$13.27	\$13.93
Asst. Dog Officer (Hrly.)	\$10.91	\$11.45	\$12.02	\$12.62	\$13.26	\$13.92
Secretary (Hrly.)	\$10.91	\$11.45	\$12.02	\$12.62	\$13.26	\$13.92
Building Maintenance Worker	\$7.25	\$7.69	\$8.15	\$8.63	\$9.15	\$10.19
Camera Tech (Hrly.) (5/6/91)						\$9.14
Outreach Worker						\$8.40
Recreation Counselor (Hrly.) (5/5/88)						\$6.90
Transportation Escort						\$6.30
Counselor in Training (Hrly.) (5/6/91)						\$5.86
Video Asst. (Hrly.) (5/6/91)						\$5.86
Rider (Hrly.) (5/6/91)						\$5.86
Team Counselor (Wkly.) (5/5/88)						\$241
Team Leader (Wkly.)						\$345
Library Page	Minimum. Wage					
Plumbing/Gas Inspector	Fee Basis					
Asst. Plumbing/Gas Inspector	Fee Basis					
Wiring Inspector	Fee Basis					

PERSONNEL RELATIONS REVIEW BOARD

**Motion:** The Finance Committee motioned to Amend Article 14 and Adopt, as Amended.

**Voted:** The Finance Committee's Amendment was Adopted.  
7:55 PM

Article 14 was Adopted, as Amended.  
Secret Ballot Vote: 84 YES 15 NO 8:02 PM

**Amendment:** Under Electrician - Change the Title to Electrician - Part-Time Hrly and change the steps to 2-6

Delete the position of Dispatcher

Finance Committee Chairman, Ray Shaw, motioned to Recess the May 7, 1997 Special Town Meeting so as to Open the 1997 Annual Town Meeting and this motion was Adopted at 8:02 PM.

The Moderator Reconvened the May 7, 1997 Special Town Meeting at 8:03 PM.

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### ARTICLE 15

To see it the Town will vote to authorize the Conservation Commission to utilize not more than \$10,000.00 from the Wetland Protection Fund for the purpose of funding a comprehensive study of vegetation management practices conducted by utility or transportation companies within the Town of Tewksbury; or take any other action relative thereto.

### CONSERVATION COMMISSION

**Motion:** The Conservation Commission motioned to Withdraw Article 15 and this Motion was Adopted.  
Article 15 was Withdrawn. 8:07 PM

---

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the May 7, 1997, Special Town Meeting, Sine Die, and this motion was Adopted at 8:07 PM

ATTEST:  
ELIZABETH A. CAREY, CMC, CMMC  
TOWN CLERK



# Special Town Meeting

July 21, 1997

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen, and Finance Committee

Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on Monday, July 21, 1997.

## APPROPRIATION CERTIFICATE-SPECIAL TOWN MEETING - July 21, 1997

ARTICLE	RAISES & APPROP.	TRANSFER FROM	BORROW
1. Firefighters Labor Agreement Local 1647 of the IAFF			
FY97 Firefighters Retro Acct. (01.220.5101)		23,905	Stabilization Trust Fund (A/C 80.STA.5973)
FY98 Agreement		136,470	Stabilization Trust Fund (A/C 80.STA.5973)
Fire-Reg.Sal. 113,648			
Fire-Overtime 22,822			
TOTAL RAISE & APPROPRIATE	-0-		
TOTAL TRANSFERS		160,375	
TOTAL BORROW			-0-

ATTEST

ELIZABETH. CAREY, CMC, CMMC  
TOWN CLERK

Tewksbury Memorial High school  
320 Pleasant Street  
July 21, 1997

Moderator Coakley opened the July 21, 1997 Special Town Meeting at 8:00 PM.

The Moderator designated the seating area for the Visitors.

There were 60 Registered Voters and 5 Visitors in attendance.

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**ARTICLE 1**

To see if the town will vote the following transfer:

- a) \$23,905 from the Stabilization Trust Fund (A/C 80.STA.5973) to the FY97 Firefighters Retro Acct. (01.220.5101) to fulfill the retroactive provisions of the labor agreement recently signed by the town with Local 1647 of the IAFF.
- b) and to transfer from the same account the additional sum of \$136,470 to further implement said agreement in FY98. These funds to be distributed as follows:

Fire - Regular Salaries	\$113,648
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Fire - Overtime	22,822
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Town Manager

**Motion:** Finance Committee Chairman, Ray Shaw, motioned to Adopt Article 1, as written in the Warrant, with the figure of \$160,375.

**Voted:** Article 1 was Adopted by a Unanimous Vote.  
20 YES '0' NO (2/3's vote required) 8:04 PM

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Finance Committee Chairman, Ray Shaw, motioned to Adjourn the July 21,, 1997 Special Town Meeting, Sine Die, and this motion was Adopted. 8:04 PM. (7-21-97)

ATTEST:

ELIZABETH A. CAREY, CMC  
TOWN CLERK

# Special Town Meeting

October 7, 1997

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen, and Finance Committee

Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on Tuesday, October 7, 1997.

## APPROPRIATION CERTIFICATE-SPECIAL TOWN MEETING - October 7, 1997

ARTICLE	RAISES & APPROP.	TRANSFER FROM	BORROW
1. Retroactive Provisions AFSCME Labor Agreement	28,138.00		
Retroactive Provisions Superior Officers Assoc. Labor Agreement	11,554.00		
2. FY98 AFSCME Labor Agreement	138,052.22		
Additional Funds Police Salaries Labor Agreement Superior Officers Assoc.	46,700.33		
4. Outstanding Bills	20,128.72		
5. Remove Asbestos & Underground Storage Tanks & Improve Heating System & Convert To Gas-Center School			159,019.00
6. Design, Construct, Reconstruct, Improve, Repair Primary/Local Roads		671,922.00	CH.113, Acts 1996 Transportation Bond Issue
9. Plan & Design Pedestrian/Bicycle Pathway River Road			30,000.00 In Anticipation of State Grant
11. Starr Ave. Sewer Acct. Fund 35		26,757.07	Acct.01.400.5231 (DPW-Water Pur.)
12. Funding Specific Accts. Reserve Fund Selectmen Salaries, Temp.Part-Time		251,000.00 17,756.00 2,500.00	Stabiliz.Fund Stabiliz.Fund Sel.Legal Serv.
16. Lawsuit Settlement Econolodge		100,000.00	Overlay Surplus
18. Retroactive Provisions IBPO Labor Agreement Police Officer Salaries	17,772.28		
Additional Salaries Police Officers IBPO Labor Agreement	82,901.72		
19. DPW Facility Remove/Replace Underground Storage Tanks			165,000.00



ARTICLE	RAISES & APPROP.	TRANSFER FROM	BORROW
22. Approve Full-Time Custodian & Partial Fund New Position-COA		4,000.00	COA Outlay 01.541.5801
24. TMHS Student Lockers 01.300.5809		62,440.10	Unexpended Bal. Sch.Roof Repair 30.300-5971
25. Funding pecific Accounts	127,363.00		
TOTAL RAISE & APPROPRIATE	472,610.27		
TOTAL TRANSFERS		1,136,375.17	
TOTAL BORROW			354,019.00

ATTEST

ELIZABETH. CAREY, CMMC  
TOWN CLERK

Called by Proper Warrant, Moderator James Coakley, convened the October 7, 1997, Special Town Meeting at 8:00 PM.

There were 233 Registered Voters and 13 Visitors in attendance.

Fire Chief Thomas Ryan and Firefighter/S.A.F.E. Coordinator Richard Hamm presented Citations to Nicholas Porto and Simon Raad for their heroic efforts in averting a serious disaster.

Nicholas Porto for evacuating his brothers and sisters safely out of their house and running to a neighbors house to call E911.

Simon Raad, for leaving his station and running across Route 38 to put out a fire at another gas station.

Board of Selectmen Chairman, Joseph Gill, informed the Assembly:

Important Meeting - Police Headquarters Wednesday, October 8, 1997 at 7:30 PM. Topic: South Street/Salem Road Traffic Issue.

TMHS Junior Class is presently selling coffee and goodies in the cafeteria.

Important Fire & Police Safety Information on the last page of the Warrant.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 8:08 PM

**ARTICLE 1**

To see if the Town will vote to raise and appropriate:

- a) the sum of \$28,138 in A/C 01.123.5000 to fulfill the retroactive provisions of the labor agreement recently signed with Local 833 of AFSCME.
- b) the sum of \$1 1,554 to fulfill the retroactive provisions of the labor agreement recently signed with the Superior Officers Association.

Or take related action.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 1 and Raise & Appropriate \$39,692.00.

**Voted:** Article 1 was Adopted. 8:09 PM

**ARTICLE 2**

To see if the Town will vote to raise and appropriate:

- a) the additional sum of \$138,052.22 to implement the labor agreement recently signed with Local 883 of AFSCME to be distributed during FY98 among the following salary accounts:

Accounting	\$3,603.54
Computer Services	1,332.14
Assessors	9,208.01
Treasurer	11,061.50
Clerk	6,455.00
Planning	1,488.75
Town Hall	841.00
Police	12,029.28
Fire	1,833.00
Building	4,637.00
Dog Officer	1,681.00
Public Works	75,019.00
Health	1,507.00
Library	7,356.00

- b) the additional sum of \$46,700.33 to Police Salaries to implement the labor agreement recently signed with the Superior Officers Association, or take related action.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 2 and Raise & Appropriate \$184,752.55.

**Voted:** Article 2 was Adopted. 8:09 PM

**ARTICLE 3**

To see if the Town will vote to amend the Town By-Laws, Chap. 2.04, Sec. 2.04.01 0 by deleting Paragraph B in its entirety and replacing it with the following:

The Annual Town Meeting for consideration of warrant articles shall begin on the first Saturday of May at 10:00 AM. and conclude at 4:00 PM.

Subsequent meetings shall begin at 8:00 P.M. on Monday, Wednesday and Thursday of the next week, if necessary, and must adjourn at 11:00 PM.

No business shall be conducted at the Saturday session after the 4 PM. deadline or after 1 1:00 PM. at an evening session except to complete action on the article then under discussion, with one exception.

Action on the Departmental Budget article at any session must be finalized regardless of the hour.

Or take related action.

ELIZABETH A. CAREY, CMMC  
TOWN CLERK

**Motions:** The Finance Committee motioned to Amend & Adopt. The Board of Selectmen motioned to Amend.

The Town Clerk motioned to Amend.

Mr. William Hurton motioned to Amend.

Chief Assessor Norman Boudreau motioned for Indefinite Postponement.

**Voted:** The Finance Committee Withdrew their Amendment. The Board of Selectmen Withdrew their Amendment.

The Town Clerk's Amendment Failed.  
33 YES 62 NO 8:25 PM

Mr. Hurton's Amendment was Adopted. 8:25 PM

Mr. Boudreau Withdrew his motion for Indefinite Postponement.

Article 3 was Adopted, as Amended. 8:25 PM

A motion was made to Reconsider Article 3 and this motion Failed. '0' YES 20 NO 8:30 PM

**Amendment:** Strike out the last paragraph and replace it with the following:

"Action on the Departmental Budget Article shall be taken up as the first order of business at the second session of the Annual Town Meeting"

#### ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of \$18,884.97 to pay outstanding bills of previous years or take related action:

a) invoices received after fiscal year closing -

Wal-Mart Stores	Recreation - Playground	\$ 177.12
Comm. of Mass.	Unemployment Comp.	1,400.83

b) commitments made in excess of appropriations -,

Carolina Biological	Schools	\$7,959.97
Olympic Trophy	Schools	279.00
National Linen	Schools	57.96
Lutgardi Vacari	Schools	37.40
		8,334.33
O'Neil & Associates	Selectmen - Legal	22.00
City of Lowell	DPW - Sewer	8,856.19
Chester Flynn	Exceptional Chldrn.	94.50

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 4, as Amended by the Town Manager.

The Town Manager motioned to Amend Article 4 and Raise & Appropriate \$20,128-72.

**Voted:** The Town Manager's Amendment was Adopted by the required 9/10's vote  
50 YES 1 NO 8:29 PM

Article 4 was Adopted, as Amended. 8:29 PM

**Amendment:** Add the following to paragraph a)  
Connections Unlimited - Town Hall Non-Energy Utilities \$515

To Paragraph b) Business  
Telecommunications Inc.- Town Hall Non-Energy Utilities \$728.75

and increase the appropriation from \$18,884.97 to \$20,128.72

#### ARTICLE 5

To see if the Town will vote to appropriate and raise by borrowing the sum of \$159,019 for the purpose of removing asbestos and underground storage tanks, at the Center School and to modify and improve said building's heating systems, including conversion of the boiler and burner to gas, and for related incidental costs.

The Town Treasurer, with approval of the Selectmen, is hereby authorized pursuant to Chap. 44, Sections 7(3A), 7(3B) and 7(31) MGL, as amended, or any other enabling authority, to issue bonds or notes of the town therefor.

The School Committee is hereby authorized to expend these funds for the stated purposes and to apply for, accept and expend available federal, state or private grants or contributions in this regard.

The School Committee is further granted authority to enter into contracts in order to carry out this project.

TOWN MANAGER



**Motion:** The Finance Committee motioned to Adopt Article 5 and Borrow \$159,019.

**Voted:** Article 5 was Adopted by a Unanimous Vote.  
171 YES '0' NO 8:40 PM

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### ARTICLE 6

To see if the Town will vote to transfer the sum of \$671,922.00 in Chapter 90 funds from an account entitled "Chapter 1 13 of the Acts of 1996 Transportation Bond Issue" as recommended by the Bureau of Accounts. The Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift, or otherwise: Said funds are to be expended under the direction of the Town Manager for design, construction, reconstruction, improvements and repair of primary and/or local roads and other costs incidental and related thereto: and that the Town Manager is further authorized to apply for, accept and expend any Federal, State or Private Grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by the Town for such purposes.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt and Transfer the sum of \$671,922.00 for the purpose of Article 6.

The Board of Selectmen concurred.

**Voted:** Article 6 was Adopted. 8:40 PM

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### ARTICLE 7

To see if the Town will vote to amend Section III - Paragraph (e-2) of the Personnel By-Law as follows:-

- a) Replace the date in the beginning of the second paragraph - which reads "The July 1, 1 997 Wage and Classification Schedule shall be increased..." with the new date of November 1, 1997, so that the revised text will then read "The November 1, 1997 Wage and Classification schedule shall be increased.
- b) Change the effective date of the salary scales established under Article 14 of the May 5, 1997 town meeting from July 1, 1997 to November 1, 1997.
- c) Change the hourly step increases for the position of "Building Maintenance Worker" to read:

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7.62	8.08	8.56	9.07	9.61	10.19

or take related action.

NORMAN O. BOUDREAU, CHRM.  
PERSONNEL RELATIONS REVIEW BOARD

**Motion:** The Finance Committee motioned to Adopt Article 7.

**Voted:** Article 7 was Adopted. 8:43 PM

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### ARTICLE 8

To see it the Town will vote to accept conveyance of the sewer line located within Thorndike Lane. Shown on a plan prepared by Cuoco & Cormier Engineering Associates, Inc., 170 Main Street, Unit 212, Tewksbury, Ma., 01876, dated June 24, 1996. Said plan on file in the Office of the Town Clerk. Or take any other action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 8.

**Voted:** Article 8 was Adopted. 8:43 PM

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### ARTICLE 9

To see if the Town will vote to borrow the sum of \$30,000.00 for the purpose of planning and designing a pedestrian/bicycle pathway along River Road from the Lowell city line to the Andover town line, including costs incidental and related thereto, under and pursuant to Chap. 44, sec. 6A, of the Mass. General Laws, or any other enabling authority, in anticipation of a state Grant and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow aforesaid \$30,000.00 and to issue notes of the Town therefor, and that the Board of Selectmen and/or the Town Manager be authorized to apply for, accept and expend any other Federal, State or other grants that may be available for the project.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 9 and Borrow the sum of \$30,000.00 for the purpose of Article 9.

The Board of Selectmen concurred.

**Voted:** Article 9 was Adopted.  
20 YES 1 NO (2/3's vote required = 14) 8:44 PM

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### ARTICLE 10

To see if the Town will vote to accept conveyance of a drainage easement for the sum of one dollar (\$1.00) from Mass. Electric Company. Said drainage easement being shown on a plan entitled Easement Plan of Land in Tewksbury, Massachusetts, prepared by Cuoco & Cormier Engineering Assoc., Inc., 170 Main Street - Unit 212, Tewksbury, MA 01876 dated August 29, 1997. Said plan on file in the Office of the Town Clerk. Or take any other action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 10 as Amended by the Town Manager.

The Board of Selectmen concurred.

The Town Manager motioned to Amend.

**Voted:** The Town Manager's Amendment was Adopted.  
8:44 PM

Article 10 was Adopted, as Amended. 8:44 PM

**Amendment:** Delete the words, "for the sum of one dollar (\$1.00) from the first two lines of this article."

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### ARTICLE 11

To see if the Town will vote to transfer the sum of \$26,757.07 from Acct. 01.400.5231 (DPW - Water Purchase) to the Starr Ave. Sewer Account in Fund 35, or take related action.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt and Transfer the sum of \$26,757.07

The Board of Selectmen concurred.

**Voted** Article 11 was Adopted. 8:45 PM

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### ARTICLE 12

To see if the Town will transfer from the Stabilization Trust Fund the total of \$200,000 to these accounts in the amounts specified, or take related action:

School Salaries	\$150,000
Reserve Fund	22,000
Fire EMT Clothing	5,350
Fire Hose	5,000
Fire Rescue Sled	3,285
Fire HazMat	740
Fire Foam	500
Fire/Liability Insurance	13,125

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 12 as written in the Warrant.

The Town Manager motioned to Amend.

Mr. Paul Fansel motioned to Indefinitely Postpone Article 12.

A motion was made to Move the Question and this motion was Adopted. 9:05 PM

**Voted:** The Town Manager's Amendment was Adopted.  
130 YES 23 NO 9:09 PM

Mr. Fansells motion for Indefinite Postponement Failed. 9:10 PM

Article 12 was Adopted, as Amended.  
145 YES 14 NO (2/3's vote required = 106)  
9:12 PM

**Amendment:**

School Salaries - Increase from \$150,000 to \$220,000.  
Reserve Fund - Decrease from \$22,000 to \$17,756

And Add the following:

Police Dept. - Former Station \$3000 - Utilities

Which will increase the total from the Stabilization Fund to \$268,756.

And Transfer \$2500

from the Account Selectmen Legal Services

to the Account Selectmen Salaries Temporary Part-Time.

Mrs. Leann D'Entremont motioned to take up Article 25, as the discussion on Article 12 and Article 25 are related, and this motion was Adopted. 9:14 PM

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### ARTICLE 13

To see if the Town will vote to amend the Zoning By-Laws as follows:

By amending Section 2. Definitions by deleting the definition for Nursing Home and adding the following definitions:



**Community Development District - (CDD)** A group of buildings to be planned, built, and operated as a unit, having a mixture of institutional buildings and supporting retail business, office, and recreational uses which are regulated on a project use basis rather than on an individual use basis, and which do not correspond in lot size, bulk, density or intensity of development or required open space to the regulations in any other zoning district established by this Zoning By-Law. All of the development's acreage must be devoted to serve the open space, and supporting retail business, professional offices, institutional and recreational uses and residents who are age 55 or older.

**INSTITUTIONAL BUILDINGS**

**Adult Day Care** - a facility offering daytime programs for older adults providing health care and assessment, personal care, social programs, recreational activities, meals and transportation but not providing overnight or residential accommodations. This may be a separate facility or portion of a building which includes one or more of the following uses: Assisted Living Facility, Continuing Care Retirement Facility, Independent Living Facility, or Long Term Care Facility.

**Assisted Living Facility** - a facility as defined in MGL c. 19D, providing room and board, which provides assistance with activities on daily living and personal care services for ten or more non-related adults all over the age of 55 and collects payments to pay for such services. Assisted living facilities are for frail elders who do not require 24 hour skilled nursing care.

Assistance with dressing, bathing, eating, housekeeping, medicine monitoring, and other activities of daily living may be provided, along with an array of services from meals to social and wellness activities. Separate sleeping accommodations are required that allow for no more than two residents sleeping in a room. All assisted living facilities are required to be certified by the Commonwealth of Massachusetts.

**Continuing Care Retirement Facility** - a building or group of buildings that includes two or more of the following uses: assisted living, adult day care, independent living and long term care facility within a single building or on the same parcel of land, offering lifetime housing and a variety of health care, social, and recreational services.

**Independent Living Facility** - a building or group of buildings designed for and occupied exclusively by persons or families, living independently in dwelling units separated by vertical walls or horizontal floors, having separate sleeping, cooking and sanitary facilities, and with separate or joint services for heat, lighting and other utilities including apartments, garden apartments, townhouses and detached dwellings. One hundred percent (100%) of the housing units shall be occupied by persons who have attained the age of fifty-five (55) or older. There shall be no more than two (2) bedrooms per dwelling unit.

**Long-Term Care Facility** - a building or a part of a building, which is licensed or approved by the Commonwealth of Massachusetts to provide twenty-four (24) hour health care under medical supervision to adults age 55 or older who by reason of chronic illness or infirmity are unable to care for themselves. For the purposes of this by-law, it includes extended care facility, intermediate care facility, nursing home, and convalescent home. This term does not include boarding and rooming houses, hospitals, clinics, and institutions devoted primarily to the diagnosis and surgical treatment of disease or injury.

Delete Nursing Home from By-Law

By amending Section 3. Zoning Districts by adding the following:

3.10 Community Development District  
This district(s) shall be established by a vote of Town Meeting.

By amending Section 4.6A to 4.6H Use Regulations by deleting the current language and adding the following:

PLEASE INSERT THE FOLLOWING CORRECTIONS WHICH WERE INADVERTENTLY OMIT-TED FROM THE PRIOR MAILING OF THE OCTOBER 7,1997, SPECIAL TOWN MEETING WARRANT, ARTICLE 13. INSERT ON PAGE 7, LAST PARAGRAPH AFTER THE WORDS "BY AMENDING SECTION 4.6A TO 4.6H USE REGULATIONS BY DELETING THE CURRENT LANGUAGE AND ADDIND THE FOLLOWING:"

TYPE OF USE		DISTRICT												
		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
4.6.A	RESIDENTIAL													
1.	Single Family detached house	Y	Y	Y	Y	SP	Y	N	N	N	N	SP	N	N
2.	The taking of not more than two borders, lodgers or roomers by a family resident on the premises.	Y	Y	Y	Y	SP	Y	N	N	N	Y	Y	N	N



		<b>R40</b>	<b>R80</b>	<b>FA</b>	<b>LB</b>	<b>COMM</b>	<b>TR</b>	<b>P</b>	<b>INS</b>	<b>MN</b>	<b>MFD</b>	<b>MFD/55</b>	<b>CDD</b>	<b>IH</b>
3.	Multiple Family Dwellings (Subject to Section 4.7)	N	N	N	N	N	N	N	N	SP	Y	N	N	N
4.	Cluster Development (Subject to Section 4.8)	Y	Y	N	N	N	N	N	N	N	N	N	N	N
5.	Two-Family detached dwellings (See Note 8)	Y	Y	SP	Y	N	Y	N	N	N	Y	N	N	N
6.	Satellite Dish (Subject to Section 5.3 Footnote (n))	SP	SP	SP	SP	Y	SP	N	Y	Y	N	N	SP	Y
7.	Arts, Crafts, Antiques/Cottage Industries (Subject to Note 12)	SP	SP	N	N	N	N	N	N	N	N	N	N	N
SPSP8.	Multiple Family Dwelling/55 (subject to Section 4.12)	N	N	N	N	SP	N	N	N	N	N	Y	N	N
<b>4.6.B AGRICULTURAL</b>														
SPSP 1.	Farms, greenhouses, nurseries, and truck gardens	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 2.	Sale of farm products insofar as the majority of such farm products for sale have been raised by the owner of the land on which the facility is located, provided a front yard setback of fifty feet is observed.	N	N	Y	N	SP	N	N	N	N	N	N	N	Y
3.	The removal of loam, sand or gravel subject to a Special Permit issued by Planning Board and subject to Town By-Laws Section 15.04.010. (This Special Permit will not be required when such removal is incidental to building construction or highway improvements or construction at the site of removal.)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
<b>4.6.C INSTITUTIONAL AND RECREATIONAL (All Business, Institutional, or Industrial Use are subject to requirements of Section 4.11)</b>														
SPSP 1.	Religious, Sectarian or Denominational Schools, buildings, and uses, including parish houses and rectories, public schools, playgrounds and municipal parks.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 2.	Other schools and municipal building and uses.	SP	SP	SP	SP	SP	SP	SP	Y	Y	SP	SP	Y	SP
SPSP 3.	Hospitals, sanitaria, charitable, institutions, cemeteries	SP	SP	N	N	N	N	N	Y	SP	N	N	N	SP
4.	Water towers and reservoirs	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP	N	N	SP
5.	Public Utilities	N	N	N	N	SP	N	N	N	SP	N	N	N	SP
SPSP 6.	Commercial Amusements	N	N	N	N	SP	N	N	N	SP	N	N	N	SP
SPSP 7.	Day Care Services Centers	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 8.	Adult Day Care	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP 9.	Assisted Living Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP10	Continuing Care Retirement	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP11	Independent Living Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP12	Long-Term Care Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N

**4.6.D RETAIL BUSINESS**  
(All Business, Institutional, or Industrial Use are subject to requirements of Section 4.11)

SPSP 1.	Retail food stores, drug stores, barber shops, hairdressers, tailor shops, shops for receiving and delivery of clothes for cleaning.	N	N	N	SP	Y	SP (10)	N	N	N	N	N	SP (13)	Y
SPSP 2.	Retail sale of alcoholic beverages	N	N	N	N	Y	N	N	N	N	N	N	N	Y
SPSP 3.	Retail stores and other services establishments other than above	N	N	N	N	Y	SP (10)	N	N	N	N	N	N	Y
SPSP 4.	Restaurants and other places serving food and beverages	N	N	N	N	Y	SP (10)	N	N	N	N	N	SP (13)	SP
SPSP 5.	Motel/Hotel	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 6.	Mobil parked food services	N	N	N	N	SP	N	N	N	N	N	N	N	N
SPSP 7.	Itinerant Roadside Vendors The Special Permit to allow for itinerant roadside vendors shall be issued by the Board of Selectmen with the condition such sale shall not exceed fourteen days and fifty foot setback from the street must be maintained. Religious, nonprofit and fraternal organizations shall be exempt from this by-law.	N	N	N	N	SP	N	N	N	N	N	N	N	N

**4.6.E OFFICES**  
(All Businesses, Instructional or Industrial Uses are subject to requirements of Section 4.11)

SPSP 1.	Business and professional offices	N	N	N	N	Y	Y	N	N	Y	N	N	SP (13)	Y
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**4.6.F Automotive Service (2)**  
(All Businesses, Institutional Uses are subject to requirements of Section 4.11)

SPSP 1.	Gasoline Service Stations (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 2.	Garages for automotive repair (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 3.	Automotive sales, including motorcycles & snowmobiles	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 4.	Car Wash	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 5.	Garages for Automotive Storage (2)	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 6.	Taxicab Business	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 7.	Limousine Services	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 8.	Car Rental or Leasing Agencies	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 9.	Automotive Stereo Systems Installations	N	N	N	N	SP	N	N	N	N	N	N	N	SP

**4.6.G INDUSTRIAL USES**  
(All Businesses, Institutional, or Industrial Use are subject to requirements of Section 4.11)

SPSP 1.	Manufacture of products to be sold at retail on the premises	N	N	N	N	SP	N	N	N	N	N	N	N	SP
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		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
SPSP 2.	Building trades such as contractor, carpenter, plumber, electrician, mason, roofer	N	N	N	N	Y	N	N	N	N	N	N	N	Y
SPSP 3.	Building materials or contractor yards	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 4.	Heating fuel storage and sales providing that tanks for oil storage above ground do not exceed 10,000 gallons capacity	N	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP 5.	Farm supply warehouse	N	N	SP	N	SP	N	N	N	N	N	N	N	SP
SPSP 6.	Welding Shop	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 7.	Electronics industries, assembling of electrical appliances and equipment including manufacture of small parts	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 8.	Research laboratories, including manufacture of equipment	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 9.	Other light manufacturing free from offensive noise or odor	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP10	Stone or monument works	N	N	N	N	SP	N	N	N	N	N	N	N	Y
SPSP11	Storage warehouses	N	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP12	Pre-cast concrete products manufacturing in a wholly self-contained and fully enclosed structure with no storage of raw materials outside of the structure	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP13	Asphalt coated pipe manufacturing	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP14	Billboards (3)	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP15	Machine shop	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP16	Manufacturing or processing of food (excluding milling of grain or rendering of fats and oils): beverages, candy cosmetics, pharmaceuticals, drugs compressed gases, and liquids gaseous and solid forms, jewelry, toys, sporting goods and musical instruments, light hardware, glass and glass products, clocks, watches, scientific, optical or precision instruments, or other articles to be assembled from previously prepared for materials.	N	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP17	Ceramic Products (electrical kilns only)	N	N	N	N	Y	SP	N	N	N	N	N	N	N
SPSP18	Trucking Companies & Terminals	N	N	N	N	N	N	N	N	N	N	N	N	SP
4.6.H	<b>USES EXPRESSLY PROHIBITED IN ALL DISTRICTS SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:</b>													
SPSP 1.	Garbage and refuse incineration or disposal otherwise of material not originating on the premises, except by Town of Tewksbury	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 2.	Distillation of bones, rendering of fat or reduction of animal matter	N	N	N	N	N	N	N	N	N	N	N	N	N



		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
SPSP 3.	Manufacturing of Glue	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 4.	Oil Refining	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 5.	Bulk storage of petroleum products	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 6.	Foundries, manufacture of large machine parts, metal working	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 7.	Tanneries	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 8.	Manufacture of cement products and cement mixing	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 9.	Processing, storage and distribution of asphalt products	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP10	The sorting, baking and storage of waste paper, rags or junk or the dismantling of motor vehicles	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP11	Slaughter houses	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP12	Sand, gravel and stone processing plants	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP13	Trailer parks and mobile homes	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP14	Airports see Note (5)	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP15	Solid waste products recovery facility (See Note 6)	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP16	Piggeries	N	N	N	N	N	N	N	N	N	N	N	N	N

By amending Section 4 Notes for Use Regulations Scheduled by adding the following:

(13)Retail Business and offices allowed under 4.6.D.1 and 4.6.D.4 and 4.6.E.1 are to only serve the needs of CDD residents and their guests.

By amending to add the following to Section 4. Use Regulations.

#### 4.9 Community Development District and Special Permit

**4.9.1. Purpose:** to provide an alternative and supplement to residential, institutional and public elderly housing in Tewksbury in a manner that encourages the preservation of open space and is consistent with the scale of residential development in the community. The Town has determined that a necessity exists for the adoption of a Community Development District for the benefit of and for the general welfare of the community.

**4.9.2. Applicability:** A Community Development District shall be permitted only in areas designated on the zoning map as a Community Development District (CDD). Properties within the Community Development District must apply to the Planning Board for a special permit to construct CDD consistent with the guidelines of Sections 4.9.3 and 4.9.4, and all other requirements concerning special permits in the Zoning By-Law.

**4.9.3. Rules & Regulations -** The Planning Board shall adopt and from time to time amend, Rules and Regulations

not inconsistent with the provisions of this By-Law or M.G.L. c.40A or other applicable provision of Massachusetts General laws, and shall file a copy of said regulations with the Town Clerk. Such rules shall prescribe as a minimum the size, form, contents, style and numbers of copies of plans and specifications, the Town boards or agencies from which the Planning Board shall request written reports, and the procedure of submission and approval of a Community Development District Special Permit,

#### Section 4.9.4. Special Permit Criteria

**(a) Minimum Area of Development:** The total area of each CDD development lot shall not be less than twelve acres of contiguous property.

**(b) Minimum Open Space:** A minimum of twenty-five (25) percent of the total site area shall be set aside for open space as defined by this By-Law and shall not include any parking area except as described in sub-section (d) (4) below.

Open Space shall be used as permitted in Sections 4.8.5 and 4.8.6 of the Zoning By-Law, and further shall be subject to conservation restrictions running with the land and recorded at the Middlesex North District Registry of Deeds and/or the Land Court.

**(c) Development Capacity:** The maximum allowable development capacity for acreage devoted to Independent Living Facility use shall be six (6) dwelling units per acre.

No more than twenty-five percent of the project area within the wetland and/or flood plain shall be used in calculating the density requirements of the site.

**(d) Minimum Off-Street Parking**

(1) **Adult Day Care facilities** and/or structures shall provide a minimum of one parking space per each employee on the largest shift plus one parking space for the number of clients the facility is licensed to serve divided by the number five (5), and rounded to the next highest whole number

(2) **Assisted Living and Long Term Care facilities** and/or structures shall provide a minimum of one parking space for each employee on the largest shift plus one space for each visiting staff person plus one parking space for the number of residents the facility is licensed to serve divided by the number two (2) and rounded to the next highest whole number.

(3) **Independent Living facilities** and/or structures shall comply with the parking requirements of Section 4.12 of the Zoning By-Law.

(4) If the Planning Board makes findings of fact that the clustering of structures around parking areas will be more convenient to travel from the parking area to the structures and will preserve open space or determines parking in an adjacent area across the street may serve staff and visitor parking needs, the Planning Board may waive or modify these parking requirements.

(5) **Requirements for curbs within the parking area** shall be determined by Planning Board rules and regulations.

(e) **Minimum side and rear setback:** No building or structures shall be located within twenty-five (25) feet of the perimeter legal lot lines of a Community Development District.

(f) **Living Space requirement:** No living space shall be located below the finished grade contiguous to a dwelling.

(g) **Maximum Lot Area Coverage:** Not more than thirty (30) percent of the total lot area may be devoted to buildings or structures. This requirement shall not apply to at grade parking areas but shall apply to parking above grade. If the Planning Board makes findings of fact that it will benefit residents to provide enclosed parking areas for residents of the development area and/or for every one percent increase in non-wet as defined in M.G.L.c.131 s.40 and open space that is not part of any set-backs above the requirements in Section 4.9(b) the Planning Board may waive or modify the requirements of this paragraph so not more than thirty-five (35) percent of the total lot area may be devoted to buildings or structures.

(h) **Permitted Uses**

(1) Each Community Development District must contain the following uses:

Adult Day Care Facility and/or  
Independent Living Facility and/or  
Assisted Living Facility and/or  
Long Term Care Facility

(2) Acreage devoted to Adult Day Care and/or Independent Living Facilities shall not comprise more than sixty-five percent of the development's acreage devoted to such use. The remaining acreage must be reserved for Long-Term Care Facility and/or Assisted Living Facility use. If the Planning Board makes findings of fact it will benefit the residents or the Town that to increase the minimum requirements of open space and/or assist a greater proportion of elderly Tewksbury residents, the requirements of this paragraph may be modified.

(3) Community Development Districts may also provide optional accessory use services on site including but not limited to local transportation, barber/beauty services, sundries for personal consumption, and other amenities, provided:

- a. such uses serve primarily the residents of the development.
- b. such uses are conducted within and may be entered only from a principal building.
- c. there is no external evidence of such uses; and
- d. the appearance and character of commercial uses are compatible with the project.

(4) Recreational facilities, dining rooms for on-premises use only, kitchen, swimming pools, meeting and function rooms administrative offices and medical facilities for diagnosis and out-patient services for residents of the CDD only'.

(5) Suitable recreational space with a minimum cost of one percent of the fair market value of each unit of the Independent Living Facility and one-half of one percent of the construction cost for any Assisted Living and/or any Long-Term Care Facility shall be provided. The best effort shall be made to determine the fair market value of a unit and construction cost. Recreation facilities shall include a clubhouse and no occupancy permit shall be granted until the recreational facilities are completed.

(6) Within a clubhouse facility or structure, up to fifty percent of the clubhouse facility or structure may be allocated to use as an Adult Day Care facility during the hours of 7:00 a.m. and 6:00 p.m.

By amending Section 5.3.1 to 5.3.9 to delete the current Schedule of Lot Coverage and Dimensional Requirements and adding the following:

By amending the footnotes to Section 5.3.

To footnote (f) to its first sentence and the last sentence of footnote (f) (3) by adding the words, "and MFD/55 and Community Development Districts.

(s) See Community Development District Requirements in Section 4.9.

By adding footnote (s) as follows:

## TYPE OF USE

## ZONING DISTRICTS

### 5.3 SCHEDULE OF LOT COVERAGE AND DIMENSIONAL REQUIREMENTS (Letter in parenthesis refer to footnotes in this schedule)

	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	IH	CDD	MFD/55
5.3.1 Minimum Lot Size (acres)	1.0	2.0	1-5	1.0	1.0	1.0	1.0	5.0	1.0	*4.0	1.0	12	**12
5.3.2 Minimum frontage (feet) (a)	150	200	150	150	150	150	150	150	150	40	150	150	150
5.3.3 Minimum front-yard setback(feet)(b)													
a. Dwellings	25	25	25	25	40	25	0	150	0	-	150	-	-
b. Multiple-family dwellings										(F)		150	(F)
c. All other buildings and uses	25	25	50	25(c)	50(c)	25	50	150	25	-	50(c)	50	-
5.3.4 Minimum side and rear-yard setback (feet) (b)													
a. Dwellings	15	15	15	15	15	15*(O)	15	150	-	-	-	-	-
b. Multiple-family dwellings	-	-	-	-	-	-	-	-	-	(F)	-	-F	F
c. All other buildings and uses	15	15	15	15	30	15*(O)	15	150	15	50(D)	50(D)	(s)	-
5.3.5 Lot Shape and perimeter	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)
5.3.6 Maximum height (g)													
a. Dwellings (stories)	2.5	2.5	2.5	2.5	2.5	2.5	0	2.5	sp		2.5	2.5	
b. Dwellings (feet)	35	35	35	35	35	35	20	35	sp		35	35	
c. Other buildings (stories)	2.5	2.5	2.5	2.5	2.5	2.5	sp	2.5	sp		5	(s)	
d. Other buildings (feet)	35	35	35	35	40*(P)	35	sp	35	sp		60(P)	(s)	
5.3.7 Corner clearance	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)		(h)	(h)	(h)
5.3.8 Maximum % of Lot which can be covered by principle building (h)	15	15	20	15	30	15	sp	30	20		35	(s)	
5.3.9 Off-street parking	(j)	(j)	(j)	(j)	(j)	(j)*R	(j)	(j)	(j)		(j)	(s)	

\*\*SEE MFO REQUIREMENTS IN SECTION 4.12

## ADULT ELDERLY HOUSING COMMITTEE TOWN MANAGER

**Motion:** Planning Board Chairman, Robert Fowler, motioned to Adopt Article 13.

Town Manager, David Cressman, motioned to Amend.

The Board of Selectmen concurred with the Town Manager's Amendment.

Attorney James Gaffney motioned to Indefinitely Postpone Article 13.

Mr. William Hurton motioned to Move the Question and this notion was Adopted. 9:46 PM

**Voted:** The Town Manager's Amendment was Adopted. 9:47 PM

Attorney Gaffney's motion for Indefinite Postponement Failed.  
35 YES 82 NO 9:49 PM

Article 13 was Adopted, as Amended.  
103 YES 35 NO (2/3's vote required = 92) 9:55 PM

The Town Manager motioned to Reconsider Article 13, "in hopes it does not prevail", and this motion Failed.  
'0' YES 30 NO (Unanimous Vote) 9:55 PM

**Amendment:**  
Insert Sections 4.6A to 4.6G which were not presented in the Warrant due to a Scribner's error.



PLEASE INSERT THE FOLLOWING CORRECTIONS WHICH WERE INADVERTENTLY OMITTED FROM THE PRIOR MAILING OF THE OCTOBER 7,1997, SPECIAL TOWN MEETING WARRANT, ARTICLE 13. INSERT ON PAGE 7, LAST PARAGRAPH AFTER THE WORDS "BY AMENDING SECTION 4.6A TO 4.6H USE REGULATIONS BY DELETING THE CURRENT LANGUAGE AND ADDING THE FOLLOWING:

**TYPE OF USE**

**DISTRICT**

		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
<b>4.6.A</b>	<b>RESIDENTIAL</b>													
1.	Single Family detached house	Y	Y	Y	Y	SP	Y	N	N	N	N	SP	N	N
2.	The taking of not more than two borders, lodgers or roomers by a family resident on the premises.	Y	Y	Y	Y	SP	Y	N	N	N	Y	Y	N	N
3.	Multiple Family Dwellings (Subject to Section 4.7)	N	N	N	N	N	N	N	N	SP	Y	N	N	N
4.	Cluster Development (Subject to Section 4.8)	Y	Y	N	N	N	N	N	N	N	N	N	N	N
5.	Two-Family detached dwellings (See Note 8)	Y	Y	SP	Y	N	Y	N	N	N	Y	N	N	N
6.	Satellite Dish (Subject to Section 5.3 Footnote (n))	SP	SP	SP	SP	Y	SP	N	Y	Y	N	N	SP	Y
7.	Arts, Crafts, Antiques/Cottage Industries (Subject to Note 12)	SP	SP	N	N	N	N	N	N	N	N	N	N	N
SPSP8.	Multiple Family Dwellins/55 (subject to Section 4.12)	N	N	N	N	SP	N	N	N	N	N	Y	N	N
<b>4.6.B</b>	<b>AGRICULTURAL</b>													
SPSP 1.	Farms, greenhouses, nurseries, and truck gardens	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 2.	Sale of farm products insofar as the majority of such farm products for sale have been raised by the owner of the land on which the facility is located, provided a front yard setback of fifty feet is observed.	N	N	Y	N	SP	N	N	N	N	N	N	N	Y
3.	The removal of loam, sand or gravel subject to a Special Permit issued by Planning Board and subject to Town By-Laws Section 15.04.010. (This Special Permit will not be required when such removal is incidental to building construction or highway improvements or construction at the site of removal.)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
<b>4.6.C</b>	<b>INSTITUTIONAL AND RECREATIONAL (All Business, Institutional, or Industrial Use are subject to requirements of Section 4.11)</b>													
SPSP 1.	Religious, Sectarian or Denominational Schools, buildings, and uses, including parish houses and rectories, public schools, playgrounds and municipal parks.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 2.	Other schools and municipal building and uses.	SP	SP	SP	SP	SP	SP	SP	Y	Y	SP	SP	Y	SP

		R40 SP	R80 SP	FA N	LB N	COMM N	TR N	P N	INS Y	MN SP	MFD N	MFD/55 N	CDD N	IH SP
SPSP 3.	Hospitals, sanitaria, charitable, institutions, cemeteries													
4.	Water towers and reservoirs	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP	N	N	SP
5.	Public Utilities	N	N	N	N	SP	N	N	N	SP	N	N	N	SP
SPSP 6.	Commercial Amusements	N	N	N	N	SP	N	N	N	SP	N	N	N	SP
SPSP 7.	Day Care Services Centers	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 8.	Adult Day Care	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP 9.	Assisted Living Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP10	Continuing Care Retirement	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP11	Independent Living Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP12	Long-Term Care Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
<b>4.6.D</b>	<b>RETAIL BUSINESS (All Business, Institutional, or Industrial Use are subject to requirements of Section 4.11)</b>													
SPSP 1.	Retail food stores, drug stores, barber shops, hairdressers, tailor shops, shops for receiving and delivery of clothes for cleaning.	N	N	N	SP	Y	SP (10)	N	N	N	N	N	SP (13)	Y
SPSP 2.	Retail sale of alcoholic beverages	N	N	N	N	Y	N	N	N	N	N	N	N	Y
SPSP 3.	Retail stores and other services establishments other than above	N	N	N	N	Y	SP (10)	N	N	N	N	N	N	Y
SPSP 4.	Restaurants and other places serving food and beverages	N	N	N	N	Y	SP (10)	N	N	N	N	N	SP (13)	SP
SPSP 5.	Motel/Hotel	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 6.	Mobil parked food services	N	N	N	N	SP	N	N	N	N	N	N	N	N
SPSP 7.	Itinerant Roadside Vendors The Special Permit to allow for itinerant roadside vendors shall be issued by the Board of Selectmen with the condition such sale shall not exceed fourteen days and fifty foot setback from the street must be maintained. Religious, nonprofit and fraternal organizations shall be exempt from this by-law.	N	N	N	N	SP	N	N	N	N	N	N	N	N
<b>4.6.E</b>	<b>OFFICES (All Businesses, Instructional or Industrial Uses are subject to requirements of Section 4.11)</b>													
SPSP 1.	Business and professional offices	N	N	N	N	Y	Y	N	N	Y	N	N	SP (13)	Y
<b>4.6.F</b>	<b>Automotive Service (2) (All Businesses, Institutional Uses are subject to requirements of Section 4.11)</b>													
SPSP 1.	Gasoline Service Stations (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 2.	Garages for automotive repair (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 3.	Automotive sales, including motorcycles & snowmobiles	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 4.	Car Wash	N	N	N	N	SP	N	N	N	N	N	N	N	SP

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### ARTICLE 14

To see if the Town will vote to amend the Personnel By-Law, Section 111, (e-2), Wage and Classification Schedule, by adding a new classification to take effect on November 1, 1997:

Assistant Town Clerk	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
	39,266	41,188	43,248	45,411	47,682	50,067

ELIZABETH A. CAREY, CMMC  
TOWN CLERK

**Motion:** The Finance Committee motioned to Adopt Article 14, as Amended by the Personnel Relations Review Board.

The Board of Selectmen concurred.

Mr. Norman Boudreau, Personnel Relations Review Board Chairman, motioned to amend Article 14.

**Voted:** Mr. Boudreau's Amendment was Adopted. 9:59 PM

Article 14 was Adopted, as Amended. 9:59 PM

**Amendment:**

Assistant Town Clerk	Step 2	Step 3	Step 4	Step 5	Step 6
	35,770	37,559	39,436	41,408	43,479

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### ARTICLE 15

To see if the Town will vote to raise & appropriate or transfer from available funds \$940-00 to fund the previous Article.

ELIZABETH A. CAREY, CMMC  
TOWN CLERK

**Motion:** The Finance Committee motioned to Indefinitely Postpone Article 15 and this motion was Adopted. 10:00 PM

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### ARTICLE 16

To see if the Town will vote to transfer the sum of \$1 00,000 from Overlay Reserve to a special account for the purpose of finalizing the town's settlement of the Econolodge assessment lawsuit, or take related action.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt.

**Voted:** Article 16 was Adopted. 10:00 PM

Chief Assessor Norman Boudreau motioned to Reconsider Article 16 to make a Technical Correction and this motion was Adopted.

88 YES '0' NO (Unanimous Vote) 10:04 PM

**Motion:** Amend by changing the word "Reserve" to "Surplus" and this Amendment was Adopted.

10:05 PM

**Voted:** Article 16 was Adopted, as Amended. 10:05 PM

**Amendment:** Change the word "Reserve" to "Surplus".

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### ARTICLE 17

To see if the Town will vote to accept conveyance of the sewer line located within an easement off Old Boston Road as shown on a plan prepared by Cuoco & Cormier Engineering Associates, Inc., 170 Main Street, Unit 212, Tewksbury, Ma., 01876. Said plan on file in the Office of the Town Clerk. Or take any other action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt.

**Voted:** Article 17 was Adopted. 10:00 PM

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### ARTICLE 18

To see if the Town will raise and appropriate the sum of \$100,674 to be set up in a special account to fulfill commitments the town may make in regard to future settlement of labor contracts, or take related action.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 18 as Amended by the Town Manager and Raise & Appropriate.

The Town Manager motioned to Amend Article 18.

**Voted:** The Town Manager's Amendment was Adopted. 10:02 PM

Article 18 was Adopted, as Amended. 10:02 PM



**Amendment:** Delete the current language and replace it with the following:

- a) The sum of \$17,772.28 to fulfill the retroactive provisions of the labor agreement recently signed with the International Brotherhood of Police Officers.
- b) the additional sum of \$82,901.72 to Police Salaries to implement the labor agreement recently signed with the International Brotherhood of Police Officers.

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### ARTICLE 19

To see if the Town will vote to appropriate and raise by borrowing the sum of \$165,000 for the purpose of removing and replacing underground storage tanks at the DPW Maintenance Facility, including costs incidental and related thereto.

To provide these funds the Town Treasurer is hereby authorized, with approval of the Selectmen, to borrow said sum under and pursuant to Chap. 44, Sections 7(3A) and 7(9), MGL, as amended, or any other enabling authority, and to issue bonds or notes of the town therefor.

The Town Manager is hereby authorized to expend these funds and to apply for, accept and utilize for this project any other federal, state or other grants which may become available for this purpose.

TOWN MANAGER

**Motion:** he Finance Committee motioned to Adopt.

**Voted:** Article 19 was Adopted.

30 YES '0' NO (Unanimous Vote) 10:03 PM

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### ARTICLE 20

To see if the Town will vote to amend the Town By-Law by adding the following section, Chapter 2.28 Contracts by Town Officers Section: 2.28.015: All non-compensated appointed municipal employees to be deemed Special Municipal Employees, thus allowing them to bid on a contract or apply for a position in the Town of Tewksbury.

Before any bid/contract or position can be awarded to a Special Municipal Employee, the Town Manager and Board of Selectmen shall make the following determinations:

1. That no present employee has either the time or expertise to perform the task.
2. The bid/contract or position has been publicly advertised.

3. The awarding of a bid/contract or position to said Special Municipal Employee can in no way be construed as a conflict of interest with their appointed position.

If the above criteria has been met the Selectmen shall:

1. File a copy with the Town Clerk stating that a bid/contract or position has been awarded said Special Municipal Employee.
2. Set 14 day appeal period - appeals must be filed with Town Clerk - Selectmen must act on the appeal within 14 days.

### BOARD OF APPEALS

**Motion:** Board of Appeals Chairman, Thomas Gannon, motioned to Withdraw Article 20 and this motion was Adopted. 10:04 PM

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### ARTICLE 21

To see if the Town will vote to amend the Tewksbury Town By-Laws as follows:

(1) Section 2.20-30

- A. Change the Date in Line 1 from February 7th to December 31st
- B. Following the words "Town Manager" in paragraph three and paragraph five add the words "and The Finance Committee"

### FINANCE COMMITTEE

**Motion:** The Finance Committee motioned to Adopt Article 21 and correct a scribners error.

The Moderator accepted the corrections of the scribners error.

**Voted:** Article 21 was Adopted, as Corrected. 10:09 PM

**Correction:** In item B. change "paragraph three to paragraph two" and change "paragraph five to paragraph four".

---

### ARTICLE 22

To see if the Town will vote to approve the position of a Full Time Custodian (Group 2) under the AFSCME wage schedule for the Department of Elderly with an effective start date of November 1, 1997; and, to allow the Council on Aging to: use the COA new position funds account #01.541.5113 for

said position; to transfer \$4,000 from the COA outlay funds account #01.541.5801 to the new position account #01.541.5113; and, to make any necessary transfers within the COA FY98 Budget to support this Custodian position.

#### COUNCIL ON AGING

**Motion:** The Finance Committee motioned to Adopt.

**Voted:** Article 22 was Adopted. 10:09 PM

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#### ARTICLE 23

To see if the Town will vote to rezone from heavy industrial use to multi-family district use two parcels of land identified as Lot 34/Map 89 and Lot 13/Map 89 on the Tewksbury Assessors Maps, also to rezone from residential use to multi-family district three parcels of land identified as Lot 15/Map 89, Lot 16/Map 89 and Lot 17/Map 89. Said parcels are located on East Street between the intersection of East and Maple and the East Street Railroad tracks and are contiguous to each other, or take any other action relative thereto.

#### SCOTT CONSAUL & OTHERS

**Motion:** The Planning Board motioned to Indefinitely Postpone Article 23 and the Board of Selectmen concurred.

Attorney Scott Consaul motion to Adopt Article 23.

The Moderator Moved the Question and this motion was Adopted at 10:20 PM.

**Voted:** The Planning Board's motion for the Indefinite Postponement of Article 23 was Adopted. 10:20 PM

Article 23 was Indefinitely Postponed.

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#### ARTICLE 24

To see if the Town will vote to transfer the unexpended balance of \$62,440.10 from Account Number 30.300.5971, School Roof Repairs, to Account Number 01.300.5809, High School Lockers, for the purchase of new Student Lockers or take any other action relative thereto.

#### TEWKSBURY SCHOOL COMMITTEE

**Motion:** The Finance Committee motioned to Indefinitely Postpone Article 24.

School Committee Chairman, Edward Dick, motioned to Adopt.

**Voted:** The Finance Committee's motion for Indefinite Postponement of Article 24 Failed. 10:25 PM

Article 24 was Adopted. 10:25 PM

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#### ARTICLE 25

To see if the Town will raise and appropriate these sums in the following accounts, or take related action:

Computer Services Outlay	\$25,000
School Computer Outlay	25,000
Lowell Sewer	40,000
Assessors Salaries	5,153
Town Clerk Salaries	2,210
Road Resurfacing	0
DPW Garage	0
DPW Dump Truck	0
Fire Truck	0

#### TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 25 as written in the Warrant.

The Town Manager motioned to Amend Article 25.

The Board of Selectmen and the School Committee supported the Town Manager's Amendment.

**Voted:** The Town Manager's Amendment was Adopted. 9:15 PM  
Article 25 was Adopted, as Amended. 9:15 PM

**Amendment:** Add the following line item  
School - Operating \$30,000

---

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the October 7, 1997, Special Town Meeting and this motion was Adopted at 10:25 PM.

ATTEST:

ELIZABETH A. CAREY, CMMC  
TOWN CLERK

# ADMINISTRATION

*Board of Selectmen  
Planning Board  
Board of Appeals  
Board of Registrars  
Administrative Services*

*Town Manager  
Personnel Relations Review Board  
Conservation Commission  
Parking Clerk  
Housing Authority*

*Town Counsel  
Dog Officer  
Town Clerk  
Veteran's Services*

## Board of Selectmen



In 1997, the Board of Selectmen met on a weekly basis and handled residents' complaints, held Chapter 138 alcoholic beverage matters both for violations and new applications. The Board also met with Media One and representatives from Massachusetts Electric Co. and Bell Atlantic regarding pole petitions and underground conduits.

Tewksbury's state legislators, Representative James Miceli and Senator John O'Brien met with the Board several times to discuss the status of proposed and pending legislation.

Board members served on individual sub-committees and spent many hours attending the Duplicate Street Name Committee, Deduct Water Meter Committee, Technology Committee, Sidewalk Committee and the Space Needs Committee.

The Community Pantry Committee worked diligently during 1997 and raised enough funds to have a permanent pantry erected at 999 Whipple Road and can be reached by calling 978-640-4306.

The Board of Selectmen wishes to extend their thanks to the men and women who have served as members of appointed and elected boards and committees for the time and effort expended by them in various positions in town government.

The Selectmen's Office in the Town Hall is open daily from 8:30 a.m. to 4:30 p.m. for the convenience of the townspeople. The Selectmen meet every Tuesday evening at 7:30 p.m. All residents are welcome to attend these meetings. However, if you wish to be heard, or to have the Board take action on a specific matter, it will be necessary to have a detailed written request presented at the Selectmen's Office prior to the noon closing of the agenda on Wednesday preceding each meeting. This procedure enables the Selectmen to gather any pertinent information prior to the meeting and eliminates the necessity for delay in making decisions.

For your convenience, the Selectmen's meetings continue to be televised live on Channel 10.

### BOARD OF SELECTMEN

Joseph P. Gill, Jr., Chairman  
Richard Hanson, Vice Chairman  
John Ryan, Clerk  
Joan M. Dunlevy  
Kevin Anderson



# Town Manager

In reviewing 1997, the work of Town residents, employees, officials and the Town Manager resulted in numerous achievements for the Town of Tewksbury.

First, the new Police station was substantially completed in April and opened to the public in June as hundreds of residents turned out to see the product of their investment. The result of their investment is a state-of-the-art police station which both serves and protects the residents of the community. In conjunction with the opening of the Police Station, the Police and Fire Departments began to provide E911 service to Town residents. Since this is the third community where 911 service was planned, initiated, and/or recently initiated during my tenure to the community I can say that the transition to E-911 service in Tewksbury was one of the best that I have witnessed and a lot of credit for this can go to Police Chief Mackey and Fire Chief Ryan, their respective staffs, and the dispatchers who manned the front lines of this effort.

Second, the new Library project's design was finalized and bid. A construction contract was awarded and ground breaking occurred. As the year closed the foundation walls were completed and the steel frame was being erected. The work of the Library Building Committee and the Library's Director, Elisabeth Desmarais, were the key players in moving this project ahead. As I look forward to 1998, I know many hours will be spent monitoring construction of this project.

Third, the voters approved the funding for the new John F. Ryan Middle School. This allowed the New School Building Committee of which I am a member to accelerate the final design for this project so that construction bids could be opened by the end of 1997. Looking forward to 1998 and 1999 I along with other members of the New School Building Committee will be spending many hours monitoring the construction of this project.

Fourth, 1997 marked the completion of the first part of the Phase IV sewer program plus the initiation of the contracts for the last part of Phase IV sewer program and the beginning of the Phase V Sewer Program. With the work of three contractors, the Town's consulting engineer, Camp, Dresser & McKee, Mr. Burris and his staff at Public Works, this work progressed very smoothly.

Fifth, at the Annual Town Meeting voters approved funding for the expansion of the Town's water treatment plant. This allowed for the beginning of the preliminary design work. Looking ahead to 1998, efforts will be focused on finalizing the preliminary design for this project and permitting the project.

Sixth, the Town Manager, DPW Superintendent Mr. Burris, Town Engineer Tom Fiorello and the Town's consulting engineer completed the first major update to the Town's Master Sewer Plan. This would not have been accomplished

without the Town partnering with Colonial Gas and the Town's consulting engineer to produce a computerized mapping system by sharing expenses and spreading expenses over several projects so that the Town saved thousands of dollars over the cost of producing a similar plan on its own. In 1998 the voters will be given the choice of when and how to implement the Master Sewer Plan.

In addition to these achievements, there were numerous other efforts accomplished by the Town Manager and his staff in 1997. For the first part of the year the Town Manager represented Massachusetts Cities and Towns on a Special Education Study Commission which produced a report which will serve as the basis for legislation affecting Special Education in 1998. Additionally, a major commitment of time was spent serving on the NESWC Board of Directors. While NESWC decided not to adopt the proposed amended service agreements, the work on this effort has resulted in a savings of millions of dollars in the projected retrofit of the incinerator to meet the Clean Air Act. Furthermore, through the effort of Senator O'Brien a funding source was secured to either assist in retrofitting or closing down the incinerator. Due to the known fiscal impacts from NESWC project over the next eight years, a substantial effort of the Town Manager will be spent in trying to lessen the fiscal impacts of this project on the Town.

During 1997 the Town Manager worked on leases for wireless communications vendors and this represented the fruition of the Town Manager's entrepreneurial efforts. If all the wireless facilities are permitted and built, this will create a revenue stream of over \$2 million during the next ten years and may be used to offset the cost of technological improvements in Town and School Departments.

In conjunction with the Teen Center Advisory Committee, the Town Manager developed a proposal for a Teen Center that will be considered for funding in 1998.

The Computer Services Department was active in assisting in the installation of a new Dog Licensing system and the upgrading of various computer systems in Town departments. The Treasurer/Collector, Assessor, Town Counsel and Town Manager successfully resolved the Econo Lodge tax title case so that the property could be sold and re-developed as a Motel 6.

The Town Manager was successful in securing a FEMA Flood Mitigation Assistance Grant in response to the flooding the Town experienced in 1997.

In terms of planning and development, the Town Manager and Adult Elderly Committee were successful in seeing Town Meeting adopt the Community Development District By-Law. Furthermore, the Town witnessed the closure of the Tew Mac airport and initiation of the Eagles Landing development at the former airport site. This development will be the first MFD/55 project in Town and represents the recognition of the need to provide housing for an aging population.

In closing, I look forward to 1998 because it should result in the completion of several projects started in 1997 and the continued development of several other projects. Furthermore, the Town in 1998 will have to address several new issues. As I look back on the completion of a decade of service to Tewksbury I feel as excited about the work ahead in the coming year as the year I first started. The Town is fortunate to have dedicated residents, employees and officials who are looking forward to putting the Town on the right track to enter the next century.

## Town Counsel

**CHARLES J. ZAROULIS**  
ATTORNEY AT LAW

In 1997, Atty. Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Middlesex Superior Court, the Land Court, in matters before the Appellate Tax Board, and the U.S. Bankruptcy Court in Ohio.

The Town received favorable decisions and/or judgments in the following cases in the Superior Court:

Town of Tewksbury Building Dept. v. Gallant  
Developers Mortgage Co. v. Zoning Board of Appeals  
and Town of Tewksbury  
Thayer/Citgo v. Zoning Board of Appeals  
Tewksbury v. Middlesex County Retirement Board and  
Nawn  
Middlesex County Retirement Board v. Tewksbury and  
CRAB  
Town of Tewksbury Building Dept. v. William Lipp  
Town of Tewksbury Building Dept. v. LeMark  
Limousine Service

The following cases are pending in the Superior Court or the Land Court awaiting trial:

Building Department v. Wiktorowicz  
Matthews v. Zoning Board of Appeals  
Pollino v. Zoning Board of Appeals  
Camara v. Frotton and the Town  
Town of Tewksbury v. BMC  
Kevin Sullivan v. Commonwealth of Massachusetts and  
the Town of Tewksbury  
John D. Sullivan v. Town of Tewksbury  
Town of Tewksbury v. John D. Sullivan

The case of Econo Lodge v. Town of Tewksbury pending in the U.S. Bankruptcy Court of Ohio, was settled.

In addition to court and administrative hearings, your Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and

Town Meeting Articles; and has made of eminent domain land takings for highway and sewer improvements.

Town Counsel encourages preventive law and requests that if there is a potential problem, one should communicate with Town Counsel as soon as possible to prevent any damages and litigation and to make town government more responsive to the safety and well-being of its citizens.

Town Counsel will continue his program of providing municipal law memoranda and seminars which address important and current issues of law and the interpretation of laws for the several Boards, Committees, Commissions, and Departments.

I again wish to thank the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments and their officers and employees for the excellent cooperation again afforded to me during the past year.

Charles J. Zaroulis  
Town Counsel

## Planning Board

The Tewksbury Planning Board is comprised of five Elected Town residents. The Planning Board Officers for 1996 are: Chairman, Robert A. Fowler; Vice Chairman, David J. Plunkett; Clerk, Frank R. Sweet; and Members Cheryl Layne Busch and Richard A. Krause.

The Planning Board is designated with the responsibility of reviewing all new commercial projects and all new residential subdivisions proposed for construction in Town. The Planning Board continuously strives to assure Town Residents that newly developed projects comply with all local land use regulations so as to enhance the quality of life in the Town of Tewksbury.

Several land use applications were submitted to the Planning Board for review in 1997. Three subdivision plans were submitted for approval comprising 13 new homes and 344 Multiple Family Dwelling Units.

Also in 1997, the Planning Board received 13 Site Plan Special Permit and Use Special Permit applications for proposed commercial development. Among the largest proposals approved by the Planning Board was the construction of 176 MFD/55 units, nine hole golf course, and country club facility at the former site of Tew-Mac Airport. This site is being developed by Tewksbury builders Marc Ginsburg and Arnold Martel and will be called Eagles Landing & Tewksbury Country Club. This innovative development is the first of its kind in the Merrimack Valley.

1997 was also a year in which the expansion of the Tewksbury Towers MFD development was approved. After



numerous hearings held by the Planning Board, conditional approval was given in November of 1997. This approval will allow construction of an additional 168 MFD units and a recreational facility. There will also be geometric improvements undertaken at the Old Boston Road and Main Street intersection as well as construction of a new roadway to provide improved access to this site.

By the end of 1997 the new Dunkin Donuts retail building on Route 38 was set to open. Dunkin Donuts did make improvements to Route 38 as required by the Planning Board and Mass Highway. There remain two additional lots at this site that will likely see development in 1998.

Also in 1997 the Planning Board began a comprehensive re-drafting of the local Subdivision Rules and Regulations. These revisions are expected to be completed in early 1998 and will further enhance the development of subdivisions well into the next century.

The Robert P. Sullivan Office of Planning & Conservation which is located in the Sughrue DPW Building, 999 Whipple Road, has copies of the Zoning Bylaw, Zoning Map and Subdivision Rules and Regulations available to the public for a nominal charge.

The Planning Board meets bimonthly on the second and fourth Monday of each month. All Planning Board meetings are held in the Town Hall auditorium beginning at 7:00 PM and are open to the public and televised live on channel 10. Office hours are 8:00 AM to 4:00 PM Monday through Friday.

Respectfully submitted,

Sean T. Sullivan,  
Director of Planning and Conservation

## Personnel Relations Review Board

At the 1997 Annual Town Meeting the Personnel Relations Review Board submitted to the assembly a revised Classification and Wage Schedule. These revisions were a result of an extensive analysis of Tewksbury's salaries relative to those of comparable communities throughout the Commonwealth. The proposal submitted to and accepted by the Assembly, resulted in salary adjustments for some individual positions as well as a settlement of wages for FY '96 through FY '98, a three year pact for all members covered by the Personnel By Law.

The second charge of the 1996 Town Meeting action for the Personnel Relations Review Board was to review and support revisions & updates of the rest of the by-law. As of this writing we are unsure if this task will be completed or even submitted for the 1998 Annual Town Meeting. Due to the

resignation of some board members and the delay of appointing replacements the work was slow and late in starting. Once started, the reason for review and revisions became quite clear. We have received input from the Town Manager and some department heads and are crawling along with weekly meetings.

We wish to thank those members who served on the Board this past year, both past and present, the Town Manager, the department heads who care enough to provide input, and those employees whose cooperation and support is truly valued as we continue to prepare for the millennium.

Respectfully submitted:

Norman O. Boudreau, Chairman,  
Personnel Relations Review Board

## Dog Officer

I would like to take this opportunity to thank all the residents who have obeyed the Lease Law in Tewksbury. All dogs in Tewksbury must be licensed and have all their shots, this is for the safety of the residents as well as the dogs. If your dog is not licensed and is picked up, it is very hard to trace the owner to the dog and this could result in extra fines. Let's protect our children and all residents (from dog bites and etc.) and keep our dogs restrained.

The dog officer received a much needed van this year. This will help the Dog officer protect and transport your dog safely if it is necessary.

I would like to make you aware if your dog is picked up there will be an administration fee of \$25.00 plus \$5.00 per day for board and keep, up to \$190.00 plus fines as follows:

FIRST OFFENSE	\$25.00
SECOND OFFENSE	50.00
THIRD OFFENSE	50.00
FOURTH OFFENSE	75.00

REMEMBER PLEASE HAVE YOUR DOG LICENSED AND MAKE SURE THEY HAVE ALL THE NECESSARY SHOTS.

WHEN YOU LICENSE YOUR DOG BE SURE TO GET A COPY OF THE NEW DOG BY-LAW WHICH GOES INTO EFFECT 1/1/98.

Walter Collins  
Dog Officer



## Board of Appeals

The Board of Appeals consists of Chairman Thomas Gannon, Vice Chairman, Dianna Giasullo, Clerk Judy Norton., and Associate Member Richard Cluff, Jr., and Michael Fimeno. Linda DiPrimio is the secretary for the Board.

The Board of Appeals meets twice monthly at the Town Hall to bear and decide appeals, applications for Special Permits and to act on requested variances, in accordance with Massachusetts General laws, Chapter 40A, the Zoning Act.

Following is a breakdown of the activity on which the Board of Appeals acted during the year:

26 Variance	19 Granted 4 Denied 3 Withdrawn without prejudice
6 Special Permit	4 Granted 2 Denied
7 Party Aggrieved	5 Denied 1 Withdrawn without prejudice 1 Modify prior decision of Board of Appeals

There were three modifications; one for a Special Permit which was granted, modification to a Comprehensive Permit, which was granted and a modification of a variance which was withdrawn without prejudice.

A Comprehensive Permit was granted by the Board of Appeals for a local initiative program project which consists of twenty four (24) single family detached dwellings and one (1) sixteen (16) unit apartment building.

Thomas Gannon, Chairman  
Board of Appeals

## Conservation Commission

The Tewksbury Conservation Commission consists of seven members, all of whom are appointed by the Board of Selectmen. The Conservation Commission Officer's for 1997 are: Chairman, William Hallisey; Vice Chairman, Dr. Lucio Barinelli; Clerk, Salvatore Torname; Members Vincent Spada, Brian Balukonis, Stanley Folta, Jr. and Richard Grimes.

The Conservation Commission is designated with the responsibility of upholding the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (MGL 131, Section 40). The Commission's primary goal is to protect wetland areas, related water resources and adjoining land areas in the Town of Tewksbury.

During 1997, the Conservation Commission reviewed numerous applications for work proposed within the 100 foot wetland buffer zone. Every formal application submitted for action requires a public hearing to be held at which time all abutters are given time to express their views. Once all information has been solicited the Commission votes to either approve or deny the permit requested. If approved the wetland permit will list all mitigation required to protect the impact on wetland resource areas. If denied the applicant is required to appeal the decision to Superior Court and to the DEP.

Among the objectives of the Conservation Commission in 1997 were enforcing both Local and DEP Wetland Preservation Regulations. The Commission also amended the local Wetland Bylaw to assist homeowners whose septic system failure could impact wetlands by not requiring a public hearing but instead a public meeting. The Conservation Commission also began an engineering study of the Great Swamp in an effort to determine whether or not there are contaminants present within the geographic swamp area. The Great Swamp is a critical natural resource for the Town and the Conservation Commission has vigorously pursued protection of this land area. With support of the Board of Selectmen the Conservation Commission was able to obtain deeds for two parcels of land within the Great Swamp. Efforts are continuing to obtain more of this land for Conservation purposes. The Conservation Commission has also worked to enforce the recently enacted Stormwater Management policy which seeks to remove 80% of the total suspended solids present in water discharge prior to entering a wetland.

The Conservation Commission has worked diligently during 1997 to protect our natural resources. All residents should be advised that certain activities which are proposed in areas within 100 to 200 feet from a wetland, river, brook, pond or lake must comply with all Local and State wetland regulations. The Commonwealth has also recently enacted the Rivers Bill which increases the Conservation Commission's jurisdiction in certain watersheds within the Town.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and are held in the Town Hall Auditorium beginning at 7:00 PM and are televised live on Channel 10. The Robert P. Sullivan Office of Planning and Conservation is located in the Sughrue DPW Building located at 999 Whipple Road and is open to the public from 8:00 AM to 4:00 PM Monday through Friday.

Respectfully submitted,

Sean T. Sullivan,  
Director of Planning and Conservation

## Town Clerk

### TOWN STATISTICS

	1997	1996
Population	28,320	28,009
Licenses -		
Dogs	1,408	1,317
Sporting	500	594

### FINANCIAL

1/1/97 - 12/31/97

Fees to Town Treasurer	\$32,796.42
Dog Fees to Treasurer	9,494.00
Sporting Licenses to State	12,041.45
Parking Fines to Town Treasurer	<u>12,670.80</u>
TOTAL	\$67,002.67

### VITAL STATISTICS

As of 12/31/97

	1997	1996
Births	348	370
Marriages	177	191
Deaths	236	259

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefor.

The Town Clerk holds office hours Monday through Friday from 8:30 a.m. to 4:30 p.m., and Tuesday evenings from 7:00 p.m. to 8:30 p.m.

Respectfully submitted,

Elizabeth A. Carey, CMC  
Town Clerk

## Board of Registrars

Beverly A. Bennett  
Edward Creamer, Chairman  
Robert Hunter  
Elizabeth A. Carey, Town Clerk

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable TV.

In 1994 the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Friday, from 8:30 A.M. to 4:30 P.M. and Tuesday evenings from 7:00 P.M. to 8:30 P.M.

### PRECINCT ENROLLMENT

Precinct 1	2,282
Precinct 1A	2,228
Precinct 2	2,131
Precinct 2A	2,053
Precinct 3	2,682
Precinct 3A	2,235
Precinct 4	2,323



## PARTY ENROLLMENT

Precinct	Democrat	Libertarian	Republican	Independent 3rd Party	Reform	Unenrolled	Total
1	729	10	306	0	1	1,236	2,282
1A	841	6	241	1	1	1,138	2,228
2	789	2	235	0	1	1,104	2,131
2A	727	3	223	0	1	1,099	2,053
3	949	3	374	2	1	1,353	2,682
3A	687	8	264	3	0	1,273	2,235
4	867	4	289	5	2	1,156	2,323
Total	5,589	36	1,932	11	7	8,359	15,934

Respectfully submitted,

Elizabeth A. Carey, CMC  
Town Clerk

## Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

1997 Fines collected and deposited with the Town Treasurer  
- \$12,670.80

Parking Ban (Overnight-Inclement Weather)  
Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$10.00 will be imposed for a violation of this Section.)

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$10.00 will be imposed for a violation of this Section.)

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

### TEMPORARY HANDICAPPED PARKING PLACARD/PERMIT. (Town By-Law 8.24.020)

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated Handicapped Parking Space. The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,

Elizabeth A. Carey, CMC  
Town Clerk - Parking Clerk



## Veterans' Services

OFFICE HOURS ARE MONDAY THROUGH FRIDAY  
8:30 A.M. - 4:30 P.M.

The Veterans' Services Department has again been active in helping the Town's veterans, not only with financial support to those veterans needing assistance, but also with advice and administrative support in interpreting and filling out the sometimes complex state and federal veterans' forms. A slight decrease in the number of veterans seeking assistance was noted in 1997. The Veterans' Agent acts as an ombudsman - preparing federal requests for disability, securing medical records of the individuals concerned, and attending their disability hearings and/or appeals.

The Veterans' Agent has represented the Town at several patriotic occasions, including Veterans' Day and the Tewksbury Veterans' Council Annual Awards Dinner. Additionally, the Agent has maintained his relationships with local and state associations, attending their meetings and training seminars.

The Department of Veterans' Services continues to offer to the veteran and his dependents, or the widows of veterans, services in a wide range of categories, such as:

VA Pension Compensation	Grave Markers
Hospitalization (in & out patient)	Social Security Assistance
Burial Allowance	Disability Assistance
Drug & Alcohol Treatment	Industrial Accident Cases
Educational & Vocational Training	Retirement Matters
Copies of Discharges (DD-214)	Military Records

The Department of Veterans' Services does not stand alone in serving the Town's veterans, but works with the other Veterans'; and Fraternal Organizations of the Town. I would like to thank them all for their time, efforts and contributions. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a town where the veteran is well served.

Respectfully submitted,

Ellsworth K. Hart  
Director, Veterans' Services

## Administrative Services

The Administrative Services Department comprises several Town functions and has, during the past year, made significant progress in the following areas:

### Employee Services

- **Central Data Base**  
All town employees are now listed on the central database along with their benefits. These benefits which include medical, life, and dental insurance are tracked on the data base. Additionally, vacation, sick time and personal day reporting will begin effective 1/1/98.
- **Job Posting**  
All town jobs are now posted by Administrative Services.
- **New Employee Orientation**  
New employees are made aware of town benefits, the sexual harassment policy is distributed/ explained, and payroll information is collected.
- **Standardization of Job Titles**  
Any job to be posted now has its job description reviewed and modified to fit the standard template.
- **Administrative Responsibilities for Personnel Relations Review Board**

### Town Hall Facilities Management

- **Underground Phone Cable**  
This project was completed and all cables now enter the Town Hall underground.
- **Space Reorganization**  
More space was acquired by blocking the stage area. Additionally, a space reassignment is in progress to renovate new areas for this department, Computer Services and Water Billing.
- **New Lights**  
This project continued into this year with relamping of most of the Town Hall interior lights.

### Centralized Purchasing

- Paper Products
- Lights

### Labor Services/Civil Service

The coming year will continue to show positive results from the centralization of these functions.

This department wishes to thank Sally Jarossi who retired December 31, 1997. Sally's untiring efforts contributed greatly to the smooth functioning of both this department and Veterans' Services. We'll miss you Sally and wish you the best for the future.

Respectfully,

Ellsworth K. Hart

# Housing Authority

Tewksbury Housing Authority entered into a contract with an architect for design services for our Robert Flucker Heights Elderly and Disabled Housing Development in November 1997. Construction for the work is expected to start in the summer of 1998. Work is to consist of the refurbishing of roofs, balconies and the paving of walks and roadway within the site.

The electrical upgrade project at our Carnation Drive, State-Aided Elderly and Disabled Housing Development was completed this year. The upgrade consisted of converting overhead site wiring to underground.

This year, the Authority received 328 new applications for our Elderly, Disabled and Family Housing Programs. The vacancy turnovers for the elderly and disabled units were 28, and for the family units 4.

I would like to thank my fellow Board of Commissioners -- Mary F. Delaney, Linda R. Brabant, Robert Briggs, Patricia Qua (State Appointee) for their services afforded to the Authority during this past year. I would also like to take this opportunity to thank our office staff, maintenance men, and our Executive Director, Corinne Delaney.

Louise A. Gearty  
Chairman

## TEWKSBURY REVOLVING FUND BALANCE SHEET December 31, 1997

### ASSETS

#### CASH

1112	BANKBOSTON 814-640-3	32,308.26
1114	PET DEPOSITS-CASH	2,260.28
	<b>TOTAL CASH</b>	<b>34,568.54</b>

#### ACCOUNT RECEIVABLE

1121	A/R MA 139-1 DEPT 1	17,149.11
1122	A/R SECT 8 CERT DEPT 2	(325.04)
1123	A/R 400-01 DEPT 03	62,331.27
1126	A/R STATE MOD DEPT 6	(8,159.55)
1127	A/R 167-1 DEV DEPT 7	10,727.56
1128	SECT 8 VOUCHER DEPT 8	(293.92)
1129	ACCOUNT RECEIVABLE OTHER	
1130	A/R 705-3 DEPT 10	32,666.28
1132	A/R 689-1 DEV DEPT 9	(112,315.48)
1133	A/R 689-2 DEV DEPT 11	(15,779.05)
	<b>TOTAL ACCOUNT RECEIVABLE</b>	<b>(13,998.82)</b>

#### DEFERRED CHARGES

1290	UNDISTRIBUTED CHARGES	
1291	DEFERRED PAYROLL	
	<b>TOTAL DEFERRED CHARGES</b>	<b>0.00</b>
	<b>TOTAL ASSETS</b>	<b>\$20,569.72</b>

## LIABILITIES

### ACCOUNT PAYABLES

2111	ACCOUNT PAYABLE OTHER	
211101	SEPTIC/BOND/CRYSTAL	
2112	RETENTION/RUSSO	601.45
2114	SECURITY DEP-PETS	2,099.81
2171	FEDERAL WITHHOLDING TAX	
2172	STATE WITHHOLDING TAXES	
2173	RETIREMENT WITHHELD	1,455.80
2174	GROUP INSURANCE	58.93
2175	CREDIT UNION W/H	1,640.00
2176	CHRISTMAS W/H	225.00
2179	FICA/MED TAX WITHHELD	
2181	LONG TERM DISABILITY	
	<b>TOTAL ACCOUNT PAYABLES</b>	<b>6,080.99</b>

### DEFERRED CREDITS

2290	UNDISTRIBUTED CREDITS	
2291	DEFERRED INTEREST INCOME	328.05
	<b>TOTAL DEFERRED CREDITS</b>	<b>328.05</b>

### ADVANCES TO REVOLV FUND

2401	ADVANCE MA 139-001	5,000.00
2402	ADVANCE SECTION 8 E	575.68
2403	ADVANCE 400-01	8,585.00
	<b>TOTAL Advances to Revolv Fund</b>	<b>14,160.68</b>
	<b>TOTAL LIABILITIES</b>	<b>\$20,569.72</b>

## TEWKSBURY FEDERAL MA 139-1 LEDGER BALANCE SHEET December 31, 1997

### ASSETS

#### CASH

1111	BANKBOSTON 1 814-631-4	(249.50)
1114	SECURITY DEPOSIT FUND	
	<b>TOTAL CASH</b>	<b>(249.50)</b>

#### ACCOUNT RECEIVABLE

1122	TENANTS ACCT RECEIVABLE	3,748.00
1125	ACCOUNT RECEIVABLE HUD	16,768.00
	<b>TOTAL ACCOUNT RECEIVABLE</b>	<b>20,516.00</b>

#### ADVANCES

1155	LIMITED REVOLVING FUND	5,000.00
	<b>TOTAL ADVANCES</b>	<b>5,000.00</b>

#### INVESTMENTS

1162	BANK BOSTON # 5171369	143,634.92
	<b>TOTAL INVESTMENTS</b>	<b>143,634.92</b>

#### DEFERRED CHARGES

1210	PREPAID INSURANCE	5,052.30
1211	PREPAID RETIREMENT	
1212	INSURANCE DEP A/C 1211	463.00
1290	UNDISTRIBUTED CHARGES	
	<b>TOTAL DEFERRED CHARGES</b>	<b>5,515.30</b>

#### LAND STRUCTURES EQUIPMENT

1402	DEVELOPMENT COST 139-1	2,710,776.89
1403	DEVELOPMENT COST CONTRA	(2,710,776.89)

1404	LAND STRUCTURES EQUIPMENT	2,704,637.23	
	TOTAL LAND STRUCTURES EQUIPMENT	2,704,637.23	
	TOTAL ASSETS		<u>\$2,879,053.95</u>
	<b><u>LIABILITIES &amp; SURPLUS</u></b>		
	<b>ACCOUNTS PAYABLE</b>		
2119	ACCT PAY REVOLVING FUND	17,149.11	
	TOTAL ACCOUNTS PAYABLE		17,149.11
	<b>ACCRUED LIABILITIES</b>		
213103	INT PAY NOTES HUD	1,366,420.08	
2137	ACCRUED PILOT	5,793.89	
	TOTAL ACCRUED LIABILITIES		1,372,213.97
	<b>DEFERRED CREDITS</b>		
2290	UNDISTRIBUTED CREDITS		
2311	PERMANENT NOTE HUD	2,571,581.13	
	TOTAL DEFERRED CREDITS		2,571,581.13
	<b>SURPLUS FROM OPERATIONS</b>		
2810	UNRESERVED SURPLUS	(1,897,855.53)	
2820	OPERATING RESERVE	104,185.44	
	TOTAL SURPLUS FROM OPERATIONS		(1,793,670.09)
	<b>CUMULATIVE CONTRIBUTIONS</b>		
2840	HUD ANNUAL CONTRIBUTION	663,153.55	
2845	CUMULATIVE CIAP/DEV GRANT		
2850	CUMULATIVE DONATIONS	702.00	
	TOTAL CUMULATIVE CONTRIBUTIONS		663,855.55
	<b>CURRENT YEAR OPERATIONS</b>		
2940	RESIDUAL RCPTS, - DEFICIT	47,924.28	
	TOTAL CURRENT YEAR OPERATIONS		(47,924.28)
	TOTAL SURPLUS & LIAB		<u>(\$2,879,053.95)</u>

**TEWKSBURY FEDERAL MA 139-I LEDGER  
BALANCE SHEET  
SUBSIDIARY SCHEDULE  
December 31, 1997**

	Current	Balance
1404	LAND Structures Equipment	
140405	1405 INDIRECT DEV COST	70,863.55
140440	1440 SITE ACQUISITION	1.19
140450	1450 SITE IMPROVEMENTS	741,463.99
140460	1460 DWELLING STRUCTURES	1,773,132.08
140465	1465.1 DWELLING EQUIP	452.00 30,493.27
140470	1470 NONDWELL STRUCTURES	62,317.42
144751	1475.1 OFFICE EQUIP	3,886.73
144752	1475.2 MAINTENANCE EQUIP	7,889.57
144753	1475.3 COMMUNITY EQUIP	840.70
144754	1475.3 CONGREGATE FURN	2,429.73
144757	1475.7 AUTOMOTIVE EQUIP	11,135.00
145110	ADMIN COSTS 901Z	184.00 184.00
145130	A/E COSTS 901 Z	
145150	SITE WORK SIDEWALKS	
145160	DWELLING ROOFING WORK	
145161	DWELLING WORK BALCONIES	
	TOTAL	\$636.00 <u>\$2,704,637.23</u>

**TEWKSBURY SECTION 8 CERTIFICATE  
BALANCE SHEET  
December 31, 1997**

	<b><u>ASSETS</u></b>	
	<b>CASH</b>	
1111	BANKBOSTON #900-397-5	17,912.78
	TOTAL CASH	17,912.78
	<b>ACCOUNT RECEIVABLES</b>	
1122	A/R BACK RENT	
1125	ACCOUNT RECEIVABLE HUD	
1129	ACCOUNT RECEIVABLE OTHER	
112901	ACCT REC SECT 8V/P	
112999	A/R HOST MOBILITY	890.88
	TOTAL ACCOUNT RECEIVABLES	890.88
	<b>ADVANCES</b>	
1155	LIMITED REVOLVING FUND	575.68
	TOTAL ADVANCES	575.68
	<b>DEFERRED CHARGES</b>	
1210	PREPAID INSURANCE	350.08
1211	PREPAID RETIREMENT	
1212	INSURANCE DEP-A/C 1211	278.00
1290	UNDISTRIBUTED CHARGES	
	TOTAL DEFERRED CHARGES	628.08
	<b>LAND STRUCTURES EQUIPMENT</b>	
147501	OFFICE FURN. & EQUIPMENT	1,254.25
	TOTAL LAND STRUCTURES EQUIPMENT	1,254.25
	TOTAL ASSETS	<u>\$21,261.67</u>
	<b><u>LIABILITIES</u></b>	
	<b>ACCOUNTS PAYABLE</b>	
2118	ACCOUNT PAYABLE HUD	
2119	ACCT PAYABLE REV.FUND	(325.04)
211999	A/P MOB CLEAR	(46.00)
	TOTAL ACCOUNTS PAYABLE	(371.04)
	<b>DEFERRED CREDITS</b>	
2210	PREPAID ANNUAL CONTRIB.	86,720.00
2215	H.A.P.'S A/C 4715	(68,037.60)
2230	CONTRA ADMIN FEE ACCOUNT	(7,372.40)
2290	UNDISTRIBUTED CREDITS	
2690	DEFER CREDIT-BACK RENT	
	TOTAL DEFERRED CREDITS	11,310.00
	<b>SURPLUS FROM OPERATIONS</b>	
2810	UNRESERVED SURPLUS	(2,417,146.24)
2826	OPERATING RESERVE	8,701.82
2827	PROJECT ACCOUNT UNFUNDED	393,571.47
2840	CUMULATIVE HUD CONTRIB.	2,024,829.02
	TOTAL SURPLUS FROM OPERATIONS	9,956.07
	<b>CURRENT OPERATIONS</b>	
2940	RESIDUAL RCPTS, - DEFICIT	366.64
	TOTAL CURRENT OPERATIONS	366.64
	TOTAL SURPLUS & LIAB.	<u>\$21,261.67</u>



**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING**  
**BALANCE SHEET**  
**December 31, 1997**

**ASSETS**

<b>CASH</b>			
1112	BANKBOSTON # 020-165-0	9,023.08	
1117	PETTY CASH	25.00	
	<b>TOTAL CASH</b>		9,048.08
<b>ACCOUNT RECEIVABLES</b>			
1122	TENANTS A/R 667-C	2,456.00	
112201	TENANTS A/R 705-C	4,876.86	
	<b>TOTAL ACCOUNT RECEIVABLES</b>		7,332.86
<b>ADVANCES</b>			
1155	REVOLVING FUND ADVANCE	8,585.00	
	<b>TOTAL ADVANCES</b>		8,585.00
<b>INVESTMENTS</b>			
1162	M.M.D.T. # 44012870	406,255.55	
	<b>TOTAL INVESTMENTS</b>		406,255.55
<b>DEFERRED CHARGES</b>			
1210	PREPAID INSURANCE	4,604.94	
1211	PREPAID RETIREMENT		
1290	UNDISTRIBUTED CHARGES		
	<b>TOTAL DEFERRED CHARGES</b>		4,604.94
<b>DEVELOPMENT COSTS</b>			
1402	DEVELOPMENT COST	2,880,000.00	
1403	LESS DEV COST LIQUIDATION	(171,000.00)	
	<b>TOTAL DEVELOPMENT COSTS</b>		2,709,000.00
<b>INVENTORY FURN/EQUIPMENT</b>			
140410	1465.1 DWELLING EQUIP	63,336.94	
140471	1475.1 MGMT OFFICE EQUIP	22,551.78	
140472	1475.2 MGMT MAINT EQUIP	20,952.53	
140473	1475.3 COMM RM EQUIP	1,993.00	
140477	1475.7 MGMT AUTO EQUIP.	11,565.00	
1406	COMPLETED MOD COSTS	339,731.77	
1407	CLOSED TELLER COSTS	12,439.00	
	<b>TOTAL INVENTORY FURN/EQUIPMENT</b>		472,570.02
	<b>TOTAL ASSETS</b>		<b><u>\$3,617,396.45</u></b>

**LIABILITY & SURPLUS**

<b>ACCOUNT PAYABLES</b>			
2111	OTHER (SCHEDULE 4)		
2118	EOCD SUBSIDY OVERPAYMENT		
2119	REVOLVING FUND	62,331.27	
	<b>TOTAL ACCOUNT PAYABLES</b>		62,331.27
<b>ACCRUED LIABILITIES</b>			
2137	PAYMENT IN LIEU OF TAXES	5,973.00	
	<b>TOTAL ACCRUED LIABILITIES</b>		5,973.00
<b>DEFERRED CREDITS</b>			
2290	UNDISTRIBUTED CREDITS		
	<b>TOTAL DEFERRED CREDITS</b>		0.00
<b>FIXED LIABILITIES</b>			
2321	GRANTS ISSUED	2,709,000.00	

2324	COMPLETED MOD CONTRIB.	339,731.77	
2325	NOTES ISSUED	171,000.00	
2326	LESS: NOTES RETIRED	(171,000.00)	
	<b>TOTAL FIXED LIABILITIES</b>		3,048,731.77
<b>SURPLUS</b>			
2400	VALUATION OF FIXED ASSETS	120,399.25	
2460	GIFTS & DONATIONS	12,439.00	
2560	SPECIAL PURPOSE RESV		
2590	OPERATING RESERVE	321,331.59	
2700	NET INCOME (DEFICIT)	46,190.57	

<b>TOTAL SURPLUS</b>	500,360.41
<b>TOTAL LIABILITY &amp; SURPLUS</b>	<b><u>\$3,617,396.45</u></b>

**TEWKSBURY WORK PLAN MOD LEDGER**  
**BALANCE SHEET**  
**December 31, 1997**

<b>CASH</b>			
1112	M.M.D.T.# 44041556	8,630.21	
	<b>TOTAL CASH</b>		8,630.21
<b>ACCOUNTS RECEIVABLE</b>			
1129	ACCOUNT RECV OTHER		
	<b>TOTAL ACCOUNTS RECEIVABLE</b>		0.00
<b>INVESTMENTS</b>			
1290	UNDISTRIBUTED CHARGES		
	<b>TOTAL INVESTMENTS</b>		0.00
<b>NET WORK PLAN COSTS</b>			
140113	141001 ADMIN SAL LHA		
140213	141002 TEN COORD CONTRACT		
140513	141005 ACCOUNTING LHA	1,800.00	
140613	141006 ADS CONTRACT	1,022.50	
140913	141009 BENEFITS-LHA		
141013	141009 BENEFITS CONTRACT		
141913	141019 SUNDRY ADMIN LHA	466.79	
142013	141019 SUNDRY ADMIN CONT		
142613	142006 MISC INCOME CONT	(195.00)	
142713	142007 INTEREST CONTRACT	(1,561.86)	
143013	A/E MORGENROTH	30,895.64	
143113	A/E JOHNSON	15,000.00	
143213	143002 A/E EXTRA SERVICES	5,580.00	
143613	143002 ARCH REIMB CONTR	28,513.99	
143713	143007 CLERK CONTRACT	17,490.97	
145013	GAS CONTAMINATION 145213	9,924.64	
145213	HARTNETT/SEWER	356,989.17	
145313	BRITE-LITE 145313	152,950.55	
146513	146501 RANGES/REFRIGS		
147513	147501 OFFICE EQUIP LHA		
149113	1491 OPERATING RESERVE	(3,264.81)	
149213	1492 CAPITAL RESERVE		
149813	1498 OTHER FUNDS	(75,000.00)	
	<b>TOTAL NET WORK PLAN COSTS</b>		540,612.58

<b>CONTRACT AWARDS</b>			
1801	JOHNSON A/E 143113		
1802	BRITE-LITE 145313		
1804	MORGENROTH 12		
	<b>TOTAL CONTRACT AWARDS</b>		0.00

<b>CONTRACT AWARD CONTRA</b>			
1851	JOHNSON A/E 143113		
1852	BRITE-LITE 145313		

1854	MORGENROTH #2		
	TOTAL CONTRACT AWARD CONTRA	0.00	
	<b><u>LIABILITIES AND CAPITAL</u></b>		
	<b>ACCOUNTS PAYABLE</b>		
2111	ACCOUNT PAY OTHER		
2112	RETENTION BRITE-LITE	7,647.55	
2118	EOCD SUBSIDY OVERPAYMENT		
2119	REVOLVING FUND	(8,159.55)	
	TOTAL ACCOUNTS PAYABLE	(512.00)	
	<b>UNDISTRIBUTED CREDITS</b>		
2290	UNDISTRIBUTED CREDITS		
	TOTAL UNDISTRIBUTED CREDITS	0.00	
	<b>MOD WORK PLAN GRANTS</b>		
290013	W/P 1003 667-C DEPT 13	172,000.00	
290113	SEWER	28,000.00	
290213	SEWER/SIDEWALKS	324,115.00	
290513	SOIL REMOVAL	9,524.64	
299713	A/E MORGENROTH	61,245.65	
299813	ADMIN FEES	1,800.00	
299913	RETURN TO EOCD GRANTS	(46,930.50)	
	TOTAL MOD WORK PLAN GRANTS	549,754.79	
	TOTAL LIAB AND GRANTS	<b><u>\$549,242.79</u></b>	

**TEWKSBURY 167-1 DMH DEVELOPMENT  
BALANCE SHEET  
December 31, 1997**

**ASSETS**

	<b>CASH</b>		
1112	M.M.D.T. #44041564	2,591.43	
	TOTAL CASH	2,591.43	
	<b>ACCOUNT RECEIVABLE</b>		
112903	ACCT RECV 705-3	5,309.56	
	TOTAL ACCOUNT RECEIVABLE	5,309.56	
	<b>DEFERRED CHARGES</b>		
1211	PREPAID RETIREMENT		
1290	UNDISTRIBUTED CHARGES		
	TOTAL DEFERRED CHARGES	0.00	
	<b>DEVELOPMENT COSTS</b>		
140402	DEV.147501 OFFICE EQ.	226.40	
140403	DEV 1475.02 MAINT EQUIP	11,960.00	
140410	1465.1 DWELLING EQUIP		
140471	1475.1 MGMT OFFICE EQUIP	158.79	
140472	1475.2 MGMT MAINT EQUIP		
140473	1475.3 COMM ROOM EQUIP		
140477	1475.7 MGMT AUTO EQUIP		
1405	DEV INVENTORY CONTRA	(12,345.19)	
1409	DEVELOPMENT COSTS	497,183.84	
	TOTAL DEVELOPMENT COSTS	497,183.84	
	TOTAL ASSETS	<b><u>\$505,084.83</u></b>	

**LIABILITY & SURPLUS**

	<b>ACCOUNT PAYABLE</b>		
2119	REVOLVING FUND	10,727.56	

211902	ACCT PAY 689-2	3,389.66	
	TOTAL ACCOUNT PAYABLE	14,117.22	
	<b>ACCRUED LIABILITIES</b>		
2137	PAYMENT IN LIEU OF TAXES		
	TOTAL ACCRUED LIABILITIES	0.00	
	<b>DEFERRED CREDITS</b>		
2290	UNDISTRIBUTED CREDITS		
	TOTAL DEFERRED CREDITS	0.00	
	<b>FIXED LIABILITIES</b>		
2320	GRANTS ISSUED	468,237.81	
	TOTAL FIXED LIABILITIES	468,237.81	
	<b>SURPLUS</b>		
2400	VALUATION FIXED ASSETS	158.79	
2590	OPERATING RESERVE	21,180.50	
2700	NET INCOME (DEFICIT)	1,390.51	
	TOTAL SURPLUS	22,729.80	
	TOTAL LIABILITY & SURPLUS	<b><u>\$505,084.83</u></b>	

**TEWKSBURY 167-1 DMH DEVELOPMENT  
BALANCE SHEET  
SUBSIDIARY SCHEDULE  
December 31, 1997**

		Current	Balance
1409	DEVELOPMENT COSTS		
141001	EXEC DIRECTOR SALARY		255
141002	OTHER SALARIES		8,143.03
141003	DEVELOPMENT CONSULTANT		
141005	ACCOUNTING/AUDIT FEES	165.00	2,215.00
141006	ADVERTISING COSTS		1,036.21
141009	EMPLOYEE BENEFITS		1,139.48
141010	TRAVEL		4.94
141011	INSURANCE		637.95
141012	GROUND BREAKIN/Dedication		
141013	OFFICE SUPPLIES/EQUIP		226.4
141014	LEGAL-BASIC SERVICE		1,667.05
141015	LEGAL-EXTRA SERVICES		90
141019	OTHER ADMIN COSTS 141016		843.09
142007	INTEREST INCOME		(4,489.09)
142008	OTHER INCOME		
143001	ARCHITECT FEE (BASIC)		37,096.07
143002	EXTRA ARCHITECT FEES		6,523.97
143003	SURVEYS		636.55
143005	PRINTING & BIDDING		1,139.74
143006	SPECIAL CONSTR.INVEST		
143007	CLERK OF WORKS		15,598.40
143008	MEASURED DRAWINGS		
143009	CONSTRUCTION TESTING		609.41
143010	OTHER CONSULTING FEES		
143015	COST ESTIMATE		
143016	A/E REIMBURSABLES		
143019	OTHER COSTS		2,027.41
144001	LAND/BUILDING PURCHASE		
144002	BUILDING MAINTENANCE		45.14
144003	ACCRUED TAXES		
144004	APPRAISAL FEES		
144005	RECORDING FEES		93.12
144006	RELOCATION FEES		
144007	SITE SEARCH CONSULTANT		
144008	OTHER SITE ACQUISITION		
144501	SURVEYS		1,216.00
144502	BORING & TEST PITs		1,587.30
144503	CONSULANT 21E		

144504	REMEDATION 21E	
144505	ASBESTOS CONSULTANT	
144506	ASBESTOS REMOVAL	
144507	LEAD PAINT CONSULTANT	
144508	LEAD PAINT REMOVAL	
144509	WETLANDS CONSULTANT	
144510	OTHER SITE DEV COSTS	
145001	CONSTRUCTION CONTRACT	396,067.87
145002	CONSTR CHANGE ORDERS	
145003	PERMIT FEES	
145004	DEMOLITION	
145009	CONTRACT BY OTHERS	10,523.61
145010	OTHER CONSTR COSTS	131.40
146501	RANGES & REFRIGERATORS	
147501	OFFICE FURNISHINGS	158.79
147502	MAINTENANCE EQUIPMENT	90,998.00
147503	COMM.ROMM EQUIP 667	
147504	CONGREGATE 667 FURN	
147505	INFO SYSTEMS EQUIP	
147507	AUTOMOTIVE EQUIPMENT	1,962.00
1490	EOCD CLOSE OUT COSTS	
TOTAL		\$165.00 <u>\$497,183.84</u>

**TEWKSBURY SECTION 8 VOUCHER  
BALANCE SHEET  
December 31, 1997**

**ASSETS**

<b>CASH</b>		
1111	BANKBOSTON # 1133-513-6	33,412.09
TOTAL CASH		33,412.09
<b>ACCOUNT RECEIVABLES</b>		
1125	ACCOUNT RECEIVABLE HUD	
112999	A/R HOST MOBIL/BACK RENTS	4,912.36
TOTAL ACCOUNT RECEIVABLES		4,912.36
<b>DEFERRED CHARGES</b>		
1210	PREPAID INSURANCE	1,171.12
1211	PREPAID RETIREMENT	
1212	INSURANCE DEP-A/C 1211	509.00
1290	UNDISTRIBUTED CHARGES	
TOTAL DEFERRED CHARGES		1,680.12
<b>LAND STRUCTURES EQUIPMENT</b>		
147501	OFFICE EQUIPMENT	1,228.74
TOTAL LAND STRUCTURES EQUIPMENT		1,228.74
TOTAL ASSETS		<u>\$41,233.31</u>

**LIABILITIES**

<b>ACCOUNTS PAYABLE</b>		
2118	ACCOUNT PAYABLE HUD	5,803.49
2119	ACCT PAY REVOLVING FUND	(293.92)
211998	A/P SECT 8 CERT	
211999	A/P MOB CLEAR A/C	
TOTAL ACCOUNTS PAYABLE		5,509.57
<b>DEFERRED CREDITS</b>		
2210	PREPAID ANNUAL CONTRIB.	225,316.00
2215	HAPS A/C 14715	(196,827.50)
2230	CONTRA ADMIN FEE ACCOUNT	(22,959.76)
2290	UNDISTRIBUTED CREDITS	
2690	DEFER CREDIT-BACK RENT	5,624.00

TOTAL DEFERRED CREDITS 11,152.74

**SURPLUS FROM OPERATIONS**

2810	UNRESERVED SURPLUS	(3,849,736.92)
2826	OPERATING RESERVE	18,305.58
2827	PROJECT ACCOUNT UNFUNDED	663,863.59
2840	CUMULATIVE HUD CONTRIB.	3,187,102.07

TOTAL SURPLUS FROM OPERATIONS 19,534.32

**CURRENT OPERATIONS**

2940	RESIDUAL RCPTS, - DEFICIT	5,036.68
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TOTAL CURRENT OPERATIONS 5,036.68

TOTAL SURPLUS & LIAB. \$41,233.31

**TEWKSBURY 705-3 DEVELOPMENT LEDGER  
BALANCE SHEET  
December 31, 1997**

**ASSETS**

<b>CASH</b>		
1112	M.M.D.T.#44229383	979.05
TOTAL CASH		979.05
<b>DEFERRED CHARGES</b>		
1290	UNDISTRIBUTED CHARGES	
TOTAL DEFERRED CHARGES		0.00
<b>DEVELOPMENT COSTS</b>		
1402	DEVELOPMENT COSTS	1,233,392.79
TOTAL DEVELOPMENT COSTS		1,233,392.79
TOTAL ASSETS		<u>\$1,234,371.84</u>

**LIABILITY & SURPLUS**

<b>ACCOUNT PAYABLE</b>		
2119	REVOLVING FUND	32,666.28
211999	A/P 167-1	5,309.56
TOTAL ACCOUNT PAYABLE		37,975.84
<b>DEFERRED CREDITS</b>		
2290	UNDISTRIBUTED CREDITS	
TOTAL DEFERRED CREDITS		0.00
<b>FIXED LIABILITIES</b>		
2320	GRANTS ISSUED	1,196,396.00
TOTAL FIXED LIABILITIES		1,196,396.00
<b>SURPLUS</b>		
2700	NET INCOME (DEFICIT)	
TOTAL SURPLUS		0.00
TOTAL LIABILITY & SURPLUS		<u>\$1,234,371.84</u>



**TEWKSBURY 705-3 DEVELOPMENT LEDGER  
BALANCE SHEET  
SUBSIDIARY SCHEDULE  
December 31, 1997**

	Current	Balance
1402 DEVELOPMENT COSTS		
140403 DEV 1475.02 MAINT EQUIP		2,944.00
1405 DEV INVENTORY - CONTRA		(2,944.00)
141001 EXEC DIRECTOR SALARY		735.00
141002 OTHER SALARIES		12,625.86
141003 DEVELOPMENT CONSULTANT		
141004 LEGAL FEES		
141005 ACCOUNTING/AUDIT FEES	165.00	2,539.08
141006 ADVERTISING COSTS		525.23
141009 EMPLOYEE BENEFITS		845.25
141010 TRAVEL		26.02
141011 INSURANCE		474.89
141012 GROUND BREAKIN/Dedication		
141013 OFFICE SUPPLIES/EQUIP		
141014 LEGAL-BASIC SERVICE		281.43
141015 LEGAL-EXTRA SERVICES		
141019 OTHER ADMIN COSTS 141016		1,008.00
142007 INTEREST INCOME	(26.64)	(4,584.39)
142008 OTHER INCOME		
143001 ARCHITECT FEE (BASIC)		72,609.82
143002 EXTRA ARCHITECT FEES		18,199.96
143003 SURVEYS		1,834.76
143004 BORINGS & TEST PITS		
143005 PRINTING & BIDDING		3,285.14
143006 SPECIAL CONSTR.INVEST		
143007 CLERK OF WORKS		44,961.42
143008 MEASURED DRAWINGS		
143009 CONSTRUCTION TESTING		1,756.55
143010 OTHER CONSULTING FEES		
143015 COST ESTIMATE		
143016 A/E REIMBURSABLES		
143019 OTHER COSTS		41.25
144001 LAND/BUILDING PURCHASE		
144002 BUILDING MAINTENANCE		354.38
144003 ACCRUED TAXES		
144004 APPRAISAL FEES		
144005 RECORDING FEES		
144006 RELOCATION FEES		
144007 SITE SEARCH CONSULTANT		
144008 OTHER SITE ACQUISITIONS		
144501 SURVEYS		6,797.97
144502 BORING & TEST PITS		2,388.10
144503 CONSULTANT 21E		
144504 REMEDIATION 21E		
144505 ASBESTOS CONSULTANT		
144506 ASBESTOS REMOVAL		
144507 LEAD PAINT CONSULTANT		
144508 LEAD PAINT REMOVAL		
144509 WETLANDS CONSULTANT		
144510 OTHER SITE DEV COSTS		
145001 CONSTRUCTION CONTRACT		1,060,686.11
145002 CONSTR CHANGE ORDERS		
145003 PERMIT FEES		
145004 DEMOLITION		
145009 CONTRACT BY OTHERS		2,730.20
145010 OTHER CONSTR COSTS		326.76
146501 RANGES & REFRIGERATORS		
147501 OFFICE FURNISHINGS		
147502 MAINTENANCE EQUIPMENT		
147503 COMMUNITY RM EQ 667		
147504 CONGREGATE 667 FURN		
147505 INFO SYSTEMS EQUIP		
147507 AUTOMOTIVE EQUIPMENT		2,944.00
1490 EOCD CLOSE OUT COSTS		
TOTAL	\$138.36	<u>\$1,233,392.79</u>

**TEWKSBURY 689-2 DMR DEVELOPMENT  
BALANCE SHEET  
SUBSIDIARY SCHEDULE  
December 31, 1997**

**ASSETS**

	<b>CASH</b>	
1112 M.M.D.T. #44223550		4,139.04
	<b>TOTAL CASH</b>	4,139.04
	<b>ACCOUNT RECEIVABLE</b>	
112901 ACCT RECV 167-1		3,389.66
	<b>TOTAL ACCOUNT RECEIVABLE</b>	3,389.66
	<b>DEVELOPMENT COSTS</b>	
1402 DEVELOPMENT COSTS		553,026.52
	<b>TOTAL DEVELOPMENT COSTS</b>	553,026.52
	<b>TOTAL ASSETS</b>	<u><b>\$560,555.22</b></u>
	<b><u>LIABAILITY &amp; SURPLUS</u></b>	
	<b>ACCOUNT PAYABLE</b>	
2119 REVOLVING FUND		(15,779.05)
	<b>TOTAL ACCOUNT PAYABLE</b>	(15,779.05)
	<b>ACCRUED LIABILITIES</b>	
2137 PAYMENT IN LIEU OF TAXES		
	<b>TOTAL ACCRUED LIABILITIES</b>	0.00
	<b>FIXED LIABILITIES</b>	
2320 GRANTS ISSUED		547,010.93
	<b>TOTAL FIXED LIABILITIES</b>	547,010.93
	<b>SURPLUS</b>	
2400 VALUATION FIXED ASSETS		158.79
2590 OPERATING RESERVE		27,711.67
2700 NET INCOME (DEFICIT)		1,452.88
	<b>TOTAL SURPLUS</b>	29,323.34
	<b>TOTAL LIABILITY &amp; SURPLUS</b>	<u><b>\$560,555.22</b></u>

**TEWKSBURY 689-2 DMR DEVELOPMENT  
BALANCE SHEET  
SUBSIDIARY SCHEDULE  
December 31, 1997**

	Current	Balance
1402 DEVELOPMENT COSTS		
140403 DEV 1475.02 MAINT EQUIP		1,962.00
140410 1465.1 DWELLING EQUIP		
140471 1475.1 MGMT OFFICE EQUIP		158.79
140472 1475.2 MGMT MAINT EQUIP		
140473 1475.3 COMM ROOM EQUIP		
140477 1475.7 MGMT AUTO EQUIP		
1405 DEV INVENTORY - CONTRA		(2,120.79)
141001 EXEC DIRECTOR SALARY		255.00
141002 OTHER SALARIES		6,061.63
141003 DEVELOPMENT CONSULTANT		
141004 LEGAL FEES		
141005 ACCOUNTING/AUDIT FEES	165.00	1,816.04
141006 ADVERTISING COSTS		43.25
141009 EMPLOYEE BENEFITS		584.85
141010 TRAVEL		12.69
141011 INSURANCE		571.74
141012 GROUND BREAKIN/Dedication		

	Current	Balance
141013 OFFICE SUPPLIES/EQUIP		
141014 LEGAL-BASIC SERVICES		187.06
141015 LEGAL-EXTRA SERVICES		
141019 OTHER ADMIN COSTS 141016		741.22
142007 INTEREST INCOME		(1,450.56)
142008 OTHER INCOME		
143001 ARCHITECT FEE (BASIC)		37,097.05
143002 EXTRA ARCHITECT FEES		6,523.97
143003 SURVEYS		636.54
143004 BORINGS & TEST PITS		
143005 PRINTING & BIDDING		1,139.74
143006 SPECIAL CONSTR.INVEST		
143007 CLERK OF WORKS		15,598.39
143008 MEASURED DRAWINGS		
143009 CONSTRUCTION TESTING		609.41
143010 OTHER CONSULTING FEES		
143015 COST ESTIMATE		
143016 A/E REIMBURSABLES		
143019 OTHER COSTS		27.41
144001 LAND/BUILDING PURCHASE		
144002 BUILDING MAINTENANCE		54.60
144003 ACCRUED TAXES		
144004 APPRAISAL FEES		
144005 RECORDING FEES		
144006 RELOCATION FEES		
144007 SITE SEARCH CONSULTANT		
144008 OTHER SITE ACQUISITION		
144501 SURVEYS		1,216.00
144502 BORING &,TEST PITS		1,587.30
144503 CONSULANT 21E		
144504 REMEDIATION 21E		
144505 ASBESTOS CONSULTANT		
144506 ASBESTOS REMOVAL		
144507 LEAD PAINT CONSULTANT		
144508 LEAD PAINT REMOVAL		
144509 WETLANDS CONSULTANT		
144510 OTHER SITE DEV.COSTS		
145001 CONSTRUCTION CONTRACT		476,989.15
145002 CONSTR CHANGE ORDERS		
145003 PERMIT FEES		
145004 DEMOLITION		
145009 CONTRACT BY OTHERS		603.25
145010 OTHER CONSTR.COSTS		
146501 RANGES & REFRIGERATORS		
147501 OFFICE FURNISHINGS		158.79
147502 MAINTENANCE EQUIPMENT		
147503 COMMUNITY RM EQ 667		
147504 CONGREGATE 667.FURN.		
147505 INFO SYSTEMS EQUIP		
147507 AUTOMOTIVE EQUIPMENT		1,962.00
1490 EOCD CLOSE OUT COSTS		
TOTAL	\$165.00	<u>\$553,026.52</u>

**TEWKSBURY 689-1 GERRY DEVELOPMENT  
BALANCE SHEET  
December 31, 1997**

**ASSETS**

	CASH	
1112 M.M.D.T.144223469		1,267.62
TOTAL CASH		1,267.62
	DEVELOPMENT COSTS	
1402 DEVELOPMENT COSTS		476,012.28
TOTAL DEVELOPMENT COSTS		476,012.28
TOTAL ASSETS		<u>\$477,279.90</u>

**LIABILITY & SURPLUS**

	ACCOUNT PAYABLE	
2119 REVOLVING FUND		(112,315.48)
211999 A/P 167-1		
TOTAL ACCOUNT PAYABLE		(112,315.48)
	<b>FIXED LIABILITIES</b>	
2320 GRANTS ISSUED		558,422.76
TOTAL FIXED LIABILITIES		558,422.76
	<b>SURPLUS</b>	
2400 VALUATION FIXED ASSETS		158.79
2460 GIFTS & DONATIONS		2,022.52
2590 OPERATING RESERVE		27,220.96
2700 NET INCOME (DEFICIT)		1,770.35
TOTAL SURPLUS		31,172.62
TOTAL LIABILITY & SURPLUS		<u>\$477,279.90</u>

**TEWKSBURY 689-1 GERRY DEVELOPMENT  
BALANCE SHEET  
SUBSIDIARY SCHEDULE  
December 31, 1997**

	Current	Balance
1402 DEVELOPMENT COSTS		
140403 DEV 1475.02 MAINT EQUIP		1,962.00
140410 1465.1 DWELLING EQUIP		
140471 1475.1 MGMT OFFICE EQUIP		158.79
140472 1475.2 MGMT MAINT EQUIP		
140473 1475.3 COMM ROOM EQUIP		
140477 1475.7 MGMT AUTO EQUIP		
1405 DEV INVENTORY - CONTRA		(2,120.79)
141001 EXEC DIRECTOR SALARY		255.00
141002 OTHER SALARIES		7,602.43
141003 DEVELOPMENT CONSULTANT		
141004 LEGAL FEES		
141005 ACCOUNTING/AUDIT FEES	165.00	1,812.50
141006 ADVERTISING COSTS		43.25
141009 EMPLOYEE BENEFITS		1,234.28
141010 TRAVEL		14.04
141011 INSURANCE		392.46
141012 GROUND BREAKIN/Dedication		
141013 OFFICE SUPPLIES/EQUIP		80.92
141014 LEGAL-BASIC SERVICE		187.06
141015 LEGAL-EXTRA SERVICES		
141019 OTHER ADMIN COSTS 141016		475.45
142007 INTEREST INCOME		(1,676.86)
142008 OTHER INCOME		
143001 ARCHITECT FEE (BASIC)		37,097.06
143002 EXTRA ARCHITECT FEES		6,523.97
143003 SURVEYS		636.55
143004 BORINGS & TEST PITS		
143005 PRINTING & BIDDING		1,139.74
143006 SPECIAL CONSTR.INVEST		
143007 CLERK OF WORKS		14,856.66
143008 MEASURED DRAWINGS		
143009 CONSTRUCTION TESTING		609.41
143010 OTHER CONSULTING FEES		
143015 COST ESTIMATE		
143016 A/E REIMBURSABLES		
143019 OTHER COSTS		27.41
144001 LAND/BUILDING PURCHASE		
144002 BUILDING MAINTENANCE		
144003 ACCRUED TAXES		
144004 APPRAISAL FEES		
144005 RECORDING FEES		
144006 RELOCATION FEES		
144007 SITE SEARCH CONSULTANT		

	Current	Balance
144008 OTHER SITE ACQUISITION		
144501 SURVEYS		2,121.28
144502 BORING & TEST PITS		1,587.30
144503 CONSULTANT 21E		
144504 REMEDIATION 21E		
144505 ASBESTOS CONSULTANT		
144506 ASBESTOS REMOVAL		
144507 LEAD PAINT CONSULTANT		
144508 LEAD PAINT REMOVAL		
144509 WETLANDS CONSULTANT		
144510 OTHER SITE DEV COSTS		
145001 CONSTRUCTION CONTRACT	396,067.87	
145002 CONSTR CHANGE ORDERS		
145003 PERMIT FEES		
145004 DEMOLITION		
145009 CONTRACT BY OTHERS		568.34
145010 OTHER CONSTR COSTS		
146501 RANGES & REFRIGERATORS		
147501 OFFICE FURNISHINGS		158.79
147502 MAINTENANCE EQUIPMENT		
147503 COMMUNITY RM EQ 667		
147504 CONGREGATE 667.FURN	2,235.37	
147505 INFO SYSTEMS EQUIP		
147507 AUTOMOTIVE EQUIPMENT		1,962.00
1490 EOCD CLOSE OUT COSTS		
TOTAL	\$165.00	<u>\$476,012.28</u>



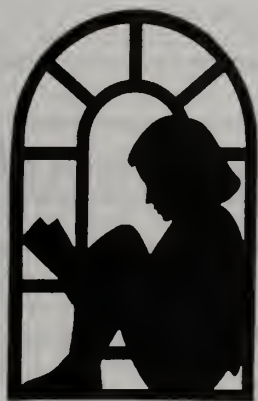
# COMMUNITY ACTIVITIES

*Harold J. Patten Public Library*

*Council on Aging  
Historic Commission & Historical Society*

*Recreation Department*

## Harold J. Patten Public Library



Tewksbury's public library serves people of all age groups, providing books and other materials to meet the educational, informational, and recreational needs of its users. The library's long-range plan, which was finalized in 1994, has helped us to focus on ways to improve library services to Tewksbury's residents. Our first goal is to build a new public library. Our second goal is staff development, and our third goal is to improve the library's resources.

A ceremonial ground-breaking was held in September 1997, as construction began on the long-anticipated new public library building at the corner of Main and Chandler streets. Our general contractor, J. Slotnik Company of Newton, Mass., estimates that construction of the 36,000 square foot building will take approximately 14 months to complete. The two story, red brick building will feature a traditional design that will make it architecturally compatible with the other buildings on the State Hospital campus. The Library Building Committee has been working with the architectural firm, Amsler Woodhouse MacLean, since late 1994 to develop the project. The Committee has been working cooperatively with the Library Trustees.

Funding for the new library comes from a combination of state, local, and private sources. In February 1996, the

Town's voters approved a three million dollar bond issue as the Town's share of the project. In October 1996, the Town was awarded a state grant of \$2,282,400 for construction-related costs. The library's Fairgrieve Trust Fund will contribute more than \$600,000 to the project, and a capital gifts campaign hopes to add another \$500,000 in private donations.

The new library building features a children's wing of 6,000 square feet, which is larger than the entire building the library now occupies. Overall, the new library will have a capacity to house more than 100,000 books, magazines, videos, audiotapes, and CD's. The building has meeting space for local organizations and four silent study rooms. A Local History Room and display area for art work are additional features.



Our public library is a member of the Merrimack Valley Library Consortium, which consists of thirty-seven neighboring town libraries. Tewksbury's public library issues library cards that can be used throughout the Merrimack Valley. The automation system enables our library to have access via computer terminals to materials held in other member libraries, which allows us to share resources with neighboring libraries through the Inter-Library Loan Service.

The Trustees continue to implement a long-range staffing plan that was developed as part of our strategic long-range planning process. Our long-range plan includes staff expansion as well as an emphasis on continuing education for all staff members.

The Library is heavily used by students from the elementary grades through college, for both curriculum-related assignments and leisure reading. We are trying to work more closely with the public school system to coordinate our collection development plan with the school's curriculum development plan to ensure that adequate materials are available to students who depend on the public library's resources for school assignments. With advance notice from teachers, the Library's staff members attempt to gather materials from various sources in sufficient quantities to supply materials to large groups of students. We want to express our gratitude to those teachers who consistently give us advanced notice for their assignments.

One of the library's most used services is the preschool story hour program. These sessions are run on a six week cycle and are designed for children ages three and a half to five years. Registration is held at regular intervals throughout the year.

During the summer, the Library offers a variety of programs for elementary grade children, including special presentations, craft programs, and a summer reading program. Children who participate in the summer reading program receive certificates of achievement to encourage them to maintain their reading skills throughout the vacation period. Expansion of children's programs is gradually being implemented in light of recent staff expansion at the library. New programs being offered include Bedtime story hours and Toddler Time story hours for our youngest listeners, and Saturday morning craft programs.

Library staff members vigilantly pursue outside grant funding to enrich the library's programs and resources. Assistant Director Fran Moore has received \$6,000 in federal funds to upgrade the library's health resources. Children's Librarian Patty Muller has received \$10,000 to upgrade materials for parents and child-care providers. We appreciate the diligence and effort these employees exert to improve the quality of services we offer to the Town's residents.

Through its museum membership program, the Library makes available admission passes to local museums. These passes provide free or reduced admission into the museum. The passes are loaned for one day use and may be reserved in advance. The Friends of the Library sponsor various fund-raising events each year in order to purchase the museum passes. Currently, these annual memberships cost the Friends \$1,700; no tax money is used to support this program.

The trustees appreciate the efforts of our Library Director and staff, who implement our policies and who are responsible for the actual delivery of and changes in library services. The trustees would like to take this opportunity to thank members of the library staff for their conscientious service during the year. The staff includes Library Director Elisabeth Desmarais, Assistant Director Fran Moore, Reference Librarian Greg McClay, Children's Librarian Patty Muller; and six circulation assistants: Mary Gaffney, Elinor Haines, Mary Kutcher, Mary McLaughlin, Joyce Salvato and Joanne Toppin. Library Secretary Mary Toombs assists the Director with administrative and bookkeeping tasks. Several high school students work as pages after school. Temporary employees Elizabeth Bustin, Barbara Gonsalves, and Linda Roux fill in when regular staff members are absent. The Library's part-time custodian is Joseph Rice. We want to thank the D. P. W. employees who care for the library grounds and assist with various other tasks.

We would like to express our appreciation to the numerous Town officials and town meeting voters who have supported our efforts to improve library services. Special thanks are offered to those concerned citizens who have given freely of their time, especially members of the Library Building Committee, the Friends of the Library, and the Library Building Fund Committee.

The Library Trustees invite local residents to attend our meetings, which are held on the second Monday evening of each month in the Library's Conference Room. At these meetings, the six elected Trustees deal with policies and goals for the library. The Library Trustees invite the Town's residents to visit the public library and to make use of its collections, services and special programs.

#### *At A Glance*

The Library is open to the public during the following hours:

Monday through Thursday	9 a.m. until 9 p.m.
Friday and Saturday	9 a.m. until 5 p.m.

FY 97 total expenditures	\$417,000
State Aid received	\$26,600
Spent on books & other materials	\$59,500
Collection size	50,000 books, videos, audios
Number of registered borrowers	18,500
Number of items checked out	112,000
Reference questions answered	12,750

## Council On Aging

### *"AGING...EVERYBODY'S DOING IT"*

Life is a process of aging, the ripening of our bodies . . . our minds, the enrichment of our souls. . .our existence.

If we were to put on "aging spectacles" to view our Town, we would see that each department has a roll in the aging process. The School, Library and Recreation departments assist in development and education with a focus on our youth. The Fire, Police and DPW departments provide for the safe and protected paths along the aging road. The Town Administrative departments help in the efforts to maintain a quality environment and existence.

The Council on Aging department strives to enhance the spectrum of Town Services as it concentrates on the elderly population. It continues the task of ripening bodies and minds, protecting the welfare of our elderly, enriching souls and availing our elderly the opportunity for a more independent life.

This past year the Council on Aging increased its weekly activities and instructed classes to include: oil painting, embroidery, knitting, basket weaving, wood carving, special craft projects, aerobics, country/western dancing, tap dancing, quilting, bowling, the ever popular "Cootie Parties", monthly socials and both recreational and cultural day trips.

Our Senior Citizen Softball team grew in number and expanded its activities to include tournaments at Cape Cod and in Maine. Our walkers walked well over 1,000 miles during the past year; and, numerous bocce tournaments were



held at the Senior Center throughout the good weather months.

Through the Lowell Visiting Nurse Association, Community Teamwork, Inc., Elder Services, the Merrimack Valley Nutrition Project, the Police Department, the Board of Health and Prism Health Care, the Tewksbury Diabetes Support Group and other health care agencies, the Council on Aging was able to provide numerous educational seminars, preventative health care clinics and nutrition programs.

This past year the Council on Aging tripled services rendered. Noting that the Senior Center was opened 2300 hours during 1997, service totals are noted here in hours: instructions - 937 hours; health-452 hours; socials-181 hours; congregate meals-536 hours; meals on wheels-238 hours; miscellaneous events and seminars-520 hours; day trips-288 hours; tax assistance/SHINE/Senior Aide services-1,173 hours; referral and follow-up calls - 930 hours; quality companionship/counseling-over 2,000 hours.

In addition, our Seniors and patrons contributed hours upon hours of volunteer work serving the community. Our elderly continue to be an active force in: SERVE, New England (formerly the SHARE Program); MEMA (Massachusetts Emergency Management Agency); Town events such as the Memorial Day parade, school programs and the 4<sup>th</sup> of July activities. They also stand ready and willing to serve our residents by way of offering the Senior Center as a Town Emergency Shelter.

Through the Friends of the Elderly, Inc., our elderly continue to support their Senior Center; and, help defray tax dollars through fund raising efforts. Breakfast events, yard sales, fairs, and raffles are among their endeavors.

Under the direction of senior volunteer, Mary Ann Wareham, a major fund raising effort by the Seniors was undertaken the 1997...the "Tree of Life". As 1997 came to a close, over \$40,000 had been raised showing a 300% profit after deducting project expenses. Funds raised from the "Tree of Life" will support an addition to the Senior Center kitchen area and eliminate a hazardous icing problem in the winter. The Seniors are about a third of the way to reaching their goal and the needed funds for this project.

In 1997 the Piecemakers generously donated a beautiful handmade 90" x 90" Dresden Plate Quilt which will be raffled off on Valentine's Day 1998. All proceeds from this quilt raffle will benefit the building fund.

Plans are also underway for an exciting AUCTION in late Spring of 1998 as the Council on Aging and Seniors continue their efforts in supporting the present project; and, for the anticipated Senior Center expansion to come as Tewksbury and the world enter a new century...the Millennium.

With the help of Senator John O'Brien, Representative James Miceli and the Executive Office of Elder Affairs, a State COA formula Grant was secured by the Tewksbury Council in

the amount of \$13,453. These funds will be used for Council on Aging programs and services.

Many an elderly life has been enriched by the efforts of the Council on Aging . . . and, hopefully the Council's efforts have enriched the lives of other Town residents.

The year of 1997 has been a productive year due to the efforts and hard work of our volunteers...and, of course the staff! Emphasis is, however, placed on the hard work ahead of us and the need for a bigger Senior Center.

As our Senior Center "Tree of Life" grows and represents the healing, the love and the accomplishment of valued lives, so may the awareness of our community grow towards fulfilling the needs and responsibilities to its elderly. . .those of our past, our present and our Future...remembering that everybody's doing it. . . AGING!

Respectfully,

Linda Ricardo-Brabant, Coordinator  
Susan Sullivan, Chairman  
Carol A. Hazel, Confidential Secretary

#### 1997 Council on Aging Members

##### Selectmen Appointees

Frank Criscitello  
Norman DeMarais  
Ellen Keefe  
Marilyn MacDonnell, R.N.  
Bernice Sprague

##### COA Chairman Appointees

Dr. Joanne Aldrich  
Robert Scarano, Esq.  
Joel Deputat  
Philomena Gibson  
Warren Hupper

## Recreation Department

The Tewksbury Recreation Department experienced another successful year, with its three summer camps enjoying high enrollment again this summer. In addition, the Exceptional Children program continued its popular winter bowling program, while the office continued to function as a liaison between each of the youth sports programs and the town government.

The Livingston Street day camp kicked off during the second week of July and was a tremendous success again this summer. Children ages 7-13 spent six weeks at the day camp, which runs from 9-12 a. m. each day, participated in a variety of fun camp activities ranging from daily arts and crafts projects to kickball games to playing in the new Funway Park playground facility.

The Livingston Street Camp also featured tennis instruction for youths age 5-14, on a weekly basis for the six week camp. Children are taught basic strokes, rules and strategies of the game and have a tournament at the end of the camp for any who wish to enter.



The Heathbrook Summer Camp had another very successful year for children ages 4-6. The camp sponsored two three week sessions starting in July and ending in August. The camp utilized both the outdoor playground facility in back of the Heathbrook school, as well as the cafeteria for its indoor activities.

The Exceptional Children's Program, or Camp Pohelo, headed by Chet Flynn continued to provide a valuable outlet for children in the community. Mr. Flynn's program took its children swimming at the Shawsheen Tech pool twice a week, as well as to the New England Aquarium and Roller Kingdom.

The Camp is open to children ages 3-18 and meets for six weeks during the summer at the Dewing school. The Exceptional Children's program also offers an eight week bowling program to its campers on Saturday mornings in December and January.

The Recreation Department also continues to serve as a link between the town and the various youth sports organizations in town, working most closely with the girl's and boy's youth basketball program, girls softball and youth football. The youth sports programs in Tewksbury continue to flourish and are experiencing unprecedented success both in terms of enrollment and athletic accomplishment.

The Recreation Program looks to build on its previous successes from the past year to continue to provide quality activities and programs to the youth of Tewksbury.

## Historic Commission & Historical Society

The Ella E. Flemings School, on Andover Street, has served Tewksbury students since 1859, but didn't get its official dedication until September 1997. The ceremony was well attended by state and local officials and a large group of alumni. Dean Donald E. Pierson, University of Massachusetts, Lowell gave the keynote address which recognized the schools pioneering role in the development of the state's student teacher training process. The school's service to the town is now recognized by a bronze plaque. Recent School department repairs to the building provide every expectation that Tewksbury's little red schoolhouse will continue educating students into the next century and beyond. It also serve as the headquarters and meeting place for the Tewksbury Historic commission and Society.

Several years ago, George Nawn, the Tewksbury Building Commissioner alerted the Tewksbury Historic Commission that his had office received a demolition proposal for the 1 Battles House on North Street. An eleventh hour reprieve was

obtained. And parties involved, Tewksbury Historic Commission and Society, and Raytheon Corporation initiated a sequence of discussions directed to finding a feasible way of saving the building. The Society for The Preservation of New England Antiquities lent its expertise, and the property was eventually sold privately under the Society's Stewardship Program. The property is now subject to permanent preservation restrictions and is owned by a couple with a real feeling for keeping the building's past as part of its future. The process showed that Raytheon is a company with great sensitivity to the traditions of its host communities. The Tewksbury Planning Board helped with expedited approval of the land transfers.

Since the Raytheon process started, The Demolition Delay By-Law has been added to the town's preservation tools, and The Building Department has helped by setting up an efficient system to insure that all demolition applications are forwarded for review. But these successes should not lead to complacency. They should illustrate how much cooperation, effort, and luck sometimes have to converge to pull a Historic structure back from the brink of demolition. A Committee is actively working to find an alternative sue for the 1894 Foster School in the Town's center but has not yet located a business or other organization to take over this building along with the extensive restoration needed. Several other important buildings are on our watch list.

This year's Historical Society scholarship was awarded to Connor Rousell. The highlight of our speaking program was an address and slide show presented by Brian Pfeiffer, Vice President, Society for the Preservation of New England antiquities.

The Commission and Society continue to hold joint monthly meeting, usually on the third Thursday of each month. Everyone is invited to attend.

Respectfully Submitted,

Jay Gaffney, Chairman, Tewksbury Historic Commission

Beverly Bennett, President Tewksbury Historical Society

# HEALTH AND SAFETY

*Board of Health  
Citizen Police Academy*

*Building Department  
Fire Department*

*Police Department  
Public Works*

## Board of Health

The Tewksbury Board of Health is an elected Board that regulates issues affecting the environmental and public health. The Board strives to assist homeowners and businesses while carrying out its statutory responsibilities. The following is a report of the Board's activities for 1996:

### Strategic Planning

- Works with other departments and communities to develop better disaster and emergency response.
- Awarded a contract to a local nursing firm to handle community health matters.
- Developed a disposal method for residential medical waste (currently unregulated by the state).
- Involved in the siting and construction of a regional household hazardous waste collection facility.
- Advised the Planning Board and other local offices on health related matters.

### Tobacco Control Program

- Run in conjunction with Billerica Board of Health.
- Assists in ensuring smoking cessation programs are available to the public.
- Offers technical assistance to businesses seeking to be smoke free.
- Conducts compliance checks to ensure that youths do not have access to tobacco.
- Educates the public in the danger of tobacco use.

### Community Health Services

- Disease prevention through information will be made available through monthly clinics with a public health nurse, starting in 1998.
- Communicable diseases are investigated and followed up on to ensure no large scale occurrences develop.
- Residents in need of services are assisted by referring them to the proper social service agencies.

### Septic Systems

- All septic system work is approved and inspected by Board of Health Staff.
- Contractors who perform septic system work are licensed by the Board.

- Title 5 Certifications are filed with the Board and are reviewed for completeness.
- System pumping records must be filed with the Board.
- When possible, arrangements are made for sewer connections to avoid system upgrades.

### Food Establishments

- All food establishments are licensed by the Board.
- All food establishments are inspected twice a year as required by state regulation.
- Complaints of Food Borne Illnesses and tampering are investigated and responded to appropriately.

### General Services

**Environmental Complaints** - Environmental complaints are investigated as quickly as possible, with all work being prioritized as to risk to the general public. Investigations conducted this year include reports of polluted water bodies, illegal dumping, and general nuisance calls.

**Enforcement Activities** - While the Board's intent is to assist residents in dealing with health related issues, there are times when enforcement actions must be taken. The Board continues to hold administrative hearings to effect compliance with regulations and laws, and has sought out legal remedies in some cases.

**Other** - The Board and staff has offered technical assistance to other agencies, as well as worked with others to effect good environmental and public health. With the Billerica Board of Health, staff has monitored the reconstruction of the Baker Commodities Rendering Plant in Billerica, offering suggestions on how to deal with odor complaints, and how to permit the work.

### Conclusion

I thank Mr. Michael Shue, Mrs. Barbara Westaway, Mrs. Pamela Gorrasi, and Ms. Christina Levin for their hard and dedicated work. I thank the Board for its guidance and support over the year, and I thank my fellow department heads for the assistance they have rendered.

Respectfully submitted,

Thomas G. Carbone, R.S., C.H.O.  
Director of Public Health



## 1997 ACTIVITY REPORT

### INSPECTIONS CONDUCTED

Septic System Inspections	382
Plan Reviews	313
Housing Inspections	14
Condemnations	2
Swimming Poll Inspections	34
Food Service Inspections	336
Complaints	182
Test Holes	235

### PERMITS ISSUED

Septic Systems - New	14
- Upgrade	122
- Repair	15
- Abandon	10
Septic Installer	46
Septic/Offal/Rubbish Hauler	29
Hotels/Trailer Parks	6
Pools	11
Food Service	160
Milk and Cream	86
Frozen Desserts	14
Animal	35
Masseuse	1
Funeral Director	4
Tanning Booths	5

### COMMUNICABLE DISEASES REPORTED

Campylobacter	7
Chicken Pox	9
Giardia	2
Hepatitis	1
Legionnaire's Disease	0
Lyme Disease	5
Measles	0
Meningitis	0
Mumps	0
Rubella	0
Salmonella	11
Shell Fish Poisoning	0
Tuberculosis	0

### ANIMAL BITES REPORTED

Dog Bites	31
Cat Scratch	2
Other Bites	2

## Building Department

During 1997, the Building Department underwent many visible changes. A new Building Commissioner and Assistant Building Commissioner were appointed. The office area was swapped with the Engineering Department which gained additional space, made room for archive files and better layout of personnel to help in serving the public. Part Time staff personnel hours were realigned to provide a continuity in

coverage, also in an effort to better serve the public. New computers were installed, networked together and databases created that greatly improve the efficiency of the department.

Commissioners' attended various seminars, conferences and took courses which enable them to maintain required certifications and improve skills. The support staff attended computer courses at Shawsheen Tech., as openings were available.

The department issued 564 building permits, 533 wiring permits and 1,224 plumbing/gas permits. Certificates of Inspections were issued to 69 establishments such as restaurants, function rooms, churches and schools. These certificates insure the general public that the establishment meets basic safety codes with regard to emergency lighting, proper egresses, etc.

Department Building Inspectors performed approximately 1400 inspections, issued 34 zoning and building violations and made 12 court appearances regarding zoning violations.

The Assistant Building Commissioner was also appointed as the Sealer of Weights and Measures. The purpose of this function is to test the accuracy of scales and liquid measuring devices, used by everyday customers. New equipment, replacing old outdated equipment, was purchased including:

5 gallon test measure for gasoline pumps

31 LB test kit for scales

1 Mg - 100 Gr test kit for pharmacy scales.

During 1997, 288 gasoline pumps and 78 scales were tested and sealed. Fees collected were \$2,210.00. In addition, three "investigations of wrongdoing" were investigated.

Following is a breakdown of permits issued during 1997.

Respectfully submitted,

Richard A. Colantuoni  
Building Commissioner

### 1997 ACTIVITY REPORT

	NUMBER of PERMITS	VALUE	FEES
Com ADDITION	3	2,398,000	17,115
Com DEMO	3	72,000	300
Com FOUNDATION	3	690,665	75
Com MISC	1	52,571	371
Com NEW BLDG	2	682,000	4,774
Com RENOVATION	15	1,633,300	11,468
Com ROOF	5	64,930	460
Com TEN FIT-UP	30	3,707,768	26,032
Mun MISC	3	14,752	0
Mun NEW	2	4,498,000	0
Res ADDITION	69	2,455,765	15,682
Res CHIM/FP	13	10,200	910
Res DECK	31	152,950	1,266
Res DEMO	6	88,000	525
Res FOUNDATION	37	689,305	1,040
Res MFD/55	12	705,900	5,250



	NUMBER of PERMITS	VALUE	FEES
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Res MFD/55-Sgl	10	706,680	5,201
Res NEW SFD	38	3,996,820	28,182
Res POOL	37	215,453	1,676
Res REINSPECTION	1	0	50
Res RENOVATION	67	712,477	5,472
Res ROOFING	54	254,905	2,096
Res SHED	30	48,738	735
Res SIDING	43	280,328	2,074
Res WOOD STOVE	22	18,696	1,100
SIGNS	22	41,647	3,640
TEMP TRAILER	6	10,000	200

TOTALS:	565	\$24,201,850	\$135,694
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Com CERT of INSP	69	0	6,137
Res 40A FEE	3	0	750

TOTALS:	71		\$ 6,887
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WIRING PERMITS & Reinsp.	533		23,600
PLUMBING PERMITS	590		13,037
GAS PERMITS	431		4,227
UNDERGROUNDS & REINSP.	22		440
SEWER ENTRY PERMITS	181		7,240

TOTAL:	1757		\$ 49,957
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TOTAL FEES COLLECTED:			\$ 192,538
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## Police Department

Chief John F. Sullivan  
Police Headquarters

On April 20, 1997, we had the pleasure of moving into the new Chief John F. Sullivan Police Headquarters. Without the support, time and effort put forth by the Town Manager, Board of Selectmen, Finance Committee, and the members of the Building Committee; David Cressman, Peter Hanson, Joseph Gill, Richard O'Neil Jr., Lawrence Polimeno, Cynthia Carson, William Latta, Dennis Peterson, Charles Coldwell, Deputy Walter Jamieson, Deputy Denise Gundrum, Joan Dunlevy, as well as the members of the community who volunteered their time in our plight for the construction of a new facility, this might not have become a reality. On June 21, 1997, we had the honor of dedicating this facility to Chief John F. Sullivan for his 40 years of service to the community.

Introduced at our new facility is the E-9-1-1, combined Police/Fire Dispatch. The dispatch center provides to the community all emergency services. The personnel staffing the center went through many hours of schooling and continue to do so. The community is fortunate to have personnel of their caliber and dedication manning the phones at the department when an emergency occurs.

New headquarters, new objectives. To start, we have introduced to the members of the community the opportunity

to join the Citizens Police Academy, organized and directed by our Safety Officer James Luz. This academy was designed to enhance the partnership between the community and the Police Department. The positive feedback we have received from the residents leads us to believe it was a great success. Citizens Police Academy II is now in progress.

The Police Athletic League (P.A.L.) program is underway at the direction of Detective Sgt. Dennis Peterson. The league consists of sports events such as football, basketball, wrestling, floor hockey, drama, a summer recreational program, and an annual hospital softball game. In the future, we are hoping to expand our list of activities. Sports events such as those mentioned provides the department with the opportunity to interact with the community.

### Police Department Roster

Chief of Police	John R. Mackey	1975
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Deputy Chief of Police	Denise L. Gundrum	1976
Deputy Chief of Police	Walter D. Jamieson	1968

Lieutenants:	Anthony Dicalogero	1975
	George Hazel	1979
	Warren Layne	1970
	William Layne	1980
	Edward Martin	1975
	Alfred Donovan	1984

Sergeants:	Peter Amari	1974
	John Barry	1984
	Robert Carroll	1973
	Ralph Ford	1980
	Walter Jop Jr.	1970
	Stephen Kandrotas	1978
	Richard Landers	1970
	James McKenna	1980
	Dennis Peterson	1975
	Timothy Sheehan	1987

Chief of Detectives:	Sgt. Dennis Peterson	1975
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Detectives:	Joseph Delucia	1974
	Henry Perry	1974
	Paul Ringwood	1973
	Leonard Bolton	1975
	Robert Budryk	1989

Patrol Personnel:	Keren Connor	1996
	Christopher Coviello	1989
	Paul Doherty Sr.	1974
	Paul Doherty Jr.	1988
	Robert Field	1996
	Scott Gaynor	1995
	André Gonzalez	1995
	Jessica Hupper	1996
	James Hood	1988
	James Hollis	1995
	Timothy Kelly	1995

	Daniel Kerber	1995
	Raymond Lafortune	1988
	William Latta	1975
	Debra Layne	1986
	James Luz	1973
	Karen McLeod	1996
	Francis Pappas	1987
	Mark Perry	1988
	John Powers	1981
	Kevin Reese	1989
	William Schwalb	1988
	Michael Sheehan	1988
	Jeffrey Suarez	1989
	Allan Stephens	1968
	Robert Stephens	1996
	Roger Tanguay	1984
	William Tumenas	1989
	John Voto	1996
	Brian Warren	1988
	Robert Westaway	1981
	James Williams	1996
<b>Dare Officer:</b>	Robert Westaway	1981
<b>K-9 Officer:</b>	Timothy Sheehan	1987
<b>Prosecutor:</b>	Peter Amari	1974
<b>Safety Officer:</b>	James Luz	1973
<b>E-911 Dispatchers:</b>		
<b>(Full time)</b>	Donna Jean Smith	1988
	Thomas Cook	1994
	Connie Morris	1994
	Edward (Ted) Sullivan	1994
	Peter Cote	1996
	Alice Kennedy	1996
	Matthew Small	1996
	Robert Seiple	1997
	Keith Layne	1997
	Garin Worth	1997
<b>(Part time)</b>	Linda Ferrelli	1997
	Mark Wood	1997
	Karen Poisson	1997
	Jennifer Briggs	1997
	Patrick Carey	1997
	Beverly Mosher	1997
	Carol Payne	1997
<b>Secretaries:</b>		
<b>Sr Confidential Secretary</b>		
	Maryellen Higginbotham	1977
<b>Confidential Secretaries</b>		
	Eileen Newton	1987
	Patty Stotik	1995
	Mary Hallisey	1996

<b>Custodian</b>	Brad Scofield	1997
<b>(Part time)</b>		
<b>Reserves:</b>	Deborah Barry	Timothy Kerber
	Wayne Benson	Robert Lafortune
	Leonard Bolton Jr.	Robert Larcome
	Brian Carbone	Douglas Law
	Walter Collins	Jerrilee Maille
	Thomas Cooke	Sharon McClafferty
	T.J. Cooper	Fred McKenna
	Joseph Cormier	Connie Morris
	Patrick Doherty	Beverly Mosher
	John Donoghue	Kevin O'Brien
	Brian Fernald	Steven Pappleacos
	Randy Ford	Robert Polimeno
	John Geary	Steven Spencer
	Herbert Hadley	Edward Sullivan
	John Hodgson	Kenneth Sullivan
	John Jarek	Kenneth Talbot
	Arthur Jarossi	Mark Tanguay
	John Jarossi	Cindy Winston
	Walter Jop III	Mark Wood
	Alice Kennedy	

#### Crimes listed for 1997

Kidnapping/Abduction	1
Forcible Rape	2
Forcible Sodomy	1
Robbery	8
Aggravated Assault	22
Simple Assault	84
Assault, Intimidation	16
Arson	1
Burglary/B&E	67
Purse-Snatching	1
Shoplifting	37
Larceny/Theft, from building	54
Larceny/Theft, from motor vehicle	143
Larceny/Theft, motor vehicle parts	5
Larceny/Theft, other	127
Motor Vehicle Theft	80
Counterfeiting/Forgery	1
False Pretense/Swindle/Confid Game	4
Embezzlement	2
Destruction/Damage/Vandalism of property	230
Drug/Narcotic Violations	53
Drug Equipment Violations	3
Prostitution	2
Weapon Law Violations	1
Disorderly Conduct	13
Driving under the influence	28
Drunkenness	140
Liquor Law Violations	36
Runaway	2
Trespass on real property	6
Accidents	733
Citations	2,905

# Citizen Police Academy



The Tewksbury Police Department held its first Citizen Police Academy which began on October 4 thru December 6, 1997. The sixteen applicants attended classes for ten Saturday mornings from 9 AM until 12 Noon. Some of the class material covered was, Arrest Procedures, Use of Force, K-9 Operations, Constitutional and Criminal Law, Overview of the Court System, Traffic Laws and Enforcement, D.A.R.E., Drug Investigations, Crime Scene Investigations, Suspect Identification, Domestic Violence, Community Policing and Problem Solving. These are just some of the main subjects that were covered. Upon completion of the program, certificates were given to each participant along with a T-shirt with the Course Logo.

The purpose of the Tewksbury Citizens Police Academy is to develop positive relations between the police and the community through education. The goals are to create a stronger partnership of responsible, well informed citizens who have the potential of influencing public opinion about police services as they are acted on through departmental policy and procedures. Citizens will gain an appreciation of the problems and challenges facing law enforcement and have an opportunity to offer comments and ideas regarding solutions.

The future classes will be Citizen Police Academy II which will begin January 3 thru March 28, 1998. Twenty-one participants will attend classes with some additional subjects. On September 28 thru December 12, 1998, Citizen Police Academy III will begin which expands the course to fifteen Saturday mornings. Applications can be picked up in the lobby of police headquarters.

I wish to express my sincere appreciation to Chief John Mackey, Deputies Denise Gundrum and Walter Jamieson for supporting the introduction of a Citizen Police Academy to the residents of Tewksbury. The program would not have been such a success if it was not for the Instructors delivering their expertise to the students and the officers that assisted the program by taking the students out on cruiser ride along.

Thank you all,

Officer Jim Luz  
Program Director

## Academy I - Roster

1. Sandra Barbeau
2. Philip Cailri
3. Mary Lou Chamberland
4. Andrew DiCiaccio
5. Shayne Garman
6. Thomas LeCaroz
7. Salvatore Marino
8. Paul McNaught
9. Linda Norton
10. Karen Page
11. William Phalan
12. Top Phonexay Xayachack (Ponsi)
13. Conrad Ravagni
14. Ruth Rohrbacher
15. Jean Thomas
16. Barbara Westaway

# Fire Department

## Fire Department Roster

<b>Fire Chief:</b>	Thomas Ryan	1972
<b>Deputy Chief:</b>	James J. Graham	1972
<b>Captains:</b>	Robert A. Fowler	1970
	*Bruce A. Reed	1971
	*James P. Ryan	1975
	*George E. Yost	1976
<b>Lieutenants:</b>	*David L. Austin	1973
	*John W. Burris	1972
	Stephen Cotugno	1975
	*Michael Hazel	1988
	Edward Kearns	1970
	*David Levy	1973
	*Richard Mackey	1979
	*Timothy Niven	1985
	*John O'Neill	1976
	*Michael Sitar, Jr.	1984
	*Albert Vasas	1989
	Philip Zerofski	1971
<b>Firefighters:</b>	*Patrick Brothers	1995
	*William Brothers	1997
	*James Bruce	1995
	*Robert Calistro	1988
	*Michael P. Callahan	1989
	*David Carney	1995
	*Joseph Dogherty	1986



*Patrick Doherty	1997
*Daniel Donovan	1980
*Oscar Forero	1985
*James A. Giasullo	1988
*Jeffrey Giasullo	1995
*Joseph Gillis	1997
Russell Gourley	1971
*Donald Greer, Jr.	1986
*Paul Guttadauro	1994
*Richard E. Hamm	1987
*Timothy Holden	1994
*Brian Hurley	1989
*Joseph Kearns	1995
*Scott Keddie	1987
*Gary Kerr	1988
*John Lightfoot	1976
Robert Little	1984
*Russell McGlauflin	1989
Stephen Powers	1982
Kenneth Rapoza	1989 (retired June, 1997)
*Alan Rosemond	1989
*Daniel J. Sitar	1987
*Daniel Small	1988
*Jon Viscione	1985
*Vance Vonkahle	1987

\* EMT

Secretary: Virginia Coviello 1993

#### Dispatchers:

Donna Smith	1988	to Police Department	4/97
Peter Cote	1996	to Police Department	4/97
Alice Kennedy	1996	to Police Department	4/97
Matthew Small	1996	to Police Department	4/97
Edward Wilson	1987	retired April 19, 1997	

#### FIRE DEPARTMENT ACTIVITY REPORT 1997

AMBULANCE RUNS	1,492
MUTUAL AID	97

#### ENGINE RUNS:

ASSIST AMBULANCE	1,221
MUTUAL AID	11
AUTO FIRE	39
BRUSH FIRE	115
ILLEGAL BURNING	49
STRUCTURES	183
ELECTRICAL	40
FALSE ALARM	38
INSPECTIONS	1,187
INVESTIGATIONS	182
SERVICE CALLS	212
HAZ-MAT (SPILLS)	19
HAZARDOUS CONDITIONS	19
C.O. DETECTORS	79
BOMB SCARE	2
WATER EVACUATION	2
LOCK-OUT	19

LOCK-IN	4
ALL OTHER	14
TOTAL	5,024

## Public Works

The Department of Public Works continues to provide to the Community and its residents the highest standard of municipal service. In the past year the department has continued its maintenance oriented program in conjunction with its expansion of the sanitary sewer and road reconstruction. I feel that we, as a department are improving and will strive to provide the maximum effort to the community in the upcoming year. The following is the organization of the Public Works Department and our accomplishments for the year of 1997:

<u>Administration</u>	<u>Service Date</u>
William R. Burris, Jr., Superintendent	1978
Virginia Terrazzano	1978
John Kane	1955
Linda Monahan	1983

#### Highway/Tree

Robert Belida	1983
Kevin Conlon	1984
Lawrence Kane	1984
Paul Lambert	1975
Ernest Lightfoot	1972
James Lightfoot	1984
James Nolan	1969
James Shimkus	1967
Richard Stoddard	1982
Timothy Stronach	1985

#### Vehicle Maintenance

Royal Hudson	1986
James Marshall	1976
John P. McCarthy	1969

#### Engineering

Thomas Fiorello	1986
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#### Parks

William Chandler	1976
Frank Giannetti	1985
Robert Nolan	1986
Michael Peters	1987

#### Water/Sewer

Lorraine Cuskey	1978
George DeRoche	1972
Brian Gath	1985
Clarence Richards	1986

Jack Ward	1984
Richard Westaway	1972
William Wilkinson	1966

#### Water Treatment Plant

Leon Garrant	1988
Allan MacGilvary	1987
George Notenboom	1989
Lewis Zediana	1988
Ed Viewig	1988
Dean Triachis	1988
John Salerno	1989
Michael Donovan	1994

#### Street Opening Permits 1997

Gas Permits	142
Water/Misc.	12
Sewer/Misc.	6
State Permits	2
Miscellaneous	5
TOTAL	167

Sewer Permits Issued - 222

#### Streets Paved

Brook Street	Leon Road
Orchard Street	Blacksmith Lane
Elizabeth St.	Cynthia Road
Mark Road	Janet Ave
California Road	Cobleigh Drive
Patricia Drive	S. Amos Street
Reagan Road	Laura Road
Robert Circle	Cooney Road
Strang Street	Kenneth Lane
Lloyd Road	

#### Streets paved (Partial)

Knollwood Road	Pinewold Ave
Wamesit Road	Edgewood Road
Algonquin Drive	Brookfield Road
Woodside Terr	Erlin Terr.
Laite Road	Arnold Road
Clyde Ave	St. Mary's Road
Hoover Street	Temple Street
Newton Ave	Robinson Ave
Water Street	Lakeview Ave
Maplewood Ave	Oak Street
Birch Street	South Street
Nelson Ave	Laurence Street
Wightman Road	Elm Street
White Street	State Street
Frances Street	Bond Street

#### Streets that were graded:

Melrose Road	Shawsheen Ave	Tew-Mac
Old Stagecoach Road	Martel Lane	Albert Road
Dock Street	Ellis Ave	Goodell Ave

#### New Drainage

Catch Basins installed: Oak Street, Leary Drive, (2) Willow Street, Champion St., Florence Ave, Easement Road, Mohawk Drive, Brown Street, Glenwood Road, Mohawk Drive, (2) Idlewild Road, Old Boston Road, South at Laura, Pringle Street, County Road, Foster Road, Edgewood Road & High School.

#### Pipe installed:

140' of pipe installed on Starr Ave  
32' of pipe installed on Pupkis & Heath Street  
56' of pipe installed on Cayuga Road  
64' of pipe installed on Martha Ave  
80' of pipe installed at High School

#### Guard Rail installed:

240' on East Street, 150' on Beech Street,  
240' at Pinnacle Street,  
50' on Pond Street, and repairs on Pine Street.

#### New Water Services installed in 1997

New Water Services Installed	44
New Meters Installed	46
Replacement Meters Installed	66
Total Hydrant checks & repairs made	50
Total new Hydrants Installed	29
Total Main & Service Leaks repaired	27
Total Mains completed in year	.072 miles
Total Back Flow Devices tested	300

#### Vehicles Maintained

Police  
Dog Officer  
Civil Defense  
Auxiliary Police  
Community Action Committee

Christmas Trees Recycled 1,000  
Recycling Bins Sold 253  
Oil Recycled 2,445 Gallons

In closing, I would like to thank the entire Public Works Staff for their continued efforts and support to provide the best services to the residents of the Town of Tewksbury.

Respectfully submitted,

William R. Burris, Jr.,  
Superintendent of Public Works





# EDUCATION

*School Committee  
General Information*

*Superintendent of Schools  
Enrollment by Schools*

*Student Services  
Staff List*

*Shawsheen Regional Vocational Technical School District*

## School Committee

The Annual Town Election was held on Saturday, April 5, 1997. Mr. Scott Consaul was reelected to a second, three year term. Mrs. Ruth Perrin was elected to a full three year term following her election in 1996 to a one year resulting from a resignation on the Committee. Mr. Consaul and Mrs. Perrin were unopposed in their reelection bids. The School Committee has benefited from their experience and their commitment to the students in the Tewksbury Public Schools. Mr. Doherty, Mr. Sears and I congratulate them on their reelection.

The School Department Budget for Fiscal Year 1998 was voted at the Annual Town Meeting on May 7, 1997 in the amount of \$20,401,717. This budget was increased by \$275,000. at the October 7, 1997 Special Town Meeting. These actions resulted in a final budget of \$20,676,717. for Fiscal Year 1998.

This approved budget provided the funds needed to hire two grade six teachers at the John W. Wynn Middle School to meet the increased student enrollment and two instructional aides at Tewksbury Memorial High School to comply with the requirements of the Special Education staffing regulations. The funding also allowed the Committee to meet the collective bargaining obligations and to fund the increase in private school special education tuition costs. This approved budget also provided the funds necessary for the new district writing program.

The School Committee worked in concert with the New School Building Committee to secure the support necessary for a new elementary school. Voters at the Special Town Meeting on January 28, 1997 gave preliminary approval for the funding of a new school. This approval was reaffirmed by voters at a Special Town Election conducted on March 8, 1997. The new school will house 800 elementary students in grades five and six. The school will be constructed behind the existing Center School on Pleasant St. and adjacent to the Doucette Football Field.

This new school reflects the commitment of the Tewksbury School Committee to provide adequate space for a full instructional program and sufficient classrooms to maintain reasonable class sizes. This new school helps us to realize these goals. The current timeline is very ambitious. It is our hope that the new school will open in September, 1999. The

School Committee expresses its appreciation to the members of the New School Building Committee for their time and their commitment to this very important project.

The School Committee had the pleasure of honoring three of the members of the administrative staff during 1997. The Dewing School Library was named in honor of John S. Weir who had served the district as teacher and principal. The Library at the North Street School was named in honor of William Tsimtso in recognition of his service to the district as teacher and principal. The new elementary school was named the John F. Ryan Elementary School in honor of Mr. Ryan, Assistant Superintendent of Schools, who will retire at the conclusion of the 1997-1998 school year after 36 years of service to the district.

The School Committee, in concert with the Historical Commission and the Historical Society, rededicated the Ella Flemings School on Sunday, September 21, 1997. Tewksbury Public Schools were honored to host this rededication and to celebrate the professional career of this fine educator.

The School Committee continued to support and encourage a commitment to excellence in our student population. The Committee approved the financial support necessary to establish the Renaissance Program. The Program recognizes students who strive for academic excellence and are committed to enriching the life of Tewksbury Memorial High School. The John W. Wynn Middle School reinstated the formal honor roll including Principal's List, Honor Roll and a category entitled "Wynn Winners" for those students who had earned high marks for academic effort.

The School Athletic Teams continued to demonstrate Tewksbury Pride. The Wrestling, Girls' Track, Boys' Track, Boys' Cross Country and Girls' Cross Country Teams won division Championships. The Women's Field Hockey Team, Women's Volleyball Team, Women's Softball Team, Men's Ice Hockey Team and Men's Wrestling Teams earned the right to participate in post season competition. We congratulate these student athletes and their coaches.

I would like to thank my fellow Committee Members for their countless hours of service to the Town. Their service on many sub-committees, their participation at the School Committee Meetings and their attendance at the vast number of events has been much appreciated.

I would like to express my gratitude to the faculty, staff and administration of the Tewksbury Public Schools for their

commitment and dedication on behalf of our students. I would also like to thank the appointed and elected officials of the Town for their continued efforts on behalf of the School District.

Edward K. Dick, Chairman  
Tewksbury School Committee

## Superintendent of Schools

The faculty, staff and administration of the Tewksbury Public Schools under the guidance of the Tewksbury School Committee continue their commitment to provide a high quality educational experience for our students. The efforts of the school department during 1997 were focused on the completion of the first five year strategic plan and the development of a new five year plan to guide the district into the next century. Key components of both plans include the construction of a new elementary school and the continued compliance with the many requirements of the Education Reform Act of 1993. This report will recount the personnel changes which have taken place within the district and our efforts in the area of strategic planning.

### Personnel

Two significant changes took place among the ranks of the Elementary School Administration. Mr. William Tsimitsos, Principal of the North Street School, retired after 37 years of service as a teacher and an administrator. Mr. John Weir, Principal of the Dewing School, retired after 35 years of service as a teacher and an administrator.

Faculty retirees included: Fran Renaud-Stephan, Anita MacDonald, Carol St. Germain, Donald Stewart and Anne McDermott from Tewksbury Memorial High School, Mary Murray and James Tim Auten from the John W. Wynn Middle School and Marie Dube, Arlene Breault and Jayne Gray from the North Street School.

Retirements from the support staff included Patti Boucher, Secretary at the Dewing School, and Henry Benson, Senior Custodian at the Dewing School. We wish all of these valued members of the School District a long and healthy retirement.

The school district welcomed four new members to the administrative staff. Ms. Loreen Bradley, Assistant Principal at Tewksbury Memorial High School, was promoted to the Principal of the Dewing School. Mrs. Dolores Sullivan from the Math Department at Tewksbury Memorial High School was promoted to the position of Assistant Principal at the High School. Mr. Ralph Natola was hired as the Principal of the North Street School and Mr. John Quinn was appointed Business Manager Elect due to the pending retirement of Mr. John F. Ryan as Assistant Superintendent for Business.

Mr. Kevin P. McArdle, Principal of the Heath Brook School, was the recipient of one of the first Massachusetts

Milken Awards for excellence in education. The Award and a check for \$25,000. was presented to Mr. McArdle in a surprise ceremony at the Heath Brook School on September 29, 1997.

### Strategic Planning

The initial five year strategic plan was completed and a new plan was developed. Many of the goals on the initial plan were met, other goals were revised and included in the new plan and many new additional goals were incorporated into the new plan.

Specific initiatives, leading to the completion of the initial plan, were undertaken in the areas of curriculum and instruction, community involvement and school organization.

### Curriculum and Instruction

The Tewksbury Public School Curriculum was further refined and aligned with the Massachusetts Department of Education Curriculum Frameworks. A new, integrated, grade nine science program was implemented. Our work in the area of writing continues. A new writing program was adopted, additional open ended questions were developed and extensive staff development was provided during the professional development days and through summer workshops to support the faculty in this effort.

A comprehensive five year Technology Plan was developed and resulted in the awarding of a grant for \$118,000. from the Massachusetts Department of Education. Phase one of this plan is nearing completion. This first phase includes the wiring of all school libraries to the Internet.

Student assessment continued to be a major focus of our work. Faculty and student effort in responding to open ended questions (these are questions which have many possible answers and require reasoning and analysis) resulted in a marked improvement in student test score performance on the Massachusetts Educational Assessment Program. Student scores increased by at least 100 points across each subject area and at all three grade levels in 1996. Our current efforts are directed at preparing our students for the more demanding new Massachusetts Comprehensive Assessment System.

Financial support for specialized Scholastic Aptitude Test (SAT) Training was provided by the Tewksbury School Committee. Once again student test score performance reflected a marked improvement. Students' average score on the Verbal Test increased by 40 points and by 42 points on the Math Test. I commend the faculty and the students for their effort and the parents for their support.

The School Committee established a summer school program to meet the needs of grade eight students who were failing to meet grade level expectations. Fourteen students were assigned to the Summer Program and thirteen successfully completed the very demanding program. Their academic progress will be closely monitored during the 1997-1998 school year.



## Community Involvement

The School Department expanded the successful Extended Day Program. A Before School Program was implemented at each elementary school. A full summer program and vacation week programs were expanded and an Extended Day Kindergarten Program began in September 1997. All of these programs provide high quality educational and recreational experiences for our students. The Extended Day Programs reflect the commitment of the school district to respond to the needs of our families.

An intramural program was established for the middle school students. The spring 1997 pilot program included floor hockey, flag football, volleyball and field hockey. The pilot was very successful and led to the establishment of a full complement of athletic, artistic and computer activities funded by the School Department and the Police Athletic League beginning in December 1997.

The school department expanded the evening parent training series with a three part series conducted by Families First at Wheelock College in the Spring of 1997 and a four part series on Stress offered in the Fall of 1997. Over eighty parents attended both of these two series.

## School Organization

The primary activity in this area involved working with the New School Building Committee on the development of the plans for the new elementary school. The Tewksbury School Department is fortunate to have such a dedicated and committed New School Building Committee.

A new block schedule was field tested at Tewksbury Memorial High School in the spring of 1997 and implemented in September of 1997. The new schedule resulted in the elimination of all study hall periods and the establishment of an 84 minute class period. All courses are now offered on a semester basis. The new schedule has resulted in a more rigorous instructional program with increased course offerings.

We continued our efforts in the area of supervision and evaluation of personnel. The work on the new teacher evaluation tool was completed after a long process of field testing and evaluation by the faculty and the administration. A new administrative evaluation tool was field tested through June of 1997 and implemented in the Fall of 1997.

## The New Strategic Plan

The New Plan is organized around five key areas: Basic Skills, Technology, Interpersonal, Physical Plant, and Resources. These areas were chosen based on the data collected across 14 focus groups.

The key, curriculum goals include the piloting of a new Social Studies Program and the development of a new Tewksbury Assessment Tool. Efforts in the area of

technology include the establishment of computer research clusters in each school library, the establishment of a district wide inventory of technology hardware and software and the development of in service training for all faculty members in the effective use of technology.

Goals in the area of interpersonal skills include the development of a regional alternative school model for students who cannot be successful in the traditional school environment and the hosting of a minimum of ten events which welcome the community into our schools.

The construction of the new elementary school continues to be the primary goal in the physical plant section. A secondary goal in this area involves the development of a plan to renovate some of our existing school space.

Finally our efforts in the area of resources will be directed at improving the use of our media services and the careful assessment of the first year implementation of the new block schedule at Tewksbury Memorial High School.

## Summary

I would like to thank the members of the Tewksbury School Committee for their support, vision and guidance throughout 1997. Their time and effort in the areas of budget review, collective bargaining, policy development and school space have been most impressive and benefited the faculty, staff, administration and most importantly the students of the Tewksbury Public Schools.

I would like to thank the Central Office Administration and Support Staff for their hard work and dedication in helping us to serve the community. I would also like to acknowledge the efforts of the administrative team including those who retired and who joined the team during 1997. They have accepted the challenges imposed by educational reform and they have met the many goals outlined in our strategic plan. Finally I thank the faculty and parents for supporting the efforts of our students. The strength of this home school partnership has been critical to the success of our school district.

On behalf of our school district I extend our appreciation to the Town Manager and the elected and appointed Town officials for supporting and assisting the district during 1997.

I am proud to present this report on behalf of our school district and I am honored to serve the Town of Tewksbury as the Superintendent.

Christine L. McGrath, Ph.D.  
Superintendent of Schools



## Student Services

1997 was an activity, program, and event filled year for Guidance and the other Student Services.

Three programs for parents and students were presented for Guidance Programs and Services during January, 1997. The first program was a Financial Aid Workshop to train parents and college bound students to successfully complete and file the FAFSA and the CSS Financial Aid Profile. Not only were participants introduced to the Financial aid process and to the forms to be completed, but information regarding the timelines for completing and filing financial aid forms, the types of loans available to assist in funding for college and the borrowing and repayment process was also presented. This Financial Aid Workshop was again presented in December, 1997.

Planning for the future and enlightened decision-making is an important part of Guidance Programs and Services. On January 27, 1997, Mr. James Montague, Associate Director for Admissions and Guidance Services at the College Board, presented a well attended program for Grade 8 through Grade 11 students and their parents on the topic of "Planning For Your Future: Interpreting and Using PSAT Results, Preparing for College, and the College Application Process." Prior to Mr. Montague's presentation, High School Guidance Counselors visited every Sophomore and Junior classroom to present the results of the PSAT and to assist students in interpreting those test results. Parents and students were also invited to engage in educational decision-making conferences with individual Counselors using the PSAT results as one component of that process. To assist students entering their senior year to plan for their futures, the Senior Counselors at Tewksbury Memorial High School (Ms. M. Elisabeth Gaffney and Mr. John Maloy) prepared a two page booklet containing information on the college selection and readiness process and on the graduation process and requirements. This booklet was sent to all incoming seniors and their parents in June 1997 along with the final report card for the year.

KAPLAN Test Prep was again invited to conduct an SAT Orientation Program for Parents and Students on January 23, 1997. This evening program introduced participants to the KAPLAN training program. Because of the Tewksbury Public Schools' continuing commitment to assisting students in attaining higher SAT scores, the Tewksbury School Committee once again allocated funds to support a fee sharing program for those Juniors and Seniors who were planning to take the SAT in either May or June 1997. During the Fall of 1997, students were able to take advantage of a fee reduction for the KAPLAN Test Prep program because the Tewksbury Public Schools provided training program space at Tewksbury Memorial High School to KAPLAN.

The fee reduction support for the KAPLAN Test Prep program and the full funding of the PSAT test fee for all Sophomores and Juniors at Tewksbury Memorial High School by the Tewksbury School Committee provided Tewksbury

students increased opportunity to practice their test taking skills. In addition and because breakfast has been found to have a positive effect on student performance, students taking the SAT during the Tewksbury December testing session are provided with a breakfast snack. The opportunity for students to participate both in Grade 10 and in Grade 11 in the PSAT Testing program at School Department expense and the School Department funded breakfast snack contributed to the 40 point increase in SAT scores achieved by Tewksbury Public Schools students.

The Fourth Annual College Career Fair took place on April 8, 1997. This successful event is planned and implemented by the College/Career Fair Planning Committee which is comprised of representatives from the Admissions Offices at the University of Lowell (Ms. Rayanne LaPierre) and at Middlesex Community College (Mr. Jack Conrad), Tewksbury Public Schools administration (Dr. Michele F. DeAngelis) and personnel from Guidance (Ms. M. Elisabeth Gaffney, Mr. Henry Dufour, Mr. Brian Hickey, Mr. John Maloy, Ms. Linda Hair-Sullivan, Ms. Pamela Pellegrino) Special Education (Mr. William Traveis), and Health Education (Ms. Patricia Ryser), a community representative (Ms. Alice Kontos), a parent (Ms. Patricia Tackach), Secretaries (Ms. Louise Kelley, Ms. Judith Colman) and students (members of the Student Council and of the National Honor Society). Approximately 150 Universities, Colleges, Business, and Vocational/Training Schools, Financial Institutions, Businesses and Military representatives participated in Tewksbury's Third Annual College/Career Fair and nearly 1000 students from Tewksbury and surrounding communities attended.

At the Middle School, an after school group called "The Advisory Council" was developed by the Guidance Counselors (Ms. Linda Hair-Sullivan and Ms. Pamela Pellegrino). The purpose of this support group is to promote student involvement in advisor/advisee program activities for implementing at the Wynn Middle School. Peer Tutoring is also facilitated by the Guidance Counselors so that students may receive academic and social skills training from selected Grade 6 students one time per week through this program.

The use of computer technology to assist in decision-making associated with course selection, career options exploration, and college options investigations is available to students in Grades 9 through 12. Both the Guidance Information System (G.I.S. Program) and the Discover Program continue to be made available to students in the Computer Lab. School to career decision-making continues to be initiated with the assistance of the Guidance Counselor or independently with assistance from the Computer Lab Aide.

Several grants were developed by Student Services and funded by the Department of Education or the Governor's Alliance Against Drugs with Federal or State monies. Special Education grant awards during 1997 included the System-wide Team Chairperson Grant Program and the Early Childhood Education Facilitation Program, both of which provide funding for administrative, teaching, and secretarial

staff who provide services to students and parents on behalf of the Tewksbury Public Schools.

During the Fall of 1997, Student Services developed a new Special Education grant entitled "Supporting Access to the Curriculum." Funds received will be used (1) to train regular education and special education personnel at the Elementary level in how to correlate the Special Education curriculum with the seven Massachusetts Department of Education Curriculum Frameworks, (2) to ensure that students with disabilities will participate in the Massachusetts mandated testing programs, and (3) to develop a compendium of resources comprised of strategies to accomplish the curriculum correlation and the assessment participation.

The Director of Student Services (Dr. Michele F. DeAngelis) and the System-wide Team Chairperson (Ms. Cheryl D. Porcaro) represented the Tewksbury Public Schools on the Advisory Board of the Community Partnerships for Children, a project supported by a grant from the Massachusetts Department of Education collaboratively developed by participating communities and under the leadership of Community Teamwork, Incorporation, Family Life Services. Through this collaboration, funds were given to the Tewksbury Public Schools to support the Integrated Pre-School Program housed at the Ella Fleming School. Grant funds were used for building improvements, for parking area improvements, and for the purchase and installation of play ground equipment for use by the Pre-School age children participating in the programs provided at the Ella Fleming School.

Title I grant funding received during the summer of 1997 enabled the Title I program to be expanded to include three schools: the Trahan School, the Heath Brook School, and the North Street School. Supplemental language arts, reading and math instruction to students in Grades K through 5 at each of the three eligible schools is provided by Title I personnel in consultation, inclusion, and small group formats. In addition, Grade 1 students at the Trahan and at the Heath Brook Schools may also participate in the Reading Recovery program.

The Health Education Grant and the Drug Free Schools Grant provide funds for the development of a comprehensive Pre-School through Grade 12 Health Education Curriculum and for Guidance, Nursing, Project Charlie, and Peer Leadership personnel. Grant funds were also used to support the development of a Health Services Manual. The six School Nurses, the School Physician, the Superintendent of Schools, and the Director of Student Services worked collaboratively in developing a Health Services Manual that includes all Tewksbury Public Schools' policies and procedures and that complies with promulgated Department of Public Health Regulations. The manual was approved by the School Committee on October 8, 1997.

Grant funding to support gifted and talented programs in the Elementary Schools during the Spring of 1997 enabled groups of students to participate in the Massachusetts Future Problem Solving Program in both the competitive and non-competitive

categories. Participating students engaged in creative problem solving under the direction and supervision of teacher coaches. On March 1, 1997, a team of five students from the North Street School participated in the statewide MFPS competition held at Kresge Auditorium at M.I.T. Taking part in the competition were fourth graders Laureen McAavoy, Matthew Porcaro, Kimberly Saltmarsh, and Stephen Silva. The alternate team member was third grader, Samantha Caplan. This team was the youngest in the competition and, with the training and support received from Mary and Raymond Loosen, the Teacher Coaches, represented Tewksbury admirably.

In the Spring of 1997, High School Faculty participated in a gifted and talented grant funded training program. Participants applied computer technology and programming to provide differentiated instruction for students in the classroom. A Tewksbury Memorial High School initiative, the Renaissance Program, affords every student the opportunity to receive recognition for academic excellence. Students at the Wynn Middle School participate in the John Hopkins Gifted and Talented Search program and those eligible, as determined by the Middle School Guidance Counselors, may take the SAT when in Grade 7 or Grade 8. In November 1997, 60 faculty members and administrators participated in School Department funded training in gifted and talented programming presented by the Massachusetts Future Problem Solving Program and by Ms. Melissa Small of the University of Connecticut, Teaching the Talented Programs. The objective of every gifted and talented training program and initiative is to ensure that all the varied gifts and talents of all students are recognized and enhanced.

During the Fall of 1997, Student Services was informed that the Tewksbury Public Schools was awarded a competitive D.A.R.E. grant from the Governor's Alliance Against Drugs. Grant funding presentation of the full amount available, \$5,000, took place on December 17, 1997. The presenter was Brad Bailey, Executive Director of the Governor's Alliance Against Drugs. Funds from this source will be used to further coordinate the Health Education Curriculum and the D.A.R.E. program currently implemented at the Middle School and to strengthen the social/emotional support services available to students from Guidance Counselors, School Adjustment Counselors, and School Nurses. These funds will also be used to continue to enhance community collaboration among parents, students, the Tewksbury Police Department, and the Tewksbury Public Schools.

Ms. Judith Hopkins, School Nurse at the Middle School, was again successful in competing for and obtaining a \$1,000.00 grant entitled, "Have Fun, Be Fit." This grant is funded by the Governor's Committee on Physical Fitness and Sports. Grant Funding received provides Middle School Students, Parents, and Staff with opportunity to improve health through exercise. The program focus is on development of healthy life styles. Three afternoons a week throughout the school year, students, school personnel, and parents participate in a variety of activities that enhance physical fitness and positive interactions with peers and adults. 1997 participants walked a total of 2,880 miles in the



"Walk Across America" activity. Students who achieved physical fitness milestones received awards including T-Shirts designed by the students themselves. In addition, 48 Grade 8 students received Presidential Fitness Awards during a presentation ceremony held before the close of the 1997 school year.

Professional development is an important component of each of the various Student Services. During 1997, 24 Special Education Personnel participated in the development of Eligibility Criteria during a three session staff development program presented by the Director of Student Services. Mini Training programs for School Nurses, Tewksbury Memorial High School Wellness program instructors, and Gifted and Talented Coaches were also presented to ensure joint planning and program development to meet student needs, to meet school department objectives, and to establish program guidelines and eligibility criteria.

Project Alliance, a Middlesex County District Attorney program funded jointly by the Tewksbury Public Schools and by monies included in the Health and Drug Free Schools grants, continues to afford training opportunities for School Administrators, Guidance Counselors, School Adjustment Counselors, Health Educators, School Nurses, and other Faculty throughout the year on such relevant topics as conflict resolution, sexual harassment prevention, violence prevention, and substance/alcohol abuse prevention.

A staff development training program for Elementary, Middle, and High School teachers on the topic of "The School to Career Portfolio: Connecting the Classroom to the Workplace" was presented at the Northeast Consortium for Staff Development by Ms. M. Elisabeth Gaffney, Guidance Counselor at Tewksbury Memorial High School, in collaboration with Mr. Robert Aylward, School to Career Coordinator. The program presented the portfolios developed for Grade Five students with funds received from the Greater Lowell School to Work Partnership.

The Health Education Curriculum Committee continues to pursue its mission of developing and implementing a comprehensive Health Education Curriculum in Grades Pre-School through 12. Drafts of the Pre-School through Grade 5 and of the Grade 6 through Grade 8 curriculums are in the process of being refined and finalized. The Health Education Curriculum in Grades 9 through 12 is still in the process of development. The Health Education programs adopted by the School Committee for use in the Tewksbury Public Schools are "The Great Body Shop" for Grades Pre-School through Grade 6, "Health Promotion Wave" in Grades 7 and 8, and "Health Promotion Wave" supported by "Making Life Choices" as a resource in Grades 9 through 12. The Health Education curriculum is jointly implemented by Classroom Teachers, Health Educators, Project Charlie Coordinator and Volunteers, Physical Education Teachers, the Family and Consumer Science Teachers, the Guidance Counselors, and the School Nurses. The Health Education curriculum at each level and all Health Education instructional materials encourage creative thinking and problem-solving, integrated learning and good decision-making.

Student awareness training of the dangers of risk-taking was presented to all high school students by means of a program planned collaboratively by the Health Educator (Ms. Denise Saindon), the Physical Education Teacher (Ms. Nancy Billings), and the School Nurse (Ms. Linda House) and presented by the Massachusetts Brain Injury Association. The "Think A-Head Brain Injury Prevention Program" focused on driving alcohol/drug free, on the use of safety belts, on wearing helmets when riding motorcycles, mopeds, bikes and skateboards, and on driving safely. Responding to emergencies is also part of the student training component of Health Education. High School students participating in Wellness classes are afforded the opportunity to become certified in CPR and First Aid for Choking in adults and children. The Health Educator (Ms. Denise Saindon) and the Physical Education Teacher (Mr. Steven Levine) are certified CPR instructors and CPR is part of the Health Education Wellness curriculum.

Graduating seniors in the Class of 1997 received more than \$700,000.00 in scholarships and awards from colleges, businesses, school organizations, athletic organizations, individuals, and professional and other groups. The continued generosity of the Community has helped many a student to achieve personal, educational, and career goals. We are grateful and extend thanks to all scholarship donors for their continued investment in students who attend the Tewksbury Public Schools.

Student Services in the Tewksbury Public Schools provides a full range of varied system-wide programs and services in Guidance, Health Education, Health Services, Gifted and Talented, Special Education, English as a Second Language, Drop-Out Prevention and Title I. We continue to strive to raise the performance standards and levels of students as we meet their academic, social, emotional, and health needs.

Michele F. DeAngelis, Ed.D.  
Director of Student Services  
Tewksbury Public Schools



# Class of 1997 Community Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, the sports organizations, and the private and professional organizations and schools who participated in Tewksbury's 1997 Community Scholarship Program and who awarded more than \$700,000.00 in scholarships to the members of the graduating Class of 1997.

The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

THANK YOU to each of the Scholarship Award Donors and CONGRATULATIONS to the Scholarship Recipients.

## BUSINESS DONORS:

Balfour Scholarship Award:  
Joy K. Yip \$ 500.00

The V. Canelas Company Scholarship Award:  
Dena Irene Fitzgerald \$ 1,000.00

Haffner's Services Stations: The-Thomas (Ted) Murphy Scholarship Awards:  
Cheryl Ann Curtin \$ 250.00  
Eduardo Ivan Manrique \$ 250.00

Lowell 5 Cents Savings Bank Scholarship Award:  
Amy Jean Watson \$ 500.00

MASSBANK for Savings Scholarship Award  
Renee Anne Pitts \$ 350.00

Muro Pharmaceutical, Inc. Scholarship Awards:  
Yianni Vailios Panagiotopoulos \$ 1,000.00  
Danielle Jamieson \$ 1,000.00

Schlott Tires Academic Scholarship Award:  
Joy K. Yip \$ 500.00

The Wal-Mart Sam Walton Community Leader Scholarship Award:  
Mary Katherine McGrath \$ 1,000.00

The Ed Walsh Hockey Schools Scholarship Award:  
Michael Goldman \$ 300.00

## COMMUNITY DONORS:

Middlesex Women's Club Scholarship Award:  
Mary Katherine McGrath \$ 600.00

Rotary Club of Tewksbury Scholarship Awards:  
Danielle Jamieson \$ 1,000.00  
Michelle McGrath \$ 1,000.00  
George Joseph Wolfenden \$ 1,000.00

Tewksbury Local Cultural Council Scholarship Award:  
John Paul Cordeiro \$ 500.00  
Luke Fuller \$ 1,000.00  
Nicholas Michael Mancini \$ 500.00  
Samantha Josephine Silverio \$ 500.00

Tewksbury Firefighters Local 1647 in Memory of Chief William Chandler Scholarship Award:  
Randall Austin \$ 300.00

Tewksbury Garden Club Scholarship Award:  
Lisa Ann Orzechowski \$ 500.00

Tewksbury Golden Age Club Scholarship Award:  
Erica Marie LaBella \$ 400.00

Tewksbury Historical Society Scholarship Award:  
Conor Michael Roussell \$ 150.00

Tewksbury Municipal Employees Association Local #833 Scholarship Award:  
Jamie M. Lightfoot \$ 200.00

Tewksbury Police D.A.R.E. Parent Advisory Committee Scholarship Awards:  
Christine Lynn Delle Donne \$ 500.00  
Patrick Joseph Harrington \$ 500.00  
Mary Katherine McGrath \$ 500.00  
Jason A. Kushmerek \$ 500.00

Tewksbury Police Superior Officers' Association: John Sullivan and Paul Johnson Memorial Scholarship Award:  
Paul Edward Allen \$ 500.00  
Stephen Christopher Flanagan \$ 500.00

Tewksbury Veterans Association Scholastic/Athletic Scholarship Awards:  
James Stephen Davos, Jr. \$ 300.00  
Kaitlin Elizabeth Fiore \$ 300.00  
Luke John Fuller \$ 300.00  
Matthew Joseph Petros \$ 300.00

Tewksbury/Wilmington Emblem Club #381 Scholarship Award:  
Joy K. Yip \$ 250.00

Tewksbury/Wilmington Emblem Club In Memory of Lucy Rondeau Scholarship Award:  
Daniel Fitzgerald \$ 500.00

Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Award:

Jamie Lightfoot	\$ 1,000.00
Joshua Meuse	\$ 1,000.00

**PERSONAL DONORS:**

Anderson: The Mabel Anderson Memorial Scholarship

Award:

Kimberly Elizabeth Mills	\$ 300.00
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Antonuk: The Florence Antonuk Memorial Scholarship

Awards:

Michael Goldman	\$ 500.00
Amy Rubin	\$ 500.00

DeGregorio: The Owen William DeGregorio Scholarship

Award:

Michelle McGrath	\$ 1,000.00
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Fleury: The Michael D. Fleury Sportsmanship Scholarship

Award:

Matthew Joseph Petros	\$ 500.00
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Flynn: Daniel Flynn Memorial Scholarship Award:

Erica LaBella	\$ 500.00
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Flynn: Daniel Flynn Scholarship Fund Awards:

Christine Delle Donne	\$ 2,000.00
John Krikorian	\$ 2,000.00
Jamie Lightfoot	\$ 2,000.00

Gillette: The Daniel S. Gillette Memorial Scholarship Award:

David John Cronin	\$ 2,000.00
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McGowan: The Muriel E. McGowan Scholarship Awards:

Randall Austin	\$ 2,000.00
Jennifer Dolan	\$ 2,000.00
Michelle Ward	\$ 2,000.00
Amy Watson	\$ 2,000.00

Miceli: The Honorable James Miceli Scholarship Award

Steven Christopher Flanagan	\$ 300.00
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O'Brien: The Kevin J. O'Brien Memorial Scholarship

Awards:

Thomas Boyle	\$ 1,000.00
Yianni Panagiotopoulos	\$ 1,000.00

Peters: The Linda Peters Memorial Scholarship Award:

Kevin Delaney	\$ 1,000.00
Jill Moore	\$ 1,000.00

Perrault: John H. Perrault Memorial Scholarship

Daniel Mahoney	\$ 500.00
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Strong: The Gary Strong Memorial Scholarship Award:

Mark Bradley	\$ 500.00
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**PRIVATE, PROFESSIONAL, AND OTHER ORGANIZATIONS DONORS:**

Assumption College Presidential/Academic Scholarship

Awards:

Marc Gagnon	\$ 30,000.00 [\$ 7,500 per yr.]
Jessica Hyde	\$ 30,000.00 [\$ 7,500 per yr.]
Jill Moore	\$ 30,000.00 [\$ 7,500 per yr.]
Janine Rock	\$ 12,000.00 [\$ 3,000 per yr.]
Jeffrey Santagata	\$ 10,000.00

Bentley College Presidential/Academic Scholarship Awards:

James Davos	\$ 5,000.00
Jennifer Dolan	\$ 20,000.00 [\$5,000 per yr.]
Jon Klerowski	\$ 20,000.00 [\$5,000 per yr.]

Boston University Academic Scholarship Award:

Renee Pitts	\$ 52,000.00 [\$13,000 per yr.]
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Bowdoin College Academic Scholarship Award:

Thomas M. Eisenhaure	\$ 34,000.00 [\$ 8,500 per yr.]
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Bradford College Scholarship Award:

Michael Milner	\$ 4,000.00
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Clark University Academic Scholarship Award:

Thomas Eisenhaure	\$ 26,000.00 [\$ 6,500 per yr.]
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Iona College Academic Scholarship Award:

Dena Fitzgerald	\$ 36,000.00 [\$ 9,000 per yr.]
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IBEW Local #2321's John R. Nicolin Scholarship Award:

Michelle Ward	\$ 500.00
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Maine Mayflower Society Scholarship Award

Award:

Frederick Barker	\$ 500.00
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Marine Military Academy Full Academic Scholarship Award:

Timothy Victor Lavoie	\$ 17,000.00
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Massachusetts AFL-CIO MBTA Inspectors' Union Local #600 Scholarship Award:

Jon Klerowski	\$ 1,000.00
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Merrimack College Academic Scholarship Award:

Suzanne Paolini	\$ 20,000.00 [\$ 5,000 per yr.]
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National Merit Scholarship Award:

Michelle McGrath	\$ 8,000.00 [\$ 2,000 per yr.]
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New Hampshire College Academic Scholarship Awards:

Janine Rock	\$ 1,000.00
Janine Rock	\$ 10,000.00 [\$ 2,500 per yr.]

North Adams State College Scholarship Awards:

Laura Nichols	\$ 5,000.00
Lisa Orzechowski	\$ 2,150.00
Conor Roussel	\$ 1,000.00

**Rensselaer Polytechnic Institute Math and Science Medal and Scholarship Award:**

Matthew Seagren \$ 40,000.00 [\$ 10,000 per yr.]

**St. Anselm's College Scholarship Awards:**

Charles Kelley \$ 13,000.00

Kimberly Mills \$ 30,000.00 [\$ 7,500 per yr.]

**Stonehill College Academic Scholarship Award:**

Dena Fitzgerald \$ 7,000.00

**Suffolk University Scholarship Award:**

Elizabeth Chace \$ 2,000.00

**Syracuse University Chancellor's Scholarship Award:**

Jaclyn Orpen \$ 24,000.00 [\$ 6,000 per yr.]

**University of Hartford Regional Alumnae Scholarship Award:**

Christopher Zullo \$ 26,000.00 [\$ 6,500 per yr.]

**University of Massachusetts Amherst A.C.O.R.N. Scholarship Award:**

Thomas Eisenhauer \$ 20,000.00 [\$5,000 per yr.]

**University of Massachusetts Amherst Scholars Program Scholarship Awards:**

Amy Watson \$ 32,000.00 [\$8,000 per yr.]

Joy Yip \$ 32,000.00 [\$8,000 per yr.]

**University of New Hampshire Academic Scholarship Award:**

Stephen Flanagan \$ 8,000.00 [\$ 2,000 per yr.]

**Wentworth Institute Academic Scholarship Award:**

Joshua Elliott \$ 2,000.00

**Westfield State College Full Scholarship Award:**

Kimberly Mills \$ 12,776.00 [\$ 3,194 per yr.]

**SCHOOL ORGANIZATIONS DONORS:**

**Dewing: The Loella F. Dewing School P.A.C. Scholarship Awards:**

Randall Austin \$ 500.00

Erica Carney \$ 500.00

**Food Services: The Ruth Sutton Scholarship Awards:**

Cheryl Curtin \$ 200.00

Mary Ryan \$ 200.00

**Heath Brook: The Heath Brook School P.A.C. Scholarship Awards:**

James Davos \$ 500.00

Danielle Jamieson \$ 500.00

**North Street: The North Street School P.A.C. Scholarship Awards:**

Timothy John Crowe \$ 250.00

Daniel Fitzgerald \$ 250.00

John Krikorian \$ 250.00

Laura Nichols \$ 250.00

**Middle School: The J. W. Wynn Middle School P.A.C.**

**Scholarship Award:**

Thomas Boyle \$ 500.00

**Middle School: The J. W. Wynn Middle School Student**

**Council: Joseph E. Bastable Memorial Scholarship Award:**

Erica LaBella \$ 500.00

**Trahan School: The Trahan School P.A.C. and Louise Davy**

**Trahan Memorial Scholarship Award:**

Kaitlyn Costello \$ 1,000.00

**TMHS: The Friends of Tewksbury Memorial High School**

**Scholarship Awards:**

Nicholas Amato \$ 500.00

Kaitlin Fiore \$ 500.00

Katherine Hadden \$ 500.00

Michelle Hession \$ 500.00

Kerry Lane \$ 500.00

Sean McMahon \$ 500.00

David Melo \$ 500.00

Joseph Perna \$ 500.00

Teja Salkar \$ 500.00

Jeremy Scafidi \$ 500.00

Shaun Scafidi \$ 500.00

Michael Sheeley \$ 500.00

**TMHS: The TMHS Arts Scholarship Award:**

Luke Fuller \$ 500.00

**TMHS: The TMHS Band Loyalty Scholarship Award:**

Michael Milner \$ 200.00

**TMHS: The TMHS Chorus Loyalty Scholarship Award:**

Jennifer Frechette \$ 200.00

**TMHS: The TMHS Music Association Scholarship Awards:**

Debabrata Banerjee \$ 550.00

Dena Fitzgerald \$ 550.00

Jennifer Frechette \$ 550.00

Michael Milner \$ 550.00

**TMHS: The TMHS National Honor Society Scholarship**

**Awards:**

Mary McGrath \$ 200.00

Kimberly Mills \$ 200.00

Nicholas Nigro \$ 125.00

Conor Roussell \$ 125.00

Amy Rubin \$ 150.00

Peter Saber \$ 200.00

Michael Sheeley \$ 125.00

Amy Watson \$ 200.00

**TMHS: The TMHS Student Council Scholarship Awards:**

Tracy Bullen \$ 500.00

Kaitlyn Costello \$ 250.00

Arthur Ford Jr. \$ 250.00

Erica La Bella \$ 250.00

Teja Salkar \$ 250.00



The Tewksbury Teachers Association Scholarship Awards:	
Laura Nichols	\$ 500.00
Jennifer Perrotti	\$ 500.00

### **SPORTS ORGANIZATIONS DONORS:**

The Alan T. Schultz Memorial Scholarship Awards:	
Susan Perkins	\$ 500.00
Thomas Boyle	\$ 500.00

The Dennis McGadden/Joseph Bernardi Track and Cross Country Scholarship Awards:	
Katie Brimer	\$ 400.00
Mark Corbett	\$ 350.00
Melissa Doherty	\$ 250.00
Daniel Fitzgerald	\$ 250.00
Artie Ford	\$ 100.00
Marc Gagnon	\$ 100.00
Philip Hesketh	\$ 250.00
Jessica Hyde	\$ 250.00
Jessica Kelleher	\$ 200.00
Eric Kontos	\$ 100.00
Erica LaBella	\$ 400.00
Tim Lavoie	\$ 100.00
Mary McGrath	\$ 600.00
Julie Milley	\$ 250.00
Kimberly Mills	\$ 250.00
Jackie Orpen	\$ 150.00
Peter Saber	\$ 400.00
Karen Segur	\$ 350.00
Matt Seagren	\$ 250.00
Michael Sheeley	\$ 200.00
Christopher Zullo	\$ 100.00

#### **The Redmen Football Clubs Scholarship Awards:**

The Robert Aylward Redmen Football Scholarship Awards:	
Mark Bradley	\$ 1,000.00

#### **The James E. Brooks Memorial Redmen Football Scholarship Awards:**

Matthew Petros	\$ 1,000.00
Mark Corbett	\$ 1,000.00
Jason Sullivan	\$ 1,000.00
Christopher Zullo	\$ 1,000.00

#### **Tewksbury Girls Recreational Basketball Scholarship Awards:**

Christine Delle Donne	\$ 100.00
Jamie Lightfoot	\$ 100.00
Caitlin Witham	\$ 300.00

#### **Tewksbury Girls Softball League Scholarship Awards:**

Erica LaBella	\$ 300.00
Susan Perkins	\$ 300.00
Caitlin Witham	\$ 300.00

#### **Tewksbury Redmen Baseball Scholarship Award:**

Nicholas Amato	\$ 250.00
Thomas Boyle	\$ 250.00
Mark Bradley	\$ 250.00

Matthew Petros	\$ 250.00
Michael Smith	\$ 250.00
Jason Sullivan	\$ 250.00
Joseph Suprenaut	\$ 250.00
Roger Tanguay	\$ 250.00

#### **Tewksbury Redmen Hockey Club:George "Timmy" Ernest Memorial Scholarship Awards:**

James Davos	\$ 250.00
Mike Harriman	\$ 250.00
Jon Kierowski	\$ 250.00
Daniel Mahoney	\$ 250.00
Joseph Perna	\$ 250.00
Nicholas Solis	\$ 250.00
Roger Tanguay	\$ 250.00

#### **Tewksbury Youth Baseball Scholarship Awards:**

Thomas Boyle	\$ 500.00
Matthew Petros	\$ 500.00

#### **Tewksbury Youth Football/Cheerleader Scholarship Awards**

##### **Most Deserving Student:**

Jennifer Perrotti	\$ 250.00
Matthew Petros	\$ 250.00
Samantha Silverio	\$ 250.00

#### **Tewksbury Youth Skating Association: Fred Carpenito**

##### **Memorial Scholarship Award:**

Daniel Mahoney	\$ 500.00
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#### **Tewksbury Youth Skating Association Scholarship Awards:**

James Davos	\$ 250.00
Michael Harriman	\$ 250.00
Jon Klerowski	\$ 250.00
Nicholas Solis	\$ 250.00

**TOTAL: \$ 708,301.00**

## **School Department General Information**

### **Registration for School in September 1997**

**Kindergarten:** A child must be five years old as of August 31<sup>st</sup> of the year entering Kindergarten.

**First Grade:** A child must be six years old as of August 31<sup>st</sup> of the year entering the First Grade.

### **No School Announcements**

School will be closed only in the case of severe inclement weather. The schedule of no school signals in effect for this school year follows:

A series of three sets of two blasts (2-2-2) on the horns at the State Hospital and the following times for groups indicated.

6:45 AM. - No School At All Schools

7:45 AM. - No School At All Elementary Schools Only (K-5)

Announcements relative to closing schools for inclement weather will be carried by radio stations WRKO, WCAP, WLLH, WCCM, WBZ, and WHDH.

When it is in the interest of student's safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcements.

## Enrollment by Schools

### Tewksbury Public Schools

School	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	TOTALS
North St.	70	83	106	103	77	71									510
Trahan	65	82	91	72	52	80									442
Dewing	103	111	123	111	117	102								34	701
Heathbrook	87	107	89	100	95	84								41	603
Middle Sch							365	310	296						971
Senior High										222	212	199	181		814
<b>TOTALS</b>	<b>325</b>	<b>383</b>	<b>409</b>	<b>386</b>	<b>341</b>	<b>337</b>	<b>365</b>	<b>310</b>	<b>296</b>	<b>222</b>	<b>212</b>	<b>199</b>	<b>181</b>	<b>75</b>	<b>4,041</b>

## Staff List

### TEWKSBURY PUBLIC SCHOOLS 1997 - 1998 ROSTER

#### SCHOOL COMMITTEE

Ruth Perrin	2000
Edward J. Doherty	1999
Scott Consaul, Esq.	2000
Edward K. Dick	1998
Douglas W. Sears, Esq.	1998

Christine L. McGrath, Ph.D. - Superintendent of Schools  
 John F. Ryan - Assistant Superintendent of Schools, Business  
 Mr. John F. Quinn - Business Manager  
 Dr. Joseph C. Walsh - Director of Curriculum  
 Dr. Rick Hawkins, K-8 Curriculum Coordinator  
 Dr. Michele DeAngelis - Director of Student Services

Cheryl Porcaro - Systemwide Team Chairperson  
 Mr. Robert Aylward - School to Career Coordinator  
 Thomas Lovett -Data Processing Coordinator  
 Joan Dey - Director of Food Services

### MEMORIAL HIGH SCHOOL

William McGuirk, Principal  
 Anthony Romano, Assistant Principal  
 Dolores Sullivan, Assistant Principal

Department Head, Humanities - Robert MacDougall

#### ENGLISH

Carol Acone-Callahan  
 Jennifer Brooks  
 Robert Manzi  
 Elsa Marsh  
 Linda Novelli  
 Susan Patterson  
 Ginamarie Talford

John Weir, III  
Jacqueline Williamson

#### **SOCIAL STUDIES**

Brian Aylward  
Robert Doolan  
James Kastritis  
Robert MacDougall  
Sharon Milenavich  
William Piscione  
Nadine Sutcliffe

#### **Department Head, Mathematics, Science and Technology - Gerald Rideout**

#### **MATHEMATICS**

Robert Brigida  
George Economou  
Annina Faraci  
Maureen McNamara  
Elizabeth Papik  
Roger Pilat  
Gerald Rideout  
Kathleen Vail

#### **SCIENCE**

John Clarke  
Edward Cremins  
Richard Gropman  
Mary Herlihy  
Patricia Lannon  
Joseph LeProhon  
Kathleen Mofield  
Marilyn O'Brien

#### **COMPUTER SCIENCE**

Sandra Bettencourt

#### **Department Head, Fine Arts - Donald Sullivan**

#### **WORLD LANGUAGES**

Henrietta Araujo  
Michael Jane Buss  
Leo Frechette (Consultant - Student Foreign Exchange  
Program)  
Daniel O'Brien  
Maureen Rideout  
Mary Sullivan

#### **ART**

Daniel Rogacki  
Donald Sullivan

#### **MUSIC**

Roger Whittlesey

#### **Department Head, Applied Arts - Lawrence Basteri**

#### **BUSINESS EDUCATION**

Judith Berube  
Dale Black

Frances DeLucia - Computer Part Time  
Susan Sullivan

#### **MARKETING**

Cynthia Basteri

#### **TECHNOLOGY EDUCATION**

Lawrence Basteri  
Norris O'Brien

#### **FAMILY AND CONSUMER SCIENCE**

Anne McDermott  
Gail Pollard

#### **PHYSICAL EDUCATION**

Nancy Billings  
Steven Levine  
Robert McCabe

#### **HEALTH**

Denise Saindon

#### **GUIDANCE**

Henri Dufour  
Elisabeth Gaffney  
Brian Hickey  
John Maloy

#### **LIBRARIAN**

Gertrude Carey

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### **JOHN W. WYNN MIDDLE SCHOOL**

James McGuire, Principal

John Donoghue, Assistant Principal

#### **TEAM 6A**

Team Leader - Brian Touher

#### **ENGLISH**

Maureen Gropman

#### **SOCIAL STUDIES**

William Kirwin

#### **MATH**

Brian Touher

#### **SCIENCE**

Agnes Sacramone

#### **TEAM 6B**

Team Leader - Eileen Gardner

#### **ENGLISH**

Eileen Gardner



**SOCIAL STUDIES**

Thomas Conlon

**MATH**

Virginia Bunting Kirwin

**SCIENCE**

Robin Reading

**TEAM 6C****Team Leader - Carol Sagro****ENGLISH**

Pamela McDade

**SOCIAL STUDIES**

George Kalarites

**MATH**

Jeffrey Avigian

**SCIENCE**

Carol Sagro

**TEAM 6D****ENGLISH/SOCIAL STUDIES**

Edward Manzi

**MATH/SCIENCE**

Philip Wolfson

**\*Curriculum Coordinator****TEAM 7A****Team Leader - Cynthia Abate-Upson****ENGLISH****\*Brenda O'Brien****SOCIAL STUDIES****\*Warren Yaeger****MATH****\*Joanna Krainski****SCIENCE**

Cynthia Abate-Upson

**TEAM 7B****Team Leader - Ann Maloy****ENGLISH**

Anthony Blandini

**SOCIAL STUDIES**

Anne Maloy

**MATH**

Sharlene Locker

**SCIENCE**

Kathleen Connell

**TEAM 7C****Team Leader - Stephanie Pagiavlas****ENGLISH**

Joy White

**SOCIAL STUDIES**

Stephen Prodanas

**MATH**

Geraldine Cummings

**SCIENCE**

Glen Osterman

**TEAM 8A****Team Leader - James LeClair****ENGLISH**

Nancy Laws

**SOCIAL STUDIES**

James LeClair

**MATH**

Rosamond Malatesta

**SCIENCE**

Kristina Rogers

**TEAM 8B****Team Leader - Nancy Farrey-Forsyth****ENGLISH**

John Bresnahan

**SOCIAL STUDIES**

Patricia Krol

**MATH**

Sandra Barnett

**SCIENCE**

Cheryl Duprey

**TEAM 8C****Team Leader - Albert Bradley****ENGLISH**

Elaine (Brinton) Speros

**SOCIAL STUDIES**

Cheryl Witham

**MATH**

Albert Bradley

**SCIENCE**

Kimberly Bresnahan

**ART**

Gail Hamilton

**MUSIC**

Joseph Musumeci

**INSTRUMENTAL MUSIC**

Joseph Buckley

**ALTERNATIVE CLASSROOM TEACHER**

John Jarek

**EXPLORATORY**

Team Leader - Richard Otis

**COMPUTERS/P.E.****COMPUTERS**

\*Bonita Hansberry

Ronald Perrin

Richard Zbieg

**PHYSICAL EDUCATION**

James Manley

Susan Scofield

Bonnie Roberts

**WORLD LANGUAGES****FRENCH**

Claire Piscione

**SPANISH**

\*Florence Arnold

**FRENCH**

Susan Thorne

**CURRICULUM COORDINATOR/TEAM LEADER -****SPED - Thomas Walsh**

\*Curriculum Coordinator

**DEVELOPMENTAL READING**

David Mullen

Julie DeRoche

**WRITING**

Audrey Sobel

**LIBRARIAN**

Maureen Kelley

**GUIDANCE**

Pamela Mapes

Linda Hair Sullivan

\*Curriculum Coordinator

**HEATH BROOK SCHOOL**

Kevin McArdle, Principal

Pauline King, Head Teacher

**Grade 1**

Joan Ciambella

Susan LaMotte

Helen Matysczak

Maureen Whitehead

**Kindergarten**

Judith Lodi

Patricia McDonnell

Kathleen Ford (1/2 time)

**Grade 2**

Diane Davos

Dorothy Foley

Pauline King

Brenda McWilliams

Joann Nolan

**Chapter I - Reading**

Joanne Morrissey

**Grade 3**

Barbara Duarte

Elaine Fiske

Joanne O'Brien

Jill Petrie

**Grade 4**

Donald Barry

Chris Hassan

Marcia Kalarites

Angela Marshall

**Grade 5**

Lori Hyland

Frederick Leahy

Alfred Leclair

Richard Mousseau

**LOELLA F. DEWING SCHOOL**

Loreen Bradley, Principal

Geraldine Rubico, Head Teacher

**Grade 1**

Meredith DeBow

Janice Lunn

Claire Reed

Patricia Stratis

Lisa Terris Cournoyer

**Kindergarten**

Maureen McSheehy

Geraldine Rubico

Kathleen Ford (1/2 Time)

**Grade 2**

Maureen Kane

Jane Kelley

Shirley Sanford  
Carole Sullivan  
Barbara Vitallo

### **Grade 3**

Maureen Buckley  
Mary Lou Morris  
Mary Ann Primerano  
Patricia Tellier  
Rose White

### **Grade 4**

Leanne (Babine) Fisher  
Karen Cintolo  
Robert Maloney  
Lisa Parker  
Sandra Ryan

### **Grade 5**

Karen Whitehouse  
Kathleen (Geraghty) Henry  
Jennifer (Muisse) Mrzowski  
Ann Read  
Elizabeth Robinson

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## **LOUISE DAVY TRAHAN SCHOOL**

George Paul, Principal  
Christine Themeles, Head Teacher

### **Grade 1**

Trudi Hennemuth  
Maureen Jackman  
Ann O'Hara  
Betty Themeles

### **Grade 2**

Catherine Brimer  
Cynthia McDonald  
Kathryn Quinn  
Christine Themeles

### **Grade 3**

Madeleine D. O'Brien  
Karen Ware

### **Grade 4**

Joan Friedman  
Barbara Krueger  
Beth Zambella

### **Grade 5**

Patricia Dias  
August Jardin  
Marimargaret Roberts

### **Kindergarten**

Mary Feick  
Kathy Mootrey

## **Chapter I**

Donna Mooney - Lead Teacher

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## **NORTH STREET SCHOOL**

Ralph Natola, Principal  
Karla Conway, Head Teacher

### **Grade 1**

Teresa Enos  
Rita O'Sullivan  
Catherine Ventura  
Jennie Zantuhos

### **Grade 2**

Charles Allen  
Deborah Brewin  
Elaine Maxwell  
Denise Morandi  
Susan Wein

### **Grade 3**

Mary Lou Adams  
Alma Davis  
Raymond Loosen  
Joan Ryan

### **Grade 4**

Debra Cody  
Marjorie Conlon  
Cassandra Edell

### **Grade 5**

Robert Cullen  
Frances Gath  
Eugene Sdoia

### **Title I**

Ann Conlon

### **Kindergarten Located at the Center School**

Sheila Gurry  
Marjorie Petalas - Head Teacher

### **Elementary Librarian**

Mary Eldringhoff

### **Reading Specialists**

Karla Conway - North Street  
Gloria Graves - Trahan  
Susan Lachance - Heath Brook  
Cathy Ronan - Dewing

### **Elementary Art**

Linda Malone - Heath Brook/Trahan  
Diane Slezak - Dewing/North Street

### **Elementary Music**

Andrea O'Donnell - Trahan/Heath Brook  
Marie Maranville - Dewing/North Street



**Elementary Physical Education**

David Marcus - Heath Brook/Trahan  
Donna Tanner - Dewing/North Street

**Health Educator**

Mary Laffey

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**SPECIAL EDUCATION DEPARTMENT****School Adjustment Counselors/Psychologists**

Amy Babin - Trahan/Heath Brook  
Dr. Frederick Penza - High/Middle  
Mariellen Nastasi - Heath Brook/Trahan  
Stella Sullivan - Dewing  
William Traveis - Middle School  
Helen Lewis - North Street/Dewing Schools

**Speech Therapists**

Michelle Pastore - Dewing/High/Middle  
Joyce Downs - Heath Brook/High/Middle  
Jan Fuller - Ella Fleming  
Pamela Barry - North/Trahan

**Early Childhood Specialist**

Barbara Moynihan - Ella Fleming School  
Patricia Keddie - Ella Fleming School

**Moderate Special Needs Specialists**

Kathleen Anderson - Middle School  
Roseanne Boghossian - Middle School  
Antonette Byrnes - Middle School  
Colleen Corcoran - Dewing School  
Eleanor Edelstein - North Street (also High School)  
Kathryn Ehresman - High School  
Jane Feltham - Heath Brook School  
Jennifer Fiore - Heath Brook School  
Nancy Farrey-Forsyth - Middle School  
Carole Ann Gallo - Heath Brook School  
Donna Graham - Middle School  
Diane Lord Grant - Middle School  
Carole Holmy - Dewing School  
Lisa Hughes - Dewing School  
Kaspar Kasparian - Middle School  
Mary Kennedy - High School  
Donna LeCam - Dewing School  
Mary Manseau - Trahan School  
Carla Mason - Heath Brook  
Patrick McAndrews - High School  
Sharon Moser - Middle School  
Stephanie Pagiavlas - Middle School  
Thomas Walsh - Middle School

**EDUCATIONAL SUPPORT STAFF****Certified Aides**

Linda Austin - Sp. Needs - Heath Brook School Inclusion Class  
Sandra Bagley - Ella Fleming School  
Karen Bancroft - Special Needs - Dewing School Inclusion Class  
Elinor Beloin - Special Needs - Dewing School Inclusion Class  
Kim Hynes - Special Needs - John W. Wynn School  
Nancy Donahue - Special Needs - High School  
Pamela Lussier - Ella Fleming School  
Lois Murphy - Special Needs - Heath Brook School Inclusion Class  
Elaine Riley - Special Needs - High School  
Michelle Shainker - Special Needs - Dewing School Inclusion Class  
Maria Skoropowski - Special Needs, High School  
Mary Lou VanHouten - Special Needs, High School  
Doris Worthington - Middle School

**Non-Certified Aides**

Linda Beaulieu - Kindergarten Aide - North St. School @ Center School  
Rita Boudreau - Kindergarten Aide @ Heath Brook School  
Judith Fitzgerald - Kindergarten Aide @ Trahan  
Jane Juskiewicz - Kindergarten Aide @ Dewing School  
Diane Kelley - Kindergarten @ Heath Brook  
Mary Lazzara - Kindergarten Aide @ Heath Brook School  
Mary Morris - A.V. Aide @ Middle School  
Dorothy Peach - A.V. Aide @ High School  
Kathleen Penney - Self-Contained Classroom @ Heath Brook School  
Margaret Smith - Kindergarten Aide @ Dewing

**Physical Therapist**

Jennifer Merrill - System-wide

**Occupational Therapist**

Gail Bliss - System-wide

**Visually Handicapped****English as a Second Language Tutor**

Mary DiCiaccio

**Behavior Management Facilitator**

Robert Ware

**In-House Suspension**

Joseph DelGrosso (High School)

**School Nurses**

Yvonne Hall  
Judith Hopkins  
Linda House  
Monica McBrine  
Marcia Osterman  
Elaine Walsh

**Certified Health Aide**

Mary Ellen Collins

**School Secretaries**

Jean Aylward  
 Jeanne Blackstone  
 Theresa Brown  
 Rose Cochran  
 Judith Colman  
 Paula Coppola  
 Anne Duncan  
 June Fowler  
 Joanne Kearns  
 Louise Kelley  
 Mary Maguire  
 Eileen Mahoney  
 Patricia Meuse  
 Patricia Napoli  
 Valerie Rogers  
 Anita Sartori  
 Barbara Sullivan  
 Nancy Thompson  
 Elaine Tower

**Library Aides**

Ann Donnelly  
 Judith Dziadosz  
 Martha Feran  
 Marilyn Fowler  
 Barbara Keefe  
 Jean Kyser  
 Evelyn McCabe  
 Mary Nawn  
 Vasilike Stevens  
 Rosemary Sullivan  
 Mary Turcotte

**Food Service Workers**

Maureen Bedard  
 Linda Carter  
 Barbara Curtin  
 Judith Dickinson  
 Marie DiFabio  
 Anna Dobbin  
 Lynne Dykeman  
 Sandy Eithier  
 Carole Friedman  
 Anna Gaudette  
 Gladys Goldstein  
 Rochelle Hastings  
 Janet Hubert  
 Rosemary Indelicato  
 Joyce Kling  
 Patricia London  
 Lorraine McPhee  
 Dolores Montecalvo  
 Mary Beth Morello  
 Marie Nolan  
 Yvette Payne  
 Grace Petkiewich  
 Sandra Ryan

Elizabeth Ryder  
 Barbara Stevens  
 Holly Tellier  
 Nancy Torname  
 Janice Woodman

**Maintenance and Custodial Workers**

Joseph George, Maintenance Foreman  
 Gary Ballou  
 Michael Carey  
 William Catherwood  
 Charles Coughlin  
 William Cuskey  
 Jorge DaSilva  
 Benjamin Dobbin  
 Thomas Gilbride  
 George Greenman  
 John Laffey  
 Charles LeSage  
 Bruce MacDonald  
 James Maniscalco  
 Louis Marion  
 Daniel Martin  
 Joseph McCann  
 Robert McCarthy  
 Richard Newton  
 Roy Osterberg  
 Donald Page  
 Kurt Schimmelbusch  
 Phillip Stone  
 Thomas Sullivan  
 Peter Thullier  
 Joel Trull

**Matron**

Patricia Hegarty

**Equipment Manager**

John Hynes

**Attendance Officer**

George Hazel

**Media Specialist**

Joseph Dermody

## Shawsheen Regional Vocational Technical High School District

**School Committee Representatives**

Elected representatives of the Regional School Committee are: Mark Trifiro and Peter Russo from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; John P. Miller, Chairman, and Alfred Verrier



from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis, Secretary, and Robert G. Peterson from Wilmington.

Shawsheen Valley Technical is one of twenty-five regional vocational technical school districts in Massachusetts. Eleven hundred and fifty high -school students were enrolled in comprehensive vocational/technical programs in October of 1997. The school has experienced major increase in high school enrollment since October of 1992. Over eight hundred adults also participated in adult education courses, of which three adults were enrolled in certificate programs. Shawsheen's comprehensive adult education program is the fifth largest in the Commonwealth of Massachusetts. In addition, two hundred junior high school students participated in the after school Career Exploration program funded by a grant from the federal government.

Two hundred forty seven seniors graduated in 1997. Sixty three percent of the graduating class acquired jobs in their chosen profession, and thirty percent pursued higher education. Three percent of the seniors joined the armed services. Shawsheen's excellent graduation placement statistics continued to be amongst the very best in Massachusetts.

Fifteen area colleges have developed articulation agreements with Shawsheen Valley Technical granting students college credit for the work completed during high school. Known as the "Tech Prep" program, this unique approach in developing career paths for students while in high school, maximizes student interest to obtain advanced degrees in emerging technical areas and assures students a career educational path that is both relevant and rewarding. Industry leaders and educational professionals from throughout the United States have applauded Shawsheen Valley Technical's Tech Prep program and have emulated it throughout the nation.

### **Committed to Student Interest**

Ninth graders begin their high school years as inquisitive children and leave our institution as aspiring adults. We are committed to provide a nurturing and challenging high school experience second to none. Upon entering, students spend every other week experiencing and exploring fourteen different vocational/technical professions. With nineteen different programs to select, parents and students select eight of the fourteen areas they are scheduled to explore. Students spend alternate weeks in academic classes. By eliminating study halls and providing a challenging eight period school day, students can acquire all Carnegie Unit requirements for entrance into any college of their choice. Unfortunately, interest in attending Shawsheen Technical has grown beyond availability requiring waiting list of students for the first time in a decade.

By April of their freshmen year, students select a vocational/technical profession they will major in for the next three and a quarter years. If they select plumbing or electrical they will earn their fifteen hundred-hour requirement for a

journeyman's license prior to graduating from high school. If they select Cosmetology they will acquire the thousand hours during high school needed to take the state examination. Program offering range from Health Careers to Electronics to Telecommunications to Culinary Arts to Graphic Arts to Welding, and the public is invited to contact our Guidance Department at (508) 667-2111 for a catalog of our diverse program offerings.

In the fall of their senior year many students begin employment with local companies during their shop week as apprentices or co-op placements. Over two hundred and fifty area company businesspersons serve on Shawsheen's Craft Advisory Committees ensuring our curriculum, content, and technology is up to date. Meeting twice each year with Shawsheen administrators, these local businesspersons are amongst the first that hire graduates from programs they had a part in developing.

Shawsheen students participate in a wide variety of extracurricular activities. From the Honor Society to the School Play to Vocational Clubs of America Competitions against other vocational/technical schools in district, state, and national competitions, Shawsheen's commitment to providing a wide range of activities for student development extends well beyond the classroom or athletic field. During the past school year over three hundred and fifty two Shawsheen students participated in interscholastic athletics and captured Commonwealth Athletic Conference championships in Cross Country, Girls Volleyball, Wrestling, Girls Basketball, and Baseball. The Girls Basketball team captured the Division IV North Sectional State Championship. The Volleyball, Boys Basketball, Girls Basketball, Ice Hockey, Softball, and Baseball Teams all qualified for state tournament play.

Shawsheen Valley Technical was awarded the inaugural "Walter Markham Memorial Award" from the Boston Globe in 1997 signifying the finest commitment to athletic excellence and sportsmanship. Varsity teams at Shawsheen Valley Technical won over seventy six percent of contests ranking first in the Commonwealth of Massachusetts compared to similar districts.

### **Special Activities in 1997**

- Many activities took place during 1997 that deserve special recognition:
- Shawsheen English teachers created a language Arts and Literature Magazine on the Internet. The 'Ramblings Electronic School Literary Magazine' using front-page software is available for public view on the school's web site at [www.shawsheen.tec.ma.us](http://www.shawsheen.tec.ma.us). Students publish research papers, essays, and poems on the Rambling magazine. In addition, courses are outlined on the web site along with student's homework assignments and descriptions of activities taking place in various classrooms.
- A direct T 1 line and Pentium server is installed for direct access to the Internet. All teachers are trained on use of the



Internet and all administrative and guidance offices were hooked up to the Internet. New computer labs with direct access to the Internet were installed in the Telecommunications/Computer Science Shop and the Automotive Shop.

- Renovations were made to the staff dining room area and the Auto body department. A new switchboard/reception area was created at the entrance to the school, and a modern computer aided Career Center was constructed in the Guidance suite. A new internal communication system was installed in all classrooms, and an external voice mail system was purchased to improve communications between home and school.
- Bell Atlantic awarded the school a twenty-eight thousand dollar grant to assist teachers to develop new curriculum using Web page design on the Internet. Cross curriculum learning modules are being developed by a core group of academic teachers in mathematics, English, social studies, library science, and special education. Using Front Page software Shawsheen staff and students were selected as a model to assist other districts in integrating new technologies into school curriculum.
- Microsoft invited Shawsheen administrators to Seattle, Washington to partner in the development of new education products. Mr. James Smyth, Director of Computer Technology, was invited to join Microsoft's national advisory committee on computer technology.
- Since 1996 over three hundred employees of the local towns have been trained at Shawsheen in Windows95, Word, Excel, and Access. The school remains committed to providing Professional Development training for town and school employees.
- Shawsheen was selected by the Massachusetts Department of Education as one of eleven schools to assist in the design and development of electronically reporting annual student reports.
- The Shawsheen Adult Technical Institute graduated another License Practical Nursing Class. Thirty-seven graduates successfully passed the state exam and all graduates secured jobs in the health industry at an average starting salary of \$17.00per hour. This tuition program at no cost to member towns, is a prime example of a school to work program benefiting both the needs of our citizens and the business community.
- John Judge, Director of Academics at Shawsheen since 1973, retired and received the annual 'Kenneth L. Buffum Award'. Mr. Judge was an exemplary educator totally dedicated to serving the needs of Shawsheen's student population.

## Community Projects

Examples of the numerous community projects completed by Shawsheen students are as follows:

- The Carpentry Department is building a trophy case for Burlington High School as well as doing some remodeling work at Burlington High School Library and helping to revamp the orchestra pit at the High School.
- Our Plumbing Department was able to assist the Town of Tewksbury with the layout and installation of the preliminary plumbing work for the Tewksbury Community Pantry.
- Shawsheen students and teachers from several departments, Carpentry, electrical, masonry, and plumbing, built a two-story straight front colonial home with a farmer's porch, attic, three baths, and five-zone water heat for Tim and Mary Roy of Billerica. Students are currently engaged in building a concession stand at the Marshall Middle School to be used for sporting events. This building will be complete with restrooms, storage areas, and kitchen facilities.
- We were pleased to participate in the Wilmington Expo sponsored by the Wilmington Chamber of Commerce. Our Culinary Arts teachers and students put on cooking, baking, and cake decorating demonstrations and served samples of hot foods and freshly baked items. The Cosmetology Department put on demonstrations of the latest fashion, makeup, and facial techniques as well as offering manicures to the public.

Each project request is evaluated individually and its acceptance as a school project is based on whether it will meet our educational objectives. All expenses for projects, such as supplies and materials, are borne by those requesting the project. Groups or citizens interested in eligibility requirements should contact Mr. Anthony Bazzinotti, Director of Vocational/Technical Programs, at 978-667-2111 x 143.

## Conclusion

Shawsheen Tech's continued success is a direct result of the support received from District Town Administrators, Boards of Selectmen, Finance Committees, Town Meetings, and citizens. We very much appreciate their cooperation and support.



# FINANCES

*Treasurer-Collector  
Town Employee Earnings*

*Board of Assessors*

*Auditor's Report*

## Treasurer-Collector

Honorable Citizens of Tewksbury

I submit herewith the annual report and the financial figures of the 1997 fiscal year for the office of Treasurer/Collector.

Tewksbury continues to maintain an excellent collection rate, a good cash flow, a minimum of delinquent accounts and again ended the year with a substantial amount of free cash.

The outside audit, completed in September 1997, also indicated the town to be in a financially strong position and the records of the auditor's and collector's offices to be well kept and reconciled.

All of the above enabled us to borrow short term notes for the start of the library, new school, water plant work and a couple of lesser projects at rates of interest around and less than 4%. This office will be taking bids on bonds to continue these projects in March of 1998.

We are working with the school department to implement their improved payroll system, including a programmed check stub, an ability to streamline the annuity payments and records and, in a few months, they will join the town side in a direct deposit program. I would like to thank David Sullivan and Betty Johnson for their work with Mr. Lovett in some of these areas.

While the abolition of the Middlesex County Government was a positive step, the resultant set up of the retirement system has some substantial changes. It is still unclear what all of the final ramifications of the new law will be.

Different readings and interpretations are being made concerning this legislation and future clarifications, including possibly changes and amendments to the law, can be expected.

As the primary liaison for the Town of Tewksbury to the Retirement Board, this office continues to monitor the situation and help make the transition orderly and effective. Unfortunately the influence of the Treasurers in their advisory capacity has been reduced.

Despite servicing a continually mounting number of accounts, bills and new homeowners, we have been able to accommodate the increases without added staff and a minimal

change in office operating costs. Thanks to Mr. Sullivan, Dottie Lightfoot and our entire staff.

We want to continue to serve you and assure you that this office is accessible and receptive to the townspeople. Please come in or call us, David Sullivan, Betty Johnson, Dottie Lightfoot, Janet Smith, Lorraine Langlois and Debbie Gath in the lower town hall and at 640-4340 and regarding water billing, Bill Blakeney at 640-4350. Weekday hours are 8:30 AM to 4:30 PM and Tuesday evenings 7:00 PM to 8:30 PM.

Respectfully Submitted,

Warren R. Carey  
Treasurer/Collector



# TREASURER'S CASH

CASH ON HAND JUNE 30, 1996 .....	\$ 8,859,616.84
ACCOUNTS PAYABLE (RETIREMENT & SAVINGS BONDS) JUNE 30, 1996 .....	(\$ 45,939.01)
JOURNAL ADJUSTMENTS AND RETURNED CHECKS .....	(\$ 12,132.95)
RECEIPTS TO JUNE 30, 1997 .....	<u>\$ 65,368,758.89</u>
	<b>\$ 74,170,303.77</b>

PAID ON WARRANTS TO JUNE 30, 1997 .....	(\$ 66,315,531.96)
ACCOUNTS PAYABLE (RETIREMENT AND SAVINGS BONDS) JUNE 30, 1997 .....	<u>\$ 53,121.07</u>
BALANCE JUNE 30, 1997 .....	<b>\$ 7,907,892.88</b>

## DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

SCHOOL PROJECT-CHAPTER 645, ACTS OF 1948 .....	\$ 1,140,000.00
WATER PROJECT-GENERAL LAWS, TER ED CHAPTER 44 .....	\$ 6,517,500.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44 .....	<u>\$ 1,625,000.00</u>
	<b>\$ 9,282,500.00</b>

## STATEMENT OF TOWN DEBT FISCAL YEAR BASIS

1998	\$2,881,734.17
1999	\$2,768,621.21
2000	\$2,450,521.73
2001	\$2,067,659.45
2002	\$ 2,069,943.57
2003	\$ 2,072,433.25
2004	\$ 1,835,031.02
2005	\$ 1,817,909.10
2006	\$ 1,720,858.87
2007	\$ 1,065,041.84
2008	\$ 994,370.61
2009	\$ 847,913.97
2010	\$ 751,617.90
2011	\$ 755,554.28
2012	\$ 674,602.78
2013	\$ 608,905.62
2014	\$ 613,335.91
2015	\$ 373,043.04
2016	\$ 377,932.26
2017	<u>\$ 382,971.22</u>
	<b>\$ 27,130,001.80</b>

## STATEMENT OF INTEREST FISCAL YEAR BASIS

1998	\$1,428,938.31
1999	\$1,267,576.49
2000	\$1,091,417.76
2001	\$948,223.73
2002	\$ 825,141.85
2003	\$ 705,028.03
2004	\$ 593,724.80
2005	\$ 493,096.38
2006	\$ 393,864.40
2007	\$ 300,765.62
2008	\$ 250,913.39
2009	\$ 204,777.75
2010	\$ 169,187.68
2011	\$ 135,470.06
2012	\$ 103,994.06
2013	\$ 77,262.90
2014	\$ 52,719.69
2015	\$ 33,997.57
2016	\$ 21,232.54
2017	<u>\$ 8,331.25</u>
	<b>\$ 9,105,664.26</b>

## CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 1997

CONSERVATION .....	\$91,554.74
FOSTER SCHOOL FUND .....	\$16,337.60
PIERCE ESSAY FUND .....	\$ 1,078.72
CEMETERY PERPETUAL CARE FUND .....	\$ 15,197.33
STABILIZATION FUND .....	\$ 564,959.15
FAIRGRIEVE MEMORIAL FUND .....	\$ 579,283.71
MAHONEY FAMILY REWARD FUND .....	\$ 1,239.06
SHAH CONSTRUCTION .....	<u>\$ 36,662.00</u>
	<b>\$ 1,306,312.31</b>

<u>REAL ESTATE</u>	<u>F/Y</u> <u>1997</u>	<u>F/Y</u> <u>1996</u>	<u>F/Y</u> <u>1995</u>	<u>F/Y</u> <u>1994</u>	<u>PRIOR</u> <u>YEARS</u>
COMMITEMENTS	\$27,273,196.19				
O/S 7/1/96		\$620,699.48			
COLLECTIONS	\$26,195,873.85	\$535,758.91			
ABATEMENTS	\$241,316.04	\$28,332.21	\$21,570.00		
REFUNDS	\$97,897.03	\$45,160.76	\$21,570.00		
ADDED TO T.T.	\$228,425.54	\$99,017.24			
ADDED TO T.P.	\$23,903.30				
MISC ADJ	\$1,130.23	\$2,751.88			
<b>BALANCE 6/30/97</b>	<b>\$682,704.72</b>	<b>\$0.00</b>	<b>\$0.00</b>		
<u>WATER/SEWER/SEWER CONN LIENS</u>					
COMMITEMENTS	\$496,824.83				
O/S 7/1/96		\$84,468.46			
COLLECTIONS	\$365,263.64	\$37,804.04			
ABATEMENTS	\$103.32	\$28,603.18			
REFUNDS		\$777.19			
ADDED TO TT	\$38,627.74	\$23,563.91			
ADDED TO T P					
TAXES IN LITIGATION OR DEFERRED					
MISC ADJ		\$4,725.48			
<b>BALANCE 6/30/97</b>	<b>\$92,830.13</b>	<b>\$0.00</b>			
<u>PERSONAL PROPERTY</u>					
COMMITEMENTS	\$1,383,745.16				
O/S 7/1/96		\$27,596.00	\$11,946.17	\$4,582.90	\$19,006.46
COLLECTIONS	\$1,326,358.92	\$16,733.11	\$1,397.43	\$482.66	\$1,059.37
ABATEMENTS	\$2,422.48				
RESCINDED ABATEMENTS					
REFUNDS	\$935.53	\$2,444.85	\$15.20		
MISC ADJ	\$21.13				
<b>BALANCE 6/30/97</b>	<b>\$55,878.16</b>	<b>\$13,307.74</b>	<b>\$10,563.94</b>	<b>\$4,100.24</b>	<b>\$17,947.09</b>
<u>MOTOR VEHICLE EXCISE</u>					
COMMITEMENTS	\$2,090,509.49				
ADD'L COMMITEMENTS		\$329,552.58	\$7,061.95		
O/S 7/1/96		\$181,246.97	\$29,559.94	\$16,293.49	
COLLECTIONS	\$1,795,121.04	\$472,199.07	\$19,109.52	\$3,051.79	\$6,836.79
ABATEMENTS	\$62,343.02	\$40,567.07	\$2,332.28	\$13,266.70	
REFUNDS	\$8,541.59	\$29,239.72	\$674.49	\$25.00	\$120.87
RESCINDED ABATEMENTS					
MISC ADJ	\$42.50	\$180.39			
<b>BALANCE 6/30/97</b>	<b>\$241,629.52</b>	<b>\$27,453.52</b>	<b>\$15,854.58</b>	<b>\$0.00</b>	<b>\$0.00</b>

## Board of Assessors

Norman O. Boudreau, Chairman  
Barbara A. Flanagan  
John J. Kelley, Jr.

Value of Real Estate	\$ 1,809,617,200.00
January 1, 1997	
Value of Personal Property	
January 1, 1997	\$ 59,000,110.00
Total value January 1, 1997	\$ 1,868,617,310.00
Total value January 1, 1996	\$ 1,722,943,805.00

### TOTAL LEVY FOR FISCAL YEAR 1998

Tax Rates: RO = \$13.98; CIP = \$22.78

Town	\$ 50,927,759.45
State and County	\$ 262,055.00
Overlay of Current Year	\$ 616,698.82
Gross Amount to be Raised	\$ 52,558,904.06
Total Estimated Receipts and available Funds	\$ 22,466,517.18
Net Amount to be Raised on Property	
Personal Property	
1997-98	\$ 1,344,022.61
Real Estate	
1997-98	\$ 28,748,365.24
Total taxes Levied on Property	
1997-98	\$ 30,092,387.85
Water & Sewer Liens Added to Taxes	
1997-98	\$ 390,115.98

### MOTOR VEHICLE RATE \$25.00

### MOTOR VEHICLE AND TRAILER EXCISE

Amount of Warrants to Collector	\$ 2,479,562.49
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FY'98 was a revaluation year for us. This was the first time that we completed the reval and pricing in house on our own computer system. We think this should be noted and congratulations given to the entire staff for a job well done.

## Auditor's Report

To the citizens of Tewksbury:

Herewith is our annual report of financial transactions for the fiscal year which ended JUNE 30, 1997.

More detailed information is available on request.

We, Linda Curtis, Donna Gill and I, are most grateful to all concerned for the cooperation and assistance extended us during the past year.

Respectfully,

Thomas J. Berube  
Town Auditor

### REVENUE

#### Taxes/Interest/Penalties: (bld)

Personal Property	1,343,392.50	
Real Estate	26,627,298.50	
Tax Liens Redeemed	704,522.20	
Tax Possession Sale	1,803.75	
Motor Vehicle Excise	2,257,455.22	
Penalties/Interest/Legal:		
Tax Titles	195,440.50	
Real/Pers/MVX/H20	137,540.31	
Payments in lieu of Taxes	29,177.27	
Proforma Taxes	3,127.11	31,299,757.36

#### Charges/Fees: (bld)

Sewer Connections	28,000.00	
Misc. Water/Sewer Service	1,144.88	
Water Rates	2,494,984.24	
Sewer Rates	975,969.96	
Water/Sewer Liens Interest	397,615.75	
Ambulance Charges	221,485.56	
Municipal Lien Certificates	36,650.00	
Collector Demands	34,618.00	
RMV Releases	16,400.00	
Sundry Rentals	19,102.00	
Miscellaneous	18,057.95	4,244,028.34

#### From the Commonwealth:(bld)

Abatements:		
Veterans	3,500.00	
Surviving Spouses	3,850.00	
Blind	1,925.00	
Elderly	46,286.00	
Schools:		
Chap. 70 Aid	7,254,811.00	



Transportation	263,715.00	
Building Assistance	324,228.00	
Chap. 76 Ward's Tuition	54,296.00	
Police Incentive	138,823.00	
Veterans Benefits	42,349.54	
Lottery/Beano	1,908,145.00	
Highway Maintenance	235,203.00	
State-Owned Land	84,359.00	
Medicaid Reimbursement	81,564.00	10,443,054.54

#### Other Revenue Sources: (bld)

Hotel Tax	274,445.00	
County Dog Refund	4,880.75	
Investment Earnings	368,200.54	
NESWC Refunds	34,893.60	
Police Cadet Tuitions	600.00	
Bond Premiums	914.40	
Special Funds	33,517.83	717,452.12

#### Departmental Fees: (bld)

Manager/Selectmen	1,563.21	
Cable Franchise	4,175.00	
Assessors	3,458.90	
Treasurer/Collector	6,336.70	
Clerk	28,968.50	
Conservation	22.00	
Planning	10,876.40	
Appeals	5,850.00	
Police	3,541.20	
Special Detail Adm.- Police	56,745.00	
" " - Fire	523.66	
Fire Inspections	560.00	
Building	11,090.60	
Wiring	30,424.50	
Plumbing	26,184.00	
Weights/Measures	421.00	
Dog Officer	1,404.00	
Schools	2,438.25	
Public Works	14,306.23	
Water Connections	41,400.00	
Sewer Connections	26,400.00	
Sewer Applications	7,150.00	
Health	872.20	
Title V	580.00	
Homecoming	4,417.51	
Recreation	20,422.00	310,130.86

#### Licenses/Permits: (bld)

Alcoholic Beverages	61,000.00	
Selectmen	7,830.00	
Police	3,919.00	
Fire	11,044.00	
Building	127,924.00	
Public Works	525.00	
Parks	1,335.00	
Health	32,905.00	246,482.00

#### Fines: (bld)

State/Local Courts	107,484.79	
Library	5,981.10	
Parking	12,610.20	126,076.09

**Total General Fund Revenue 47,386,981.31**

REVOLVING SCHOOL REVENUE available for expenditure without appropriation:

Athletics/Band	28,433.00	
Textbooks	1,244.00	
Adult Tuitions	81,935.00	
Extended Day Tuitions	167,854.00	
Federal/State Grants	481,746.00	
Rental Fees	11,679.00	772,891.00

### EXPENDITURES

#### Moderator

Salary	500.00	
Dues/Travel	47.00	547.00

#### Selectmen

Salaries - Elected	20,234.27	
Regular	57,199.42	77,433.69

Professional Services	37,730.49	
Legal Services	26,000.00	
Office Supplies	4,166.96	
Travel	1,459.00	
Dues	11,010.80	
Previous Bills	1,156.25	81,523.50

#### Town Manager

Salaries	180,581.83	
Car Allowance	3,600.00	184,181.83

Communications	363.15	
Office Supplies	1,427.92	
Local Travel	604.00	
Out-of-State Travel	1,547.08	
Dues	717.72	
Court Judgements	32,963.00	37,622.87

#### Finance Committee

Salaries		1,849.51
Communications	80.63	
Office Supplies	368.03	
Travel	90.40	
Dues	260.00	799.06

#### Accounting

Salaries		133,815.97
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Repairs/Maintenance	293.49		Travel	152.00	
Office Supplies	1,090.39		Dues	1,138.92	2,423.19
Travel	258.60				
Dues	25.00		Time Card System	1,166.00	
Staff Development	275.00	1,942.48	Furniture	275.00	
			Air Conditioner	400.00	
<b>Computer Services</b>			Software	2,808.00	4,649.00
Salaries		46,924.10			
Leases/Contracts	20,410.67		<b>Town Clerk</b>		
Communications	1,086.23		Salaries - Elected	48,914.00	
Maintenance Supplies	3,922.94		Regular	58,646.99	
Software	3,575.94		Part-time	9,794.30	
All Other	3,827.31		Overtime	1,045.09	118,400.38
Local Travel	424.50				
Dues	40.00	33,287.59	Repairs/Maintenance	1,244.92	
			Professional Services	3,832.29	
Personal Computers	34,341.30		Communications	4,519.43	
Laser Printers	7,496.48		Office Supplies	1,258.47	
LAN Hardware	2,575.00		Local Travel	428.00	
System Upgrades	1,220.00	45,632.78	Dues	180.00	
			Previous Bills	45.50	11,508.61
<b>Technology Committee</b>					
Salaries		308.46	<b>Elections</b>		
			Salaries		18,862.31
<b>Assessors</b>			Leases	8,074.00	
Salaries - Regular	151,675.62		Professional Services	4,938.81	
- Part-Time	12,490.92		Office Supplies	1,721.43	14,734.24
Car Allowance	2,400.00	166,566.54			
			<b>Voter Registration</b>		
Repairs/Maintenance	359.00		Salaries	2,650.00	
Professional Services	27,557.74		Office Supplies	2,057.73	4,707.73
Communications	1,117.50				
Office Supplies	2,186.74		<b>Conservation Commission</b>		
Dues	255.00	31,475.98	Car Allowance	3,963.00	
			Communications	380.86	
<b>Treasurer/Collector</b>			Dues	310.00	4,653.86
Salaries - Regular	253,654.61				
Part-time	24,402.89		<b>Planning</b>		
Overtime	6,997.37	285,054.87	Salaries - Elected	4,100.00	
			Regular	83,983.63	
Repairs/Maintenance	90.00		Part-time	1,147.38	
Professional Services	148,276.65		Overtime	524.77	
Office Supplies	40,465.03		Car Allowance	996.00	90,751.78
Dues	140.00				
Staff Development	191.10		Communications	1,707.64	
Binding	2,000.00	191,162.78	Legal Ads	441.25	
			Office Supplies	848.03	
<b>Town Counsel</b>			Printing	1,500.00	
Legal Services		90,358.30	Intergovernmental	55.20	
			Dues	330.00	
<b>Personnel Relations Review Bd.</b>			Staff Development	20.00	4,902.12
Salaries		1,783.50			
			Copier	2,574.00	
<b>Administrative Services</b>			File Cabinets	1,790.00	
Salaries		59,795.13	Zoning Map Update	1,500.00	
Office Supplies	1,132.27		A/E By-Law Update	1,503.15	7,367.15

<b>Zoning Appeals</b>				Breathalyzer	3,289.38		
Salaries		3,265.23		Zitron Dispatch	8,000.00		
Advertising	621.88			Transmitter	11,284.00		
Office Supplies	497.29	1,119.17		ATV's	10,248.00		
				Appliances	1,227.97	164,948.21	
<b>Cable TV</b>				<b>Auxiliary Police</b>			
Salaries	1,766.63			Training	490.00		
Repairs/Maintenance	1,325.50	3,092.13		All Other Supplies	923.81		
				Dues	208.00	1,621.81	
<b>Town Hall</b>				<b>Fire</b>			
Salaries		18,562.31		Salaries - Regular	2,252,260.25		
Energy Utilities	13,050.26			New Employees	8,416.18		
Non-Energy Utilities	9,877.77			Overtime	305,247.64		
Phone System Upgrade	787.45			Uniform Allowance	31,159.69		
Repairs/Maintenance	7,399.09			Buy-Back	7,598.20		
Leases	2,380.47			Training	5,747.12	2,610,429.08	
Professional Services	8,570.95						
All Other	3,984.64	46,050.63		Utilities	24,272.41		
				Repairs/Maintenance	29,741.87		
Electrical System Upgrade	4,896.39			Maintenance Supplies	13,729.38		
Building Repairs	5,551.89			Leases	80,953.56		
Copier	683.74	11,132.02		Professional Services	12,505.95		
				Communications	12,797.48		
<b>Police</b>				Alarm Maintenance	7,622.28		
Salaries - Regular	2,674,876.88			Office Supplies	3,940.41		
Part-Time	33,549.02			Ambulance Supplies	12,148.42		
Recruits	23,116.23			Local Travel	40.00		
Overtime	270,668.77			Dues	445.00		
Uniform Allowance	21,906.83			Mutual Aid	17.23		
Night Differential	65,634.59			Ambulance Billing	13,182.00		
Buy-Back	5,734.71			Staff Development	655.00	212,050.99	
Other	21,997.10	3,117,484.13					
				Traffic Signals	9,420.00		
Energy Utilities	16,095.68			Concrete Drain	7,850.00		
Non-Energy Utilities	8,498.22			Computer Memory	921.24		
Repairs/Maintenance	31,709.60			Station Dedication	1,730.40		
Rentals/Leases	750.00			Vehicle Replacement	2,715.59		
Professional Services	10,684.26			Voice Mail System	9,960.00		
Communications	3,261.50			New Ambulance	48,356.48		
All Other	3,792.95			Hose	3,327.62		
Maintenance Supplies	2,703.70			HazMat Cleaner	157.62		
Office Supplies	8,692.02			Foam Supplies	208.82		
All Other Supplies	15,144.99			E-911 Installation	98,768.58	183,416.35	
K-9 Maintenance	2,300.71						
Grant Match-Recruits	21,556.19			<b>Building</b>			
Local Travel	3,293.69			Salaries - Regular	107,779.44		
Dues	1,255.00	129,738.51		Part-Time	84,829.69		
				Car Allowance	3,300.00	195,909.13	
New Vehicles	100,453.00						
Portable Radios	8,064.00			Communications	3,946.36		
Mobile Radios	7,461.00			Office Supplies	992.81		
Traffic Safety Equipment	2,000.00			Code Books	303.59		
Building Dedication	3,000.00			Local Travel	1,360.30		
Copier	5,805.00			Dues	195.00		
Video Projector	4,115.86						



Staff Development	392.00	7,190.06	Other Purchased Services	18,416.44	
Fax Machine	380.00		Office Supplies	67,564.61	
Copier	1,200.00		Building Equipment/Repairs	322,056.39	
Phone Equipment	944.94		Custodial Supplies	99,333.27	
Plan Storage	360.00		Grounds Supplies	11,563.36	
Office Renovation	3,430.82		Educational Supplies	707,231.62	
File Cabinets	1,176.00	7,491.76	Other Expenses	42,568.15	
			Unclassified	1,761.99	4,555,940.67
<b>Weights/Measures</b>			Out-of-state Travel		3,476.72
Salaries		390.00	Transfers	44,305.37	
Supplies	1,625.40		Computers - High	34,598.88	
Staff Development	235.00	1,860.40	- Middle	33,113.00	
			- Elementary	41,414.00	
<b>Emergency Management</b>			High School Lockers	6,144.00	
Salaries	3,434.00		Middle School Desks	6,795.00	
Uniform Allowance	197.92		Elementary Furniture	22,463.40	
Communications	390.60		Buildings/Grounds	88,369.95	
All Other	148.37		Media/Nurses Equipment	3,614.62	
Maintenance Supplies	2,780.28		Previous Bills	11,435.85	
Office Supplies	248.04		Medicaid Clerk	2,712.96	294,967.03
All Other Supplies	2,786.81				
Cots/Bedding	3,182.88		<b>Regional Vocational School</b>		3,039,149.00
Generators	3,750.00				
Professional Services	350.00	17,268.90	<b>School Building Committee</b>		
			Salaries	4,234.39	
<b>Dog Officer</b>			Professional Services	104,000.00	
Salaries - Regular	36,267.01		Communications	134.80	
Part-Time	3,742.43		Supplies	23.10	108,392.29
Overtime	459.88	40,469.32			
			<b>Public Works</b>		
Energy Utilities	1,507.61		Salaries - Regular	1,638,638.04	
Repairs/Maintenance	1.94		Part-Time	18,613.62	
Uniforms	300.00		Overtime	91,707.12	
Office Supplies	7.67		Uniform Allowance	5,737.52	
Other Supplies	1,130.16	2,947.38	Night Call	4,940.00	
			Buy-Back	20,563.92	
<b>Parking Clerk</b>			Adjustments	478.70	1,780,678.92
Professional Services		2,035.22			
			Energy Utilities	230,000.00	
<b>Schools</b>			Water Purchase	118,978.93	
Salaries - Committee	10,833.20		Repairs/Maintenance	89,909.30	
- Adm./Instruction	12,786,239.56		Road Resurfacing	94,343.28	
- Clerical	484,487.84		Machinery	76,240.42	
- Custodial	1,040,023.09		Drainage	13,037.47	
- Attendance	3,500.00		Rentals/Leases	23,409.48	
- Health Services	135,755.87		Communications	22,191.57	
- Non-Teaching	102,402.64		Office Supplies	4,661.19	
- Other Salaries	3,317.76		All Other Supplies	109,337.92	
- Miscellaneous	3,616.26	14,570,176.22	Gas/Diesel Fuel	88,001.83	
			Chemicals	210,913.63	
Energy	643,844.69		Lowell Sewer	382,911.31	
Rentals/Leases	2,243.70		Local Travel	274.00	
Professional Services	68,049.36		Dues	1,534.00	
Tuition	1,332,057.83		Damage Claims	1,153.38	
Pupil Transportation	1,239,249.26		Staff Development	1,455.00	1,468,352.71

Playground Improvement	1,500.00		Sr. Volunteers	1,600.00	
Drill Press	898.85		New Furnace	5,520.00	
Truck Radio	610.10		Previous Bills	387.00	58,107.70
Plows	5,008.00		<b>Veterans</b>		
Land Takings	7,395.00		Salaries	36,829.48	
New Truck	65,388.00	80,799.95	Aid	69,693.89	106,523.37
Transfer to Special Fund		67,309.00	<b>Exceptional Children</b>		
Previous Bills		93,462.09	Salaries	15,770.06	
Foster School Maintenance		499.91	Recreational	1,586.50	
<b>Snow/Ice</b>			All Other	5,325.00	
Salaries - Part-time	137.50		Supplies	372.86	23,054.42
Overtime	77,643.44		<b>Patriotic Activities</b>		
Contracts	98,917.75		All Functions		13,996.14
Sand/Salt	62,226.44	238,925.13	<b>Homecoming</b>		
<b>Street Lighting</b>		132,428.76	Concerts	5,825.00	
<b>Rubbish</b>			Supplies	2,089.45	7,914.45
Collection	602,000.00		<b>Library</b>		
Disposal	1,063,490.00	1,665,490.00	Salaries - Regular	288,889.65	
<b>Cemeteries</b>			Part-Time	18,893.32	
Professional Services		1,600.00	Overtime	1,498.56	
<b>Health</b>			Custodian	7,489.35	
Salaries - Elected	1,150.00		Pages	7,260.99	324,031.87
Regular	110,823.34		Utilities	11,771.04	
Part-Time	2,547.96		Repairs/Maintenance	4,124.70	
Car Allowance	3,600.00	118,121.30	Communications	2,597.37	
Professional Services	510.00		Office Supplies	3,317.59	
HazMat Collection	12,919.56		Books, Subscriptions	56,480.34	
Communications	2,257.78		Local Travel	360.00	
Office Supplies	1,193.61		Dues	215.00	
Local Travel	30.00		Network Membership	13,966.25	
Dues	287.00		Staff Development	60.00	
Staff Development	402.50	17,600.45	New Bldg. Construction	65,000.00	
<b>Elderly</b>			Typewriters	149.75	
Salaries	64,332.01		Computer/Printer	3,830.79	
Car Allowance	500.00	64,832.01	Vacuum	368.85	162,241.68
Utilities	11,418.61		<b>Library Bldg. Committee</b>		
Repairs/Maintenance	4,458.78		Salaries		477.18
Professional Services	3,400.00		<b>Recreation</b>		
Entertainment	11,499.96		Salaries - Part-Time	27,086.16	
Maintenance Supplies	4,000.00		Heath Brook	9,780.95	
Office Supplies	1,128.83		Overtime	7,700.00	44,567.11
All Other Supplies	200.00		Communications	885.31	
Dues	254.52		All Other	1,100.00	
Janitor	8,640.00		Office Supplies	35.00	
Home Care	1,600.00		Football/Cheering Insurance	2,141.04	
Christmas Dinner	4,000.00		Program Development	894.05	
			Track	200.00	

Tennis	175.00	
Summer Playground	5,396.62	
Heath Brook Program	1,963.49	12,790.51
<b>Maturing Debt</b>		
Principal	2,570,000.00	
Interest	1,581,815.90	4,151,815.90
<b>Employee Benefits</b>		
Retirement	1,383,509.00	
Teachers E.R.I.	42,322.00	
Occupational Injury	10,412.25	
Unemployment Comp.	13,044.66	
Group Insurance	2,840,797.00	
Medicare	138,931.29	4,429,016.20
<b>Fire/Liability Insurance</b>		210,240.61
<b>Assessments</b>		
Mosquito Control	30,366.00	
Air Pollution Control	6,493.00	
Parking/RMV Charges	16,320.00	
Regional Transit Authority	126,602.00	
School Choice	115,364.00	
Charter Schools	36,461.00	
Police Cadet Training	10,800.00	
County Tax	50,449.43	
Special Education	728.00	393,583.43
<b>Total General Fund Expenditure</b>		<b>46,774,061.78</b>
<b>Accounts Forwarded to FY98</b>		
RORNA	2,584.72	
Town Bldg. Space	40,000.00	
Upgrade	6,661.42	
Meter Training	387.00	
Revaluation	42,152.53	
Overdue Wages	800.00	
Time Card System	2,334.00	
ZBL Codification	15,000.00	
Subdivision Rules	15,000.00	
Police Salaries	4,491.97	
Police Overtime	660.00	
E-911 Chairs	1,096.80	
ATV Equipment	1,645.00	
Police Tables	859.99	
Police Appliances	322.03	
Police Training Equipment	1,710.00	
Dispatch Computer	587.64	
Fire E-911	4,264.29	
Generators	60,467.12	
School Salaries	233,140.78	
Medicaid Clerk	6,287.04	
Water Purchase	27,021.07	
Flood Reconstruction	10,000.00	
Oil Spill Cleanup	4,200.00	

Lowell Sewer	17,088.69	
Playground	1,500.00	
Eminent Domain Claims	8,960.00	
HazMat Disposal	2,000.00	511,222.09

## SPECIAL FUNDS TRANSACTIONS

### FUND 12 - School Lunch

Available	1,062,330.67	
Expended	658,865.94	403,464.73

### FUND 13 - Road Programs

Available	1,522,897.99	
Expended	1,506,256.44	16,641.55

### FUND 25 - School Revolving Accts.

Available	354,262.96	
Expended	282,311.80	71,951.16

### FUND 26 - Misc. Accts.

Available	39,418.00	
Expended	35,705.69	3,712.31

### FUND 27 - Sundry State Grants

Available	357,739.84	
Expended	250,627.11	107,112.73

### FUND 28 - Special Sch Programs

Available	642,140.44	
Expended	480,236.32	161,904.12

### FUND 29 - Various

Available	1,578,376.98	
Expended	1,323,302.27	254,372.71

### FUND 30 - Capital Projects

Available	4,259,349.54	
Expended	2,688,777.01	1,570,572.53

### FUND 35 - Sewers

Available	6,596,929.14	
Expended	5,485,799.72	1,111,129.42

### FUND 80 - Trusts

Available	1,512,680.31	
Expended	206,368.00	1,306,312.31

### FUNDS 81- 82 - Collateral

Available	482,650.89	
Returned	0.00	482,650.89

### FUND 85 - Agency

Available		
Expended		4,752.63



**FUND 86 - Clerk Fees**

Available	24,346.55	
Expended	16,972.80	7,373.75

**GENERAL FUND BALANCE SHEET**  
**June 30, 1997**

**ASSETS**

General Cash		3,173,883.09
Collector	300.00	
Appeals	200.00	
Schools	50.00	550.00
Uncollected Taxes:		
Personal Property:		
FY91	6,642.95	
FY92	6,321.75	
FY93	4,982.39	
FY94	4,100.24	
FY95	10,563.94	
FY96	13,307.74	
FY97	55,878.16	
FY98	(735.46)	101,061.71
Real Estate:		
FY97	682,704.72	
FY98	(56,559.69)	626,145.03
Motor Vehicle Excise:		
FY95	15,854.58	
FY96	27,453.52	
FY97	241,629.52	284,937.62
Allowance for Abatements:		
FY91	(34,725.98)	
FY92	(10,204.79)	
FY94	(50,210.64)	
FY95	(41,662.72)	
FY96	(241,411.42)	
FY97	(384,193.33)	(762,408.88)
Other Receivables:		
Tax Liens/Titles/Possessions	1,498,800.21	
Taxes in Litigation	1,361.88	
Sewer Connections	131,100.00	
Water/Sewer Rates/Liens	716,273.80	
Misc. Water Services	1,625.48	
Ambulance Services	41,378.42	
Veterans Services	12,370.30	2,402,910.09

**TOTAL ASSETS** 5,827,078.66

**LIABILITIES/RESERVES**

Accounts Payable		51,842.57
Accrued Payrolls		262,900.29
Payroll Withholdings Payable:		
Savings Bonds	87.50	
Tax Sheltered Annuities	9,204.40	
Blue Cross	1,132,137.84	1,141,429.74
Abandoned/Unclaimed Property		21,328.82
Excess Land Sales		86,346.25
Deferred Revenue:		
Taxes in Litigation	1,361.88	
Real/Personal Taxes	(35,202.14)	
Tax Titles/Possessions	1,498,800.21	
Motor Vehicle Excise	284,937.62	
Sewer Connections	131,100.00	
Overpaid Water/Sewer	17,210.14	
Water/Sewer Rates/Liens	716,273.80	
Water/Sewer Service	1,625.48	
Ambulance Service	41,378.42	
Veterans Benefits	12,370.30	2,669,855.71

**TOTAL LIABILITIES** 4,233,703.38

Fund Balances:		
Encumbrance Reserve	511,222.09	
Overlay Surplus	5,352.10	
Teachers Pay Deferral	(466,667.00)	
Petty Cash Reserve	550.00	
Unreserved Surplus	1,701,428.88	
FY98 Salary Increases	110,641.00	
Snow/Ice Deficit	(44,888.79)	
Under Assessments	(32,509.00)	
Over Assessments	1,334.00	
Court Judgements	(30,463.00)	
School Choice	(115,364.00)	
Charter Schools	(36,461.00)	
Police Cadet Tuitions	(10,800.00)	

**TOTAL FUND BALANCES** 1,593,375.28

**Total Liabilities/Fund Balances** 5,827,078.66

**SPECIAL FUNDS BALANCE SHEETS****FUND 12 - School Lunch**

Cash	403,464.73
Reserved Fund Bal.	403,464.73

**FUND 13 - Roads**

Cash	16,641.55
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Starr Ave.	55,649.89	Planning Eng.	31,954.62
Transportation Bond	(39,000.34)	Sidewalks	46,087.35
<b>FUND 25 - School Revolving Accts.</b>		Main St. Design	29,000.00
Cash	71,951.16	Cable TV	13,569.84
Athletics/Band	36,945.63	Police Station	16,488.00
Textbooks	7,172.60	Insur. Recovery	395.03
Adult Education	6,941.16	Police Details	20,529.94
Custodians	4,105.70	Police D.A.R.E.	264.48
Extended Day	16,786.07	Federal D.A.R.E.	2,558.62
<b>FUND 26 - Misc. Accts.</b>		Robo Cop	1,265.32
Cash	3,712.31	Fire Details	900.04
Drug Forfeitures	3,712.31	Fire S.A.F.E.	2.86
<b>FUND 27 - Sundry State Grants</b>		Fire Gifts	64.33
Cash	107,112.73	Dog Pound	400.00
Elections	20,879.60	Sterilization	60.00
Primaries	2,907.09	Tree Planting	774.00
State Records	23,062.94	Sch. Insur. Recovery	9,723.75
Community Policing	11,134.22	Wendys Sch. Gift	60.00
Drug Control	7,659.81	Sch. Technology	6,499.00
Traffic Safety	149.99	Lab. Insur. Recovery	2,835.34
Cops Fast	6,682.00	Heath Brook Insur.	1,465.41
Security Cameras	15,709.24	Garelick Farms Gift	569.98
School Dare	446.09	Rentals: Center	7,361.56
COA	12.00	Flemings	196.85
COA Stipend	1,459.77	Guarantee Deposits	5,438.65
Library	331.28	Fund 29 (Cont.)	
Arts Lottery	15,400.20	DPW Sewer Eng.	1,965.61
Accounts Payable	1,278.50	DPW Spec. Details	353.50
<b>FUND 28 - Special Sch. Programs</b>		Sch. Gas Reimb.	1,380.82
Cash	161,904.12	Sandy Acres Escrow	7,700.00
Team Chair	12,949.78	Patriotic Activities	748.57
NET	650.00	Library Gifts	3,024.52
Health Education	966.65	Custodians	284.04
Collaboration	80.55	Youth Football	86.21
Literacy	413.00		254,372.71
Study Group	2,767.89	<b>FUND 30 - Capital Projects</b>	
Gifted	1,210.25	Cash	1,570,572.53
Internet Training	118,620.00	Police Station	296,874.11
Goals 2000	5,000.00	Sch. Roof Repairs	62,440.10
Project Charlie	697.72	New School	427,726.54
Remedial Reading	2,876.14	Water Treatment Plant	113,384.97
Job Outlook	115.00	Duck Island	84,856.00
Early Childhood	12,716.66	Water Mains	470,834.40
Math/Science	385.48	New Library	114,456.41
Digital	2,455.00	<b>FUND 35 - Sewers</b>	
<b>FUND 29 - Various</b>		Cash	1,111,129.42
Cash	254,372.71	Trahan School	21,000.00
Walmart	2,000.00	River/Chandler	3,392.75
Deputy Collector	1,409.00	Phase IV	976,641.67
Conservation Eng.	10,241.00	Phase V-A	76,445.00
Wetlands Protection	26,714.47	Senior Center	650.00
		Catamount	33,000.00
		<b>FUND 80 - Trusts</b>	

Cash	1,306,312.31	
Conservation		91,554.74
Foster		16,337.60
Peirce		1,078.72
Cemetery		15,197.33
Stabilization		564,959.15
Fairgrieve		579,283.71
Mahoney		1,239.06
Shah		36,662.00

#### FUND 81-82 - Bank Books, Collateral

Books in Treasurer's Custody:	482,650.89	
Planning Projects		450,650.89
Sewer Installers Bonds		32,000.00

#### FUND 85 - Agency

Cash	4,752.63	
Merrimack Meadows Gift		250.00
Defibrillators		100.00
Fire CPR		138.85
Hydrant Markers		44.50
Farrah Guidance		150.00
DPW Insur. Recovery		701.62
DPW Security Deposit		1,811.00
Recycling Bins		478.00
Recycling Gifts		726.66
Composting Bins		352.00

#### FUND 86 - Clerk Fees

Cash	7,373.75	
Dogs		7,099.00
Sports		274.75

#### FUND 90 - Debt

Maturing Debt	23,671,575.08	
Sewer Phase I		1,275,000.00
Andover St. Sewer		170,000.00
Sewer Phase II		900,000.00
Sewer Phase III		1,530,000.00
High Sch. Const.		1,140,000.00
Andover/North Sewer		230,000.00
Water Treatment Plant		3,180,000.00
High School Heating		365,500.00
Heath Brook Asbestos		79,500.00
Main St. Sewer		75,000.00
Water Mains		1,807,500.00
Heath Brook Roof		282,500.00
Sch. Roof Repairs		3,805,000.00
Duck Island		350,000.00
Police Station		4,245,000.00
WTP Sludge Facility		800,000.00
Sewer Phase IV - Town		2,230,000.00
Trust		301,033.08
Sewer Phase V - Town		370,000.00
- Trust		35,542.00

Water Mains	500,000.00
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#### FUND 91 - Loans Authorized

Unissued	23,877,424.92	
Sewer Phase IV		2,834,966.92
Library		3,000,000.00
Sewer Phase V		2,698,458.00
Elementary School		15,344,000.00

#### DEBT ACTIVITY

##### Payments:

Water Mains	103,500	
Treatment Plant	455,000	
School: Construction	385,000	
Roofs	411,500	
Asbestos	75,000	
Heating	200,000	
Sewers	510,000	
Duck Island	175,000	
Police Station	255,000	
Principal		2,570,000
Interest		1,476,897
		<u>4,046,897</u>

##### Outstanding:

Water Mains	2,537,500	
Treatment Plant	3,980,000	
School: Construction	1,140,000	
Roofs	4,087,500	
Asbestos	79,500	
Heating	365,500	
Sewers	6,550,000	
Duck Island	350,000	
Police Station	4,245,000	
Sewers - State	336,575	
Debt		23,671,575
Interest Due		9,105,663
		<u>32,777,238</u>

##### Authorized/Unissued:

Sewers: Phase IV	2,834,967	
Phase V - Town	94,458	
- State	2,500,000	
Water Mains	104,000	
Library	3,000,000	
Elementary School	15,344,000	
		<u>23,877,425</u>

#### TOTAL DEBT OBLIGATION

60,701,560



# FY'97 Appropriation Recap

	AVAILABLE	EXPENDED	BALANCE
MODERATOR			
Salary	500.00	500.00	
Travel	50.00	47.00	3.00
Dues	50.00		50.00
SELECTMEN			
Elected Salaries	21,000.00	20,234.27	765.73
Regular Salaries	57,207.00	57,199.42	7.58
Professional Services	37,731.00	37,730.49	0.51
Legal Services	26,000.00	26,000.00	
Office Supplies	4,200.00	4,166.96	33.04
Local Travel	1,500.00	1,459.00	41.00
Dues	11,018.00	11,010.80	7.20
Prev. FY Bills	1,156.55	1,156.25	0.30
MANAGER			
Regular Salaries	180,615.00	180,581.83	33.17
Car Allowance	3,600.00	3,600.00	
Communications	632.00	363.15	268.85
Office Supplies	1,560.00	1,427.92	132.08
Local Travel	610.00	604.00	6.00
Dues	718.00	717.72	0.28
** Court Judgements	2,500.00	32,963.00	(30,463.00)
O/State Travel	1,576.00	1,547.08	28.92
Professional Services	190.00		190.00
Staff Development	140.00		140.00
FINANCE COMMITTEE			
Clerical Salaries	1,849.51	1,849.51	
Communications	350.00	80.63	269.37
Office Supplies	450.00	368.03	81.97
Dues	260.00	260.00	
Travel	400.00	90.40	309.60
Reserve Fund	97,748.01	96,480.12	1,267.89
ACCOUNTING			
Regular Salaries	133,820.00	133,815.97	4.03
Repair/Maint.	300.00	293.49	6.51
Prof.Services	335.00		335.00
Supplies	1,500.00	1,090.39	409.61
Travel	400.00	258.60	141.40
Dues	75.00	25.00	50.00
Staff Development	400.00	275.00	125.00

	AVAILABLE	EXPENDED	BALANCE
<b>COMPUTER SERVICES</b>			
Salary	46,930.00	46,924.10	5.90
Leases/Contracts	20,410.67	20,410.67	
Communications	2,000.00	1,086.23	913.77
Maintenance Supplies	5,000.00	3,922.94	1,077.06
Computer Software	4,000.00	3,575.94	424.06
All Other	3,889.33	3,827.31	62.02
Local Travel	450.00	424.50	25.50
System Upgrades	1,220.00	1,220.00	
Dues	100.00	40.00	60.00
PC's	34,345.00	34,341.30	3.70
Printers	7,500.00	7,496.48	3.52
LAN Hardware	3,000.00	2,575.00	38.00
<b>* LAN Hardware</b>			<b>387.00</b>
<b>ASSESSORS</b>			
Regular Salaries	152,629.00	151,675.62	161.38
Temp. P/T Salaries	12,550.00	12,490.92	59.08
Car Allowance	2,400.00	2,400.00	
Repairs/Maint.	600.00	359.00	241.00
Professional Services	31,900.00	27,557.74	4,342.26
Communications	1,300.00	1,117.50	182.50
Office Supplies	2,300.00	2,186.74	113.26
Local Travel	150.00		150.00
Dues	350.00	255.00	95.00
Staff Development	200.00		200.00
<b>TREASURER/COLLECTOR</b>			
Regular Salaries	256,081.00	253,654.61	2,426.39
Perm. P/T Salaries	25,819.00	24,402.89	1,416.11
Temp. P/T Salaries	2,000.00		2,000.00
Overtime	9,000.00	6,997.37	2,002.63
Repairs/Maintenance	500.00	90.00	410.00
Professional Services	158,517.00	148,276.65	10,240.35
Office Supplies	41,400.00	40,465.03	934.97
Local Travel	600.00		600.00
Dues	200.00	140.00	60.00
Staff Development	400.00	191.10	208.90
Binding	2,000.00	2,000.00	
<b>TOWN COUNSEL</b>	<b>95,000.00</b>	<b>90,358.30</b>	<b>4,641.70</b>
<b>PERSONNEL REVIEW BOARD</b>			
Temp. P/T salary	3,030.00	1,783.50	1,246.50
Supplies	200.00		200.00
<b>ADMIN. SERVICES</b>			
Salaries	59,810.00	59,795.13	14.87
Professional Services	2,500.00		1,700.00
<b>*Professional Services</b>			<b>800.00</b>

	AVAILABLE	EXPENDED	BALANCE
Office Supplies	1,250.00	1,132.27	117.73
Local Travel	300.00	152.00	148.00
Dues	1,150.00	1,138.92	11.08
<b>*Time Card System</b>	<b>3,500.00</b>	<b>1,166.00</b>	<b>2,334.00</b>
Software	3,000.00	2,808.00	192.00
Furniture	275.00	275.00	
Air Conditioner	400.00	400.00	
<b>CLERK</b>			
Elected Salaries	48,914.00	48,914.00	
Regular Salaries	58,647.00	58,646.99	0.01
Temp. P/T Salary	11,160.00	9,794.30	1,365.70
Staff Overtime	1,200.00	1,045.09	154.91
Repairs/Maintenance	1,355.00	1,244.92	110.08
Professional Services	4,270.00	3,832.29	437.71
Communications	4,565.00	4,519.43	45.57
Office Supplies	1,400.00	1,258.47	141.53
Local Travel	570.00	428.00	142.00
Dues	300.00	180.00	120.00
Prev. FY Bills	45.50	45.50	
<b>ELECTIONS</b>			
Temp. P/T Salaries	19,500.00	18,862.31	637.69
Leases	8,074.00	8,074.00	
Professional Services	4,938.81	4,938.81	
Supplies	2,100.00	1,721.43	378.57
<b>REGISTRARS</b>			
Temp. P/T Salaries	2,650.00	2,650.00	
Supplies	2,141.00	2,057.73	83.27
<b>CONSERVATION</b>			
Car Allowance	4,076.00	3,963.00	113.00
Communications	400.00	380.86	19.14
Dues	500.00	310.00	190.00
Staff Development			
<b>PLANNING</b>			
Elected Salaries	4,100.00	4,100.00	
Regular Salaries	83,984.00	83,983.63	0.37
Temp. P/T Salaries	1,500.00	1,147.38	352.62
Overtime	1,190.00	524.77	665.23
Car Allowance	1,000.00	996.00	4.00
Communications	1,850.00	1,707.64	142.36
Legal Ads	450.00	441.25	8.75
Supplies	900.00	848.03	51.97
Printing	1,500.00	1,500.00	
Dues/Membership	500.00	330.00	170.00
Intergovernmental	100.00	55.20	44.80
Staff Development	500.00	20.00	480.00



	AVAILABLE	EXPENDED	BALANCE
Copy Machine	2,600.00	2,574.00	26.00
File Cabinets(10)	1,800.00	1,790.00	10.00
Zoning Map Update	2,000.00	1,500.00	500.00
A/E Bylaw update	3,000.00	1,503.15	1,496.85
APPEALS			
Perm. P/T Salaries	3,308.20	3,265.23	42.97
Advertising	700.00	621.88	78.12
Office Supplies	500.00	497.29	2.71
CABLE TV			
Temp. P/T	3,199.00	1,766.63	1,432.37
Repairs/Maintenance	2,860.00	1,325.50	1,534.50
Professional Services			
TOWN HALL			
Perm. P/T Salaries	18,564.00	18,562.31	1.69
Energy Utilities	17,450.00	13,050.26	4,399.74
Non-Energy Utilities	10,500.00	9,877.77	622.23
Repairs/Maintenance	7,400.00	7,399.09	0.91
Leases	2,500.00	2,380.47	119.53
All Other	4,000.00	3,984.64	15.36
Electric Upgrade	4,900.00	4,896.39	3.61
Professional Services	11,000.00	8,570.95	2,429.05
Copier	1,500.00	683.74	816.26
Repair Project	5,600.00	5,551.89	48.11
Phone System Upgrade	2,000.00	787.45	1,212.55
POLICE			
	3,450,492.97		
<b>*Regular Salaries</b>	2,679,368.85	2,674,876.88	4,491.97
Perm, P/T Salaries	33,683.78	33,549.02	134.76
Recruits	24,878.85	23,116.23	1,762.62
Overtime	275,375.00	270,668.77	4,046.23
<b>*Overtime</b>			660.00
Uniform Allowance	23,100.00	21,906.83	1,193.17
Night Differential	65,730.00	65,634.59	95.41
Buy -Back Time	6,000.00	5,734.71	265.29
All Other	28,809.00	21,997.10	3,811.90
Energy Utilities	19,175.00	16,095.68	3,079.32
Non-Energy Utilities	11,131.00	8,498.22	2,632.78
Repairs/Maintenance	31,994.00	31,709.60	284.40
Rentals/Leases	750.00	750.00	
Professional Services	11,356.00	10,684.26	671.74
Communications	4,400.00	3,261.50	1,138.50
All Other	4,550.00	3,792.95	757.05
Maintenance Supplies	3,600.00	2,703.70	896.30
Office Supplies	9,100.00	8,692.02	407.98
All Other Supplies	16,286.00	15,144.99	1,141.01
K-9 Maintenance	2,400.00	2,300.71	99.29
Grant Match-Recruits	21,854.00	21,556.19	297.81
Local Travel	3,633.00	3,293.69	339.31

	AVAILABLE	EXPENDED	BALANCE
Dues	1,255.00	1,255.00	
New Vehicles/Radios	100,520.00	100,453.00	67.00
Portable Radios(36)	9,000.00	8,064.00	936.00
Mobile Radios	9,000.00	7,461.00	1,539.00
Traffic Safety Equipment	2,000.00	2,000.00	
Dedication	3,000.00	3,000.00	
Copier	5,825.00	5,805.00	20.00
Video Projector	4,132.00	4,115.86	16.14
Breathalyzer	3,289.50	3,289.38	0.12
Zitron Dispatch	8,000.00	8,000.00	
Transmitter	11,284.00	11,284.00	
<b>*ATV'S</b>	11,893.00	10,248.00	<b>1,645.00</b>
<b>*Tables</b>	859.99		<b>859.99</b>
<b>*Appliances</b>	1,550.00	1,227.97	<b>322.03</b>
<b>*Training Equipment</b>	1,710.00		<b>1,710.00</b>
AUXILIARY POLICE			
Training	490.00	490.00	
All Other Supplies	930.00	923.81	6.19
Dues/Memberships	234.00	208.00	26.00
FIRE			
	3,022,715.08		
Regular Salaries	2,252,260.25	2,252,260.25	
New Employees	8,416.18	8,416.18	
Overtime	305,247.64	305,247.64	
Uniform Allowance	31,624.00	31,159.69	464.31
Buy Back	7,598.20	7,598.20	
Training	5,766.82	5,747.12	19.70
Utilities	24,272.41	24,272.41	
Repairs/Maintenance	29,745.00	29,741.87	3.13
Maint./Supplies	13,810.00	13,729.38	80.62
Rentals/Leases	92,276.59	80,953.56	11,323.03
Professional Services	12,505.95	12,505.95	
Communications	12,799.00	12,797.48	1.52
Alarm Maintenance	7,622.28	7,622.28	
Office Supplies	3,941.00	3,940.41	0.59
Ambulance Supplies	12,150.77	12,148.42	2.35
Local Travel	200.00	40.00	160.00
Dues/Membership	600.00	445.00	155.00
Mutual Aid	150.00	17.23	132.77
Ambulance Billing	13,213.00	13,182.00	31.00
Staff Development	755.00	655.00	100.00
Traffic Signals/Main St.	9,420.00	9,420.00	
Drain/Concrete	7,850.00	7,850.00	
Computer Memory	921.24	921.24	
Dedication	1,730.40	1,730.40	
New Car Replacement	2,715.59	2,715.59	
Voice Mail Phone System	9,960.00	9,960.00	
New Ambulance	48,356.48	48,356.48	
Hose	3,470.00	3,327.62	142.38
Hazmat Cleaner	300.00	157.62	142.38
Foam Supplies	277.28	208.82	68.46

	AVAILABLE	EXPENDED	BALANCE
<b>*E911 Install.</b>	102,760.00	98,768.58	3,991.42
<b>BUILDING</b>			
Regular Salaries	107,860.00	107,779.44	80.56
Perm. P/T	58,165.00	58,164.88	0.12
Temp. P/T	26,665.00	26,664.81	0.19
Car Allowance	3,600.00	3,300.00	300.00
Communications	4,160.00	3,946.36	213.64
Office Supplies	1,150.00	992.81	157.19
Code/Binders/Copies	350.00	303.59	46.41
Local Travel	1,600.00	1,360.30	239.70
Dues/Membership	230.00	195.00	35.00
Staff Development	600.00	392.00	208.00
Fax	387.00	380.00	7.00
Copier	1,200.00	1,200.00	
Phone Equipment	1,260.00	944.94	315.06
Storage	360.00	360.00	
Renovation	3,500.00	3,430.82	69.18
File Cabinets	1,200.00	1,176.00	24.00
<b>WEIGHTS/MEASURES</b>			
Temp. P/T	1,655.00	390.00	1,265.00
Supplies/Mileage	1,900.00	1,625.40	274.60
Staff Development	235.00	235.00	
<b>EMERGENCY MANAGEMENT</b>			
Temp. P/T	3,434.00	3,434.00	
Uniforms	200.00	197.92	2.08
Professional Services	350.00	350.00	
Communications	390.60	390.60	
All Other	148.37	148.37	
Maintenance Supplies	2,789.30	2,780.28	9.02
Office Supplies	275.00	248.04	26.96
All Other Supplies	3,041.73	2,786.81	254.92
Cots/Bedding	3,182.88	3,182.88	
<b>*Generators</b>	64,217.12	3,750.00	60,467.12
<b>DOG OFFICER</b>			
Regular Salaries	36,283.00	36,267.01	15.99
Temp. P/T	3,850.00	3,742.43	107.57
Overtime	787.00	459.88	327.12
Energy Utilities	1,510.00	1,507.61	2.39
Repairs/Maintenance	100.00	1.94	98.06
Uniforms	300.00	300.00	
Office Supplies	150.00	7.67	142.33
Other Supplies	1,490.00	1,130.16	359.84
<b>PARKING CLERK</b>	2,100.00	2,035.22	64.78



	AVAILABLE	EXPENDED	BALANCE
SCHOOLS			
*Salaries-All Inclusive	14,664,599.00	14,570,176.22	94,422.78
*Contract Sal. Increases	138,718.00		138,718.00
Oper. All Inclusive	4,556,000.78	4,555,940.67	60.11
O/S Travel	5,000.00	3,476.72	1,523.28
Sundry Outlay	44,305.37	44,305.37	
High PC'S (3)	34,598.88	34,598.88	
High Lockers	6,144.00	6,144.00	
Middle Computers (15)	33,113.00	33,113.00	
Middle Desks (60)	6,795.00	6,795.00	
Elem. Computers (15)	41,414.00	41,414.00	
Building/Grounds	88,369.95	88,369.95	
Elem. Furniture(15)	22,463.40	22,463.40	
Media/Nurse Equip.	3,614.62	3,614.62	
Prev.FY Bills	14,014.85	11,435.85	2,579.00
REGIONAL VOCATIONAL SCH.	3,039,149.00	3,039,149.00	
SCHOOL BUILDING CMTE.			
P/T Salaries	4,500.00	4,234.39	265.61
Architect	104,000.00	104,000.00	
Communications	500.00	134.80	365.20
Supplies	800.00	23.10	776.90
Medicaid Reimb.	12,000.00	2,712.96	3,000.00
*Medicaid			6,287.04
DPW			
Regular Salaries	1,658,217.80	1,638,638.04	19,579.76
Temp.PT	23,806.00	18,613.62	5,192.38
Overtime	93,000.00	91,707.12	1,292.88
Uniforms	7,350.00	5,737.52	1,612.48
Night Call	4,940.00	4,940.00	
Buy Back	20,563.92	20,563.92	
Pay Adjustments	1,200.00	478.70	721.30
Energy Utilities	230,000.00	230,000.00	
*Water Purchase	146,000.00	118,978.93	27,021.07
Repairs/Maintenance	93,405.00	89,909.30	3,495.70
Road Resurfacing	100,316.00	94,343.28	5,972.72
Machinery	77,000.00	76,240.42	759.58
Drainage	18,000.00	13,037.47	4,962.53
Rentals/Leases	26,700.00	23,409.48	3,290.52
*Professional Services	4,200.00		4,200.00
Communications	25,500.00	22,191.57	3,308.43
Office Supplies	7,000.00	4,661.19	2,338.81
All Other Supplies	110,400.00	109,337.92	1,062.08
Gas/Diesel Fuel	88,500.00	88,001.83	498.17
Chemicals	213,800.00	210,913.63	2,886.37
*Lowell Sewer	400,000.00	382,911.31	17,088.69

AVAILABLE	EXPENDED	BALANCE
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Local Travel	1,000.00	274.00	726.00
Dues/Memberships	1,800.00	1,534.00	266.00
Damage Claims	2,000.00	1,153.38	846.62
Meter Replacement	3,000.00		3,000.00
Staff Development	3,000.00	1,455.00	1,545.00

<b>*Playground Improvement</b>	3,000.00	1,500.00	<b>1,500.00</b>
Truck Radio	611.00	610.10	0.90
Plows(4)	5,008.15	5,008.00	0.15
<b>*Eminent Domain</b>	16,355.00	7,395.00	<b>8,960.00</b>
5-Ton Truck/Plow	65,388.00	65,388.00	
Previous FY Bills	93,462.46	93,462.09	0.37
Foster School Maint.	1,500.00	499.91	1,000.09

Snow/Ice Temp.PT Sal.	1,000.00	137.50	862.50
Snow Ice-Overtime	75,001.00	71,672.40	3,328.60
<b>** Police Overtime</b>		5,971.04	<b>(5,971.04)</b>
<b>** Extra Contracts</b>		26,340.00	<b>(26,340.00)</b>
<b>** Snow Ice -Contracts</b>	60,000.00	72,577.75	<b>(12,577.75)</b>
Snow Ice-Sand-Salt-Ect.	64,000.00	62,226.44	1,773.56

Street Lighting	132,529.00	132,428.76	100.24
Rubbish Collection	602,000.00	602,000.00	
Rubbish Disposal	1,063,490.00	1,063,490.00	
Cemeteries Prof.Services	1,600.00	1,600.00	

#### HEALTH

Elected	1,150.00	1,150.00	
Regular Salaries	111,569.00	110,823.34	745.66
Temp, P/T	10,897.00	2,547.96	8,349.04
Car Allowance	3,600.00	3,600.00	

Professional Services	4,100.00	510.00	1,590.00
<b>*Professional Services</b>			<b>2,000.00</b>
HazMat Collection	17,000.00	12,919.56	4,080.44
Communications	2,500.00	2,257.78	242.22
Office Supplies	1,500.00	1,193.61	306.39
Local Travel	400.00	30.00	370.00
Dues/Memberships	300.00	287.00	13.00
Staff Development	500.00	402.50	97.50

#### ELDERLY

Regular Salaries	64,371.00	64,332.01	38.99
Car Allowance	500.00	500.00	

Utilities	11,500.00	11,418.61	81.39
Repairs/Maintenance	4,500.00	4,458.78	41.22
Professional Services	3,400.00	3,400.00	
Entertainment	11,500.00	11,499.96	0.04
Maint./Supplies	4,000.00	4,000.00	
Office Supplies	1,200.00	1,128.83	71.17
All Other Supplies	200.00	200.00	
Dues/Memberships	255.00	254.52	0.48
Janitor	8,640.00	8,640.00	

	AVAILABLE	EXPENDED	BALANCE
Home Care	1,600.00	1,600.00	
Christmas Dinner	4,000.00	4,000.00	
Sr. Volunteers	1,600.00	1,600.00	
New Furnace	6,000.00	5,520.00	480.00
Previous FY Bills	387.00	387.00	
<b>VETERANS SERVICES</b>			
Regular Salaries	36,838.00	36,829.48	8.52
Aid	72,000.00	69,693.89	2,306.11
<b>EXCEPTIONAL CHILDREN</b>			
Temp. PT Salaries	15,818.00	15,770.06	47.94
Recreational	2,000.00	1,586.50	413.50
All Other	9,252.00	5,325.00	3,927.00
Supplies	990.00	372.86	617.14
<b>PATRIOTIC ACTIVITIES</b>	14,000.00	13,996.14	3.86
<b>HOMECOMING</b>	8,100.00	7,914.45	185.55
<b>LIBRARY</b>			
Regular Salaries	291,766.00	288,889.65	2,876.35
Perm. PT	18,170.00	17,363.77	806.23
Temp. PT	2,500.00	1,529.55	970.45
Overtime	1,500.00	1,498.56	1.44
Janitor	7,867.00	7,489.35	377.65
Pages	7,440.00	7,260.99	179.01
	<b>329,243.00</b>	<b>324,031.87</b>	<b>5,211.13</b>
Utilities	13,000.00	11,771.04	1,228.96
Repairs/Maintenance	4,125.00	4,124.70	0.30
Communications	2,600.00	2,597.37	2.63
Office Supplies	3,331.15	3,317.59	13.56
Books/Subscriptions	56,500.00	56,480.34	19.66
Local Travel	360.00	360.00	
Dues/Memberships	250.00	215.00	35.00
Network Membership	14,000.00	13,966.25	33.75
Staff Development	290.00	60.00	230.00
	<b>94,456.15</b>	<b>92,892.29</b>	<b>1,563.86</b>
Construction	65,000.00	65,000.00	
Typewriters	150.00	149.75	0.25
Computer/Printer	3,850.00	3,830.79	19.21
Vacuum	368.85	368.85	
	<b>69,368.85</b>	<b>69,349.39</b>	<b>19.46</b>
<b>LIBRARY BLDG. STUDY</b>			
Temp. P/T Salaries	500.00	477.18	22.82
<b>RECREATION</b>			
Salaries	30,912.34	27,086.16	3,826.18
Heathbrook Program	9,934.00	9,780.95	153.05
Recreation-Overtime	7,700.00	7,700.00	



	AVAILABLE	EXPENDED	BALANCE
Repairs/Maintenance	920.00		920.00
Communications	1,000.00	885.31	114.69
All Other	1,100.00	1,100.00	
Office Supplies	660.00	35.00	625.00
Dues/Memberships	200.00		200.00
Football/Cheering-Ins.	2,200.00	2,141.04	58.96
Program Development	2,356.00	894.05	1,461.95
Track	200.00	200.00	
Youth Program	950.00		950.00
Tennis	300.00	175.00	125.00
Summer Playground	6,000.00	5,396.62	603.38
Heathbrook Program	2,100.00	1,963.49	136.51
DEBT/INTEREST			
Principal	2,570,000.00	2,570,000.00	
Interest/Debt	1,476,897.00	1,476,896.88	0.12
Interest/Temp. Loans	105,000.00	104,919.02	80.98
EMPLOYEE BENEFITS			
Retirement	1,383,509.00	1,383,509.00	
Teachers E.R.I.	42,322.00	42,322.00	
Occup.Injury Reserve	21,795.00	10,412.25	11,382.75
Unemployment Comp.	16,000.00	13,044.66	2,955.34
Group Insurance	2,840,797.00	2,840,797.00	
Medicare	140,000.00	138,931.29	1,068.71
FIRE /LIABILITY INSURANCE	210,320.00	210,240.61	79.39

\* Forward to FY98 \*\* Deficit

# Town Employee Earnings

	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
<b>ADMINISTRATIVE SERVICES:</b>			
Fernzld, B.	7,430.39		7,430.39
Hart, Ellsworth K.	40,133.39		40,133.39
Jarossi, Sally	37,793.03		37,793.03
Manley, J.	19,544.79		19,544.79
Rose, William A.	30,922.33		30,922.33

<b>ASSESSORS OFFICE:</b>			
Boudreau, Norman	43,239.25		43,239.25
Flanagan, Barbara	8,949.25		8,949.25
Kelley, Jr., John J.	7,571.04		7,571.04
Lawrie, Linda	27,642.69		27,642.69
MacGilvary, Anne	36,005.81		36,005.81
Trudeau, Cynthia	41,324.10		41,324.10

<b>AUDITORS OFFICE:</b>			
Berube, Thomas	66,133.00		66,133.00
Curtis, Linda	30,308.00		30,308.00
Gill, Donna	44,059.00		44,059.00

<b>BUILDING DEPARTMENT:</b>			
Colantuoni, Richard A.	49,252.23		49,252.23
Delaney, Jeremiah	13,940.46		13,940.46
Hennessy, Patricia A.	19,534.21		19,534.21
Johnson, Edward P.	36,448.09		36,448.09
Mazzuchi, Catherine	15,185.06		15,185.06
Miggos, Loretta	46,295.10		46,295.10
Sargent, David R.	14,780.30		14,780.30
Stevens, Sandra	15,185.07		15,185.07

<b>CLERKS OFFICE:</b>			
Callahan Angela	26,317.40		26,317.40
Carey Elizabeth A.	55,122.36		55,122.36
Garrant Kathleen M.	39,085.39		39,085.39
Turcotte Sandra E.	18,046.10		18,046.10

<b>COMPUTER SERVICES:</b>			
Hanson, Lisa A.	26,852.57		26,852.57
Hattori, Stephen M.	49,084.07		49,084.07

<b>CONSERVATION COMMISSION:</b>			
Balukonis, Brian	468.00		468.00
Barinelli, Lucio	234.00		234.00
Hallisey, William	468.00		468.00
LeBouef, Robert	468.00		468.00
Peters, Peter	468.00		468.00
Spada, Vincent	468.00		468.00
Tomame, Salvatore	468.00		468.00

<b>COUNCIL ON AGING:</b>			
Brabant, Linda	40,287.00		40,287.00
Culbert, Albert	3,126.00		3,126.00
Hazel, Carol	23,936.00		23,936.00

<b>DOG OFFICER:</b>			
Collins, Walter	38,580.87		38,580.87

<b>DPW:</b>			
Barry, Cornelius	43,002.99	264.43	43,267.42
Blakeney, William		1,312.30	1,312.30
Burris, William	69,320.77		69,320.77
Callahan, Michael	16,873.64		16,873.64
Chandler, William Jr.	52,874.03	3,643.27	56,517.30
Conlon, Kevin	45,150.55	3,891.53	49,042.08
Cuskey, Lorraine	38,268.60		38,268.60
Deroche, George	48,743.12	5,531.01	54,274.13
Desforge, Richard	8,877.11		8,877.11
Donovan, Michael	29,830.14	6,507.25	36,337.39

Fiorello, Thomas	49,577.14		49,577.14
Garrant, Lee	54,073.74	147.60	54,221.34
Gath, Brian	44,058.51	5,919.39	49,977.90
Giannetti, Frank	43,404.85	3,015.23	46,420.08
Hudson, Royal	48,363.75	6,560.27	54,924.02
Kane, Lawrence	44,083.51	1,720.87	45,804.38
Lambert, Paul	52,874.03	4,291.77	57,165.80
Lightfoot, Ernest	49,920.21	4,274.96	54,195.17
Lightfoot, James	45,305.54	2,064.84	47,370.38
Macgilvray, Al	43,002.99	2,959.92	45,962.91
Marshall, James	52,304.17	7,123.15	59,427.32
Mccarthy, John	54,370.06	6,562.93	60,932.99
Monahan, Linda	41,564.73		41,564.73
Nolan, James	49,748.32	5,271.57	55,019.89
Nolan, Robert	45,250.61	2,924.07	48,174.68
Notenboom, George	41,710.62	7,793.55	49,504.17
Peters, Michael	42,897.88	4,326.49	47,224.37
Richards, Clarence	43,878.53	7,824.08	51,702.61
Ryder, Wayne	100.00		100.00
Salemo, John	40,741.81	8,318.56	49,060.37
Shimkus, James	49,007.01	3,824.05	52,831.06
Stoddard, Richard	46,193.64	7,034.49	53,228.13
Stronach, Timothy	44,058.53	4,680.31	44,063.52
Sweet, Bruce	4,867.34		4,867.34
Terrazzano, Virginia	35,632.25		35,632.25
Treachis, Dean	41,007.16	8,010.54	49,017.70
Viewig, Edward	42,889.94	3,628.81	46,518.75
Ward, Jack	44,058.52	5,889.24	49,947.76
Westaway, Richard	48,770.43	8,172.67	56,943.10
Wilkinson, William	54,370.06	12,598.01	66,968.07
Zediana, Lewis	48,347.77	931.33	49,279.10

<b>EXCEPTIONAL CHILDREN:</b>			
Cedorchuk, Shawn S.	1,444.55		1,444.55
Christopher, Benjamin	1,444.55		1,444.55
Flynn, Chester H.	5,050.95		5,050.95
Flynn, Colleen M.	901.64		901.64
Flynn, Kerry Ann	668.36		668.36
Flynn, Sarah	2,095.55		2,095.55
Huse, Kimberly A.	1,444.55		1,444.55
Nolan, Dawn Marie	2,336.74		2,336.74

<b>FIRE:</b>			
Austin, David	54,467.75	9,277.70	63,745.45
Brothers, Patrick	40,196.74	6,738.54	46,935.28
Brothers, William	23,687.04	6,532.39	30,219.43
Bruce, James	40,791.34	6,853.57	47,644.91
Burris, John	51,199.47	3,772.14	54,971.61
Calistro, Robert	43,561.11	6,139.22	49,700.33
Callahan, Michael	42,620.71	7,987.65	50,608.36
Camey, David	40,930.01	6,627.75	47,557.76
Cotugno, Stephen	48,258.28	7,791.77	56,050.05
Coviello, Virginia	38,089.14		38,089.14
Dogherty, Joseph	42,033.55	6,571.21	48,604.76
Doherty, Patrick	20,128.64	3,055.02	23,183.66
Donovan, Daniel	45,146.94	7,025.25	52,172.19
Forero, Oscar	42,022.30	4,753.43	46,775.73
Fowler, Robert	63,695.13	19,136.36	82,831.49
Giasullo, James	41,609.80	4,786.69	46,396.49
Giasullo, Jeffrey	41,647.35	9,507.90	51,155.25
Gillis, Joseph	19,121.99	3,695.67	22,817.66
Gourley, Jr, Russell	46,768.43	7,319.55	54,087.98
Graham, James	75,781.09	75.89	75,856.98
Greer, Jr, Donald	44,369.14	9,990.74	54,359.88
Guttadauro, Paul	40,978.90	7,985.97	48,964.87
Hamm, Richard	41,997.67	9,293.97	51,291.64
Hazel, Michael	46,406.69	6,797.97	53,204.66
Holden, Timothy	40,346.75	7,345.66	47,692.41
Hurley, Brian	40,480.80	4,600.89	45,081.69
Keams, Edward	49,453.68	5,783.29	55,236.97

Kearns, Joseph	45,747.14	11,343.65	57,090.79
Keddie, Scott	45,193.85	9,274.81	54,468.66
Kerr, Gary	42,595.11	6,983.00	49,578.11
Levy, Sr, David	54,188.46	10,083.13	64,271.59
Levy, Jr, David	16,704.39	2,226.86	18,931.25
Lightfoot, John	47,388.35	8,811.01	56,199.36
Little, Robert	41,052.52	7,287.70	48,340.22
Mackey, Richard	48,107.36	7,010.63	55,117.99
Mcglauflin, Russell	40,580.90	6,925.60	47,506.50
Niven, Timothy	49,153.64	9,173.67	58,327.31
O'Neill, John	53,213.12	10,080.51	63,293.63
Powers, Stephen	44,221.68	7,678.18	51,899.86
Rapoza, Kenneth	22,960.94		22,960.94
Reed, Bruce	62,541.18	6,322.13	68,863.31
Rosemond, Alan	40,558.65	6,659.42	47,218.07
Ryan, James	61,210.86	10,665.64	71,876.50
Ryan, Thomas	88,001.06		88,001.06
Sitar, Daniel	42,214.79	8,860.32	51,075.11
Sitar, Michael	58,045.03	18,782.31	76,827.34
Small, Daniel	41,588.06	6,440.14	48,028.20
Vasas, Albert	45,036.44	8,692.20	53,728.64
Viscione, Jon	43,330.10	7,813.34	51,143.44
Vonkahle, Vance	44,623.41	3,768.66	48,392.07
Yost, George	62,585.57	9,863.53	72,449.10
Zerofski, Philip	52,905.87	9,112.59	62,018.46

#### HEALTH BOARD:

Carbone, Thomas G.	51,556.21		51,556.21
Coldwell, Charles E.	375.00		375.00
Gorras, Pamela J.	2,246.29		2,246.29
Levin, Christina	393.39		393.39
Lindsey, William L.	350.00		350.00
Sheehan, Edward J.	425.00		425.00
Sheu, Keh-Cherng	37,304.22		37,304.22
Westaway, Barbara	31,778.00		31,778.00

#### LIBRARY:

Bustin, Elizabeth	428.84		428.84
Desmarais, Elisabeth	54,974.30		54,974.30
Gaffney, Mary	16,377.61		16,377.61
Gonsalves, Barbara	656.20		656.20
Haines, Elinor	29,309.19	395.87	29,705.06
Heang, Sokleang	2,006.30		2,006.30
Heang, Soklim	520.15		520.15
Kutcher, Mary	28,158.58	229.39	28,387.97
McClay, Gregory	29,455.33		29,455.33
McLaughlin, Maria	611.51		611.51
McLaughlin, Mary	28,419.19		28,419.19
Moore, Frances	45,760.60		45,760.60
Muller, Patricia	27,409.01		27,409.01
Rice, Joseph	8,057.13		8,057.13
Roussell, Conon	2,092.39		2,092.39
Roussell, Courtney	2,212.98		2,212.98
Roux, Linda	1,452.31		1,452.31
Salvato, Joyce	23,900.68	194.75	24,095.43
Toombs, Mary	25,027.41		25,027.41
Toppin, Joanne	21,854.08	729.45	22,583.53

#### PERSONNEL BOARD:

Bernardi, Barbara	982.56		982.56
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#### PLANNING BOARD:

Fowler, Robert A.	750.00		750.00
Krause, Richard	750.00		750.00
Layne Busch, Cheryl	750.00		750.00
Plunkett, David J.	1,100.00		1,100.00
Sullivan, Sean T.	55,897.00		55,897.00
Sweet, Frank	750.00		750.00
Woods, Shannon E.	31,918.31		31,918.31

#### POLICE:

Amari, Peter	64,743.01	186.21	64,929.22
Barry, John	54,665.81	14,604.84	69,270.65
Bolton, Leonard	43,541.24	3,104.95	46,646.19
Briggs, Jennifer	1,490.34		1,490.34

Budryk, Robert	47,983.90	17,445.26	65,429.16
Carey, Patrick	1,106.88		1,106.88
Carroll, Robert	60,280.06	8,637.98	68,918.04
Connor, Keren	33,714.62	1,602.01	35,316.63
Cooke, Thomas	27,018.55	4,276.87	31,295.42
Coviello, Christopher	40,676.85	4,460.96	45,137.81
Delucia, Joseph	50,306.77	8,044.80	58,351.57
DiCalogero, Anthony	70,828.78	11,417.87	82,246.65
Doherty, Jr., Paul	39,948.82	8,130.52	48,079.34
Doherty Sr., Paul	53,076.94	941.44	54,018.38
Donovan, Alfred	60,011.51	10,787.25	70,798.76
Field, Robert	34,220.21	1,054.19	35,274.40
Ford, Ralph	63,020.30	11,355.38	74,375.68
Ford, Randy	764.78		764.78
Gaynor, Scott	37,682.89	2,984.93	40,667.82
Gonzalez, Andre	38,523.44	2,473.09	40,996.53
Gundrum, Denise	85,812.47		85,812.47
Hadley, Herbert	7,472.15		7,472.15
Hallisey, Mary	24,455.19		24,455.19
Hazel, George	70,928.39	12,693.72	83,622.11
Higginbotham, MaryEllen	43,796.01	1,081.77	44,877.78
Hollis, James	39,492.06	2,756.53	42,248.59
Hood, James	40,676.93	2,920.37	43,597.30
Hupper, Jessica	42,065.48	2,879.17	44,944.65
Jamieson, Walter	87,135.84		87,135.84
Jop Jr., Walter	60,063.17	13,835.77	73,898.94
Kandrotas, Stephen	63,924.59	11,066.59	74,991.18
Kelly, Timothy	43,440.96	2,607.89	46,048.85
Kennedy, Alice	22,592.61	5,432.86	28,025.47
Kerber, Daniel	38,651.47	3,066.75	41,718.22
Lafortune, Raymond	40,676.85	2,326.08	43,002.93
Landers, Richard	60,454.66	7,167.98	67,622.64
Latta, William	50,828.66	813.16	51,641.82
Layne, Debra	39,944.01	1,598.07	41,542.08
Layne, Keith	6,391.19	3,297.02	9,688.21
Layne, William	74,925.66	12,105.57	87,031.23
Layne, Warren	70,379.39	11,126.12	81,505.51
Luz, James	54,866.52	5,216.04	60,082.56
Mackey, John	103,490.81		103,490.81
Martin, Edward	77,149.73	13,600.53	90,750.26
McKenna, James	61,402.29	12,820.40	74,222.69
McLeod, Kathryn	34,197.87	1,443.45	35,641.32
Morris, Constance	27,080.81	4,706.01	31,786.82
Mosher, Beverly	1,685.91	310.92	1,996.83
Newton, Eileen	25,799.57	247.41	26,046.98
Pappas, Francis	41,421.27	2,838.60	44,259.87
Payne, Carol	831.17		831.17
Perry, Henry	50,996.80	11,312.67	62,309.47
Perry, Mark	40,676.87	3,367.73	44,044.60
Peterson, Dennis	65,511.17	32,556.25	98,067.42
Poison, Karen	1,178.27		1,178.27
Powers, John	53,807.55	2,729.40	56,536.95
Reese, Kevin	43,646.82	2,376.75	46,023.57
Ringwood, Paul	50,651.44	8,722.02	59,373.46
Schofield, Brad	1,786.89		1,786.89
Schwalb, William	38,750.08	628.07	39,378.15
Seiple, Robert	8,262.27	3,275.97	11,538.24
Sheehan, Michael	37,819.34	768.43	38,587.77
Sheehan, Timothy	50,783.30	14,444.28	65,227.58
Small, Matthew	14,727.51	2,915.43	17,642.94
Smith, Donna	33,348.81	6,920.97	40,269.78
Stephens, Allan	49,835.91	1,940.55	51,776.46
Stephens, Robert	34,218.45	787.51	35,005.96
Stotik, Patricia	25,852.72	238.73	26,091.45
Suarez, Jeffrey	40,017.57	1,645.57	41,663.14
Sullivan, Edward	27,028.72	3,532.23	30,560.95
Tanguay, Roger	41,861.80	4,219.47	46,081.27
Thomas, Paul	46,095.32	680.51	46,775.83
Tumenas, William	40,309.43	2,199.29	42,508.72
Voto, John	34,220.25	1,524.18	35,744.43
Warren, Brian	38,813.46	3,973.78	42,787.24
Westaway, Robert	41,074.22	8,692.49	49,766.71
Williams, James	34,218.49	723.22	34,941.71
Worth, Garin	4,769.84	441.51	5,211.35

\* Salaries include retroactive pay due to wage negotiations (Fy96 & 97)



**RECREATION:**

Anderson, Kimberly M.	392.62	392.62
Bairstow, Todd M.	11,780.91	11,780.91
Bradley, Kristen M.	673.90	673.90
Crowe, Timothy J.	392.62	392.62
Daykin, Patrick A.	1,209.82	1,209.82
DeWolf, Erin M.	1,205.00	1,205.00
Favreau, Derek R.	415.06	415.06
Fitzpatrick, James C.	392.62	392.62
Flynn, Kerry Ann	541.74	541.74
Hallisey, Jill M.	1,752.60	1,752.60
Hickey, Erin	392.62	392.62
Holbrook, Albert K.	1,725.00	1,725.00
Lane, Sandra J.	1,205.00	1,205.00
Lightfoot, Jennie A.	1,205.00	1,205.00
O'Donnell, Shannon E.	1,725.00	1,725.00
Orio, Julie E.	1,752.60	1,752.60
Perrin, Ronald D.	1,531.80	1,531.80
Sanford, Kimberly Anne	1,195.36	1,195.36
Shepard, Kelly Ann	416.06	416.06
Silva, Nancy M.	1,205.00	1,205.00
Siracusa, Mark C.	1,224.28	1,224.28
St. Jean, Amy E.	1,205.00	1,205.00
St. Jean, David R.	392.62	392.62
Whitehouse, Nicole A.	1,205.00	1,205.00
Wong, Christine K.	1,205.00	1,205.00

**SCHOOL DEPARTMENT:**

Abate-Upson, Cynthia	44,975.93	44,975.93
Acone Callahan, Carole	49,989.17	49,989.17
Adams, Mary L.	32,342.89	32,342.89
Alessandro, Debra J.	150.00	150.00
Alexander, Lisa J.	28,895.37	28,895.37
Allen, Charles	47,086.42	47,086.42
Anderson, Kathleen	9,982.93	9,982.93
Anna Gaudette, Anna P.	3,796.16	3,796.16
Appolloni, Robert P.	30,599.19	30,599.19
Araujo, Henrietta L.	44,283.90	44,283.90
Arnold, Florence F.	35,949.79	35,949.79
Austin, Linda J.	27,103.91	27,103.91
Auten, James T.	41,700.51	41,700.51
Avigian, Jeffrey T.	35,015.52	35,015.52
Aylward Jr, Robert W.	3,447.00	3,447.00
Aylward, Brian	47,620.12	47,620.12
Aylward, Norma J.	20,547.59	20,547.59
Aylward, Robert W.	75,984.65	75,984.65
Aylward, Thomas	1,073.00	1,073.00
Babin, Amy D.	10,850.65	10,850.65
Bagley, Sandra T.	11,849.24	11,849.24
Baker, Kathleen	5,641.93	5,641.93
Ballou, Gary	28,521.23	28,521.23
Bancroft, Karen J.	10,916.27	10,916.27
Bamaby, Joan	5,759.41	5,759.41
Bamett, Sandra	40,195.75	40,195.75
Barry, Donald R.	47,193.54	47,193.54
Barry, Pamela A.	41,751.96	41,751.96
Barry, Pauline	657.90	657.90
Basteri Jr, Lawrence J.	55,393.15	55,393.15
Basteri, Cynthia A.	49,541.82	49,541.82
Beaulieu, Linda	10,384.83	10,384.83
Bedard, Maureen	9,594.45	9,594.45
Beloin, Elinor	14,605.14	14,605.14
Benson, Henry A.	20,920.80	20,920.80
Berti, Suzanne	347.56	347.56
Berube, Judith K.	44,904.10	44,904.10
Bettencourt, Sandra C.	45,384.60	45,384.60
Billings, Nancy	43,540.71	43,540.71
Bilodeau, Cathy	157.22	157.22
Black, Dale D.	41,516.85	41,516.85
Blackstone, Jeanne F.	20,547.59	20,547.59
Blandini, Anthony	46,064.82	46,064.82
Bliss, Gail A.	34,486.62	34,486.62
Boghossian, Roseanne	43,692.88	43,692.88
Boncore, Cheryl	1,567.00	1,567.00

Bordeiri, Ellen	53.55	53.55
Boucher, Patricia	20,504.70	20,504.70
Boudreau, Rita	10,140.46	10,140.46
Bourgeois, Marie R.	5,052.92	5,052.92
Bradley, Albert W.	48,361.83	48,361.83
Bradley, Loreen R.	62,509.16	62,509.16
Bradley, Thomas M.	5,611.00	5,611.00
Breault, Arlene	34,016.46	34,016.46
Bresnahan Jr, John C.	46,999.13	46,999.13
Bresnahan, Kimberly J.	38,964.94	38,964.94
Brewin, Deborah A.	16,372.94	16,372.94
Brigida, Robert M.	11,974.59	11,974.59
Brimer, Catherine	43,999.57	43,999.57
Brimer, Katie	1,113.00	1,113.00
Brooks, Jennifer M.	40,840.56	40,840.56
Brown, Theresa D.	26,789.69	26,789.69
Bruno, Melody	14.00	14.00
Buckley, Joseph P.	47,364.87	47,364.87
Buckley, Maureen A.	44,904.10	44,904.10
Buckley, William Q.	15,718.50	15,718.50
Bunting-Poloian, Barbara	2,346.04	2,346.04
Buss, Michael Jane	11,944.90	11,944.90
Byrnes, Antoinette	43,588.26	43,588.26
Callan, Kathleen A.	2,185.66	2,185.66
Callanan, Eileen F.	1,805.00	1,805.00
Campo, Josephine C.	2,948.71	2,948.71
Carciofi, David R.	2,381.00	2,381.00
Carey, Gertrude M.	49,250.47	49,250.47
Carey, Michael P.	29,811.95	29,811.95
Carter, Jason P.	2,270.00	2,270.00
Carter, Linda	7,920.42	7,920.42
Casparius, Sarah	4,450.00	4,450.00
Catherwood Jr, William W.	25,355.68	25,355.68
Chase, Cindy L.	14.00	14.00
Ciambella, Joan	40,095.75	40,095.75
Cintolo, Karen	38,645.29	38,645.29
Clarke, John C.	48,947.34	48,947.34
Cochran, Rose M.	15,958.56	15,958.56
Cody, Debra J.	39,653.03	39,653.03
Collins, Mary Ellen	12,596.57	12,596.57
Colman, Judith	21,856.82	21,856.82
Conlon, Ann M.	29,648.23	29,648.23
Conlon, Caitlin M.	171.00	171.00
Conlon, Marjorie	44,362.06	44,362.06
Conlon, Thomas	45,743.68	45,743.68
Connell, Kathleen J.	39,031.49	39,031.49
Conner, Theresa	28.00	28.00
Consaul, Scott J.	2,499.96	2,499.96
Conway, Karla	49,100.92	49,100.92
Coppola, Paula B.	25,839.47	25,839.47
Corcoran, Colleen S.	31,777.81	31,777.81
Costa, Nichole A.	1,053.50	1,053.50
Costello, Michael F.	520.20	520.20
Cote, Christine	3,465.94	3,465.94
Coughlin, Charles E.	20,448.93	20,448.93
Courmoyer, Lisa T.	39,816.80	39,816.80
Cremins, Edward D.	43,760.46	43,760.46
Cullen, Robert K.	45,387.59	45,387.59
Cummings, Geraldine M.	44,890.91	44,890.91
Cunha, Afabilia	39.00	39.00
Curtin, Barbara A.	8,671.13	8,671.13
Cuskey Jr, William P.	30,035.13	30,035.13
Cyr, Carl R.	5,500.35	5,500.35
Dasilva, Jorge Braz	26,611.09	26,611.09
Davis, Alma A.	48,921.41	48,921.41
Davis, Janet	53.55	53.55
Davos, Diane	37,041.58	37,041.58
Deangelis, Michelina	68,158.60	68,158.60
Debow, Meredith	46,956.83	46,956.83
Delgrosso, Anthony	7,585.00	7,585.00
Delgrosso, Joseph	32,437.94	32,437.94
Delponte, Lucille A.	630.00	630.00
Delucia, Frances	6,790.62	6,790.62
Demos, Shannon	1,860.00	1,860.00
Dermoddy Jr, Joseph J.	40,497.92	40,497.92

Deroche, Julie M.	10,190.45	10,190.45	Gagnon, Michael P.	7,814.40	7,814.40
Dewing, Henry	30,588.90	30,588.90	Gallo, Carole Anne	45,057.72	45,057.72
Dey, Joan E.	25,298.00	25,298.00	Garceau, Louis A.	25,463.00	25,463.00
Dey, John B.	4,759.86	4,759.86	Gardner, Eileen T.	41,600.05	41,600.05
Dias, Patricia	45,387.59	45,387.59	Gath, Frances	45,638.41	45,638.41
DiCiaccio, Mary	14,823.20	14,823.20	Gearty, Louise A.	83.32	83.32
Dick, Edward K.	3,000.00	3,000.00	George, Joseph Paul	44,396.90	44,396.90
Dickinson, Judy	10,069.82	10,069.82	Gilbride, Thomas M.	38,096.75	38,096.75
DiFabio, Marie	10,274.75	10,274.75	Gillotte, Karen M.	4,744.94	4,744.94
DiPietro, Adrienne M.	3,318.70	3,318.70	Goldstein, Gladys	4,567.70	4,567.70
DiRocco, Leo	3,787.00	3,787.00	Goode, Sheri	598.50	598.50
Dobbin, Anna B.	9,853.27	9,853.27	Gorski, Arlene M.	2,336.00	2,336.00
Dobbin, Benedict J.	45,722.25	45,722.25	Graham, Donna	47,721.63	47,721.63
Doherty, Edward J.	2,499.96	2,499.96	Grant, Diane L.	10,868.62	10,868.62
Donahue, Nancy	8,505.92	8,505.92	Graves, Gloria J.	34,780.72	34,780.72
Donnelly, Ann M.	7,098.06	7,098.06	Graves, Scott M.	870.00	870.00
Donofrio, Susan	4,702.68	4,702.68	Gray, Mary Jayne	41,493.60	41,493.60
Donoghue, John L.	39,085.61	39,085.61	Greene, Donna M.	2,404.37	2,404.37
Donoghue, John	29,327.84	29,327.84	Greenman, George C.	40,258.44	40,258.44
Donohue, Kathleen	4,664.62	4,664.62	Gropman, Maureen C.	46,754.10	46,754.10
Donovan, Alfred P.	3,787.00	3,787.00	Gropman, Richard	49,638.81	49,638.81
Doolan, Robert D.	9,724.79	9,724.79	Gurry, Sheila	40,791.06	40,791.06
Doucet, Angela	2,744.85	2,744.85	Hair-Sullivan, Linda	46,291.71	46,291.71
Downs, Joyce	30,039.40	30,039.40	Hall, Yvonne M.	29,676.89	29,676.89
Doyle, Bonnie	50.00	50.00	Hallisey, Jill M.	11,270.28	11,270.28
Drevet, Mary A.	1,620.00	1,620.00	Hamilton, Gail M.	40,095.75	40,095.75
Drewnowski, Raymond M.	1,910.00	1,910.00	Hamlyn, Joyce	97.00	97.00
Driscoll, Rachael M.	10,642.50	10,642.50	Hanna Durkin, Gale F.	6,493.10	6,493.10
Drouin, Ronald	5,187.00	5,187.00	Hansberry, Bonita	50,000.56	50,000.56
Duarte, Barbara G.	40,579.24	40,579.24	Harrison, Dolores M.	31,915.88	31,915.88
Dube, Marie C.	29,055.46	29,055.46	Harrison, Jaclyn N.	2,520.00	2,520.00
Dufour, Henri A.	45,629.51	45,629.51	Hassan, Christine	45,569.30	45,569.30
Dumond, Nancy	3,975.00	3,975.00	Hastings, Rochelle	11,923.71	11,923.71
Duncan, Anne	51,759.45	51,759.45	Hawkins, H. Herrick	64,419.64	64,419.64
Dunlevy, Gail C.	100.00	100.00	Hayden, Judith A.	350.00	350.00
Duprey, Cheryl	12,459.98	12,459.98	Hazel Jr, George	42.08	42.08
Dykeman, Lynne	8,697.78	8,697.78	Hazel, George	4,250.00	4,250.00
Dziadosz, Judith Ann	7,353.37	7,353.37	Heald, Derek	2,754.00	2,754.00
Eastman, Cynthia L.	104.00	104.00	Hegarty, Patricia A.	17,052.92	17,052.92
Economou, George	41,364.40	41,364.40	Hennemuth, Trudy	43,753.82	43,753.82
Edell, Cassandra M.	41,663.92	41,663.92	Henry, Kathleen	32,118.43	32,118.43
Edelstein, Eleanor	43,453.82	43,453.82	Herlihy, Mary	45,538.69	45,538.69
Ehresman, Kathryn A.	41,301.91	41,301.91	Hickey, Brian J.	54,118.97	54,118.97
Eldringhoff, Mary S.	14,626.60	14,626.60	Hill, Lisa A.	80.00	80.00
Ennis, Lorraine	512.36	512.36	Hill, Lori A.	2,400.00	2,400.00
Enos, Teresa A.	9,964.96	9,964.96	Hirtle, Maryellen	15,688.91	15,688.91
Ethier, Sandra C.	9,684.64	9,684.64	Hodgdon, James J.	2,164.00	2,164.00
Evangelista, Geraldine	2,335.00	2,335.00	Holbrook, Albert K.	2,381.00	2,381.00
Faraci, Annina	46,687.41	46,687.41	Holmy, Carole	46,515.97	46,515.97
Farley, Paula J.	906.67	906.67	Hopkins, Judith A.	25,183.51	25,183.51
Feick, Mary	38,645.29	38,645.29	House, Linda	19,191.33	19,191.33
Feltham, Jane E.	28,210.95	28,210.95	Hubert, Janet	12,355.77	12,355.77
Feran, Martha A.	7,365.32	7,365.32	Hughes, Diane C.	85.80	85.80
Ferrelli, John F.	4,869.15	4,869.15	Hyland, Lori	32,115.49	32,115.49
Ferrelli, Linda	481.95	481.95	Hynes, John N.	29,990.24	29,990.24
Fiore, Jennifer Ann	39,414.93	39,414.93	Hynes, Kim	4,959.30	4,959.30
Fiore, Kaitlin	1,106.00	1,106.00	Ianetta, Linda Jean	820.75	820.75
Fisher, Leanne M.	43,441.91	43,441.91	Indelicato, Rosemary	8,522.27	8,522.27
Fiske, Elaine	40,579.24	40,579.24	Jackman, Maureen	40,252.33	40,252.33
Fitzgerald, Judith I.	10,022.13	10,022.13	Jacobsen, Lucy	3,578.53	3,578.53
Fitzpatrick, Mary	321.30	321.30	Jardin, August P.	45,165.83	45,165.83
Fleury, Nicole L.	861.00	861.00	Jarek, John F.	46,672.95	46,672.95
Foley, Dorothy	45,387.59	45,387.59	Jarek, Margaret	42.90	42.90
Ford, Kathleen	36,661.12	36,661.12	Joyce, Eileen A.	14.00	14.00
Forsyth, Nancy Farrey	46,640.48	46,640.48	Juszkiewicz, Jane	10,318.34	10,318.34
Fortier, Julie M.	3,463.76	3,463.76	Kalarites, George	48,011.49	48,011.49
Fortunato, Terri E.	2,119.00	2,119.00	Kalarites, Marcia A.	49,568.52	49,568.52
Fowler, Brandi L.	19,717.76	19,717.76	Kane, Maureen	40,095.75	40,095.75
Fowler, June	21,487.68	21,487.68	Karlberg, David	2,476.00	2,476.00
Fowler, Marilyn H.	7,197.97	7,197.97	Kasparian, Kaspar	45,297.63	45,297.63
Frechette, Leo	10,500.00	10,500.00	Kasprzak, Lisa L.	14.00	14.00
Friedman, Carole	12,432.65	12,432.65	Kastritis, James P.	40,120.75	40,120.75
Friedman, Joan	45,387.59	45,387.59	Keams, Joanne	26,589.51	26,589.51
Fuller, Jan H.	47,722.88	47,722.88	Keating, Thomas E.	2,381.00	2,381.00
Gaffney, M. Elizabeth	50,053.01	50,053.01	Keddie, Marie J.	42.90	42.90



Keddie, Patricia A.	34,814.90	34,814.90	Marion Jr, Louis E.	33,373.25	33,373.25
Keefe, Barbara A.	7,638.46	7,638.46	Marsh, Elsa A.	40,088.31	40,088.31
Kelley, Dianne L.	7,944.63	7,944.63	Marshall, Angela	30,807.27	30,807.27
Kelley, Jane A.	44,904.10	44,904.10	Martin, Daniel N.	40,011.30	40,011.30
Kelley, Joan M.	272.00	272.00	Martin, Pauline	56.00	56.00
Kelley, Louise E.	18,110.86	18,110.86	Martin, Robert E.	8,545.75	8,545.75
Kelley, Maureen P.	43,475.63	43,475.63	Mason, Carla P.	36,461.81	36,461.81
Kennedy, Mary Pepin	44,249.44	44,249.44	Masters, Rita	4,605.00	4,605.00
Khachadourian, Jean R.	2,415.00	2,415.00	Masters, Sara M.	25.00	25.00
King, Pauline J.	47,300.32	47,300.32	Matysczak, Helen	47,078.16	47,078.16
Kinsman, Victoria	34.00	34.00	Maxwell, Elaine	43,453.82	43,453.82
Kirwin, Virginia.	40,095.75	40,095.75	Mazzapica, Mary	55.47	55.47
Kirwin, William	44,612.09	44,612.09	Mazzuchi, Leo R.	23,507.28	23,507.28
Klerowski, Jon P.	2,815.20	2,815.20	McAndrews, Patrick F.	12,805.42	12,805.42
Klerowski, Robert M.	3,771.52	3,771.52	McArdle Milenavich, Sharon	45,781.49	45,781.49
Kling, Joyce	7,801.84	7,801.84	McArdle, Kevin P.	68,400.84	68,400.84
Krainski, Joanna D.	52,342.53	52,342.53	McBrine, Monica	22,440.93	22,440.93
Krol, Patricia A.	46,340.02	46,340.02	McCabe, Evelyn D.	7,535.77	7,535.77
Krueger, Barbara E.	44,565.97	44,565.97	McCabe, Robert F.	48,592.59	48,592.59
Kyser, Jean B.	7,353.07	7,353.07	McCann, Joseph F.	38,852.01	38,852.01
LaChance, Susan	43,453.82	43,453.82	McCarthy, Robert	28,551.16	28,551.16
Laffey, John J.	29,418.16	29,418.16	McComber, Michele	1,269.93	1,269.93
Laffey, Mary	41,506.83	41,506.83	McDade, Pamela	44,747.77	44,747.77
Lamotte, Susan	45,387.59	45,387.59	McDermott, Anne	42,988.08	42,988.08
Lannon, Patricia	42,542.35	42,542.35	McDermott, Kathy	7,687.84	7,687.84
Laurin, Paul	414.41	414.41	McDonnell, Patricia R.	45,111.30	45,111.30
Laws, Nancy	40,224.76	40,224.76	McGowan, Muriel	11,083.02	11,083.02
Lazzara, Mary E.	11,572.85	11,572.85	McGrath, Christine L.	98,639.92	98,639.92
Leahy, Frederick	46,981.98	46,981.98	McGuire, James	70,050.03	70,050.03
Lecam, Donna	46,076.05	46,076.05	McGuirk, William E.	74,559.10	74,559.10
LeClair, Alfred	45,412.74	45,412.74	McKenna, Donna M.	7,922.64	7,922.64
LeClair, James L.	48,527.44	48,527.44	McKenna, Kim Marie	14.00	14.00
Leprohon, Joseph A.	46,204.67	46,204.67	McLaughlin, Rojean	2,026.01	2,026.01
Lesage, Charles H.	25,730.55	25,730.55	McNamara, Maureen	46,172.75	46,172.75
Lessard, Gregory R.	830.00	830.00	McPhee, Lorraine	12,432.65	12,432.65
Levine, Steven	54,269.85	54,269.85	McSheehy, Maureen	44,268.21	44,268.21
Lewis, Helen	44,856.76	44,856.76	McSorley, Cynthia A.	33,388.89	33,388.89
Libby, David A.	35,874.70	35,874.70	McVey, Robin	1,623.00	1,623.00
Lightfoot, James M.	2,415.00	2,415.00	McWilliams, Brenda	40,252.33	40,252.33
Locker, Sharlene	45,605.04	45,605.04	Merrill, Jennifer A.	34,539.86	34,539.86
Lodi, Judith E.	43,471.70	43,471.70	Meuse, Marie E.	1,596.50	1,596.50
London, Patricia L.	1,743.73	1,743.73	Meuse, Patricia Mw	33,284.69	33,284.69
Loosen, Raymond	50,003.68	50,003.68	Middleton, Scott	14,808.56	14,808.56
Lovett, Thomas W.	61,969.71	61,969.71	Mills, David	74.30	74.30
Lucchesi, Joseph J.	65.43	65.43	Minior, Ryan P.	1,231.65	1,231.65
Lundbohm, Mary A.	13.00	13.00	Mofield, Kathleen	42,280.63	42,280.63
Lunn, Janice	46,076.05	46,076.05	Montecalvo, Dolores	10,292.60	10,292.60
Lussier, Pamela	15,089.31	15,089.31	Mooney, Donna B.	46,628.57	46,628.57
Lynch, Michael J.	1,575.90	1,575.90	Mootrey, Kathleen J.	38,895.14	38,895.14
Maas Mould, Mona I.	25,392.22	25,392.22	Morandi, Denise	39,237.87	39,237.87
Mac Donald, Bruce Alan	32,613.63	32,613.63	Morello, Mary Beth	1,973.50	1,973.50
Mac Donald, Anita	40,096.86	40,096.86	Moriarty, Carol G.	350.00	350.00
Mac Donald, Luanne R.	2,726.18	2,726.18	Morin, Marjorie	846.11	846.11
Mac Dougall, Robert	63,790.83	63,790.83	Morin, Therese H.	3,202.20	3,202.20
MacInnis, Kristine	974.50	974.50	Morris, Mary C.	10,109.85	10,109.85
Mac Mullin, James P.	2,004.32	2,004.32	Morris, Mary Louise	44,904.10	44,904.10
Maglio, Patricia	2,385.00	2,385.00	Morrissey, Joanne M.	39,563.88	39,563.88
Maguire, Mary	38,260.00	38,260.00	Morse, George A.	949.30	949.30
Mahoney, Eileen	18,600.67	18,600.67	Moser, Sharon J.	44,499.21	44,499.21
Mainey, Frederick M.	2,924.45	2,924.45	Mousseau, Richard	45,387.59	45,387.59
Malatesta, Rosamond	35,966.47	35,966.47	Moynihnan, Barbara	45,818.39	45,818.39
Malone, Linda	43,453.82	43,453.82	Mrozowski, Jennifer Lee	37,033.41	37,033.41
Maloney, Robert B.	45,387.59	45,387.59	Mullen, David	41,427.84	41,427.84
Maloy, Anne	42,183.54	42,183.54	Mulligan, Kathleen M.	2,177.00	2,177.00
Maloy, John	46,579.52	46,579.52	Mulvanity, Deborah	1,451.61	1,451.61
Maniscalco, James	21,274.15	21,274.15	Murphy, Lois E.	14,567.55	14,567.55
Manley Jr, James	40,403.21	40,403.21	Murray, Mary	38,355.32	38,355.32
Manning, Lynn W.	42.90	42.90	Musumeci, Joseph	46,003.65	46,003.65
Manseau, Mary	46,576.79	46,576.79	Napoli, Patricia A.	19,128.60	19,128.60
Manzi, Edward R.	9,321.71	9,321.71	Nastasi, Mariellen A.	36,378.51	36,378.51
Manzi, Robert L.	50,051.05	50,051.05	Natola, Ralph J.	28,560.00	28,560.00
Maranville, Marie L.	34,814.90	34,814.90	Nawn, Mary A.	6,807.52	6,807.52
Marchand, Jon A.	5,848.57	5,848.57	Neary Hughes, Lisa	38,645.29	38,645.29
Marcotte, Carla	1,428.00	1,428.00	Nelson, Jefferey F.	3,852.00	3,852.00
Marcus, David	40,579.24	40,579.24	Neumann, Carlene	986.70	986.70



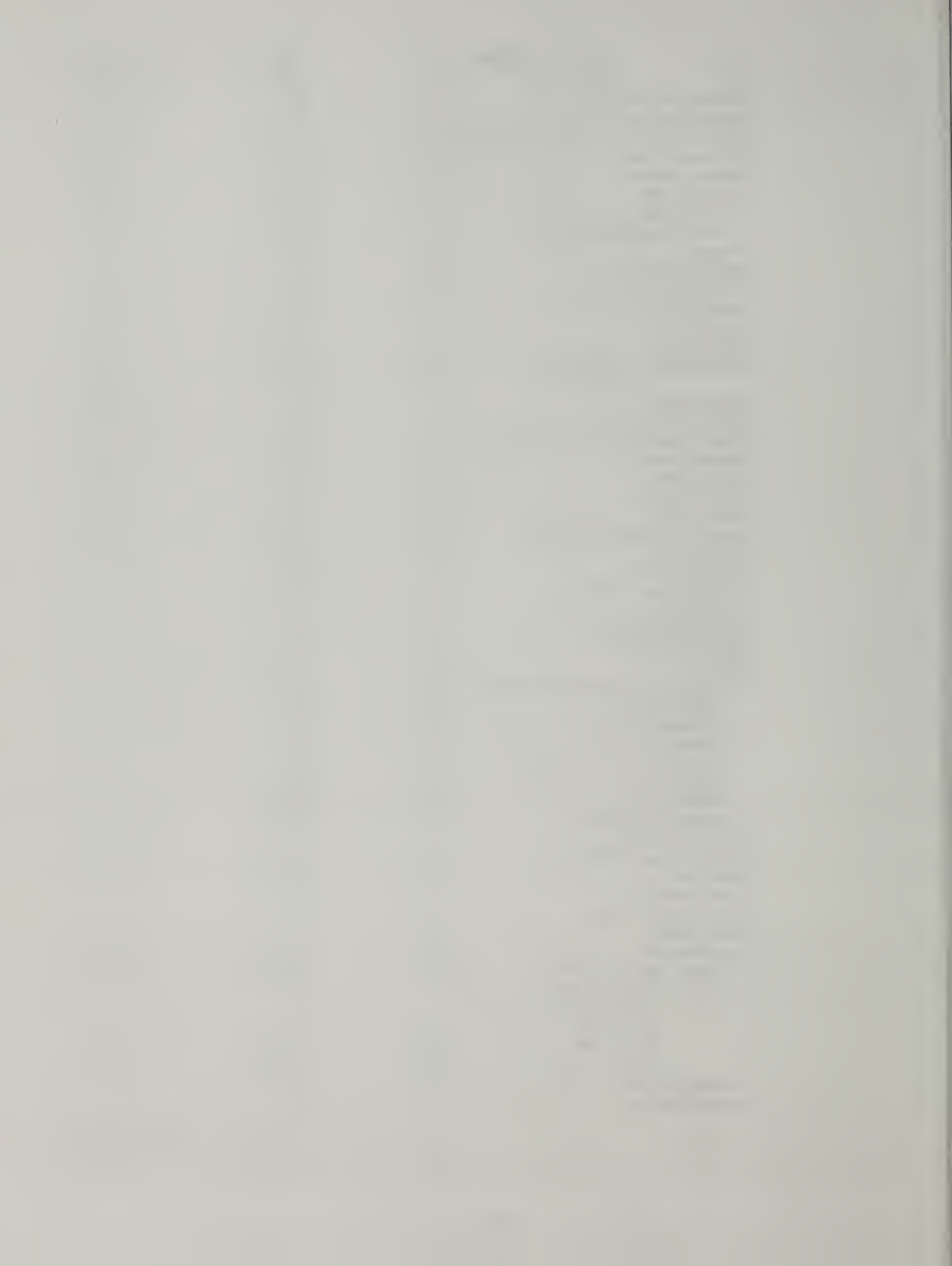
Newton, Richard H.	31,722.48	31,722.48	Rodgers, Dale	344.66	344.66
Nolan, Joann	34,780.72	34,780.72	Rodgers, Kristi	17,910.69	17,910.69
Nolan, Laurajean	5,578.70	5,578.70	Rogacki, Daniel	40,095.75	40,095.75
Nolan, Marie	9,518.30	9,518.30	Rogers, Kristina	30,626.99	30,626.99
Norton, Paul E.	2,499.00	2,499.00	Rogers, Valerie E.	21,556.66	21,556.66
Novelli, Linda	49,129.92	49,129.92	Rollka, Patricia	189.00	189.00
O'Brien, Barbara	277.90	277.90	Romano, Anthony	71,342.23	71,342.23
O'Brien, Brenda A.	48,468.15	48,468.15	Romano, Patrick	941.00	941.00
O'Brien, Daniel G.	46,433.35	46,433.35	Ronan, Anne	1,519.90	1,519.90
O'Brien, Joanne	43,468.07	43,468.07	Ronan, Cathy	48,592.35	48,592.35
O'Brien, Madeline	40,579.24	40,579.24	Rotundi, Jean Marie	257.40	257.40
O'Brien, Marilyn P.	46,735.07	46,735.07	Roux, Arlene P.	1,488.00	1,488.00
O'Brien, Norris	46,764.52	46,764.52	Rubico, Geraldine	41,424.81	41,424.81
O'Donnell, Andrea M.	30,556.45	30,556.45	Ruggiero, Denise A.	590.00	590.00
O'Hara, Ann	45,060.68	45,060.68	Ruggiero, Denise	712.60	712.60
O'Leary, Victoria M.	522.38	522.38	Ryan, Joan	40,579.24	40,579.24
O'Leary, Victoria	324.48	324.48	Ryan, John	100,857.63	100,857.63
Oleson, William J.	178.32	178.32	Ryan, Sandra	47,849.39	47,849.39
Olsen, Sven	2,452.00	2,452.00	Ryan, Sandra	8,776.49	8,776.49
Osterberg, Roy	33,221.16	33,221.16	Ryder, Elizabeth	10,484.83	10,484.83
Osterman, Glenn W.	45,592.58	45,592.58	Ryser, Patricia A.	8,872.18	8,872.18
Osterman, Marcia	23,919.90	23,919.90	Sacramone, Agnes	47,597.53	47,597.53
O'Sullivan, Rita	43,682.06	43,682.06	Sagro, Carol	47,695.04	47,695.04
Otis, Richard	45,214.17	45,214.17	Saindon, Denise Marie	38,907.01	945.01
Page, Donald C.	29,384.77	29,384.77	Sanford, Shirley	45,564.95	45,564.95
Pagiavlas, Stephanie	46,208.54	46,208.54	Santos Zambella, Elizabeth	40,579.24	40,579.24
Papik, Elizabeth F.	46,172.75	46,172.75	Sarsfield, Mary	12,392.53	12,392.53
Paquette, Sharon	306.00	306.00	Sartori, Anita	26,439.65	26,439.65
Parker, Lisa E.	32,493.71	32,493.71	Scarpa, Amy	841.45	841.45
Pastore, Cheryl	11,765.00	11,765.00	Schimmelbusch, Kurt	18,673.63	18,673.63
Pastore, Michelle	31,842.12	31,842.12	Scofield, Susan	40,095.75	40,095.75
Patterson, Roy	2,381.00	2,381.00	Sdoia, Eugene	46,956.83	46,956.83
Patterson, Susan	42,895.85	42,895.85	Sears, Douglas W.	2,499.96	2,499.96
Paul, George S.	65,573.17	65,573.17	Sears, Rosemary	2,360.00	2,360.00
Payne, Yvette	7,725.84	7,725.84	Shainker, Michelle S.	13,201.91	13,201.91
Peach, Dorothy	10,286.42	10,286.42	Sharkey, James F.	37,055.06	37,055.06
Pedulla, Kathleen R.	53.87	53.87	Shattuck, Beverly M.	7,486.61	7,486.61
Pellegrino, Pamela	36,849.81	36,849.81	Sheehan, Kelly A.	808.56	808.56
Penney, Claire K.	2,759.41	2,759.41	Skoropowski, Maria	12,419.33	12,419.33
Penney, Kathleen	10,087.13	10,087.13	Slezak, Diane N.	36,619.46	36,619.46
Penza, Frederick	49,356.60	49,356.60	Smith, Cressida	327.50	327.50
Perrin, Ronald O.	39,409.74	39,409.74	Smith, Jeanne	29.50	29.50
Perrin, Ruth	2,499.96	2,499.96	Smith, Margaret	14,123.84	14,123.84
Petalas, Marjorie A.	47,888.61	47,888.61	Smith, Thomas	602.00	602.00
Petkewich, Grace	7,888.81	7,888.81	Sobel, Audrey J.	10,068.62	10,068.62
Petrie, Jill M.	28,210.83	28,210.83	Speros, Elaine F.	45,631.15	45,631.15
Petros, Joseph M.	9,336.10	9,336.10	St Germain, Carol A.	34,969.00	34,969.00
Philbrook, Kenneth M.	8,940.08	8,940.08	Stevens, Barbara	12,432.65	12,432.65
Pilat, Roger	47,741.99	47,741.99	Stevens, Vasilike J.	7,560.27	7,560.27
Piscione, Claire	41,506.83	41,506.83	Stewart, Donald	36,723.10	36,723.10
Piscione, William	51,643.14	51,643.14	Stocki, Penny L.	855.41	855.41
Ploof, Arthur	2,381.00	2,381.00	Stone, Charlotte	5,937.50	5,937.50
Policelli, Ann M.	1,373.00	1,373.00	Stone, Phillip J.	34,474.02	34,474.02
Pollard, Gail A.	40,411.47	40,411.47	Storms, Mary Ann	5,845.38	5,845.38
Porcaro, Cheryl	55,268.54	55,268.54	Stotelmeyer, Janice R.	2,105.50	2,105.50
Powers, Patricia A.	374.85	374.85	Stratis, Patricia	45,106.10	45,106.10
Primerano, Mary A.	44,935.30	44,935.30	Stuart, Michael	2,381.00	2,381.00
Procacini, Deborah A.	69.00	69.00	Sullivan Jr, Thomas F.	33,066.17	33,066.17
Prodanas, Stephen	48,853.00	48,853.00	Sullivan, Barbara J.	42,850.01	42,850.01
Quinn, John F.	24,809.33	24,809.33	Sullivan, Carole	49,212.59	49,212.59
Quinn, Kathryn	40,579.24	40,579.24	Sullivan, Deborah	1,084.39	1,084.39
Read, Elinor A.	47,090.29	47,090.29	Sullivan, Dolores A.	29,587.96	29,587.96
Reading, Robin F.	10,850.65	10,850.65	Sullivan, Dolores	30,723.12	30,723.12
Reed, Claire	40,579.24	40,579.24	Sullivan, Donald	51,155.07	51,155.07
Reitman, Kathryn P.	1,308.60	1,308.60	Sullivan, Heather M.	2,164.00	2,164.00
Renaud-Stephan, Frances	34,770.36	34,770.36	Sullivan, Laura L.	154.00	154.00
Rice, Joseph F.	8,912.95	8,912.95	Sullivan, Mary L.	51,053.51	51,053.51
Rideout, Gerald	52,903.79	52,903.79	Sullivan, Michael B.	35,000.00	35,000.00
Rideout, Maureen	48,179.32	48,179.32	Sullivan, Rosemary G.	6,849.67	6,849.67
Riley, Elaine	14,435.18	14,435.18	Sullivan, Stella F.	44,231.48	44,231.48
Rivera, Alysha M.	1,116.40	1,116.40	Sullivan, Susan M.	11,745.40	11,745.40
Roberts, Bonnie L.	42,995.96	42,995.96	Sullivan, William F.	74.30	74.30
Roberts, Marimargaret	45,387.59	45,387.59	Sun, Gail S.	24,510.10	24,510.10
Robinson, Elizabeth C.	32,120.02	32,120.02	Sutliff, Nadine B.	40,915.55	40,915.55
Rocco, Deborah A.	7,897.00	7,897.00	Talford, Ginamarie	38,877.32	38,877.32

Tanner, Barbara	12,761.45	12,761.45	Johnson, Elizabeth	18,091.13	18,091.13
Tanner, Donna L.	47,603.11	47,603.11	Langlois, Lorraine	22,902.63	1,751.57 24,654.20
Tashjian, Margaret A.	1,162.50	1,162.50	Lightfoot, Dorothy	36,955.09	1,989.37 38,944.46
Teas, Nancy	13,192.61	13,192.61	Smith, Janet	30,693.58	1,621.68 32,315.26
Tecce, Catherine	686.00	686.00	Sullivan, David	53,704.54	3,833.11 57,537.65
Tellier, Holly	10,590.67	10,590.67			
Tellier, Patricia	44,711.60	44,711.60			
Themeles, Betty Ann	44,577.19	44,577.19			
Themeles, Christine	47,200.32	47,200.32			
Thompson, Nancy G.	26,439.65	26,439.65			
Thome, Susan	44,752.20	44,752.20			
Thuillier, Peter G.	36,994.11	36,994.11			
Tighe, Jennifer L.	2,381.00	2,381.00			
Tildsley, Sharon	1,770.00	1,770.00			
Torname, Nancy	4,985.36	4,985.36			
Touher, Brian M.	35,072.94	35,072.94			
Tower, Elaine M.	21,487.56	21,487.56			
Trant, Linda M.	28.00	28.00			
Traveis, William.	48,321.05	48,321.05			
Troisi, Kim M.	2,182.00	2,182.00			
Trull, Joel A.	33,066.17	33,066.17			
Tsimtsos, William	43,699.05	43,699.05			
Tumenas, Laura L.	42.00	42.00			
Turcotte, Mary E.	7,525.32	7,525.32			
Vail, Kathleen T.	11,656.70	11,656.70			
Van Houten, Mary Lou	4,063.85	4,063.85			
Ventolieri, Melissa	42.00	42.00			
Ventura, Catherine F.	33,328.85	33,328.85			
Venza, Lisa M.	21,806.05	21,806.05			
Vitallo, Barbara	40,579.24	40,579.24			
Wallace, Joy C.	3,293.23	3,293.23			
Walsh Jr, Thomas M.	48,461.36	48,461.36			
Walsh, Elaine	23,840.80	23,840.80			
Walsh, Joseph C.	76,111.98	76,111.98			
Ware, Karen Ann	40,579.24	40,579.24			
Ware, Robert	48,247.34	48,247.34			
Weber, Doreen M.	900.00	900.00			
Wein, Susan A.	10,850.65	10,850.65			
Weir, John S.	38,039.75	38,039.75			
Weir, John	43,981.86	43,981.86			
White, Joy	44,028.68	44,028.68			
White, Rose M.	44,904.10	44,904.10			
Whitehead, Maureen	44,904.10	44,904.10			
Whitehouse, Karen M.	30,556.45	30,556.45			
Whitney, Elizabeth	465.73	465.73			
Whittlesey Jr, Roger	57,919.64	57,919.64			
Williamson, Jacqueline	45,060.68	45,060.68			
Witham, Cheryl	34,157.83	34,157.83			
Wolfson, Philip S.	11,944.90	11,944.90			
Woodman, Janice M.	9,926.92	9,926.92			
Worthington, Doris	14,088.60	14,088.60			
Woundy, Susan R.	788.34	788.34			
Yaeger, Warren J.	49,931.86	49,931.86			
Zantuhos, Jennie	40,579.24	40,579.24			
Zbieg, Richard	46,877.55	46,877.55			
Zunino, Elaine	13,879.32	13,879.32			
<b>SELECTMEN:</b>					
Gill, Joseph	6,000.00	6,000.00			
Hanson, Richard	5,000.00	5,000.00			
Dunlevy, Joan	5,000.00	5,000.00			
Anderson, Kevin	5,000.00	5,000.00			
<b>TOWN MANAGER:</b>					
Barbeau, Sandra A.	60,039.00	60,039.00			
Cressman, David G.	83,600.00	83,600.00			
Chambers, Helen	42,750.00	42,750.00			
Hague, Barbara	32,299.00	32,299.00			
Hudson, Edwina	43,937.00	43,937.00			
<b>TREASURERS OFFICE:</b>					
Blakeney, Jr., William	45,305.84	45,304.84			
Carey, Warren	57,093.26	57,093.26			
Gath, Debra	3,404.31	3,404.31			

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# At Your Service

**GENERAL INFORMATION..... 640-4300**

**AMBULANCE..... 911**

Administrative Services, (Town Hall)..... 640-4488  
Assessors, (Town Hall)..... 640-4330  
Auditor, (Town Hall)..... 640-4320  
Board of Registrars (Voter Information)..... 640-4355  
Building Commissioner, (DPW Building)..... 640-4430  
Conservation Commission, (DPW Building).... 640-4370

## **FIRE DEPARTMENT**

To Report a Fire..... 911  
Other Fire Information..... 640-4410  
Health Board, (DPW Building)..... 640-4470  
Housing Authority, (Livingston St.)..... 851-7392  
Library, (Harold J. Patten, Town Hall Ave.).... 640-4490  
Parking Clerk, (Town Hall)..... 640-4356  
Planning Board, (DPW Building)..... 640-4370  
Plumbing/Electrical Inspector, (DPW Building) 640-4435

## **POLICE DEPARTMENT, (918 Main St.)**

**EMERGENCY..... 911**  
Administrative-Non Emergency..... 640-4381  
Detectives..... 640-4380  
Dog Officer..... 640-4395  
Records..... 640-4385

## **PUBLIC WORKS DEPARTMENT,**

**(DPW Building, 999 Whipple Rd.)**

Superintendent/Administration Office..... 640-4440  
Engineering Department..... 640-4440  
Highway Department..... 640-4440  
Park Department, (Livingston St.).....640-3502/640-4462  
Sewer Department..... 640-4440  
Tree Department..... 640-4440  
Water Department..... 640-4448  
(Emergencies-Phone Police Department)  
Water Treatment Plant..... 858-0345  
Water Billing Department, (Town Hall)..... 640-4350  
Recreation Department, (DPW Building)..... 640-4460  
Road Runner Transportation..... 851-9402  
Rubbish Disposal..... 851-6321

## **SCHOOL DEPARTMENT**

Athletic Director..... 640-7834  
Loella Dewing School, (1469 Andover St.)... 640-7858  
Heath Brook School, (165 Shawsheen St.)... 640-7865  
Memorial High School, (320 Pleasant St.).... 640-7825  
North Street School, (133 North St.)..... 640-7875  
Louise Trahan School, (12 Salem Rd.)..... 640-7870  
Wynn Middle School, (1 Griffin Way)..... 640-7846  
Shawsheen Tech. Region. H.S. (Billerica)..... 667-2111  
Superintendent of Schools, (139 Pleasant St.).. 640-7801  
Business Administration, (139 Pleasant St.)... 640-7805  
Sealer of Weights & Measurers..... 640-4430

Selectmen, (Town Hall)..... 640-4300  
Senior Center, (175 Chandler St.)..... 640-4480  
Cable TV: Channel 10..... 640-4300  
Channel 22..... 640-7825  
Town Clerk, (Town Hall)..... 640-4355  
Town Manager, (Town Hall)..... 640-4310  
Treasurer/Tax Collector, (Town Hall)..... 640-4340  
Veterans Agent, (Town Hall)..... 640-4485  
Voter Information, (Town Hall)..... 640-4355  
Welfare Department..... 446-2400

## **CITIZENS INFORMATION SERVICE**

Office of the Secretary of State..... 1-80-392-6090  
Senator Edward Kennedy, (Boston).... 1-67-565-3170  
Senator John Kerry, (Boston)..... 1-67-565-8519  
Congressman Marty Meehan, (Lowell)..... 459-0101  
State Senator John O'Brien..... 1-67-722-1612  
State Representative James Miceli..... 1-67-722-2692  
State Representative Edward LeLacheur 1-67-722-2582